

**City of Holly Springs**  
**Finance and Administration Committee Special Called Meeting Minutes**  
**May 19, 2025**

**Committee Members Present:** Chairman Dee Phillips and Co-Chair Michael Roy Zenchuk II.

**Committee Members Not Present:** None.

**Elected Officials Present:** Mayor Ryan P. Shirley.

**Staff Present:** City Manager Robert H. Logan, Assistant City Manager/City Clerk Karen Norred, Finance Director Denise Lamazares, Community Development Director Nancy Moon, Chief Tommy Keheley, Deputy Chief Greg Clyburn, and IT/Facilities Director Ron Carter.

**I. CALL TO ORDER**

Chairman Phillips called the Finance and Administration Special Called Meeting to order.

**II. OLD BUSINESS**

**III. NEW BUSINESS**

- A. December 5, 2024 Finance and Administration Committee Special Called Meeting minutes.

Chairman Phillips made a motion to approve Item A. Co-Chair Zenchuk seconded the motion. Motion carried. Yes 2, No 0, Abstained 0.

- B. Committee recommendation for City Council to award the Holly Springs Amphitheatre Construction Manager at Risk for Pre-Construction and Construction Services Contract (RFQ #2025-01) to Reeves Young, LLC.

It was the consensus of the Committee to recommend the City Council award the contract to Reeves Young, LLC.

**IV. REPORTS**

No reports were given.

**V. ADJOURNMENT**

Co-Chair Zenchuk made a motion to adjourn the meeting. Chairman Phillips seconded the motion. Motion carried. Yes 2, No 0, Abstained 0.

Respectfully submitted.

  
Dee Phillips, Chair

Attest:

  
Karen Norred, City Clerk  
(Seal)

