

**City of Holly Springs  
City Council Meeting Minutes  
June 20, 2024**

**Elected Officials Present:** Mayor Pro Tem Michael Zenchuk II, Councilwoman Dee Phillips, Councilman Kyle Whitaker, Councilman Kevin Moore and Councilman Jeff Wilbur.

**Elected Officials Not Present:** Mayor Steven Miller.

**Staff Present:** City Attorney Robert M. "Bobby" Dyer, City Manager Robert H. Logan, City Clerk/Human Resources Director Karen Norred, Finance Director Denise Lamazares, Community Development Director Nancy Moon, Information Technology/Facilities Manager Ron Carter, Chief Tommy Keheley, Deputy Chief Greg Clyburn, Captain Casey Barton, Lieutenant Naveed Babar, Officer Matthew Wood, Officer Barry Wash, Officer Mike Adams and Sergeant Scott Ryder.

**I. CALL TO ORDER**

Mayor Pro Tem Zenchuk called the City Council Meeting to order.

**II. PLEDGE OF ALLEGIANCE**

Mayor Pro Tem Zenchuk led the Pledge of Allegiance.

**III. INVOCATION**

Mayor Pro Tem Zenchuk gave the invocation.

**IV. PRESENTATIONS**

- A. Employee Recognition - One Year of Service  
Matthew Wood

**V. PUBLIC COMMENTS**

Mr. Wayne Nunez expressed his concerns with the Wildcat Sixes Road Area Project, Zone 2.

**VI. CONSENT AGENDA**

- A. June 3, 2024 City Council Meeting minutes

Councilman Wilbur made a motion to approve the consent agenda. Councilman Whitaker seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

- A. An agreement between the City of Holly Springs, Georgia, and the Cherokee County Historical Society, Inc., a non-profit organization in Cherokee County, Georgia.

Councilman Moore made a motion to approve Item A under New Business. Councilwoman Phillips seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- B. Quote #6970 from Southeast Outdoors Solutions to purchase equipment for the off-leash dog park in Barrett Memorial Park, in an amount not to exceed \$10,650.00.

Councilwoman Phillips made a motion to approve Item B, not to exceed \$10,650. Councilman Moore seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- C. An Ordinance to amend Chapter 22 – Businesses, Article II – Occupation Taxes and Regulatory Fees, Section 38 – Administrative and Regulatory Fee Structure, and Section 43 – Professionals as classified in state law of the Code of the City of Holly Springs, Georgia.

Councilman Wilbur made a motion to approve Item C. Councilman Moore seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- D. Amendment to Medcom Benefits Solutions Administrative Service Agreement between Medcom Benefit Solutions and the City of Holly Springs.

Councilwoman Phillips made a motion to approve Item D. Councilman Wilbur seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- E. Title VI Nondiscrimination Agreement between the Georgia Department of Transportation and the City of Holly Springs, Georgia.

Councilman Moore made a motion to approve Item E. Councilwoman Phillips seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- F. Bond Release for Performance Bond #B3246869 and Maintenance Bond #B3246868 for Linz Holly Springs.

Councilwoman Phillips made a motion to approve Item F. Councilman Wilbur seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- G. Participating Entity Addendum between T-Mobile USA, Inc. (the “Contractor”) and the City of Holly Springs, Georgia (Agency), pursuant to the Georgia Technology Authority (“GTA”) Enterprise Agreement for Services and Devices, Contract No. 9800-GTA-794-T, dated December 31, 2013.

Councilman Moore made a motion to approve Item G. Councilman Wilbur seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

## **IX. REPORTS**

- A. Monthly Departmental Reports

## **X. ADJOURNMENT**

Councilman Moore made a motion to adjourn the meeting. Councilman Wilbur

seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

Respectfully submitted.

  
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Steven W. Miller, Mayor

Attest:

  
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Karen Norred, City Clerk  
(Seal)

