



Holly Springs Tree Commission

Holly Springs Public Safety Building, Council Chambers
3235 Holly Springs Pkwy. Holly Springs, GA 30115
Tuesday, November 12, 2024 | 6:00 PM

Alex Gray | Tray Herndon | Marc Hutchins - Chair | Colleen Konwick - Vice Chair | Pamela Shurmantine

AGENDA

I. CALL TO ORDER

II. OLD BUSINESS

III. NEW BUSINESS

- A. Purchase of new Tree Commission shirts with the new city logo.
- B. Landscape project for J.B. Owens Park, Barrett Memorial Park and Karen Johnson Barnett Park.
- C. October 8, 2024 Tree Commission Meeting minutes.

IV. REPORTS/COMMENTS

- A. Treasurer's Report - September 2024

V. ADJOURNMENT

ITEM REPORT

AGENDA ITEM NUMBER: III.B.



FROM: Robert H. Logan, City Manager

MEETING DATE: November 12, 2024

AGENDA ITEM: Landscape project for J.B. Owens Park, Barrett Memorial Park and Karen Johnson Barnett Park.

EXECUTIVE SUMMARY:

Landscape project for J.B. Owens Park, Barrett Memorial Park and Karen Johnson Barnett Park.

FISCAL IMPACT:

\$2,438.20

ATTACHMENTS:

1. TC - 2024 Park Tree Plantings

RECOMMENDATION:

The staff recommendation is approval of the project.

CONCURRENCES:

Finance and Administration

J.B. Owens Park

55 Sargent Junipers 3 gal. \$15.00 each.

5 Natchez Crepe Myrtles 15 gal. \$100.00 each.

Total Cost: \$1,325.00

Barrett Memorial Park

1 White Oak (memorial tree) only 30 gal. available \$300.00.

12 Andora Junipers 3 gal. \$13.60 each.

2 Natchez Crepe Myrtles 15 gal. \$100 each.

Total Cost: \$663.20

Karen Johnson Barnett Park

3 October Glory Maples 15 gal. \$150.00 each.

Total cost: \$450.00

Total cost for all parks: \$2,438.20

**City of Holly Springs
Holly Springs Tree Commission Minutes
October 8, 2024**

Commission Members Present: Chairman Marc Hutchins, Vice Chairman Colleen Konwick, Secretary Pamela Shurmantine and Treasurer Tray Herndon.

Commission Members Not Present: Commission Member Alex Gray.

Staff Present: City Manager Robert Logan and Administrative Assistant Sabrina Resendiz.

I. CALL TO ORDER

Chairman Hutchins called the Tree Commission Meeting to order.

II. OLD BUSINESS

III. NEW BUSINESS

A. Yard of the Month (YOM) nominees for October 2024.

Vice Chairman Konwick made a motion to approve 266 Wild Rose Circle. Treasurer Herndon seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

B. Discuss the Great American Cleanup for October 12, 2024.

City Manager Robert Logan announced the Great American Cleanup for 2024. Mr. Logan stated it is scheduled for October 12, 2024 from 8:00 am to approximately 11:00 am.

C. Ratify Approval of the Georgia Tree Council Membership.

Vice Chairman Konwick made a motion to approve. Secretary Shurmantine seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

D. August 13, 2024 Tree Commission Meeting Minutes.

Treasurer Herndon made a motion to approve. Secretary Shurmantine seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

E. September 10, 2024 Tree Commission Minutes.

Vice Chairman Konwick made a motion to approve. Treasurer Herndon seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

IV. REPORTS/COMMENTS

A. Reports / Comments

City Manager Robert Logan stated that a resident had requested a memorial tree to be planted in Barrett Memorial Park back in the spring. The request was deferred due to the tree being a white oak that would need to be planted in the fall. The project will be discussed again during the November Tree Commission meeting and voted on at that time.

V. ADJOURNMENT

Secretary Shurmantine made a motion to adjourn the meeting. Treasurer Herndon seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

Respectfully submitted.

Marc Hutchins, Chairman

Attest:

Sabrina Resendiz,
Administrative Assistant

Holly Springs Tree Commission				
September 2024				
			\$	47,456.16
Less: Cash Disbursements				
DATE	CHECK #	VENDOR	AMOUNT	DESCRIPTION
Total			\$	-
Add: Deposits & Other Credits				
Total			\$	-
Ending Bank Balance			\$	47,456.16
Total Funds			\$	47,456.16