

**City of Holly Springs
City Council Meeting Minutes
July 21, 2025**

Elected Officials Present: Mayor Ryan P. Shirley, Mayor Pro Tem Michael Roy Zenchuk II, Councilwoman Dee Phillips, Councilman Kyle Whitaker, and Councilman Kevin Moore.

Elected Officials Not Present: Councilman Jeff Wilbur.

Staff Present: City Attorney Robert M. "Bobby" Dyer, City Manager Robert H. Logan, Assistant City Manager/City Clerk Karen Norred, Finance Director Denise Lamazares, Community Development Director Nancy Moon, IT/Facilities Manager Ron Carter, Chief Tommy Keheley, Deputy Chief Greg Clyburn, Captain Casey Barton, Captain Mike Hales, Lieutenant Scott Ryder, Lieutenant John Burns, Sergeant Brandon Boyce, Sergeant Travis Wood, Corporal Riley Landry, Officer Mike Adams, Officer Berry Wash, Officer Jacob Tirado, and Officer Brandon Cantrell.

I. CALL TO ORDER

Mayor Shirley called the City Council Meeting to order.

II. PLEDGE OF ALLEGIANCE

Mayor Shirley led the Pledge of Allegiance.

III. INVOCATION

Mayor Pro Tem Zenchuk gave the invocation.

IV. PRESENTATIONS

A. Employee Service Recognitions - Five Years of Service
Briana Gannon
James Clayton

B. Employee Service Recognition - One Year of Service
Amberly Robinette – Not Present

C. Recognition of Promotion
Lieutenant John J. Burns

D. Recognition of Promotion
Lieutenant Scott Ryder

E. Recognition of Promotion
Sergeant Travis Wood

F. Recognition of Promotion
Sergeant Brandon Boyce

G. Recognition of Graduation - Northwestern University's School of Police Staff and Command Program
Lieutenant Naveed Babar – Deferred to August 4th City Council Meeting

H. Yard of the Month
Scott and Sydney Craven

I. Northside Hospital - Cherokee Update
Billy Hayes, CEO – Deferred to August 4th City Council Meeting

V. PUBLIC COMMENTS

No public comments were made.

VI. CONSENT AGENDA

A. July 7, 2025 City Council Meeting minutes

Mayor Pro Tem Zenchuk made a motion to approve the consent agenda. Councilwoman Phillips seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Resolution authorizing participation in an amicus brief in the Chang V. City of Milton appeal.

Councilman Moore made a motion to approve Item A. Mayor Pro Tem Zenchuk seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

B. Easement between the City of Holly Springs, Georgia and Georgia Power Company for the underground distribution line(s) for an easement area at Marble Quarry Road, as shown in "Exhibit A", and to ratify the City Manager's signature.

Mayor Pro Tem Zenchuk made a motion to approve Item B. Councilwoman Phillips seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

C. Proposal dated July 7, 2025, between BM&K Construction & Engineering and the City of Holly Springs, Georgia for engineering services regarding the Palm Street and Palm Street Bridge Culvert Replacement project, in an amount not to exceed \$237,150.

Councilwoman Phillips made a motion to approve Item C. Councilman Moore seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

D. Resolution declaring certain property as surplus and authorizing its sale or disposal as described in Exhibit "A".

Mayor Pro Tem Zenchuk made a motion to approve Item D. Councilwoman Phillips seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

E. Proposal dated July 7, 2025, from Air Pro Heating & Air, for installing a new upstairs HVAC system in City Hall located at 3237 Holly Springs Parkway, Holly Springs, GA 30115, in an amount not to exceed \$8,250.00.

Mayor Pro Tem Zenchuk made a motion to approve Item E. Councilwoman Phillips seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

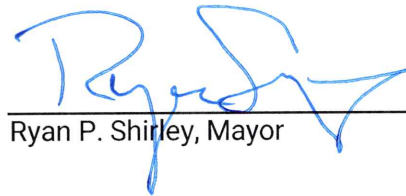
IX. REPORTS

Chief Keheley informed Mayor and Council that every three years the Police Department must go through an audit for State certification. They received notification that this audit process would be on August 13th and 14th.

X. ADJOURNMENT

Mayor Pro Tem Zenchuk made a motion to adjourn the meeting. Councilman Moore seconded the motion. Motion carried. Yes 4, No 0, Abstained 0.

Respectfully submitted.



Ryan P. Shirley, Mayor

Attest:



Karen Norred, City Clerk
(Seal)

