



Holly Springs Tree Commission

Holly Springs Public Safety Building, Council Chambers
3235 Holly Springs Pkwy. Holly Springs, GA 30115
Tuesday, October 8, 2024 | 6:00 PM

Alex Gray | Tray Herndon | Marc Hutchins - Chair | Colleen Konwick - Vice Chair | Pamela Shurmantine

AGENDA

I. CALL TO ORDER

II. OLD BUSINESS

III. NEW BUSINESS

- A. Yard of the Month (YOM) nominees for October 2024.
- B. Discuss the Great American Cleanup for October 12, 2024.
- C. Ratify Approval of the Georgia Tree Council Membership.
- D. August 13, 2024 Tree Commission Meeting Minutes.
- E. September 10, 2024 Tree Commission Minutes.

IV. REPORTS/COMMENTS

- A. Reports / Comments

V. ADJOURNMENT

ITEM REPORT

AGENDA ITEM NUMBER: III.A.



FROM: Pamela Shurmantine, Secretary
Tray Herndon, Treasurer

MEETING DATE: October 8, 2024

AGENDA ITEM: Yard of the Month (YOM) nominees for October 2024.

EXECUTIVE SUMMARY:

Photos for Yard of the Month nominees have been submitted for your review.

FISCAL IMPACT:

None.

ATTACHMENTS:

1. October 2024 YOM

RECOMMENDATION:

Photos have been submitted for your review and selection of a nominee.

CONCURRENCES:

N/A



509 Blackberry Lane



220 Fieldbrook Crossing



266 Wild Rose Circle

ITEM REPORT

AGENDA ITEM NUMBER: III.B.



FROM: Pamela Shurmantine, Secretary
Marc Hutchins, Chairman

MEETING DATE: October 8, 2024

AGENDA ITEM: Discuss the Great American Cleanup for October 12, 2024.

EXECUTIVE SUMMARY:

The Great American Cleanup is scheduled for October 12, 2024, beginning at 8:00 a.m. The cleanup will take place on Ash Street.

FISCAL IMPACT:

N/A

ATTACHMENTS:

None

RECOMMENDATION:

N/A

CONCURRENCES:

N/A

ITEM REPORT

AGENDA ITEM NUMBER: III.C.



FROM: Robert H. Logan, City Manager

MEETING DATE: October 8, 2024

AGENDA ITEM: Ratify Approval of the Georgia Tree Council Membership.

EXECUTIVE SUMMARY:

The Georgia Tree Council membership renewal was due on September 30, 2024. A poll of the members revealed a majority of the members wanted the membership renewed. It was renewed on September 30, 2024.

FISCAL IMPACT:

\$175

ATTACHMENTS:

1. Georgia Tree Council Membership

RECOMMENDATION:

The staff recommendation is approval.

CONCURRENCES:

City Manager

Rob Logan

From: no-reply@presencehost.net
Sent: Monday, September 30, 2024 11:07 AM
To: Rob Logan
Subject: New membership received!

*Free
Commission*

You've received a new membership!

OVERVIEW

Date 09/30/2024, 11:06am

DETAILS

Membership Level \$175.00 (City or County (one year): 175)

Name Robert Logan
Title City Manager
Company City of Holly Springs
Address PO Box 990, Holly Springs, GA, 30115, US
Email rlogan@hollyspringsga.us
Phone (770) 345-5536
Payment Options Pay Now

PAYMENT DETAILS

09/30/2024, 11:06am

Action Payment (Credit Card)
Transaction ID 6e04153d4c5b4af58d1a0c3884d4571a
Subtotal \$175.00
Transaction Fee \$0.00
Amount \$175.00
Cardholder Name Nancy Moon
Credit Card Type Visa
Credit Card # [REDACTED]

Expiration Date 08/2026

Billing Zip Code 30115

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**City of Holly Springs
Holly Springs Tree Commission Minutes
August 13, 2024**

Commission Members Present: Chairman Marc Hutchins, Vice Chairman Colleen Konwick, Secretary Pamela Shurmantine, Treasurer Tray Herndon, Commission Member Alex Gray.

Commission Members Not Present: None.

Staff Present: City Manager Robert Logan, Community Development Director Nancy Moon, Community Development Technician Wendy Kelley, Captain Mike Hales, Officer Brandon Cantrell and Officer Estan Holloway.

I. CALL TO ORDER

Chairman Hutchins called the Tree Commission Meeting to order.

II. OLD BUSINESS

III. NEW BUSINESS

- A. Yard of the Month (YOM) nominees for August 2024.

Chairman Hutchins made a motion to approve 425 Serenity Lane. Treasurer Herndon seconded the motion. Motion carried. Yes 4, No 1, Abstained 0. Secretary Pamela Shurmantine voted no.

- B. Discuss the Yard of the Month Signs.

The Tree Commission approved the purchase of yard of the month signs for \$350.00. Vice Chairman Konwick made a motion to approve. Commission Member Gray seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- C. July 9, 2024 Tree Commission Meeting Minutes.

Commission Member Gray made a motion to approve. Secretary Shurmantine seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

IV. REPORTS/COMMENTS

- A. Reports/Comments.

Treasurer Herndon gave an overview of the financial report for July.

The Commission members discussed holding the annual trash pick-up date on Saturday, October 12, 2024, at 8:00 a.m. Secretary Shurmantine made a motion to approve. Vice Chairman Konwick seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

V. ADJOURNMENT

Vice Chairman Konwick made a motion to adjourn the meeting. Secretary Shurmantine seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

Respectfully submitted.

Marc Hutchins, Chairman

Attest:

Wendy Kelley
Community Development Technician

**City of Holly Springs
Holly Springs Tree Commission Minutes
September 10, 2024**

Commission Members Present: Vice Chairman Colleen Konwick, Secretary Pamela Shurmantine.

Commission Members Not Present: Chairman Marc Hutchins, Treasurer Tray Herndon, Commission Member Alex Gray.

Staff Present: City Manager Robert Logan, Community Director Nancy Moon and Administrative Assistant Sabrina Resendiz.

I. CALL TO ORDER

The Tree Commission meeting was canceled due to lack of a quorum.

II. OLD BUSINESS

III. NEW BUSINESS

- A. Yard of the Month (YOM) nominees for September 2024.
- B. August 13, 2024 Tree Commission Meeting Minutes.

IV. REPORTS/COMMENTS

- A. Reports/Comments

V. ADJOURNMENT

Respectfully submitted.

Marc Hutchins, Chairman

Attest:

Sabrina Resendiz,
Administrative Assistant

Holly Springs Tree Commission				
August 2024				
			\$	48,501.16
Less: Cash Disbursements				
DATE	CHECK #	VENDOR	AMOUNT	DESCRIPTION
8/19/2024	CC	Georgia Forestry Commission	\$ (570.00)	Seedlings for Arbor Day
8/19/2024	CC	Home Depot	\$ (125.00)	Gift Cards
8/25/2024	CC	Riverstone Graphics	\$ (350.00)	Yard of the Month signs
Total			\$	(1,045.00)
Add: Deposits & Other Credits				
Total			\$	-
Ending Bank Balance			\$	47,456.16
Total Funds			\$	47,456.16