



Holly Springs Tree Commission

Holly Springs Public Safety Building, Council Chambers
3235 Holly Springs Pkwy. Holly Springs, GA 30115
Tuesday, July 9, 2024 | 6:00 PM

Alex Gray | Tray Herndon | Marc Hutchins - Chair | Colleen Konwick - Vice Chair | Pamela Shurmantine

AGENDA

I. CALL TO ORDER

II. OLD BUSINESS

III. NEW BUSINESS

- A. Yard of the Month (YOM) nominees for July 2024.
- B. June 11, 2024 Tree Commission Meeting minutes.

IV. REPORTS

- A. Reports/Comments

V. ADJOURNMENT

ITEM REPORT

AGENDA ITEM NUMBER: III.A.



FROM: Pamela Shurmantine, Secretary
Tray Herndon, Treasurer

MEETING DATE: July 9, 2024

AGENDA ITEM: Yard of the Month (YOM) nominees for July 2024.

EXECUTIVE SUMMARY:

Photos for the Yard of the Month nominees have been submitted for your review.

FISCAL IMPACT:

None.

ATTACHMENTS:

1. July 2024 Yard of the Month (YOM) Nominations

RECOMMENDATION:

Photos have been submitted for your review and selection of a nominee.

CONCURRENCES:

N/A



713 Crescent Circle



410 Long Branch Way



323 Peninsula Pointe

City of Holly Springs
Holly Springs Tree Commission Minutes
June 11, 2024

Commission Members Present: Chairman Marc Hutchins, Vice Chairman Colleen Konwick, Secretary Pamela Shurmantine and Commission Member Alex Gray.

Commission Members Not Present: Treasurer Tray Herndon.

Staff Present: City Manager Robert H. Logan, Captain Michael Hales and Community Development Technician Wendy Kelley.

I. CALL TO ORDER

Chairman Hutchins called the Tree Commission Meeting to order.

II. OLD BUSINESS

III. NEW BUSINESS

A. Yard of the Month (YOM) nominees for June 2024

It was the consensus of the Commission members to nominate 339 Reserve Overlook as the Yard of the Month nominee.

Vice Chairman Konwick made a motion to approve. Secretary Shurmantine seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

B. Purchase a gift card for each Yard of the Month (YOM) recipient.

City Manager Robert Logan informed Commission members that the shovels and other items that were previously given to the Yard of the Month recipients were donated by Home Depot. The City is low on inventory of these items and staff has discussed purchasing gift cards to give to the recipients. Mr. Logan stated if the Commission members choose to give gift cards, the purchases would need to be funded from the Tree Commission funds.

Vice Chairman Konwick made a motion to approve purchasing the \$25 gift cards from Home Depot. Commission Member Gray seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

Mr. Logan asked the members if they wanted to purchase the gift cards for the rest of the year or month by month. The consensus of the Commission members was to purchase all the gift cards for the nominees through the month of October. Mr. Logan asked the members to amend their prior motion to reflect the consensus of the Board.

Vice Chairman Konwick made a motion to approve to purchase all the gift cards for the nominees through the month of October. Commission Member Gray seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

- C. Planting of two memorial trees, one to be placed at Barrett Memorial Park and one at the Hardin House.

City Manager Robert Logan informed the Commission members that he had received two requests since the last meeting for memorial trees. One of the trees is to be planted at Barrett Memorial Park and one at the Hardin House. The Barrett Memorial Park tree planting needs to be deferred due to the type of tree requested, which was a White Oak. This type of tree will not be available to purchase until the fall. Hardin House tree planting will be a Japanese Maple in memory of Judy Chatham's grandson. The cost will be approximately \$200 for this tree.

Secretary Shurmantine made a motion to approve. Vice Chairman Konwick seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

- D. May 14, 2024 Tree Commission Meeting minutes.

Commission Member Gray made a motion to approve. Secretary Shurmantine seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

IV. REPORTS

- A. Reports/Comments

Chairman Hutchins gave an overview of the financial report for May.

V. ADJOURNMENT

Vice Chairman Konwick made a motion to adjourn the meeting. Commission Member Gray seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

Respectfully submitted.

Marc Hutchins, Chairman

Attest:

Wendy Kelley
Community Development Technician

Holly Springs Tree Commission				
June 2024				
			\$	48,701.13
Less: Cash Disbursements				
DATE	CHECK #	VENDOR	AMOUNT	DESCRIPTION
Total			\$	-
Add: Deposits & Other Credits				
Total			\$	-
Ending Bank Balance			\$	48,701.13
Total Funds			\$	48,701.13