



Holly Springs Tree Commission

Holly Springs Public Safety Building, Council Chambers
3235 Holly Springs Pkwy. Holly Springs, GA 30115
Tuesday, May 13, 2025 | 6:00 PM

Matt Ackerman | Bridget Hanney | Tray Herndon | Colleen Konwick - Chair | Pamela Shurmantine - Vice Chair

AGENDA

I. CALL TO ORDER

II. OLD BUSINESS

- A. Yard of the Month Nominees for April 2025.

III. NEW BUSINESS

- A. Holly Springs Tree Commission membership appointment of Shannon Landon.
- B. Yard of the Month Nominees for May 2025.
- C. April 8, 2025 Holly Springs Tree Commission minutes.

IV. REPORTS/COMMENTS

- A. Treasurer's Report - March 2025.

V. ADJOURNMENT

ITEM REPORT

AGENDA ITEM NUMBER: III.A.



FROM: Robert H. Logan, City Manager

MEETING DATE: May 13, 2025

AGENDA ITEM: Holly Springs Tree Commission membership appointment of Shannon Landon.

EXECUTIVE SUMMARY:

Tray Herndon resigned from the Holly Springs Tree Commission on April 14, 2025. We have one application from Shannon Landon for consideration to fill the unexpired term of Mr. Herndon, which will end December 31, 2025.

FISCAL IMPACT:

None

ATTACHMENTS:

1. Shannon Landon board app_Redacted

RECOMMENDATION:

The staff recommendation is to defer the application recommendation to the Tree Commission.

CONCURRENCES:

City Manager

Board & Community Organization Application

The City of Holly Springs believes engaged citizens are the key to a high-functioning, well-informed government. The City aims to tap into the invaluable insight that only citizens can offer through various boards, commissions, and authorities. The members of these governing bodies will make decisions for our community as well as recommend and review City policies. This application will assist elected officials, incumbent board members, and staff in reviewing applicant eligibility and qualifications for board membership.

Please select the Boards or Community Groups on which you would like to serve.

Tree Commission

Parks & Recreation Authority

Name

Shannon Landon

Address

254 Wild Rose Circle, Holly Springs, Georgia 30115

Email

[REDACTED]

Phone #

[REDACTED]

This is a

Cell Phone

Job Title/Occupation

homemaker

Who are you employed by?

Are you a registered voter in Cherokee County?

Yes

Are you willing to participate in required trainings?

Yes

Were you recommended or nominated by a sitting City council/commission/board member or Mayor?

No

Please list any information (experience, education, community activities, organization memberships, etc.) that you think should be considered for your appointment to a board or commission.

Shannon Landon

254 Wild Rose Cir., Holly Springs GA 30115

[REDACTED]

I was born and raised in Los Angeles and was actively involved in the City of Burbank, including graduating from the Burbank Leadership Program and serving in various volunteer roles. After having my daughter, I shifted my focus to supporting her school and volunteering with Girl Scouts of Greater Los Angeles (GSGLA).

Our family relocated to Georgia at the end of 2020, and I'm currently an active volunteer with Girl Scouts of

Greater Atlanta (GSGATL). I have a strong passion for community involvement and would be honored to be considered for a board or commission position with the City of Holly Springs.

Thank you for your time and consideration!

Volunteer Experience:

2025 – Present	GSGATL Riverwood Co-Leader Coach, Riverwood GAB Co-Director
2024 – Present	GSGATL Riverwood Twilight Camp Director
2020 – Present	GSGATL Girl Scout Leader, Troop Cookie Chair, Treasurer
2024 – 2026	GSUSA Volunteer Advisory Committee
2020 – 2025	GSGATL Service Unit Director
2025	GSUSA Leadership Award Committee
2022 – 2024	GSGATL Northwoods Twilight Camp Program Manager
2021 – 2022	Hickory Flat Elementary School PTA Treasurer
2016 – 2020	GSGLA Girl Scout Leader, Troop Cookie Chair, Treasurer
2020 – 2021	GSGLA Girl Scout Burbank Service Unit Registrar
2020	Roosevelt Elementary School 4th grade Room Parent
2019 – 2020	Roosevelt Elementary School PTA Yearbook Staff
2019 – 2020	Roosevelt Elementary School PTA 5th Graduation Co-Chair
2019 – 2020	Roosevelt Elementary School 3rd grade Room Parent
2019	Roosevelt Elementary School PTA California Arts Day Chair
2018 – 2019	AYSO Team Manager
2018 – 2019	Roosevelt Elementary School 2nd grade Room Parent
2018	Roosevelt Elementary School PTA California Arts Day Chair
2017 – 2018	Roosevelt Elementary School 1st grade Room Parent
2017	Roosevelt Elementary School PTA California Arts Day Chair
2012 – 2013	Burbank Parent Education Council Treasurer
2011 – 2012	Burbank Parent Education Council Community Services Liaison
2007 – 2008	City of Burbank Community Development Goals Committee Member
2006 – 2014	City of Burbank Art in Public Places Committee Member
2005 – 2010	Glendale Humane Society Volunteer
2005 – 2006	City of Los Angeles Runyon Canyon Volunteer
2005	City of Burbank - Leadership Burbank Graduate

Education:

California Institute of the Arts, Valencia CA
Bachelor of Fine Arts, PADT, 1993

Los Angeles Pierce College, Woodland Hills
Associate of Arts Degree, Technical Theater, 1990

Awards:

Emmy: 2000 MLB on FOX
Emmy: 2001 Nascar on FOX
Emmy: 2003 NFL Superbowl

Attach a your resume here.

Are there any reasons that you may have a conflict of interest if you were appointed to one of the City of Holly Springs boards or commissions?

No

Signature & Applicant Statement: I understand that I am applying for an appointment to a board, commission, and/or authority with the City of Holly Springs. I understand that the body for which I am being considered may require an interview prior to consideration for such appointment. In addition, I will be required to take an Oath of Office obligating that I perform faithfully and impartially the duties of office. I understand that my application will remain on file until the end of the current calendar year, at which time I will be required to submit a new application. I agree to comply at all times with requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in the application are true to the best of my knowledge.

Shannon Landon

ITEM REPORT

AGENDA ITEM NUMBER: III.B.



FROM: Pamela Shurmantine, Vice Chairman

MEETING DATE: May 13, 2025

AGENDA ITEM: Yard of the Month Nominees for May 2025.

EXECUTIVE SUMMARY:

Photos of Yard of the Month nominees have been submitted for your review.

FISCAL IMPACT:

None.

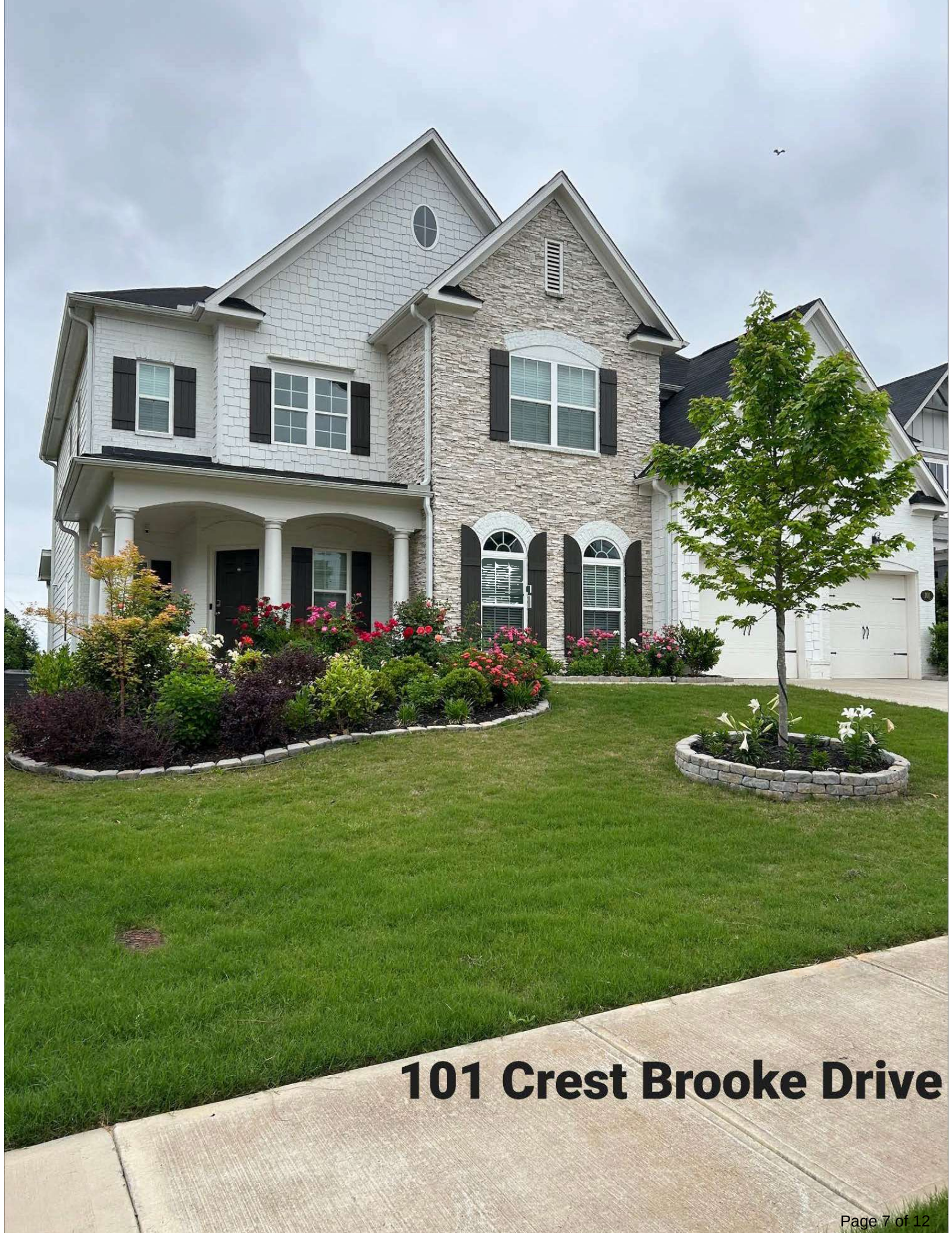
ATTACHMENTS:

1. YOM May

RECOMMENDATION:

Photos have been submitted for your review and selection of a nominee.

CONCURRENCES:



101 Crest Brooke Drive



202 Fieldbrook Crossing



238 Orchard Trail

**City of Holly Springs
Holly Springs Tree Commission Minutes
April 8, 2025**

Commission Members Present: Chairman Colleen Konwick, Vice Chairman Pamela Shurmantine, Commission Member Matt Ackerman, Commission Member Bridget Hanney.

Commission Members Not Present: Treasurer Tray Herndon.

Staff Present: City Manager Robert H. Logan, Community Development Director Nancy Moon, Administrative Assistant Sabrina Resendiz, Captain Michael Hales and Officer Eric Bastress.

I. CALL TO ORDER

Chairman Konwick called the Tree Commission Meeting to order.

II. OLD BUSINESS

III. NEW BUSINESS

A. Oath of Office Ceremony for Bridget Hanney.

City Manager Robert H. Logan administered the Oath of Office to Commissioner Bridget Hanney.

B. Barrett Springs storm detention pond landscaping.

City Manager Rob H. Logan informed the Commission Members that the storm detention pond was rebuilt last year and is out in the open and will need trees planted to screen it. He recommended bringing this item back for a vote in the fall as the trees will be stressed over the summer if planted now. No action taken.

C. Yard of the Month Nominees for April 2025.

It is the consensus of the Commission Members to nominate 118 Park West as the Yard of the Month recipient. Chairman Konwick made a motion to approve. None seconded the motion. Motion failed due to lack of a second.

D. Appointment of Board Member for the Chairman of the Tree City USA Committee.

Chairman Konwick made a motion to approve Commission Member Bridget Hanney as Chairman of the Tree City USA Committee. Commission Member Ackerman seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

E. Appointment of Board Member for the Co-Chairman of the Landscape & Beautification Committee.

Chairman Konwick made a motion to approve Commission Member Bridget Hanney as Co-Chairman of the Landscape & Beautification Committee. Vice Chairman Shurmantine seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

F. Fall memorial tree planting at Barrett Memorial Park.

City Manager Robert H. Logan informed the Commission Members that he had received a request for a memorial tree planting at Barrett Memorial Park. He recommended bringing this item back for a vote in the fall to be planted due to the stress on the tree during the summer months. No action taken.

G. March 11, 2025 Tree Commission meeting minutes.

Vice Chairman Shurmantine made a motion to approve. Commission Member Ackerman seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

IV. REPORTS/COMMENTS

A. Treasurer's Report - February 2025

Commission Member Ackerman gave the treasurer's report in Treasurer Herndon's absence.

V. ADJOURNMENT

Commission Member Ackerman made a motion to adjourn the meeting. Vice Chairman Shurmantine seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

Respectfully submitted.

Colleen Konwick, Chairman

Attest:

Sabrina Resendiz
Administrative Assistant

Holly Springs Tree Commission				
March 2025				
			\$	45,057.47
Less: Cash Disbursements				
DATE	CHECK #	VENDOR	AMOUNT	DESCRIPTION
3/10/2025	133	Buck Jones Nursery	\$ (450.00)	Tree for Barrett Park
3/17/2025	134	Alexander Gray	\$ (50.00)	Meeting Compensation
3/17/2025	135	Colleen Konwick	\$ (100.00)	Meeting Compensation
3/17/2025	136	Matthew Ackerman	\$ (100.00)	Meeting Compensation
3/17/2025	137	Pamela Lou Shurmantine	\$ (50.00)	Meeting Compensation
3/17/2025	138	Home Depot	\$ (10.98)	Supples for Arbor Day
3/30/2025	CC	Name Tag Country	\$ (12.90)	Name plate
3/30/2025	CC	4Imprint	\$ (164.45)	Shirts
Total			\$	(938.33)
Add: Deposits & Other Credits				
3/12/2025		Unknown	\$ 10.00	Donation
Total			\$	10.00
Ending Bank Balance			\$	44,129.14
Total Funds			\$	44,129.14