

City of Holly Springs
City Council Work Session Minutes
December 19, 2022

Elected Officials Present: Mayor Steven W. Miller, Councilman Kevin Moore, Councilwoman Dee Phillips, Councilman Kyle Whitaker, Councilman Jeff Wilbur, and Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Tommy Keheley, Deputy Chief Greg Clyburn, Community Development Director Nancy Moon, Finance Director Denise Lamazares, Facilities Manager/Information Technology Manager Ron Carter, Chief Building Official Jon Page, and Stormwater Inspector Justin Dupree.

Mayor Miller called the Work Session to order.

Public Comment

City resident Roger McIver informed the Council that he attended the Public Input meeting hosted by Piedmont Residential on December 7, 2022 for a development on Hickory Road. Mr. McIver stated that he was in favor of the development citing affordability.

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilman Moore seconded the motion. Motion carried 5-0.

Meeting adjourned.

City of Holly Springs
City Council Business Meeting Minutes
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Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Tommy Keheley, Deputy Chief Greg Clyburn, Community Development Director Nancy Moon, Finance Director Denise Lamazares, Facilities Manager/Information Technology Manager Ron Carter, Chief Building Official Jon Page, and Stormwater Inspector Justin Dupree.

Mayor Miller called the Business Session to order.

Mayor Miller led the Pledge of Allegiance. Mayor Pro Tem Zenchuk gave the invocation.

Mayor Miller and City Manager Robert H. Logan presented outgoing Planning and Zoning Commissioner Jennifer English with a plaque to thank her for her service to the City of Holly Springs.

Mayor Miller and City Manager Robert H. Logan presented outgoing Tree Commission member Brandi Hackett with a plaque to thank her for her service to the City of Holly Springs.

Councilman Whitaker made a motion to add Items 5-18 and 20-22 to the Consent Agenda. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Consent Agenda

1. November 10, 2022 Council Public Hearing, Work Session and Special Called Meeting minutes
2. November 21, 2022 Council Work Session and Business Meeting minutes
5. The release of Edgewater Phase 1 Maintenance Bond # 1001019857, Edgewater Phase 4A Performance Bond #1001019805, Spring Meadows Phase 2A Performance Bond #SU1168537, and Spring Meadows Phase 2B Performance Bond # 800042837
6. A resolution to accept and authorize certain streets in Edgewater Phase 1 to become publicly maintained streets
7. A service agreement between Brody HVAC, LLC and the City of Holly Springs in an amount not to exceed \$3,256
8. A Sales Order for a three-year RSI subscription and set up implementation to connect to SharePoint Online from Duplicating Products, Inc. dated December 2, 2022 in an amount not to exceed \$1,030

9. A resolution to appoint a member to the Cherokee County Development Authority
10. A resolution to appoint Mayor Pro Tem and Standing Committees of the City Council
11. A resolution to appoint members to the Holly Springs Parks and Recreation Authority
12. A resolution to appoint members to the Planning and Zoning Commission
13. A resolution to appoint members to the Holly Springs Tree Commission
14. A resolution to appoint members to the Downtown Development Authority and the Urban Redevelopment Agency
15. A resolution to appoint members to the Urban Redevelopment Agency
16. A resolution to appoint the Municipal Court Judge and Municipal Court Judge Pro Tem
17. A resolution to appoint the Municipal Prosecuting Attorney and Assistant Prosecuting Attorneys
18. Proposal #22481 from Twin Oaks Landscape Group, Inc. and authorize and ratify the signature of the City Manager
20. Renewal of Workers' Compensation Insurance with the Georgia Municipal Association Workers' Compensation Self-Insurance Fund
21. 2023 Meeting Calendar
22. Changes to the Holly Springs Police Department's Operations Manual, Sections 4.2 Field Training Evaluation Program, 5.1 Conduct Rules and Regulations, 11.1 Use of Force, 11.2 Use of Force Reporting and Review, 12.4 Vehicle Pursuits, 13.1 Collection and Preservation of Evidence, 13.3 Property/Evidence Room Maintenance, 13.4 Property/Evidence Room Inspections, 17.8 Eyewitness Identification and Lineups, 20.1 CJIS Networks General Use Policy and Procedures, 20.2 Criminal Justice Commercial Dissemination Policy, 20.3 CJI Appropriate Conduct and Discipline Policy, 20.4 Man-Made/Natural Disaster Policy, 20.5 Physical and Electronic Media Protection Policy, 20.6 Security Incident Handling Policy, 20.7 Validation Policy and Procedure, 20.8 User Account Access Validation and Removal Policy, 20.9 Applicant Privacy Rights Notification Policy

Mayor Pro Tem Zenchuk made a motion to approve the December 19, 2022 Consent Agenda. Councilman Wilbur seconded the motion. Motion carried. 5-0.

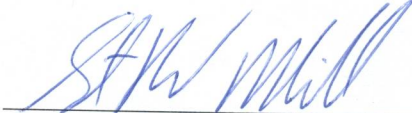
Councilman Whitaker made a motion to approve MA-11-2022, rezoning of 0.44 +/- acres located off of Boyd Street, Holly Springs, GA, tax parcel 066 of tax plat 93N00, from R-20, Single Family Residential, to GC, General Commercial, with staff stipulations as listed in MA-11-2022. Councilman Moore seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to table a resolution to request local legislation to amend Section 5.03 – Election at large; plurality vote of the Charter of the City of Holly Springs, Georgia, as amended, to change the electoral process or voting system from a plurality vote to a majority vote. Councilman Whitaker seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to approve Estimate #967 from K.O. Construction for JC Mullins Field Recreational LED System. Councilwoman Phillips seconded the motion. Motion carried 5-0.

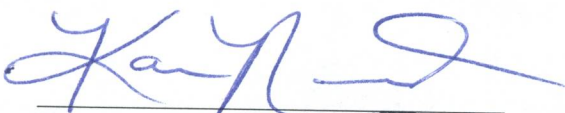
Mayor Pro Tem Zenchuk made a motion to adjourn and enter into Executive Session for the purposes of Personnel and Real Estate. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Respectfully Submitted.



Steven W. Miller, Mayor

Attest:



Karen Norred, City Clerk
(Seal)

