



City Council Meeting

Holly Springs Public Safety Building, Council Chambers
3235 Holly Springs Pkwy. Holly Springs, GA 30115
Thursday, December 5, 2024 | 6:30 PM

Steven W. Miller, Mayor

Michael Roy Zenchuk II, Mayor Pro Tem, Ward 3

Kyle Whitaker, Ward 1 | Dee Phillips, Ward 2 | Kevin Moore, Ward 4 | Jeff Wilbur, Ward 5

AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

"Veterans of U.S. military services may proudly salute the flag while not in uniform based on a change in the governing law on 25 July 2007."

III. INVOCATION

IV. PRESENTATIONS

V. PUBLIC COMMENTS

VI. CONSENT AGENDA

- A. November 18, 2024 City Council Meeting minutes

VII. OLD BUSINESS

VIII. NEW BUSINESS

- A. Consideration of the City Manager Agreement between Robert H. Logan and the City of Holly Springs for the period January 1, 2025, through December 31, 2028.
- B. **A-04-2024**, City of Holly Springs requests annexation of 0.38 +/- acres located at the intersection of Marble Quarry Road and Crestmont Drive, Cherokee County, GA, tax parcel 080A of tax plat 15N09.
- C. **MA-07-2024**, City of Holly Springs requests rezoning of 0.38 +/- acres located at the intersection of Marble Quarry Road and Crestmont Drive, Holly Springs, GA, tax parcel 080A of tax plat 15N09, from R-20, Single Family Residential (County), to GV, Governmental (City).

- D. Resolution for the City of Holly Springs Mayor and City Council to appoint the Mayor Pro Tem and the Standing Committees of the City Council.
- E. Resolution for the City of Holly Springs Mayor and City Council to appoint members to the Holly Springs Parks and Recreation Authority.
- F. Resolution for the City of Holly Springs Mayor and City Council to appoint members to the Downtown Development Authority of Holly Springs.
- G. Resolution for the City of Holly Springs Mayor and City Council to appoint members to the Urban Redevelopment Agency of the City of Holly Springs, Georgia
- H. Resolution for the City of Holly Springs Mayor and City Council to appoint members to the Holly Springs Planning and Zoning Commission.
- I. Resolution of the City of Holly Springs Mayor and City Council to provide compensation for members of the Holly Springs Planning and Zoning Commission.
- J. Resolution for the City of Holly Springs Mayor and City Council to appoint members to the Holly Springs Tree Commission.
- K. Resolution of the City of Holly Springs Mayor and City Council to provide compensation for members of the Holly Springs Tree Commission.
- L. Resolution for the City of Holly Springs Mayor and City Council to appoint the City of Holly Springs Municipal Court Judge and Municipal Court Judge Pro Tem.
- M. Resolution for the City of Holly Springs Mayor and City Council to appoint the City of Holly Springs Municipal Prosecuting Attorney and Assistant Prosecuting Attorneys.
- N. Proposal dated November 13, 2024, for engineering services from BM&K for Hickory Springs Parkway, Hickory Road, Holly Springs Parkway, and Hickory Springs Industrial Drive.
- O. Quote dated November 11, 2024, from Darrell C. Dinsmore Grading, Inc. for backfill and rough grade at the Holly Springs Town Center Parking Deck, in an amount not to exceed \$96,656.25.
- P. Quote # 2299 from Ecua Builders, Inc. for roof framing labor and crane rental for the Holly Springs Town Center Parking Deck stair and elevator towers, in an amount not to exceed \$7,775.
- Q. Bond Release for Performance Bonds #LICX1978516, #LICX1216531, #LICX1216533 for Province Subdivision.
- R. Bond Release for Maintenance Bonds #107292269 and #107472211 for Avery Creek Subdivision, Phases 1 and 2, subject to final approval of the

City Engineer and City Building Official.

- S. Resolution to accept and authorize streets to become publicly maintained streets in Avery Creek Subdivision, Phases 1 and 2 upon final approval by the City Engineer and City Building Official.
- T. To Amend the City Clerk/Human Resource Directors Job Description to the Assistant City Manager/City Clerk Job Description.
- U. Resolution of the City of Holly Springs, Georgia authorizing the renewal of the Health Reimbursement Arrangement (HRA) with Medcom to reimburse the last \$250 of the eligible participant's deductible; authorizing the renewal of the Medical Flexible Spending Account (FSA) with Medcom and to allow eligible participants to set aside up to the annual maximum of \$3,300 and to carry over up to \$660; the renewal of contracting the COBRA administration; and to authorize the City Clerk/HR Director to execute the documents pertaining to the these matters for plan year January 1, 2025 through December 31, 2025.
- V. Resolution to add membership in the Georgia Interlocal Risk Management Agency (GIRMA) fund, as identified in the Election Form attached as Appendix A, and by executing the Application and Participation Agreement and to authorize the City Clerk to execute all documents pertaining to these matters.
- W. Statement of Work Number 1 to Client Service Agreement between WellnessIQ, Inc., and the City of Holly Springs, Georgia to provide various professional services for the health and wellness program.
- X. Update to the City's Employee Compensation Plan
- Y. 2025 Meetings Calendar
- Z. A resolution of the City of Holly Springs Mayor and Council to open a certificate of deposit.
- AA. Resolution of the City of Holly Springs, Georgia to amend the Municipal Services Master Fee Schedule for Building, Fire, and Development Fees.
- BB. Quote # Q-1227180 between the City of Holly Springs, Georgia and KnowBe4 for the annual renewal of KnowBe4 Security Awareness Training Subscription Platinum, in an amount not to exceed \$1,356.08.
- CC. Policy amendments to Section 1.5 Performance Evaluations of the City of Holly Springs Police Department Operations Manual.
- DD. Policy amendment to Section 8.4 Taking Suspects Into Custody of the City of Holly Springs Police Department Operations Manual.
- EE. Policy amendments to Section 10.1 Firearms of the City of Holly Springs Police Department Operations Manual.

FF. Policy amendment to Section 12.3 Emergency Operations of the City of Holly Springs Police Department Operations Manual.

IX. REPORTS

A. Monthly Departmental Reports

X. ADJOURNMENT

XI. EXECUTIVE SESSION

A. Litigation