

**City of Holly Springs
City Council Meeting Minutes
March 3, 2025**

Elected Officials Present: Mayor Pro Tem Michael Roy Zenchuk II, Councilwoman Dee Phillips, Councilman Kyle Whitaker, Councilman Kevin Moore, and Councilman Jeff Wilbur.

Elected Officials Not Present: Mayor Ryan P. Shirley.

Staff Present: Alicia Argo from the City Attorney's Office, Assistant City Manager/City Clerk Karen Norred, Finance Director Denise Lamazares, Community Development Director Nancy Moon, Chief Tommy Keheley, Deputy Chief Greg Clyburn, Assistant City Clerk/Records Manager Lou Stewart, IT/Facilities Manager Ron Carter, Officer James Wood, and Officer Brandon Cantrell.

I. CALL TO ORDER

Mayor Pro Tem Zenchuk called the City Council meeting to order.

II. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Zenchuk led the Pledge of Allegiance.

III. INVOCATION

Mayor Pro Tem Zenchuk gave the invocation.

IV. PRESENTATIONS

- A. Employee Recognitions - General Instructor Certification
 - Corporal Billy Greer
 - Officer James Hood
 - Detective Annie Maryska

V. PUBLIC COMMENTS

No public comments were made.

VI. CONSENT AGENDA

- A. February 24, 2025 City Council Meeting minutes

Councilman Wilbur made a motion to approve the consent agenda.
Councilwoman Phillips seconded the motion. Motion carried. Yes 5, No 0,
Abstained 0.

VII. OLD BUSINESS

VIII. NEW BUSINESS

- A. Intergovernmental Agreement between the City of Holly Springs, Georgia and Cherokee County to provide resurfacing and road repairs for various roads in the City of Holly Springs.

Councilman Wilbur made a motion to approve Item A. Councilman Moore seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- B. Change order #3 from Ohmshiv Construction, LLC for the Holly Springs Parkway @ Fox Creek Dr. Intersection Improvements and Sidewalk Project (RFB # 2024-03), in an amount not to exceed \$3,250.00.

Councilman Wilbur made a motion to approve Item B. Councilwoman Phillips seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- C. Resolution of the City of Holly Springs, Georgia to support the creation of the Cherokee Regional Land Bank Authority.

Councilman Whitaker made a motion to table Item C. Councilman Wilbur seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- D. Adoption of the Georgia Department of Transportation (GDOT) Procurement Policy for the Procurement, Management and Administration of Engineering and Design-Related Consultant Services.

Councilman Wilbur made a motion to approve Item D. Councilman Moore seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- E. Confirmation of Understanding and Agreement to follow all policies and procedures related to the procurement of engineering and design as per 23 CFR 172.

Councilman Moore made a motion to approve Item E. Councilman Wilbur seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- F. Addendum between T-Mobile USA, Inc. and the City of Holly Springs, Georgia, for Ooma Airdial to provide products and services for seven (7) POTS (plain old telephone service) lines and to include the Sourcewell Enrollment Agreement.

Councilwoman Phillips made a motion to approve Item F. Councilman Wilbur seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

IX. REPORTS

- A. Monthly Departmental Reports

Mayor Pro Tem Zenchuk thanked the Boy Scouts Pack 37 for attending the meeting and presented each member with a gift bag from the City.

X. ADJOURNMENT

Councilman Whitaker made a motion to adjourn the meeting and move into executive session for the purpose of litigation. Councilwoman Phillips seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

XI. EXECUTIVE SESSION

A. Litigation

Respectfully submitted.



Ryan P. Shirley, Mayor

Attest:



Karen Norred, City Clerk
(Seal)