

City of Holly Springs
City Council Work Session Meeting Minutes
December 20, 2021

Elected Officials Present: Mayor Steven W. Miller, Councilman Kevin Moore, Councilwoman Dee Phillips, Councilman Kyle Whitaker and Councilman Jeff Wilbur.

Elected Officials Absent: Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Tommy Keheley, Community Development Director Nancy Moon, Finance Director Denise Lamazares, and Information Technology Manager/Facilities Manager Ron Carter.

Mayor Miller called the Work Session to order.

No public comments.

Councilwoman Phillips made a motion to adjourn. Councilman Wilbur seconded the motion. Motion carried 4-0.

Meeting adjourned.

Mayor Miller reopened the December 20, 2021 Work Session.

Councilwoman Phillips made a motion to enter into Executive Session for the purpose of Real Estate. Councilman Whitaker seconded the motion. Motion carried 4-0.

Councilwoman Phillips made a motion to reenter the Work Session. Councilman Moore seconded the motion. Motion carried 4-0.

Councilwoman Phillips made a motion to adjourn. Councilman Wilbur seconded the motion. Motion carried 4-0.

Meeting adjourned.

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Mayor Miller called the Business Meeting to order.

Mayor Miller led the Pledge of Allegiance and gave the invocation.

Councilman Whitaker made a motion to move items 14-27 to the December 20, 2021 Consent Agenda. Councilwoman Phillips seconded the motion. Motion carried 4-0.

Consent Agenda

1. November 4, 2021 Public Hearing, Work Session and Special Called Meeting minutes
2. November 15, 2021 Work Session and Business Meeting minutes
3. A resolution making 2022 appointments to the Holly Springs Parks and Recreation Authority
4. A resolution making 2022 appointments to the Downtown Development Authority
5. A resolution making 2022 appointments to the Urban Redevelopment Agency
6. A resolution making 2022 appointments to the Planning and Zoning Commission
7. A resolution making 2022 appointments to the Holly Springs Tree Commission
8. A resolution to appoint the Municipal Court Judge and Municipal Court Judge Pro Tem
9. A resolution to appoint the Municipal Prosecuting Attorney and Assistant Prosecuting Attorneys
10. A resolution regarding the Cherokee County Hazard Mitigation Plan 2021-2026
11. An addendum to the Memorandum of Agreement with the Systematic Alien Verification for Entitlements (SAVE) Program
12. A resolution to set qualifying fees for municipal elections
13. A resolution to amend the adopted Municipal Services Master Fee Schedule
14. A resolution appointing Mayor Pro Tem and Standing Committees of the City Council

15. An Intergovernmental Agreement for Issuance of Blasting Permits between the City of Woodstock, Georgia and the City of Holly Springs, Georgia
16. A request from the Office of the District Attorney, Blue Ridge Judicial Circuit, to donate a 2012 Dodge Charger, VIN 2C3CDXAT8CH154088
17. Consenting to an Agreement for Sale and Purchase of Lots between the Holly Springs Downtown Development Authority and Stonecrest Homes GA, LLC
18. A Professional Services Agreement between Southeastern Engineering, Inc. and the City of Holly Springs, Georgia
19. A proposal for landscaping around Pond B-2 from Twin Oaks Landscape Group, Inc. in an amount not to exceed \$36,477.50 and authorize and ratify the signature of the City Manager
20. A proposal for masonry work around Pond B-2 from Tru Masonry, LLC in an amount not to exceed \$8,000 and authorize and ratify the signature of the City Manager
21. A proposal for fencing around Pond B-2 from FenceWorks of Georgia, Inc. in an amount not to exceed \$12,600 and authorize and ratify the signature of the City Manager
22. A Service Agreement between the Cherokee County Chamber of Commerce and Agriculture, Inc. and the City of Holly Springs, Georgia
23. An Intergovernmental Agreement between Cherokee County, Georgia and the City of Holly Springs, Georgia
24. An Independent Contractor Agreement between 8A Translations, LLC and the City of Holly Springs, Georgia
25. The release of the Oakhaven Phase 2 Maintenance Bond No SUR00400192
26. A resolution to accept and authorize certain streets in Oakhaven Phase 2 to become publicly maintained streets
27. The renewal of Workers' Compensation Insurance with the Georgia Municipal Association Workers' Compensation Self-Insurance Fund

Councilwoman Phillips made a motion to approve the December 20, 2021 Consent Agenda. Councilman Moore seconded the motion. Motion carried 4-0.

Finance Director Denise Lamazares announced the November finance report was included in the packet.

Councilwoman Phillips made a motion to adjourn. Councilman Wilbur seconded the motion. Motion carried 4-0.

Meeting adjourned.

Respectfully Submitted.



Steven W. Miller, Mayor

Attest:



Karen Norred, City Clerk
(Seal)

