

**City of Holly Springs
City Council Meeting Minutes
February 3, 2025**

Elected Officials Present: Mayor Ryan P. Shirley, Mayor Pro Tem Michael Roy Zenchuk II, Councilwoman Dee Phillips, Councilman Kyle Whitaker, and Councilman Kevin Moore.

Elected Officials Not Present: Councilman Jeff Wilbur.

Staff Present: City Attorney Robert M. (Bobby) Dyer, City Manager Robert H. Logan, Assistant City Manager/City Clerk Karen Norred, Finance Director Denise Lamazares, Community Development Director Nancy Moon, Chief Tommy Keheley, Deputy Chief Greg Clyburn, Assistant City Clerk/Records Manager Lou Stewart, IT/Facilities Manager Ron Carter, Captain Mike Hales, Captain Casey Barton, Lieutenant Naveed Babar, Sergeant Mike Sheehan, Sergeant Scott Staber, Corporal Davis Snider, Corporal Brandon Boyce, Corporal Billy Greer, Officer Mike Adams, Officer Brandon Cantrell, Officer Berry Wash, Officer James Hood and Officer Eric Bastress.

I. CALL TO ORDER

Mayor Shirley called the City Council Meeting to order.

II. PLEDGE OF ALLEGIANCE

Mayor Shirley led the Pledge of Allegiance.

III. INVOCATION

Mayor Pro Tem Zenchuk gave the invocation.

IV. PRESENTATIONS

- A. Employee Recognitions - Five Years of Service
Corporal Davis A. Snider
- B. Employee Recognition - Ten Years of Service
Captain Michael A. Hales
- C. Employee Recognition - Promotion
Corporal Billy Greer

V. PUBLIC COMMENTS

No public comments were made.

VI. CONSENT AGENDA

- A. January 6, 2025 City Council Meeting minutes

Mayor Pro Tem Zenchuk made a motion to approve the consent agenda.
Councilwoman Phillips seconded the motion. Motion carried. Yes 4, No 0,
Abstained 0.

VII. OLD BUSINESS

VIII. NEW BUSINESS

- A. **MA-01-2025**, applicants, Del and Kelly Creviston, request rezoning of 0.66 +/- acres located off of Holly Street, Holly Springs, GA, tax parcel 064 of tax plat 93N00, from R-20, Single Family Residential, to GC, General Commercial.

Mayor Pro Tem Zenchuk made a motion to approve Item A with staff stipulations. Councilwoman Phillips seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

- B. **ORD-1-2025**, to adopt the 2025 Official Zoning Map of the City of Holly Springs, Georgia.

Councilwoman Phillips made a motion to approve Item B. Councilman Moore seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

- C. Quote #1223-004-SLAB from Plumbing on Purpose, LLC for the installation of parking deck drains and piping, installation of hose bibs, heat trace and insulate water lines, and the installation of double check valve assembly for the Holly Springs Town Center Parking Deck, in an amount not to exceed \$95,180.

Councilwoman Phillips made a motion to approve Item C. Councilman Moore seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

- D. Quote from Vertical Earth, Inc. dated November 20, 2024, for the construction of reinforced concrete aprons at the Holly Springs Town Center Parking Deck, in an amount not to exceed \$50,072.

Councilwoman Phillips made a motion to approve Item D. Mayor Pro Tem Zenchuk seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

- E. Agreement between the City of Holly Springs, Georgia and Georgia Power Company regarding the installation of seventy-nine (79) pedestrian lampposts on the Holly Springs Parkway Widening Project, Phase II, Agreement Number LP49831, in the monthly amount of \$1,815.42.

Councilman Moore made a motion to approve Item E. Councilwoman Phillips seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

- F. To Amend the Public Works Superintendent Job Description to the Public Works Director Job Description.

Mayor Pro Tem Zenchuk made a motion to approve Item F. Councilwoman Phillips seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

- G. Revision of the 2025 Meeting Calendar to change the June 16th City Council Meeting to June 19th due to a conflict with a Special Election.

Councilman Moore made a motion to approve Item G. Councilwoman Phillips seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

- H. Policy amendment to Section 6.1 Uniforms and Dress of the City of Holly Springs Police Department Operations Manual.

Councilwoman Phillips made a motion to approve Item H. Councilman Moore seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

- I. Policy amendment to Section 6.2 Grooming Standards of the City of Holly Springs Police Department Operations Manual.

Councilwoman Phillips made a motion to approve Item I. Councilman Moore seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

- J. Resolution declaring certain property as surplus and authorizing its sale or disposal as described in Exhibit "A".

Mayor Pro Tem Zenchuk made a motion to approve Item J. Councilwoman Phillips seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

IX. REPORTS

- A. Monthly Departmental Reports

No comments were made on the monthly reports.

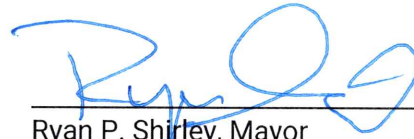
- B. 2024 Annual National Pollutant Discharge Elimination Systems (NPDES) Report

Community Development Director Nancy Moon gave a brief overview of the NPDES report.

X. ADJOURNMENT

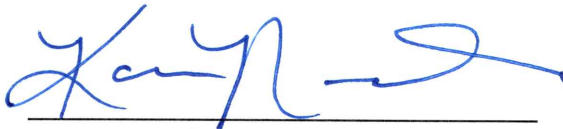
Councilman Moore made a motion to adjourn the meeting. Councilwoman Phillips seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

Respectfully submitted.



Ryan P. Shirley, Mayor

Attest:



Karen Norred, City Clerk
(Seal)

