

**City of Holly Springs
City Council Meeting Minutes
April 21, 2025**

Elected Officials Present: Mayor Ryan P. Shirley, Mayor Pro Tem Michael Roy Zenchuk II, Councilwoman Dee Phillips, Councilman Kyle Whitaker, Councilman Kevin Moore, Councilman Jeff Wilbur.

Elected Officials Not Present: None.

Staff Present: City Attorney Robert M. "Bobby" Dyer, City Manager Robert H. Logan, Assistant City Manager/City Clerk Karen Norred, Community Development Director Nancy Moon, Chief Tommy Keheley, Deputy Chief Greg Clyburn, and IT/Facilities Manager Ron Carter.

I. CALL TO ORDER

Mayor Shirley called the City Council Meeting to order.

II. PLEDGE OF ALLEGIANCE

Mayor Shirley led the Pledge of Allegiance.

III. INVOCATION

Mayor Pro Tem Zenchuk gave the invocation.

IV. PRESENTATIONS

- A. Yard of the Month
Michael and Zoe Nungester
- B. Proclamation
Child Abuse Prevention Month

V. PUBLIC COMMENTS

No public comments were made.

VI. CONSENT AGENDA

- A. April 5, 2025 City Council Retreat minutes
- B. April 7, 2025 City Council Meeting minutes

Mayor Pro Tem Zenchuk made a motion to approve the consent agenda.
Councilman Wilbur seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

VII. OLD BUSINESS

- A. Award the Holly Springs City-Wide Sidewalk Repair and Street Tree Removal Project (RFB #2024-11) to Dalton Landscapes LLC, in an amount not to exceed \$77,533 and authorize the Mayor to execute the agreement between the City of Holly Springs, Georgia and Dalton Landscapes LLC.

Councilman Moore made a motion to approve Item A. Councilman Wilbur seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

VIII. NEW BUSINESS

- A. Amended and Restated Declaration of Covenants, Conditions, Restrictions, and Easements for Town Center City and authorize the Mayor to execute the documents pending the approval of the City Attorney.

Mayor Pro Tem Zenchuk made a motion to approve Item A. Councilwoman Phillips seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- B. Agreement between the City of Holly Springs, Georgia and Georgia Power Company regarding the removal of three (3) existing city-owned lampposts, the installation of three (3) 75-Watt LED K445 lampposts, and two hundred fifty (250) linear feet of underground power cable and boring at the Holly Springs Depot, Project #LP105063, in an amount not to exceed \$9,500.

Councilman Moore made a motion to approve Item B. Mayor Pro Tem Zenchuk seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- C. Agreement between the City of Holly Springs, Georgia and Georgia Power Company regarding the removal of one (1) 400-Watt HPS fixture and replacement with one (1) 161-Watt LED fixture at the Holly Springs Depot, Project #LP105066.

Councilman Moore made a motion to approve Item C. Councilwoman Phillips seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- D. Resolution authorizing the submittal and management of the Georgia Department of Transportation (GDOT) Local Road Assistance Administration (LRA) funds application.

Mayor Pro Tem Zenchuk made a motion to approve Item D. Councilman Moore seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- E. Proposal 063058 between Solutionz Inc. and the City of Holly Springs, Georgia regarding technology consulting and design services, including low-voltage and security systems for the new City Hall, in an amount not to exceed \$14,100.

Councilman Moore made a motion to approve Item E. Mayor Pro Tem Zenchuk seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- F. Ordinance of the City of Holly Springs, Georgia approving budget amendments for the fiscal year 2024 budget.

Councilwoman Phillips made a motion to approve Item F. Mayor Pro Tem Zenchuk seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- G. Renewal of the Property and Liability Coverage with Georgia Interlocal Risk Management Agency (GIRMA).

Mayor Pro Tem Zenchuk made a motion to approve Item G. Councilwoman Phillips seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- H. Renewal of the Pollution Liability line of coverage with Georgia Interlocal Risk Management Agency (GIRMA).

Mayor Pro Tem Zenchuk made a motion to approve Item H. Councilwoman Phillips seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- I. Renewal of the Municipal Workforce AD&D line of coverage with CV Starr.

Councilman Moore made a motion to approve Item I. Councilwoman Phillips seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- J. Renewal of the Off-Duty Liability line of coverage with Lexington Insurance Company.

Mayor Pro Tem Zenchuk made a motion to approve Item J. Councilwoman Phillips seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- K. Renewal of the Excess Crime line of coverage with Hanover Insurance Company/Allmerica.

Councilman Moore made a motion to approve Item K. Councilwoman Phillips seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- L. Renewal of the Terrorism & Sabotage line of coverage with Hiscox.

Councilwoman Phillips made a motion to approve Item L. Councilman Moore seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- M. Excess Cyber Liability line of coverage with Tokio Marine - Houston Casualty Company.

Councilwoman Phillips made a motion to approve Item M. Councilman Moore seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- N. Bond Release for Performance Bonds #SUR2005997 and #SUR2005998 for 428 East Rope Mill Office Complex.

Councilman Moore made a motion to approve Item N. Councilman Wilbur seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- O. Title VI Nondiscrimination Agreement between the Georgia Department of Transportation and the City of Holly Springs, Georgia.

Mayor Pro Tem Zenchuk made a motion to approve Item O. Councilwoman Phillips seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- P. Proposal dated March 7, 2025, from Advanced Systems, Inc., for performing miscellaneous repair work at the David Cagle House located at 220 Stringer Road, Holly Springs, GA 30115, in an amount not to exceed \$4,670.00.

Mayor Pro Tem Zenchuk made a motion to approve Item P. Councilman Moore seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- Q. Proposal dated March 10, 2025, from Advanced Systems, Inc., for performing miscellaneous repair work at the Holly Springs Public Safety building located at 3235 Holly Springs Parkway, Holly Springs, GA 30115, in an amount not to exceed \$11,260.00.

Councilman Moore made a motion to approve Item Q. Mayor Pro Tem Zenchuk seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

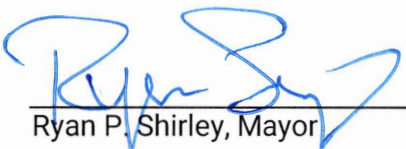
IX. REPORTS

No reports were given.

X. ADJOURNMENT

Councilman Wilbur made a motion to adjourn the meeting. Mayor Pro Tem Zenchuk seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

Respectfully submitted.



Ryan P. Shirley, Mayor

Attest:



Karen Norred, City Clerk
(Seal)

