

**City of Holly Springs
Holly Springs Tree Commission Minutes
June 11, 2024**

Commission Members Present: Chairman Marc Hutchins, Vice Chairman Colleen Konwick, Secretary Pamela Shurmantine and Commission Member Alex Gray.

Commission Members Not Present: Treasurer Tray Herndon.

Staff Present: City Manager Robert H. Logan, Captain Michael Hales and Community Development Technician Wendy Kelley.

I. CALL TO ORDER

Chairman Hutchins called the Tree Commission Meeting to order.

II. OLD BUSINESS

III. NEW BUSINESS

A. Yard of the Month (YOM) nominees for June 2024

It was the consensus of the Commission members to nominate 339 Reserve Overlook as the Yard of the Month nominee.

Vice Chairman Konwick made a motion to approve. Secretary Shurmantine seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

B. Purchase a gift card for each Yard of the Month (YOM) recipient.

City Manager Robert Logan informed Commission members that the shovels and other items that were previously given to the Yard of the Month recipients were donated by Home Depot. The City is low on inventory of these items and staff has discussed purchasing gift cards to give to the recipients. Mr. Logan stated if the Commission members choose to give gift cards, the purchases would need to be funded from the Tree Commission funds.

Vice Chairman Konwick made a motion to approve purchasing the \$25 gift cards from Home Depot. Commission Member Gray seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

Mr. Logan asked the members if they wanted to purchase the gift cards for the rest of the year or month by month. The consensus of the Commission members was to purchase all the gift cards for the nominees through the month of October. Mr. Logan asked the members to amend their prior motion to reflect the consensus of the Board.

Vice Chairman Konwick made a motion to approve to purchase all the gift cards for the nominees through the month of October. Commission Member Gray seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

- C. Planting of two memorial trees, one to be placed at Barrett Memorial Park and one at the Hardin House.

City Manager Robert Logan informed the Commission members that he had received two requests since the last meeting for memorial trees. One of the trees is to be planted at Barrett Memorial Park and one at the Hardin House. The Barrett Memorial Park tree planting needs to be deferred due to the type of tree requested, which was a White Oak. This type of tree will not be available to purchase until the fall. Hardin House tree planting will be a Japanese Maple in memory of Judy Chatham's grandson. The cost will be approximately \$200 for this tree.

Secretary Shurmantine made a motion to approve. Vice Chairman Konwick seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

- D. May 14, 2024 Tree Commission Meeting minutes.

Commission Member Gray made a motion to approve. Secretary Shurmantine seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

IV. REPORTS

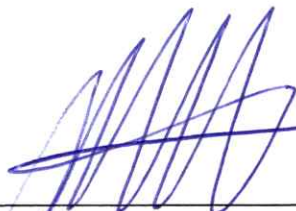
- A. Reports/Comments

Chairman Hutchins gave an overview of the financial report for May.

V. ADJOURNMENT

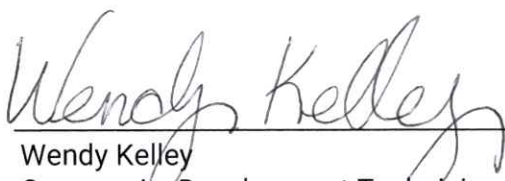
Vice Chairman Konwick made a motion to adjourn the meeting. Commission Member Gray seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

Respectfully submitted.



Marc Hutchins, Chairman

Attest:



Wendy Kelley
Community Development Technician