

**City of Holly Springs
City Council Work Session Meeting Minutes
March 4, 2024**

Elected Officials Present: Mayor Steven W. Miller, Mayor Pro Tem Michael Roy Zenchuk II, Councilman Kevin Moore, Councilman Jeff Wilbur, Councilwoman Dee Phillips and Councilman Kyle Whitaker.

Staff Present: City Attorney Robert M. “Bobby” Dyer, City Manager Robert H. Logan, City Clerk/Human Resources Director Karen Norred, Assistant City Clerk/Records Manager Lou Stewart, Community Development Director Nancy Moon, Chief Tommy Keheley, Deputy Chief Greg Clyburn and Officer Riley Landry.

I. Call To Order

Mayor Miller called the meeting to order.

II. Pledge of Allegiance

Mayor Miller led the Pledge of Allegiance.

III. Invocation

Mayor Pro-Tem Zenchuk gave the invocation.

IV. Public Comments

No public comments were made.

V. New Business

- A. Discussed A-07-2023, applicant requests annexation of 18.5 +/- acres located off of Hickory Flat Highway, Cherokee County, GA, tax parcel 204 of tax plat 15N19, and MA-13-2023, applicant requests rezoning of 18.5 +/- acres located off of Hickory Flat Highway, Holly Springs, GA, tax parcel 204 of tax plat 15N19, from AG, Agricultural (County), to TND, Traditional Neighborhood Development, (City)
- B. Discussed CUP-03-2024, applicant Paola Bates requests a conditional use permit for a CBD and/or Tobacco Specialty Store for property located at 2210 Holly Springs Parkway, Holly Springs, GA, tax parcel 038 of tax plat 15N14
- C. Discussed an ordinance to amend the Code of the City of Holly Springs, Georgia, as amended; To Chapter 2 – Administration Article II – City Council
- D. Discussed a resolution declaring certain property as surplus and authorizing its sale or disposal

- E. Discussed change orders 12, 13 and 14 from Vertical Earth for the Town Center Project
- F. Discussed the Employee Assistance Program Agreement between the Price Counseling Center LLC and the City of Holly Springs
- G. Discussed a policy amendment to the City of Holly Springs Police Department Operations Manual
- H. Discussed an agreement between Duplicating Products, Inc. and the City of Holly Springs, Georgia for equipment lease

VI. Reports

Mayor Pro-Tem Zenchuk informed everyone that Nicholas Deluca, a Cedar Valley resident, had passed away and asked to please keep the family in your thoughts and prayers.

Mayor Pro-Tem Zenchuk made a motion to amend the agenda to include litigation and personnel to the executive session. Councilwoman Phillips seconded the motion. Motion carried 5-0.

VII. Adjournment

Councilman Wilbur made a motion to adjourn the meeting and move into executive session for the purpose of real estate, litigation and personnel. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Executive Session

- Real Estate
- Litigation
- Personnel

Respectfully Submitted.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)