



# Holly Springs Tree Commission

Holly Springs Public Safety Building, Council Chambers  
3235 Holly Springs Pkwy. Holly Springs, GA 30115  
Tuesday, April 8, 2025 | 6:00 PM

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Alex Gray | Tray Herndon | Colleen Konwick - Chair | Pamela Shurmantine - Vice Chair | Matt Ackerman

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## AGENDA

### I. CALL TO ORDER

### II. OLD BUSINESS

### III. NEW BUSINESS

- A. Oath of Office Ceremony for Bridget Hanney.
- B. Barrett Springs storm detention pond landscaping.
- C. Yard of the Month Nominees for April 2025.
- D. Appointment of Board Member for the Chairman of the Tree City USA Committee.
- E. Appointment of Board Member for the Co-Chairman of the Landscape & Beautification Committee.
- F. Fall memorial tree planting at Barrett Memorial Park.
- G. March 11, 2025 Tree Commission meeting minutes.

### IV. REPORTS/COMMENTS

- A. Treasurer's Report - February 2025

### V. ADJOURNMENT

# ITEM REPORT

**AGENDA ITEM NUMBER: III.C.**



**FROM:** Pamela Shurmantine, Vice Chairman  
Tray Herndon, Treasurer

**MEETING DATE:** April 8, 2025

**AGENDA ITEM:** Yard of the Month Nominees for April 2025.

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## **EXECUTIVE SUMMARY:**

Photos of Yard of The Month nominees have been submitted for your review.

## **FISCAL IMPACT:**

None.

## **ATTACHMENTS:**

1. April 2025 Yard of the Month Nominations

## **RECOMMENDATION:**

Photos have been submitted for your review and selection of a nominee.

## **CONCURRENCES:**



**118 Park West**



**328 Peninsula Point**



**602 Atlas Place**

**City of Holly Springs  
Holly Springs Tree Commission Minutes  
March 11, 2025**

**Commission Members Present:** Chairman Colleen Konwick, Vice Chairman Pamela Shurmantine and Commission Member Matt Ackerman.

**Commission Members Not Present:** Treasurer Tray Herndon.

**Staff Present:** City Manager Robert Logan, Community Development Director Nancy Moon, Administrative Assistant Sabrina Resendiz, Captain Michael Hales and Officer Carson Warner.

**I. CALL TO ORDER**

Chairman Konwick called the Tree Commission Meeting to order.

**II. OLD BUSINESS**

Chairman Konwick stated that the Tree Commission shirts that the Commission discussed previously had been delivered.

**III. NEW BUSINESS**

**A. 2025 Arbor Day update.**

Commission Member Ackerman spoke about the Arbor Day event in Commission Member Herndon's absence. Commission Member Ackerman stated that Tree Commission members along with City Staff and Public Works arrived at 8:30 AM to tag the trees and set up the event. Commission Member Ackerman said the Arbor Day event was a huge success with 300 trees being passed out by 2:00 PM. Chairman Konwick stated a \$10.00 donation was made that was turned over to City Manager Rob Logan to be deposited into the Tree Commission's bank account.

**B. Arbor Day Proclamation.**

Chairman Konwick shared the 2025 Arbor Day Proclamation that was presented at the last City Council Meeting.

**C. Purchase of Yard of the Month gift cards.**

Chairman Konwick made a motion to approve the purchase of \$25 gift cards from Home Depot for the months of April–October 2025. Commission Member Ackerman seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

**D. February 11, 2025 Tree Commission meeting minutes.**

Commission Member Ackerman made a motion to approve. Vice Chairman Shurmantine seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

**E. Tree Commission of Holly Springs membership appointments.**

Chairman Konwick made a motion to approve Bridget Hanney to fill the unexpired term of Alex Gray, which will end December 31, 2025. Commission Member Ackerman seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

**IV. REPORTS/COMMENTS**

A. Treasurer's Report - January 2025

Chairman Konwick gave the treasurer's report in Treasurer Herndon's absence.

**V. ADJOURNMENT**

Commission Member Ackerman made a motion to adjourn the meeting. Chairman Konwick seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

Respectfully submitted.

\_\_\_\_\_  
Colleen Konwick, Chairman

Attest:

\_\_\_\_\_  
Sabrina Resendiz  
Administrative Assistant

Holly Springs Tree Commission  
February 2025

\$ 45,057.47				
Less: Cash Disbursements				
DATE	CHECK #	VENDOR	AMOUNT	DESCRIPTION
Total			\$ -	
Add: Deposits & Other Credits				
Total			\$ -	
Ending Bank Balance			\$ 45,057.47	
Total Funds			\$ 45,057.47	