



Holly Springs Tree Commission

Holly Springs Public Safety Building, Council Chambers
3235 Holly Springs Pkwy. Holly Springs, GA 30115
Tuesday, January 14, 2025 | 6:00 PM

Alex Gray | Tray Herndon | Matt Ackerman | Colleen Konwick | Pamela Shurmantine

AGENDA

I. CALL TO ORDER

II. OATH OF OFFICE CEREMONY

III. ELECTION OF OFFICERS

IV. OLD BUSINESS

V. NEW BUSINESS

A. Discuss Committee Appointments:

- (1) Tree City USA
- (2) Arbor Day
- (3) Great American Cleanup
- (4) Landscape and Beautification
- (5) Yard of the Month

B. November 12, 2024 Tree Commission meeting minutes.

VI. REPORTS/COMMENTS

A. Treasurer's Report - October and November 2024

VII. ADJOURNMENT

**City of Holly Springs
Holly Springs Tree Commission Minutes
November 12, 2024**

Commission Members Present: Vice Chair Colleen Konwick, Secretary Pamela Shurmantine, Treasurer Tray Herndon, Commission Member Alex Gray.

Commission Members Not Present: Chairman Marc Hutchins.

Staff Present: City Manager Robert Logan, Community Development Director Nancy Moon, Administrative Assistant Sabrina Resendiz, Captain Michael Hales and Officer Brandon Cantrell.

I. CALL TO ORDER

Vice Chair Colleen Konwick called the Tree Commission Meeting to order.

II. OLD BUSINESS

III. NEW BUSINESS

- A. Purchase of new Tree Commission shirts with the new city logo.

Secretary Shurmantine made a motion to approve. Commission Member Alex Gray seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

- B. Landscape project for J.B. Owens Park, Barrett Memorial Park and Karen Johnson Barnett Park.

The Tree Commission agreed on the date for the memorial tree ceremony at Barrett Memorial Park for Thursday, November 21, 2024 at 4:00 PM, the landscape project for J. B. Owens Park in the amount of \$1,325.00, Barrett Memorial Park in the amount of \$663.20 and Karen Johnson Barnett Park in the amount of \$450.00 for a total cost of \$2,438.20.

Secretary Shurmantine made a motion to approve. Commission Member Alex Gray seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

- C. October 8, 2024 Tree Commission Meeting minutes.

Treasurer Herndon made a motion to approve. Secretary Shurmantine seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

IV. REPORTS/COMMENTS

- A. Treasurer's Report - September 2024

Commission Member Alex Gray made a motion to approve. Secretary Shurmantine seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

Community Development Director Nancy Moon reported \$82,000 tree recompense should be received soon for future Tree Commission projects.

V. ADJOURNMENT

Vice Chair Konwick made a motion to adjourn the meeting. Treasurer Herndon seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

Respectfully submitted.

Chairman

Attest:

Sabrina Resendiz
Administrative Assistant

Holly Springs Tree Commission				
October 2024				
			\$	47,456.16
Less: Cash Disbursements				
DATE	CHECK #	VENDOR	AMOUNT	DESCRIPTION
Total			\$	-
Add: Deposits & Other Credits				
Total			\$	-
Ending Bank Balance			\$	47,456.16
Total Funds			\$	47,456.16

Holly Springs Tree Commission				
November 2024				
			\$	47,456.16
Less: Cash Disbursements				
DATE	CHECK #	VENDOR	AMOUNT	DESCRIPTION
11/27/2024	CC	Georgia Tree Council	\$ (175.00)	Membership
Total			\$	(175.00)
Add: Deposits & Other Credits				
Total			\$	-
Ending Bank Balance			\$	47,281.16
Total Funds			\$	47,281.16