



Finance and Administration Committee Special Called Meeting

Holly Springs Public Safety Building, Council Chambers
3235 Holly Springs Pkwy. Holly Springs, GA 30115
Monday, August 18, 2025 | 6:00 PM

Dee Phillips - Chair | Michael Roy Zenchuk II - Co-Chair | Mayor Ryan P. Shirley

AGENDA

- I. CALL TO ORDER
- II. OLD BUSINESS
- III. NEW BUSINESS
 - A. Discuss increasing Stormwater Utility Fees from \$5 per Equivalent Residential Unit (ERU) per month to \$5.42 per ERU per month.
 - B. Discuss an agreement between the city and churches to use their parking lots for city events and court parking in lieu of annual stormwater fees.
 - C. July 21, 2025 Finance and Administration Committee Special Called Meeting minutes.
- IV. REPORTS
- V. ADJOURNMENT

ITEM REPORT

AGENDA ITEM NUMBER: III.A.



FROM: Denise Lamazares, Finance Director

MEETING DATE: August 18, 2025

AGENDA ITEM: Discuss increasing Stormwater Utility Fees from \$5 per Equivalent Residential Unit (ERU) per month to \$5.42 per ERU per month.

EXECUTIVE SUMMARY:

The Stormwater Utility Fee is a charge included as a separate line item on the annual tax bills of all residents, businesses, institutions, agencies, and organizations located in Holly Springs. The money that is collected can only be spent on stormwater management and improvements. The fee is based on the total area of impervious surface on a parcel. Impervious surfaces are areas that cannot absorb rainfall and include rooftops, sidewalks, driveways, etc. All residential parcels are charged a flat rate, while non-residential parcel charges vary. We are proposing increasing the monthly ERU rate from \$5.00 to \$5.42.

FISCAL IMPACT:

Additional Stormwater Utility Fees

ATTACHMENTS:

None

RECOMMENDATION:

The staff recommendation is approval of the increase in Stormwater Utility Fees from \$5 per ERU per month to \$5.42.

CONCURRENCES:

Finance and Administration

ITEM REPORT

AGENDA ITEM NUMBER: III.B.



FROM: Denise Lamazares, Finance Director

MEETING DATE: August 18, 2025

AGENDA ITEM: Discuss an agreement between the city and churches to use their parking lots for city events and court parking in lieu of annual stormwater fees.

EXECUTIVE SUMMARY:

The City currently charges churches an annual stormwater fee based on the impervious surface located at their site. We are proposing an agreement with our local churches to use their parking lots for city events and court parking in lieu of paying annual stormwater fees.

FISCAL IMPACT:

Potential loss of \$6,263.55 annually in stormwater fees.

ATTACHMENTS:

None

RECOMMENDATION:

The staff recommendation is approval of an agreement between the city and churches to use their parking lots in lieu of them paying stormwater fees.

CONCURRENCES:

Finance and Administration

City of Holly Springs
Finance and Administration Committee Special Called Meeting Minutes
July 21, 2025

Committee Members Present: Chairman Dee Phillips, Co-Chair Michael Roy Zenchuk II, and Mayor Ryan P. Shirley.

Committee Members Not Present: None.

Elected Officials Present: Councilman Kevin Moore.

Staff Present: City Manager Robert H. Logan, Assistant City Manager/City Clerk Karen Norred, Finance Director Denise Lamazares, Community Development Director Nancy Moon, Chief Tommy Keheley, Deputy Chief Greg Clyburn, and IT/Facilities Director Ron Carter.

I. CALL TO ORDER

Chairman Phillips called the Finance and Administration Meeting to order.

II. OLD BUSINESS

III. NEW BUSINESS

A. Discuss the 2025 Millage Rate

Mayor Pro Tem Zenchuk made a motion to recommend advertising a one (1) mil increase and asked staff to continue looking at the numbers to see if there are other opportunities to reduce the budget. Mayor Shirley seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

B. May 19, 2025 Finance and Administration Committee Special Called Meeting minutes.

Mayor Pro Tem Zenchuk made a motion to approve Item B. Mayor Shirley seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

IV. REPORTS

No reports were given.

V. ADJOURNMENT

Mayor Pro Tem Zenchuk made a motion to adjourn the meeting. Mayor Shirley seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

Respectfully submitted.

Dee Phillips, Chairman

Attest:

Karen Norred, City Clerk
(Seal)