

**City of Holly Springs  
Community Development Committee Special Called Meeting Minutes  
September 23, 2024**

**Committee Members Present:** Chairman Kyle Whitaker and Mayor Steven W. Miller.

**Committee Members Not Present:** Co-Chair Jeff Wilbur.

**Elected Officials Present:** Mayor Pro Tem Michael Roy Zenchuk II, Councilwoman Dee Phillips arrived at 6:02 p.m. and Councilman Kevin Moore arrived at 6:06 p.m.

**Staff Present:** City Clerk/Human Resources Director Karen Norred, Finance Director Denise Lamazares, Community Development Director Nancy Moon, Deputy Chief Greg Clyburn and IT/Facilities Manager Ron Carter.

**I. CALL TO ORDER**

Chairman Kyle Whitaker called the Community Development Committee Special Called meeting to order.

**II. OLD BUSINESS**

**III. NEW BUSINESS**

**A. Process/Procedures for Community Development Case matters.**

Community Development Director Nancy Moon informed the Committee Members, with the City now holding two Business meetings instead of a Work Session, that the agenda items for Community Development cases can now be presented in a couple of different options.

Option #1 would be that the cases can be added under a separate section other than New Business on the agenda to be presented for information only at the first meeting with no action required. The item would be placed under New Business at the next meeting.

Option #2 would be to present the case under New Business, with Council decision of a vote or; if more information is needed, Council could vote to defer the item to the next monthly meeting.

Mayor Miller made a motion to approve Option #2. Chairman Whitaker seconded the motion. Motion carried. Yes 2, No 0, Abstained 0.

**B. April 8, 2024 Community Development Committee Meeting minutes.**

Mayor Miller made a motion to approve the minutes. Chairman Whitaker seconded the motion. Motion carried. Yes 2, No 0, Abstained 0.

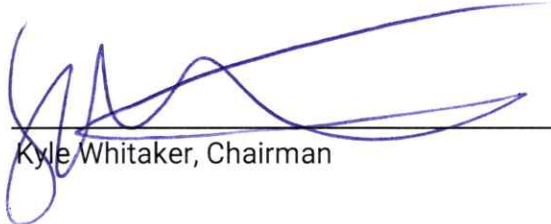
**IV. REPORTS**

No reports were given.

**V. ADJOURNMENT**

Chairman Whitaker made a motion to adjourn the meeting. Mayor Miller seconded the motion. Motion carried. Yes 2, No 0, Abstained 0.

Respectfully submitted.



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Kyle Whitaker, Chairman

Attest:



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Karen Norred, City Clerk  
(Seal)

