



Finance and Administration Committee Special Called Meeting

Holly Springs Public Safety Building, Council Chambers
3235 Holly Springs Pkwy. Holly Springs, GA 30115
Monday, May 19, 2025 | 6:00 PM

Dee Phillips - Chair | Michael Roy Zenchuk II - Co-Chair | Mayor Ryan P. Shirley

AGENDA

I. CALL TO ORDER

II. OLD BUSINESS

III. NEW BUSINESS

- A. December 5, 2024 Finance and Administration Committee Special Called Meeting minutes.
- B. Committee recommendation for City Council to award the Holly Springs Amphitheatre Construction Manager at Risk for Pre-Construction and Construction Services Contract (RFQ #2025-01) to Reeves Young, LLC.

IV. REPORTS

V. ADJOURNMENT

City of Holly Springs
Finance and Administration Committee Special Called Meeting Minutes
December 5, 2024

Committee Members Present: Chair Dee Phillips, Co-Chair Michael Roy Zenchuk II, Mayor Steven Miller.

Committee Members Not Present: None.

Elected Officials Present: Councilman Kevin Moore, Councilman Jeff Wilbur and Councilman Kyle Whitaker.

Staff Present: City Manager Robert H. Logan, City Clerk/Human Resources Director Karen Norred, Assistant Clerk/Records Manager Lou Stewart, Finance Director Denise Lamazares, Chief Building Official Jon Page, Deputy Chief Greg Clyburn, IT/Facilities Manager Ron Carter, and Sergeant Mike Adams.

I. CALL TO ORDER

Co-Chair Zenchuk called the Finance and Administration Committee Special Called Meeting to order.

II. OLD BUSINESS

III. NEW BUSINESS

A. City of Holly Springs Mayor and City Council compensation.

Co-Chair Zenchuk made a motion to recommend a compensation increase of \$500 for the Mayor and \$300 for the City Council per month, with clarification from the City Attorney when these increases can be implemented. Mayor Miller seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

B. Downtown Development Authority of Holly Springs Board Members compensation.

City Manager Robert H. Logan informed the Mayor and City Council of a provision in State Law that does not allow compensation for Downtown Development Authority board members.

C. November 7, 2024 Finance and Administration Committee Special Called Meeting minutes.

Mayor Miller made a motion to approve Item C. Co-Chair Zenchuk seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

IV. REPORTS

No reports were given.

V. ADJOURNMENT

Mayor Miller made a motion to adjourn the meeting. Chair Phillips seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

Respectfully submitted.

Dee Phillips, Chair

Attest:

Karen Norred, City Clerk
(Seal)

ITEM REPORT

AGENDA ITEM NUMBER: III.B.



FROM: Robert H. Logan, City Manager

MEETING DATE: May 19, 2025

AGENDA ITEM: Committee recommendation for City Council to award the Holly Springs Amphitheatre Construction Manager at Risk for Pre-Construction and Construction Services Contract (RFQ #2025-01) to Reeves Young, LLC.

EXECUTIVE SUMMARY:

The City of Holly Springs issued a request for qualifications for the Holly Springs Amphitheatre Construction Manager at Risk for Pre-Construction and Construction Services (RFQ #2025-01) on February 26, 2015. The City established a committee of five (5) staff and elected officials to score the statements of qualifications and conducted interviews with the companies with the three (3) highest scores. The City entered into negotiations with the company with the highest cumulative score on April 28, 2025. The City is prepared to make a recommendation to the City Council to authorize the Mayor to execute an agreement between the City of Holly Springs and Reeves Young, LLC upon the approval of the City Attorney.

FISCAL IMPACT:

The fiscal impact of this contract is \$2,388,675 to be paid from the Special Purpose Local Option Sales Tax Fund VI (SPLOST VI).

ATTACHMENTS:

None

RECOMMENDATION:

The staff recommendation is for the Committee to recommend City Council award the contract to Reeves Young, LLC.

CONCURRENCES:

