

**City of Holly Springs
City Council Meeting Minutes
May 6, 2024**

Elected Officials Present: Mayor Steve Miller, Mayor Pro Tem Michael Zenchuk II, Councilman Kyle Whitaker, Councilman Kevin Moore and Councilman Jeff Wilbur.

Elected Officials Not Present: Councilwoman Dee Phillips.

Staff Present: City Attorney Robert M. "Bobby" Dyer, City Manager Robert H. Logan, City Clerk/Human Resources Director Karen Norred, Assistant City Clerk/Records Manager Lou Stewart, Finance Director Denise Lamazares, Communications and External Affairs Director Erin Honea, Community Development Director Nancy Moon, Chief Building Official Jonathan Page, Information Technology/Facilities Manager Ron Carter, Chief Tommy Keheley, Deputy Chief Greg Clyburn and Captain Casey Barton.

I. CALL TO ORDER

Mayor Miller called the City Council Meeting to order.

II. PLEDGE OF ALLEGIANCE

Mayor Miller led the Pledge of Allegiance.

III. INVOCATION

Mayor Pro Tem Zenchuk gave the invocation.

IV. PRESENTATIONS

- A. 55th Annual Professional Municipal Clerks Week Proclamation
- B. Building Safety Month Proclamation

V. PUBLIC COMMENTS

Mr. T. J. Brangan spoke concerning a staff member with the City of Holly Springs Municipal Court.

VI. OLD BUSINESS

VII. CONSENT AGENDA

- A. April 8, 2024, Work Session Minutes
- B. April 15, 2024, Work Session and Business Meeting Minutes

Councilman Moore made a motion to approve the consent agenda. Mayor Pro Tem Zenchuk seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

VIII. NEW BUSINESS

A. Compensation for Boards and Commissions.

Mayor Miller entertained a motion to approve compensation for the Planning and Zoning Commission members to be \$100.00 per meeting and \$50.00 per meeting for the Downtown Development Authority and Tree Commission members, to begin with the next fiscal year. Mayor Pro Tem Zenchuk accepted the motion as read. Councilman Wilbur seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

B. Fifth amendment to the Workforce Innovation and Opportunity Act Contract Number WD2210.5 between the City of Holly Springs, Georgia and the Atlanta Regional Commission.

Mayor Pro Tem Zenchuk made a motion to approve Item B as read. Councilman Moore seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

C. Intergovernmental Agreement Change Order # 1 between the City of Holly Springs, Georgia and Cherokee County to provide resurfacing and road repairs for various roads in the City of Holly Springs, in an amount not to exceed \$188,878.28.

Councilman Whitaker made a motion to approve Item C. Mayor Pro Tem Zenchuk seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

City Attorney Bobby Dyer stated when making a motion, instead of referencing the item number, it will be better to use the entire language of the agenda item to make the motion.

D. A resolution of the City of Holly Springs, Georgia to amend the Municipal Services Master Fee Schedule.

Councilman Whitaker made a motion to approve a resolution of the City of Holly Springs, Georgia to amend the Municipal Services Master Fee Schedule. Mayor Pro Tem Zenchuk seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

E. Right-of-Way Easement for 120 Park Lane, from the City of Holly Springs, Georgia to Sawnee Electric Membership Corporation for the addition of underground service at Barrett Memorial Park and to ratify the Mayor's signature.

Councilman Moore made a motion to approve the right-of-way easement for 120 Park Lane, from the City of Holly Springs, Georgia to Sawnee Electric Membership Corporation for the addition of underground service at Barrett

Memorial Park and to ratify the Mayor's signature. Councilman Whitaker seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

- F. An ordinance of the City of Holly Springs, Georgia approving budget amendments for the fiscal year 2023 budget.

Mayor Pro Tem Zenchuk made a motion to approve an ordinance of the City of Holly Springs, Georgia approving budget amendments for the fiscal year 2023 budget. Councilman Moore seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

- G. Quote #JG483293 from Bobcat of Atlanta for the new Public Works Track Loader and accessories purchase, in an amount not to exceed \$65,182.

Councilman Moore made a motion to approve quote #JG483293 from Bobcat of Atlanta for the new Public Works track loader and accessories purchase, in an amount not to exceed \$65,182. Councilman Wilbur seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

IX. REPORTS

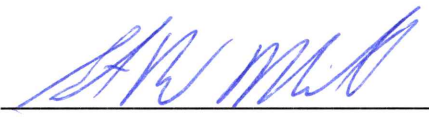
Mayor Miller stated that residents of The Falls of Cherokee had requested assistance with traffic making a U-turn at the median in front of the entrance of the subdivision. The City of Holly Springs Police Department will add additional patrols in the area as well as some signage.

Mayor Miller stated the owners of Alma Coffee had asked to meet to discuss their vision, and they are also currently working with City staff on annexing into the City.

X. ADJOURNMENT

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilman Moore seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

Respectfully submitted.


Steven W. Miller, Mayor

Attest:



Karen Norred, City Clerk
(Seal)

