



City of Holly Springs

Date: Monday, December 18, 2023

Location: 3235 Holly Springs Pkwy

City Council Work Session Agenda 6:30 p.m., Council Chambers

I. CALL TO ORDER

II. UNFINISHED BUSINESS

- A. Discuss a resolution for the City of Holly Springs Mayor and City Council to appoint members to the Holly Springs Tree Commission

III. NEW BUSINESS

- A. Discuss a change order for RFB #2021-02 Holly Springs Parkway Phase II, from C. W. Matthews Contracting Co., Inc.
Presented By: Robert H. Logan, City Manager
- B. Discuss a quote from Stephen Postell Tree Service
Presented By: Robert H. Logan, City Manager
- C. Discuss the 2024 Georgia Municipal Association Worker's Compensation Self Insurance Fund Renewal
Presented By: Karen Norred, City Clerk/Human Resources Director
- D. Discuss an agreement with Cloudpermit, Inc. for building permit software
Presented By: Nancy Moon, Community Development Director
- E. Discuss the 2023 Annual National Pollutant Discharge Elimination Systems (NPDES) Report
Presented By: Jon Page, Chief Building Official

IV. ADJOURNMENT



City of Holly Springs

Date: Monday, December 18, 2023

Location: 3235 Holly Springs Pkwy

City Council Business Meeting Agenda 7:00 p.m., Council Chambers

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

“Veterans of U.S. military services may proudly salute the flag while not in uniform based on a change in the governing law on 25 July 2007.”

III. INVOCATION

IV. PUBLIC COMMENTS

V. SPECIAL PRESENTATIONS

Employee Recognitions – Five Years of Service
Tracey Chambers
Patrick Davis
Travis Wood

Employee Promotion
Sergeant Scott Ryder

VI. CONSENT AGENDA

A. November 6, 2023 City Council Public Hearing Minutes

B. November 6, 2023 City Council Work Session Minutes

C. November 20, 2023 City Council Work Session and Business Meeting Minutes

- D. A resolution for the City of Holly Springs Mayor and City Council to appoint the Mayor Pro Tem and the Standing Committees of the City Council
- E. A resolution for the City of Holly Springs Mayor and City Council to appoint members to the Downtown Development Authority of Holly Springs
- F. A resolution for the City of Holly Springs Mayor and City Council to appoint members to the Holly Springs Parks and Recreation Authority
- G. A resolution for the City of Holly Springs Mayor and City Council to appoint members to the Holly Springs Planning and Zoning Commission
- H. A resolution for the City of Holly Springs Mayor and City Council to appoint members to the Urban Redevelopment Agency of the City of Holly Springs, Georgia
- I. A resolution for the City of Holly Springs Mayor and City Council to appoint the City of Holly Springs Municipal Court Judge and Municipal Court Judge Pro Tem
- J. A resolution for the City of Holly Springs Mayor and City Council to appoint the City of Holly Springs Municipal Prosecuting Attorney and Assistant Prosecuting Attorneys
- K. Quote #7 from Douglas Outdoors for sidewalk repairs, in an amount not to exceed \$1,950
- L. Quote #8 from Douglas Outdoors for sidewalk repairs, in an amount not to exceed \$1,975
- M. Quote #9 from Douglas Outdoors for sidewalk repairs, in an amount not to exceed \$8,987
- N. Quote #10 from Douglas Outdoors for sidewalk repairs, in an amount not to exceed \$10,623
- O. Quote #11 from Douglas Outdoors for sidewalk repairs, in an amount not to exceed \$9,500
- P. A resolution to set qualifying fees for the City of Holly Springs, Georgia Municipal Election to be held on November 5, 2024
- Q. An addendum for the Memorandum of Agreement with the Systematic Alien Verification Entitlements (SAVE) program
- R. A Training Reimbursement Acknowledgment for reimbursement of training expenses by subsequent employer of a Peace Officer

S. The 2024 Meetings Calendar

T. Invoice #94598689 from Environmental Systems Research Institute, Inc. (ESRI) for the annual maintenance of the ArcGIS software, in an amount not to exceed \$5,170

U. The letter of agreement to transition procurement compliance from conditional approval to full approval for Locally Administered Projects (LAP) between the Georgia Department of Transportation and City of Holly Springs, Georgia

V. An ordinance to amend portions of the City Code as amended to Chapter 18 – Building and Building Regulations Article II – Flow Rate Restrictions on Plumbing Fixtures

W. Comcast Business Service Order Agreement #37001054 for the Public Works Building

VII. UNFINISHED BUSINESS

A. Approve/deny a resolution for the City of Holly Springs Mayor and City Council to appoint members to the Holly Springs Tree Commission

VIII. NEW BUSINESS

A. Approve/deny a change order for RFB #2021-02 Holly Springs Parkway Phase II, from C. W. Matthews Contracting Co., Inc. for the installation of a privacy gate and fences as declared by the plan revisions dated August 17, 2022, in an amount not to exceed \$13,830 and to ratify the signature of the City Manager

B. Approve/deny quote #1066 from Stephen Postell Tree Service to cut all trees and grind stumps along the Barrett Farms subdivision fence on Hickory Road from Park Lane east to the end of the subdivision, in an amount not to exceed \$6,000

C. Approve/deny invoice #342906 for the 2024 Georgia Municipal Association Worker's Compensation Self-Insurance Fund Renewal, in an amount not to exceed \$126,425

D. Approve/deny an agreement between the City of Holly Springs, Georgia and Cloudpermit, Inc. for a software service agreement and order for the following; permits, licensing, code enforcement and planning software & implementation, subject to the review and approval of the City Attorney, in an amount not to exceed \$27,000

IX. REPORTS

X. ADJOURNMENT