



City Council Meeting

Holly Springs Public Safety Building, Council Chambers
3235 Holly Springs Pkwy. Holly Springs, GA 30115
Monday, October 6, 2025 | 6:30 PM

Ryan P. Shirley, Mayor

Michael Roy Zenchuk II, Mayor Pro Tem, Ward 3

Kyle Whitaker, Ward 1 | Dee Phillips, Ward 2 | Kevin Moore, Ward 4 | Jeff Wilbur, Ward 5

AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

"Veterans of U.S. military services may proudly salute the flag while not in uniform based on a change in the governing law on 25 July 2007."

III. INVOCATION

IV. PRESENTATIONS

V. PUBLIC COMMENTS

VI. CONSENT AGENDA

- A. September 15, 2025 City Council Meeting minutes

VII. OLD BUSINESS

- A. **ORD-5-2025**, amendment to the Ordinance to extend the length of time for existing businesses selling THC and hemp products to either obtain a conditional use permit or cease the sale of these products.

VIII. NEW BUSINESS

- A. Award the City of Holly Springs 2025 Stormwater Maintenance Project (RFB #2025-02) to CSTE, Inc. in an amount not to exceed \$175,417.43 and authorize the Mayor to execute the agreement between the City of Holly Springs, Georgia and CSTE, Inc. upon approval of the City Attorney.
- B. Intergovernmental Agreement for Cherokee County to Conduct Elections for the City of Holly Springs, Georgia
- C. Estimate # EST-202550194 from Stealth Security Services dba Stealth Video, for the equipment acquisition and installation of a new ProdataKey (PDK) access

control system for the City Hall Annex, in an amount not to exceed \$9,667.85.

- D. Renewal of the semi-annual preventative maintenance service agreement from Energy Systems Southeast, LLC dated September 23, 2025 for the 150KW Generac generator at 3237 Holly Springs Parkway, Holly Springs, Georgia 30115.
- E. Quote #25810329.01 from GovConnection, Inc. for the renewal and change of vendor for 25 annual licenses of Adobe Acrobat Pro software, in an amount not to exceed \$2,476.50.

IX. REPORTS

- A. Monthly Departmental Reports

X. ADJOURNMENT

XI. EXECUTIVE SESSION

- A. Litigation
- B. Real Estate

**City of Holly Springs
City Council Meeting Minutes
September 15, 2025**

Elected Officials Present: Mayor Ryan P. Shirley, Mayor Pro Tem Michael Zenchuk II, Councilwoman Dee Phillips, Councilman Kevin Moore, Councilman Jeff Wilbur, and Councilman Kyle Whitaker.

Elected Officials Not Present: None.

Staff Present: City Attorney Robert M. "Bobby" Dyer, City Manager Robert H. Logan, Assistant City Manager/City Clerk Karen Norred, Finance Director Denise Lamazares, Community Development Director Nancy Moon, IT/Facilities Manager Ron Carter, and Captain Casey Barton.

I. CALL TO ORDER

Mayor Shirley called the City Council Meeting to order.

II. PLEDGE OF ALLEGIANCE

Mayor Shirley led the Pledge of Allegiance.

III. INVOCATION

Mayor Pro Tem Zenchuk gave the invocation.

IV. PRESENTATIONS

- A. Yard of the Month
William J. Davis – Not Present

V. PUBLIC COMMENTS

No public comments were made.

VI. CONSENT AGENDA

- A. August 18, 2025 City Council Public Hearing Minutes
- B. August 18, 2025 City Council Meeting and Public Hearing Minutes

Mayor Pro Tem Zenchuk made a motion to approve the consent agenda. Councilwoman Phillips seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

VII. OLD BUSINESS

- A. Rescind the motion to deny the August 18, 2025, vote for the Rezoning Case MA-05-2025, applicant, EBC Pinecrest, LLC, 5.45 +/- acres located off of Pine Crest Road, Holly Springs, GA, tax parcels 019, 022 and 022A of tax plat 15N14C, from GC, General Commercial, and R-20, Single Family Residential, to TND, Traditional Neighborhood Development.

Councilman Whitaker made a motion to approve. Mayor Pro Tem Zenchuk seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- B. Reconsider Rezoning Case MA-05-2025, applicant, EBC Pinecrest, LLC, 5.45 +/- acres located off of Pine Crest Road, Holly Springs, GA, tax parcels 019, 022 and 022A of tax plat 15N14C, from GC, General Commercial, and R-20, Single Family Residential, to TND, Traditional Neighborhood Development.

Councilman Whitaker made a motion to approve with staff stipulations as stated in MA-05-2025. Mayor Pro Tem Zenchuk seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- C. Rescind the motion to deny the August 4, 2025, vote for the Cherokee County Zoning Case # 25-08-021 Robert and Mary Stone, tax parcels 15N16 047 and 048, located in unincorporated county on North Rope Mill Road inside the Growth Boundary.

Councilwoman Phillips made a motion to deny. Mayor Pro Tem Zenchuk seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- D. Reconsider recommendation for Cherokee County Zoning Case # 25-08-021 Robert and Mary Stone, tax parcels 15N16 047 and 048, located in unincorporated county on North Rope Mill Road inside the Growth Boundary.

Per City Attorney Bobby Dyer, as it relates to Item C, there is to be no action taken for Item D.

Councilman Whitaker made a motion to amend the agenda to defer New Business Items D., E., and F. to after Executive Session. Councilwoman Phillips seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

VIII. NEW BUSINESS

- A. Release of Letters of Credit #16523786965, #16528644557, and #16528644565 for Pebblewood Grove.

Mayor Pro Tem Zenchuk made a motion to approve. Councilman Wilbur seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- B. Resolution to accept and authorize a street to become publicly maintained in Pebblewood Grove subdivision.

Mayor Pro Tem Zenchuk made a motion to approve. Councilman Moore seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- C. Bond Release for Performance Bond #1001161281, Performance Bond #1001177724, and Performance Bond #1001177725 for Enclave at Edgewater.

Councilman Moore made a motion to approve. Councilwoman Phillips seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- G. Easement between Steven Raiford (Grantor) and the City of Holly Springs, Georgia (Grantee) for a temporary construction project at 109 Palm Lake Drive.

Mayor Pro Tem Zenchuk made a motion to approve. Councilwoman Phillips seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- H. Agreement between Flock Group, Inc. and the City of Holly Springs, Georgia for the implementation of the Flock Safety Platform, in the amount of \$86,450.00.

Mayor Pro Tem Zenchuk made a motion to approve. Councilman Wilbur seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- I. Resolution to open SPLOST VI money market account at South State Bank.

Councilwoman Phillips made a motion to approve. Councilman Wilbur seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

IX. REPORTS

No monthly departmental reports.

X. EXECUTIVE SESSION

Councilman Whitaker made a motion to enter into executive session for the purposes of Real Estate and Litigation. Mayor Pro Tem Zenchuk II seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

Mayor Pro Tem Zenchuk made a motion to adjourn from Executive Session. Councilman Whitaker seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

Mayor Pro Tem Zenchuk made a motion to reconvene into the City Council Meeting. Councilman Whitaker seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- D. Award the Holly Springs City Hall Construction Manager at Risk (CMAR) for Value Engineering/Guaranteed Maximum Price (GMP) and Construction Services Contract (RFQ #2025-02) to Gilbane, Inc., DBA Gilbane Building Company in an amount not to exceed \$21,714,431 and authorize the Mayor to execute the Agreement between the City of Holly Springs, Georgia and Gilbane, Inc., DBA Gilbane Building Company upon approval of the City Attorney.

- E. Supplemental Agreement for Professional Architecture/Engineering (AE) Support Services for Value Engineering/Guaranteed Maximum Price (VE/GMP) Phase - City Hall at Holly Springs Town Center, Georgia between the CPL Architects, Engineers, Landscape Architect and Surveyor D.P.C. (P.C) dba CPL and the City of Holly Springs, Georgia.

- F. Amend the Professional Services proposal from CPL Architects, Engineers, Landscape Architect, and Surveyor D.P.C. (P.C.) dba CPL for the 2025 Stated Cost Limitation Increase (SCL) from \$10,877,697 to \$19,250,000 for the City Hall at Holly Springs Town Center, Georgia, in an amount not to exceed \$262,000.

Councilman Whitaker made a motion to table Items D., E., and F. until the next scheduled meeting in order to prepare a revised Town Center Project budget. Councilman Wilbur seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

XI. ADJOURNMENT

Councilman Wilbur made a motion to adjourn. Councilwoman Phillips seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

Respectfully submitted.

Ryan P. Shirley, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

ITEM REPORT

AGENDA ITEM NUMBER: VII.A.



FROM: Nancy Moon, Community Development Director

MEETING DATE: October 6, 2025

AGENDA ITEM: ORD-5-2025, amendment to the Ordinance to extend the length of time for existing businesses selling THC and hemp products to either obtain a conditional use permit or cease the sale of these products.

EXECUTIVE SUMMARY:

The current approved ordinance is as follows for CBD, Hemp, THC and/or Tobacco Specialty Stores:

Article 2, Interpretations and Definition, Section 2.2: Definitions:

CBD, Hemp, THC and/or Tobacco Specialty Store: Any premises dedicated to the display, sale, distribution, delivery, offering, furnishing, or marketing of cannabinoid (CBD), hemp, tetrahydrocannabinol (THC) or tobacco products, including but not limited to CBD, hemp, THC or tobacco paraphernalia, vape products, or any combination thereof. Products include the following: pipes, punctured metal bowls, bongs, water bongs, electric pipes, e-cigarettes, e-cigarette juice, buzz bombs, vaporizers, hookah, hemp-infused products, any devices for holding burning material, any electronic smoking device, and any substances that may be aerosolized or vaporized by such device. Lighters and matches shall be excluded from the definition of CBD and tobacco paraphernalia. Any grocery store, supermarket, convenience store or similar retail use that offers, as an ancillary use, conventional cigars, cigarettes, tobacco, or CBD retail products for sale shall not be defined as a "CBD, Hemp, THC and/or Tobacco Specialty Store" and shall not be subject to the Conditional Use Permit restrictions of Article 5, Section 5.4-11A CBD, Hemp, THC and/or Tobacco Specialty Store. The ancillary use may occupy no more than 10% or 1,000 square feet, whichever is smaller, of the retail area of the establishment. Additional square footage beyond the authorized amount must be approved through the Conditional Use Permit process. Any grocery store, supermarket, convenience store or similar retail use that offers, as an ancillary use, hemp or THC retail products for sale shall be required to apply for a conditional use permit to allow the sale of these products.

Section 5.4-11A CBD, Hemp, THC and/or Tobacco Specialty Store:

5.4-11A CBD, Hemp, THC and/or Tobacco Specialty Store. Retail stores defined under Article 2: Interpretations and Definitions of the Holly Springs Zoning Ordinance as "CBD, Hemp, THC and/or Tobacco Specialty Store," as well as any ancillary use for the sale of hemp or THC products, must satisfy the following requirements prior to the acceptance of a conditional use permit. Distances required for the issuance of a conditional use permit shall be measured in lineal feet by the most direct route of travel on the ground as detailed below:

a.) Proposed premises of the retail CBD, Hemp, THC and/or Tobacco Specialty Store establishment is greater than one thousand (1,000) feet from a religious institution, greater than one thousand (1,000) feet from a day care center, greater than one thousand (1,000) feet from a school, and greater than five thousand (5,000) feet from another retail CBD, Hemp, THC and/or Tobacco Specialty Store with an approved business license by the City of Holly Springs.

Distance from existing land use in feet	Religious Institution	Day Care Center	School	CBD, Hemp, THC and/or Tobacco Specialty Store
CBD, Hemp, THC and/or Tobacco Specialty Store	greater than 1,000 ft.	greater than 1,000 ft.	greater than 1,000 ft.	greater than 5,000 ft.

b.) Means of measurement are further defined below:

1. *Church:* Measured from the front door of the proposed premises of a licensed retail CBD, Hemp, THC and/or Tobacco Specialty Store to the front door of the church.
2. *School:* Measured from the front door of the proposed premises of a licensed retail CBD, Hemp, THC and/or Tobacco Specialty Store to the nearest property line of the real property being used for school or educational purposes.
3. *Day Care:* Measured from the front door of the proposed premises of a licensed retail CBD, Hemp, THC and/or Tobacco Specialty Store to the nearest property line of the real property being used for day care services.
4. *Existing retail CBD, Hemp, THC and/or Tobacco Specialty Store:* Measured from the front door of the proposed premises of a licensed retail CBD, Hemp, THC and/or Tobacco Specialty Store to the front door of the existing retail CBD and/or Tobacco Specialty Store.

c.) A scale drawing from a registered surveyor identifying the location of the proposed premises and the distance to the nearest religious institution, school, day care center, and other business uses defined as a Retail CBD, Hemp, THC and/or Tobacco Specialty Store. Distance shall be measured in lineal feet by the most direct route of travel on the ground

from premise to premise.

d.) City Council, in its sole discretion, may consider a variance to reduce distance requirements using the standards set forth in Article 15: Variances, Appeals, and Special Exceptions of the Holly Springs Zoning Ordinance, in addition to the information provided in the application.

These changes were effective upon adoption of the ordinance with a deadline of September 30, 2025, to obtain a conditional use permit. Due to the timing and public notice requirements, staff is proposing to extend the deadline for businesses with existing inventory of hemp or THC products to sell any hemp or THC products through December 31, 2025. Any businesses without an approved conditional use permit for the sale of hemp or THC must cease the sale of these products on January 1, 2026.

FISCAL IMPACT:

N/A

ATTACHMENTS:

1. Ordinance

RECOMMENDATION:

The staff recommendation is approval of the extension.

CONCURRENCES:

City Manager

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF HOLLY SPRINGS, GEORGIA, AS AMENDED, INTERPRETATIONS AND DEFINITIONS, ARTICLE 2 AND DISTRICT USES AND REGULATIONS, ARTICLE 5 OF THE HOLLY SPRINGS ZONING ORDINANCE; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

The Council of the City of Holly Springs hereby ordains that:

Section 1. That the following definition in the Holly Springs Zoning Ordinance, Article 2, Interpretations and Definitions, Section 2.2: Definitions: CBD and/or Tobacco Specialty Store, be deleted in its entirety and replaced as follows:

CBD, Hemp, THC, and/or Tobacco Specialty Store: Any premises dedicated to the display, sale, distribution, delivery, offering, furnishing, or marketing of cannabinoid (CBD), hemp, tetrahydrocannabinol (THC) or tobacco products, including but not limited to CBD, hemp, THC or tobacco paraphernalia, vape products, or any combination thereof. Products include the following: pipes, punctured metal bowls, bong, water bong, electric pipes, e-cigarettes, e-cigarette juice, buzz bombs, vaporizers, hookah, hemp-infused products, any devices for holding burning material, any electronic smoking device, and any substances that may be aerosolized or vaporized by such device. Lighters and matches shall be excluded from the definition of CBD and tobacco paraphernalia. Any grocery store, supermarket, convenience store or similar retail use that offers, as an ancillary use, conventional cigars, cigarettes, tobacco, or CBD retail products for sale shall not be defined as a "CBD, Hemp, THC and/or Tobacco Specialty Store" and shall not be subject to the Conditional Use Permit restrictions of Article 5, Section 5.4-11A CBD, Hemp, THC and/or Tobacco Specialty Store. The ancillary use may occupy no more than 10% or 1,000 square feet, whichever is smaller, of the retail area of the establishment. Additional square footage beyond the authorized amount must be approved through the Conditional Use Permit process. Any grocery store, supermarket, convenience store or similar retail use that offers, as an ancillary use, hemp or THC retail products for sale shall be required to apply for a conditional use permit to allow the sale of these products.

Section 2. That Article 5, District Uses and Regulations, Section 5.4, Additional Requirements by Use, be amended by deleting Section 5.4-11A CBD and/or Tobacco Specialty Store, and replacing it with the following:

5.4-11A CBD, Hemp, THC and/or Tobacco Specialty Store. Retail stores defined under Article 2: Interpretations and Definitions of the Holly Springs Zoning Ordinance as CBD, Hemp, THC and/or Tobacco Specialty Store, as well as any ancillary use for the sale of hemp or THC products, must satisfy the following requirements prior to the acceptance of a conditional use

permit. Distances required for the issuance of a conditional use permit shall be measured in lineal feet by the most direct route of travel on the ground as detailed below:

- a.) Proposed premises of the retail CBD, Hemp, THC and/or Tobacco Specialty Store establishment is greater than one thousand (1,000) feet from a religious institution, greater than one thousand (1,000) feet from a day care center, greater than one thousand (1,000) feet from a school, and greater than five thousand (5,000) feet from another retail CBD, Hemp, THC and/or Tobacco Specialty Store with an approved business license by the City of Holly Springs.

Distance from existing land use in feet	Religious Institution	Day Care Center	School	CBD, Hemp, THC and/or Tobacco Specialty Store
CBD, Hemp, THC and/or Tobacco Specialty Store	greater than 1,000 ft.	greater than 1,000 ft.	greater than 1,000 ft.	greater than 5,000 ft.

- b.) Means of measurement are further defined below:

1. *Church*: Measured from the front door of the proposed premises of a licensed retail CBD, Hemp, THC and/or Tobacco Specialty Store to the front door of the church.
2. *School*: Measured from the front door of the proposed premises of a licensed retail CBD, Hemp, THC and/or Tobacco Specialty Store to the nearest property line of the real property being used for school or educational purposes.
3. *Day Care*: Measured from the front door of the proposed premises of a licensed retail CBD, Hemp, THC and/or Tobacco Specialty Store to the nearest property line of the real property being used for day care services.
4. *Existing retail CBD, Hemp, THC and/or Tobacco Specialty Store*: Measured from the front door of the proposed premises of a licensed retail CBD, Hemp, THC and/or Tobacco Specialty Store to the front door of the existing retail CBD and/or Tobacco Specialty Store.

- c.) A scale drawing from a registered surveyor identifying the location of the proposed premises and the distance to the nearest religious institution, school, day care center, and other business uses defined as a Retail CBD, Hemp, THC and/or Tobacco Specialty Store. Distance shall be measured in lineal feet by the most direct route of travel on the ground from premise to premise.

- d.) City Council, in its sole discretion, may consider a variance to reduce distance requirements using the standards set forth in Article 15: Variances, Appeals, and Special Exceptions of the Holly Springs Zoning Ordinance, in addition to the information provided in the application.

Section 3. That any existing businesses with existing inventory of hemp or THC products shall be permitted to sell their existing inventory of hemp or THC products through December 31, 2025. Any sale of hemp or THC products, on or after January 1, 2026, must have a conditional use permit approved by City Council, as well as an updated occupational tax certificate identifying the approved sale of these products.

Section 4. If any Section, sub-section, sentence, clause, phrase or any portion of this Ordinance be declared invalid or unconstitutional by any court or competent jurisdiction or if the provisions of any part of this Ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Ordinance not so held to be invalid. It is hereby declared to be the intent of the City Council to provide for separable and divisible parts and he does hereby adopt any and all parts hereof as may not be held invalid for any reason.

Section 5. This Ordinance shall become effective immediately upon approval by the Mayor and Council.

SO ORDAINED, this 6th day of October 2025.

CITY OF HOLLY SPRINGS

Ryan P. Shirley, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

ITEM REPORT

AGENDA ITEM NUMBER: VIII.A.



FROM: Robert H. Logan, City Manager

MEETING DATE: October 6, 2025

AGENDA ITEM: Award the City of Holly Springs 2025 Stormwater Maintenance Project (RFB #2025-02) to CSTE, Inc. in an amount not to exceed \$175,417.43 and authorize the Mayor to execute the agreement between the City of Holly Springs, Georgia and CSTE, Inc. upon approval of the City Attorney.

EXECUTIVE SUMMARY:

The City of Holly Springs requested bids for the 2025 Stormwater Maintenance Project on August 19, 2025. The City received nine (9) sealed bids and they were opened on September 19, 2025, at 10:00 AM. The City Engineer performed a technical evaluation of the bids submitted. Two of the bids submitted were disqualified for incomplete bid documentation. Of the remaining seven (7) bids, the City Engineer recommended approval of the qualifying low bid from CSTE, Inc. in the amount of \$175,417.43.

IS THIS A BUDGETED ITEM?

Yes

FUNDING SOURCE:

Stormwater

FISCAL IMPACT:

The fiscal impact of this contract is \$175,417.43 to be paid from the Holly Springs Stormwater Fund.

ATTACHMENTS:

1. 2025 Stormwater Maintenance Project

RECOMMENDATION:

The staff recommendation is approval of the bid submitted from CSTE, Inc.

CONCURRENCES:

Finance and Administration



September 22, 2025

City of Holly Springs
Attn: Mr. Robert H. Logan, City Manager
PO Box 990
Holly Springs, GA 30142

Subject: Award Recommendation – City of Holly Springs 2025 Stormwater Maintenance Project

Dear Mr. Logan:

Bids for the above referenced projects were received, opened, and read aloud at City Hall on September 19th, 2025 at 10:00 AM. Technical evaluations of the bids submitted have been completed and **Table 1** below list the results:

1	CSTE Inc.	\$175,417.43
2	Limitless Concrete & Works	\$177,650.00
3	Blount Construction	\$274,728.52
4	SH Creel Contracting	\$285,385.80
5	Helix Grading & Utility	\$299,522.50
6	Triscapes, LLC	\$330,944.00
7	Site Engineering	\$481,460.00
8	QX Ground	Disqualified
9	KAM Contracting	Disqualified

Table 1 – Bids Received

A thorough review has confirmed that each proposal, except for two, has met all of the prescribed requirements in the bid documents. QX Ground and Kam Contracting were disqualified for incomplete bid documentation. Complete bid packages for all bidders are included as Enclosures 1-9. They are being returned for your use until the contract has been awarded. Bid Bonds may be returned to the remaining bidders at your earliest opportunity.

CSTE, Inc. submitted the qualifying low bid of \$175,417.43 for the project. The low bid is substantially lower than the engineer's estimate. Therefore, I recommend award of the City of Holly Springs 2025 Storm Water Maintenance Project to CSTE, Inc. I have included the bid tabulation for your review as Enclosure 10.

Furthermore, a Notice of Award has been included to CSTE, Inc. as Enclosure 11. It should be placed on City letterhead and, upon award, mailed to:

103 Mountian Brook Drive, Suite 112, Holly Springs GA 30115
phone: 678.522.5601



www.bmandk.com

CSTE, Inc.
1337 Canton Rd, Ste. K
Marietta, GA 30066

City of Holly Springs 2025 Storm Water Maintenance Project

The final contract documents will be prepared for signatures and forwarded for execution while the City awaits Payment Bonds, Performance Bonds, and Certificates of Insurance from the contractors. When the contracts have been executed, a Notice to Proceed will be issued.

Please let me know if you have any questions or need any additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read "J. Hughes".

Jacob Hughes, P.E.
Consultant City Engineer

Cc: Project File

- ENCL:
- (1) Bid Package, CSTE, Inc.
 - (2) Bid Package, Limitless Concrete & Works
 - (3) Bid Package, Blount Construction
 - (4) Bid Package, SH Creel Contracting
 - (5) Bid Package, Helix Grading & Utility
 - (6) Bid Package, Triscapes, LLC.
 - (7) Bid Package, Site Engineering
 - (8) Bid Package, QX Ground
 - (9) Bid Package, KAM Contracting
 - (10) Bid Tabulation
 - (11) Notice of Award – CSTE, Inc.

103 Mountain Brook Drive, Suite 112, Holly Springs, GA 30115
phone: 678.522.5601

ITEM REPORT

AGENDA ITEM NUMBER: VIII.B.



FROM: Karen Norred, Assistant City Manager/City Clerk

MEETING DATE: October 6, 2025

AGENDA ITEM: Intergovernmental Agreement for Cherokee County to Conduct Elections for the City of Holly Springs, Georgia

EXECUTIVE SUMMARY:

This agreement between Cherokee County and the City of Holly Springs is for the purpose of conducting elections. The agreement would expire on January 1, 2027, but shall automatically renew for ten (10) additional one-year terms, unless either party provides at least ninety (90) days' written notice to terminate the agreement.

IS THIS A BUDGETED ITEM?

N/A

FUNDING SOURCE:

N/A

FISCAL IMPACT:

Section (4) Costs Associated with Elections of the IGA states: "It is understood between the parties that should a City Election be held in conjunction with a County, State, and/or Federal Election, the City shall not be responsible for any costs of the election. It is further understood between the parties that a "stand alone" City Election conducted by the County on behalf of the City will mean the City will bear the full cost associated with said election in accordance with Exhibit "A."

ATTACHMENTS:

1. 2026 IGA Conducting Elections

RECOMMENDATION:

The staff recommendation is approval of the IGA.

CONCURRENCES:

City Attorney, City Manager

STATE OF GEORGIA
COUNTY OF CHEROKEE

**INTERGOVERNMENTAL AGREEMENT
FOR CHEROKEE COUNTY
TO CONDUCT ELECTIONS FOR THE CITY OF
HOLLY SPRINGS, GEORGIA**

THIS AGREEMENT entered into between the City of Holly Springs, Georgia, a Municipal Corporation, lying wholly within the County of Cherokee, Georgia, hereinafter referred to as the “City,” and Cherokee County, a political subdivision of the State of Georgia, (including the Cherokee County Board of Elections and Registration) hereinafter referred to as the “County.”

WITNESSETH

WHEREAS, the Georgia General Assembly created a Cherokee County Board of Elections and Registration having jurisdiction over the conduct of primaries and elections (Ga. Laws 1991, p. 3830, *et seq.*, as amended), and provided that the Board of Elections and Registration shall, with regard to the preparation for, conduct and administration of primaries and elections, succeed to and exercise all duties and powers granted to and incumbent upon the election superintendent pursuant to Title 21 of the O.C.G.A.; and

WHEREAS, the city, in the performance of its governmental functions, desires to contract with the County to conduct all elections for the citizens of the City (including referenda, bond issues, special elections, second elections pursuant to O.C.G.A. § 21-2-520, *et seq.*, and run-off elections, hereinafter referred to as the “City Elections”) as hereinafter described; and

WHEREAS, under the provisions of the Georgia Election Code, particularly Section 21-2-45 of the O.C.G.A., a City may by Ordinance authorize the County to conduct City Elections, and the City has heretofore adopted such an Ordinance; and

WHEREAS, the City and the County are also authorized by Art. IX, Sec. III, Par. 1 of the Constitution of the State of Georgia to enter into such an agreement for the conduct of City Elections; and

WHEREAS, O.C.G.A. § 36-70-20, *et seq.*, provides that local governments should develop a service delivery system that is efficient and responsive to citizens; and

WHEREAS, the County is willing to conduct City Elections under the terms and conditions contained herein to accomplish efficiency to the benefit of residents of the City and the County

NOW, THEREFORE, in consideration of the premises contained herein, the sufficiency of which is hereby acknowledged, it is hereby agreed by the City and the County as follows:

(1)

Conduct of City Elections

This Agreement shall govern the conduct of all the City Elections by the County. Polling places for City Elections shall be at locations mutually acceptable to the City and County. It is the intent of the parties that City Elections be conducted in compliance with all applicable federal, state and local legal requirements. In the event that any unscheduled City Election becomes necessary, the City and the County shall confer and reach a mutually convenient date to conduct any such election.

(2)

Time of Commencement and Completion of Services

The services to be performed pursuant to this Agreement shall commence upon signing of this Agreement and expire on January 1, 2027. This Agreement shall automatically be renewed for ten (10) additional one-year terms (the "Renewal Term"), unless either party provides to the other party at least ninety (90) days written notice of termination prior to January 1, 2027. The rates set forth on Exhibit "A" shall be re-negotiated between the parties for any Renewal Term to account for increased costs to the County for provision of these services.

This Agreement may be terminated by either party by providing to the other party at least ninety (90) days prior written notice of termination at any time during the initial term or the Renewal Term.

In the event that the City: 1) fails to make payment to the County as required by this Agreement; 2) receives written notice from the County of such nonpayment; and 3) fails within thirty (30) days of such notice from the County to make proper payment to the County, then the County may terminate this Agreement, effective immediately, by providing written notice of termination to the City.

In the event of termination of this Agreement, all compensation theretofore due to the County for services rendered prior to such date of termination shall be tendered by the City to the County on or before said date of termination, subject only to the satisfactory performance of the County's obligations, if any remain, under the terms and conditions of this Agreement.

Duties and Responsibilities

The Supervisor of Elections and Registration of the Cherokee County Board of Elections and Registration, or his/her designee(s), shall perform any and all functions for the City in connection with the conduct of City Elections, with the exception of the following tasks to be performed by the City:

- a. Adoption of Election Resolutions and Calls, including placement of and payment for required advertisements, for City Elections (“the Calls”) as required by Title 21 of the Official Code of Georgia;
- b. Pursuant to O.C.G.A. § 21-2-130 *,et seq.*, setting of qualifying fees, placement of and payment for advertisements in the City’s legal organ for qualifying of candidates and amounts of qualifying fees, (hereinafter “Qualifying”);
- c. Preparing Qualifying materials for potential candidates and performing Qualifying of candidates, including any write-in candidates, for City Elections pursuant to O.C.G.A. § 21-2-130, *et seq.* All Qualifying fees shall be deposited into the City’s general fund to help cover election costs;
- d. Submitting Resolutions and other appropriate election information as required to the Cherokee County Board of Elections and Registration and the Georgia Secretary of State, except for certification of returns pursuant to O.C.G.A. § 21-2-493
- e. Performing qualifying officer duties as required by the Georgia Government Transparency & Campaign Finance Commission for any and all state reports filed by candidates or committees in conjunction with City Elections to ensure compliance with Title 21, Chapter 5 of the Official Code of Georgia;
- f. Verifying, in a timely manner, accuracy of voter list(s) for City residents;
- g. Paying for change of precinct voter registration cards and notifications of changes in polling places for City residents;
- h. Ensuring that the City Clerk is available and readily accessible to the County: 1) during absentee voting periods under O.C.G.A. § 21-2-380; 2) all day on the day preceding day of, and day after any City Election; and 3) as may subsequently be necessary and requested by the County after any City Elections;
- i. Providing to the County a detailed map showing the City’s Municipal Boundaries, Municipal Precinct Boundaries, and Voting District Boundaries in compliance with O.C.G.A. § 21-2-226 (c);
- j. Being responsible for all aspects of bond issues, except for City Elections duties specifically assigned to the County herein;
- k. Being responsible for all other required advertisements, except as specifically stated otherwise herein; and
- l. Otherwise, cooperating with the County in the performance of this Agreement and providing the County such documentation and information as it may reasonably request to facilitate the performance of its duties under this Agreement.

The County Supervisor of Elections and Registration shall:

- a. Place the City's candidate(s), and/or referendum question(s) on the ballot for City Elections within a reasonable time after written notice from the City is received by the County (which notice shall include all necessary details and information), and the County shall have ballots printed or loaded into voting equipment as appropriate;
- b. Hire, train, supervise and pay poll officers and absentee ballot clerks;
- c. Prepare and submit to the City Clerk a draft voter registration list for review, editing and approval;
- d. Perform duties of election superintendent and absentee ballot clerk for City Elections;
- e. Place advertisements in the City's legal organ regarding logic and accuracy testing as required by Sections 183-1-12 - .02 and .07 of the Georgia Administrative Code (to be paid by the City in the event of no County/State/Federal election.);
- f. Provide staff, equipment and supplies for conducting City Elections at City polling places on City Election days and to conduct recounts as may be required;
- g. Certify City Election returns pursuant to O.C.G.A. § 21-2-493; submit certified City Election returns to the Georgia Secretary of State or City Clerk, or as otherwise required by law;
- h. Upon receipt of a notice from the City of a change in City precincts or voting districts, notify City residents of any change in voting districts and/or municipal precincts (costs involved for sending new voter registration cards will be borne by the City); and
- i. Answer, as appropriate, open records requests or complaints forwarded by the City to the County regarding the County's conduct of City Elections (not including Qualifying, Calls, and filing of State Ethics Commission Reports.)

In the event that a City Election is contested, the City shall defend and/or bear all costs incurred in responding to the election challenge, including, but not limited to, attorneys' fees and expenses associated with the election challenge and any appeals thereafter and as further defined in Section 5 of this Agreement. It is not the intent of the parties that the city should reimburse costs unreasonably incurred by the County. If a second election is required, such election will constitute a City Election under this Agreement and shall be conducted in accordance with the terms of this Agreement.

(4)

Costs Associated with Elections

It is understood between the parties that should a City Election be held in conjunction with a County, State, and/or Federal Election, the City shall not be responsible for any costs of the election.

It is further understood between the parties that a “stand alone” City Election conducted by the County on behalf of the City will mean the City will bear the full cost associated with said election in accordance with Exhibit “A”; and

The costs of any City Election shall be billed to the City within ninety (90) days after the date of the City Election. A detailed statement showing all costs and expenses incurred by the County, with the City’s portion (if not a “stand alone” election) of said costs reflected, shall be submitted to the Office of the City Clerk, P. O. Box 990, Holly Springs, GA 30142. The City shall pay all invoices within thirty (30) days of receipt. Payments shall be payable to Cherokee County, Georgia and remitted to the County Supervisor of Elections and Registration at 193 Lamar Haley Parkway, Canton, GA 30114.

(5)

Legal Responsibilities

To the extent permitted under Georgia Law, the City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any City Election, except claims regarding the willful acts of agents or employees of the County in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs, including but not limited to court costs and attorney fees, incurred by the County as a result of any such claim or litigation. The City shall make payment of such reimbursements to the County within sixty (60) days of receipt of any invoice for reimbursement from the County. All legal services and defenses of litigation required by any Board or person arising from the aforementioned election under this Agreement shall be furnished by the City Attorney for the City. Should the City Attorney for any reason fail to provide the legal services referred to in this paragraph, the Supervisor shall have authority to engage the Cherokee County Attorney at the expense of the City; provided however, that all requests for legal assistance by the Cherokee County Board of Elections and Registration from the City Attorney to provide such services shall be communicated in writing to the City Manager, before the City will be obligated to pay for legal services under this paragraph; provided further that the failure of the City Attorney to respond to a request made hereunder, within a responsible time shall be deemed to be a refusal to furnish such service. County shall notify the City Manager in writing of the determination that the City has failed to respond as contemplated hereinabove before incurring legal fees on its own behalf for which the City shall be responsible.

Should it be necessary to comply with legal requirements that any of the County’s personnel shall be sworn in as a temporary officer or employee of the City, such formality shall be observed without limitation.

(6)
Miscellaneous

Section 601. **Assignment.** Neither party shall, without written consent of the other party, assign or transfer this Agreement or any rights or obligations hereunder.

Section 602. **Amendment.** The terms of this Agreement shall not be altered, amended, or modified except in writing signed by duly authorized officers or representatives of the parties.

Section 603. **Construction of Agreement.** This Agreement shall be construed under the laws of the State of Georgia.

Section 604. **Severability.** If any paragraph, subparagraph, sentence, clause, phrase , or any portion of this Agreement shall be declared invalid or unconstitutional by any court of competent jurisdiction or if the provisions of any part of this Agreement as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Agreement not held to be invalid. It is hereby declared to be the intent of the parties to provide for separable and divisible parts, and they do hereby adopt any and all parts hereof as may not be held invalid for any reason.

Section 605. **Notice.** Any notice of communications hereunder shall be in writing and shall be deemed to have been delivered when deposited in the United States mail, registered or certified, or when sent by overnight courier, addressed as follows:

City of Holly Springs, Georgia:

Attn: Mayor
P.O. Box 990
Holly Springs, GA 30142

Cherokee County, Georgia:

Cherokee County Supervisor of Elections and Registration
193 Lamar Haley Parkway
Canton, Georgia 30114

Or to such other address as either party may designate for itself by written notice to the other party from time to time.

Section 606. **No Third Party Rights.** This Agreement shall be exclusively for the benefit of the City and the County and shall not provide any third parties with any remedy, claim, liability, reimbursement, cause of action, or other right.

Section 607. **Uncontrollable Circumstance.** The performance of either party hereunder shall be excused if such party is reasonably precluded from performance by the occurrence of an Uncontrollable Circumstance, which shall be defined as follows: Any act, event, or condition, or any combination thereof, that is beyond the reasonable control of the party relying on the same and that materially interferes with the performance of the party's obligations to include, but not limited to, (a) acts of God; (b) fire, flood, hurricane, tornado, and earthquakes; (c) the failure of any utility provider to provide and maintain utility services through no fault of the party; and (d) the preemption, confiscation, diversion, destruction, or other interference in possession or performance or supply of materials or services, by or on behalf of, or with the authority of, a governmental body in connection with a declared or asserted public emergency by an entity other than one of the parties.

A party relying on the occurrence of an Uncontrollable Circumstance as an excuse for non-performance shall, as soon as is reasonably possible upon becoming aware of such an event and its consequences, notify the other party of the occurrence of such event and its consequences and shall take all reasonable efforts to eliminate the cause of such non-performance and to resume full performance in accordance with this Agreement.

Section 608. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall constitute an original. It shall not be necessary that each signatory sign the same counterpart as long as each has signed an identical counterpart.

Section 609. **Authority to Enter Agreement.** Each of the individuals who executes this Agreement agrees and represents that he is authorized to execute this Agreement on behalf of the respective government and further agrees and represents that this Agreement has been duly passed upon by his respective government and spread upon the Minutes. Accordingly, the County and City both waive and release any right to contest the enforceability of this Agreement based upon the execution and/or approval thereof.

IN WITNESS WHEREOF, the parties have hereunto set their hands and affixed their seals this _____ day
of _____, 2025.

City of Holly Springs, Georgia

Cherokee County, Georgia

By: Ryan Shirley, Mayor

By: Harry Johnston, Chairman

Attest: _____
City Clerk (Seal)

Attest: _____
County Clerk (Seal)

Cherokee County Board of Elections & Voter Registration

By: Chairman

EXHIBIT A
FEE SCHEDULE – Updated 9/11/2025

Development and Administration of Poll Worker Training ----- \$850

- Poll worker recruitment and assignment
- Development of training curriculum
- Conducting training sessions

Logic and Accuracy Testing

- Advertisement in legal organ ----- Actual cost
- Labor ----- \$25 per hour, per person

Delivery and Setup of Voting Equipment – Contracted with Page Relocation

- Delivery & Pick-Up-----Actual cost

Facilities

- Facility rental (Churches) ----- \$100 per facility
- Library staff (after hours) ----- \$10 per hour
- Carpet cleaning (If necessary) ----- Actual cost

Consumables

- Ballot security paper ----- .13 each
- Toner for ballot printers ----- \$50 per machine

Vote-by-Mail – Contracted with Fort Orange Press

- Ballot set-up and printing ----- Actual cost
- Ballot postage ----- Actual cost
- Processing of vote-by-mail applications and ballots----- \$7 each

Payroll

- Early Voting Poll Workers (two possible locations) ----- Actual cost, includes training
 1. First two weeks of early voting-----\$1950 a day, per location
 2. Final week of early voting (longer hours)-----\$2015 a day, per location
- Advance Voting and Election Day Poll Workers (Flat rate per day) ----- Actual cost, includes training
 1. Manager (1 per location) = \$250
 2. Assistant Manager (2 per location) = \$190
 3. 8 Clerks @ \$150 each
- Election Day technicians ----- \$25 per hour, per person
- Technician training ----- \$20 per person
- Labor to unload supplies returned by poll workers on election day ----- \$50 per person
- Staff overtime ----- Actual cost
- Miscellaneous labor not listed ----- Actual cost
- Mileage for technicians, board members and staff ----- .70 per mile

Tabulation and Electronic Posting of Results ----- \$250

- Sequestered workers (if necessary) ----- \$25 per hour, per person

Certification of Results, including Provisional Voter research----- \$250

* 10% Administrative Fee to cover undefined costs such legal consultations, executing the contract, billing, and supplies.

ITEM REPORT

AGENDA ITEM NUMBER: VIII.C.



FROM: Ron Carter, IT and Facilities Manager

MEETING DATE: October 6, 2025

AGENDA ITEM: Estimate # EST-202550194 from Stealth Security Services dba Stealth Video, for the equipment acquisition and installation of a new ProdataKey (PDK) access control system for the City Hall Annex, in an amount not to exceed \$9,667.85.

EXECUTIVE SUMMARY:

Estimate # EST-202550194 from Stealth Security Services dba Stealth Video for acquiring a new ProdataKey (PDK) access control system in an amount not to exceed \$9,667.85.

Several access control systems were evaluated and the ProdataKey system fits all the capabilities and requirements at a lesser cost than other evaluated systems. This estimate was provided by our current vendor of the City's video surveillance system. The current annual hosting renewal for this location is \$630.00 starting with the second year.

Three estimates were obtained, and Stealth Security Services was the lowest cost.

Stealth Security Services - PDK System	\$9,667.85
Clarity ITS - Genetec System	\$10,229.00
Convergint - Genea System	\$11,839.00

IS THIS A BUDGETED ITEM?

No

FUNDING SOURCE:

General Fund

FISCAL IMPACT:

\$9,667.85

ATTACHMENTS:

1. Stealth Video - Estimate #EST-202550194 - Cagle Access Control Revised 9-22-2025
2. Genetec System Estimate
3. Genea System Estimate

RECOMMENDATION:

The staff recommendation is approval of the Stealth Security Services estimate.

CONCURRENCES:

Finance and Administration

Estimate

EST-202550194

Bill To
David Cagle House
220 Stinger Rd.
Canton, 30115

Estimate Date : 09.22.2025

Expiry Date : 10.28.2025

Project Name : HSC - DAVID CAGLE
HOUSE - AC

Subject :

Access Control - David Cagle House

Description	Location	Color	Qty
EQUIPMENT: \$4,687.85			
 Main Access Controller (1 door) + Gateway	MDF	YELLOW	1 ea
 PDK 2-Door Controller	MDF	YELLOW	1 ea
 Mullion Reader High-Security + Mobile	FRONT DOOR	BLACK	1 ea
 Complete Pac Electric Strike with Faceplate for Cylindrical Lockset with Latchbolt, 12/24VDC, Satin Stainless Steel	FRONT DOOR	SILVER	1 ea
 Mullion Reader High-Security + Mobile	GARAGE	BLACK	1 ea
 Complete Pac Electric Strike with Faceplate for Cylindrical Lockset with Latchbolt, 12/24VDC, Satin Stainless Steel	GARAGE	SILVER	1 ea
 Mullion Reader High-Security + Mobile	BASEMENT	BLACK	1 ea
 Complete Pac Electric Strike with Faceplate for Cylindrical Lockset with Latchbolt, 12/24VDC, Satin Stainless Steel	BASEMENT	SILVER	1 ea

Description	Location	Color	Qty
 Access control wire (CMR)	MULTIPLE	YELLOW	1 5C
INSTALLATION: \$3,850			
 Prewiring Access Control Bundle	FRNT, GARAGE, BSMT	N/A	3 ea
 Install/Replace Single Door Access (With Lock)	FRNT, GARAGE, BSMT	N/A	3 ea
 Install Main Access Controller	MDF	N/A	1 ea
 Install Access Control Panel Connect Strike and Reader wires	MDF	N/A	1 ea
 Program Access Controller	MDF	N/A	1 ea
ANNUAL HOSTING (1ST YEAR INCLUDED): \$630			
 Annual Hosting (Per Reader)	N/A	N/A	3 ea
 Unlimited Bluetooth Credentials (Per Reader)	N/A	N/A	3 ea
CONTINGENCIES			
 MISCELLANEOUS HARDWARE (\$500) This is a place holder for additional budget covering miscellaneous expenses. Only actual expenses will be billed	TBD	N/A	1 ea
Sub Total			9,667.85
Total			\$9,667.85

Notes

Media Nexus Inc shall design, deliver and install a 3-door capacity access control system with 3-door installation.



Terms & Conditions

The scope of this project excludes the following products and services:

- a. Internet Service - Owner provided
- c. Electrical Work (If needed)
- d. Drywall work and painting (if needed)
- f. Any additional construction Work

1. All products sold and installed by MEDIA NEXUS are warranted for a period of 12 months from the date of project completion unless otherwise indicated by the original manufacturer's warranty. In some cases, the manufacturer's warranty shall exceed the 12 months up to 36 months in which case the warranty shall be transferred to the owner.
2. In addition to the equipment warranty, MEDIA NEXUS warrants its labor and installation services for a period of 120 days from completion of the project.
3. Our commitment is limited to the scope as detailed in this estimate. Any additional request for equipment and/or services that is not covered under this estimate shall be handled as a change order and shall be charged separately.
4. To protect our clients from unexpected charges, all change orders are required to be approved in writing by the owner and fully paid, prior to implementation.
5. Training - At the end of the installation, we will provide a training session to all staff members. This estimate includes one full training session (2 hours)
6. At the completion of the project and final payment, Media Nexus Inc. shall provide the owner with detailed documentation on all components and configuration used in the system. In addition, the owner shall receive the electronic file containing all programming code for the Home Automation system (if applicable).
7. Delivery is expected to be between 1-3 weeks from ordering (Pending equipment availability)
8. All equipment will be shipped directly to the project site
9. Payment Schedule:
 - 9.1 - 55% advanced payment for equipment funding
 - 9.2 - Remaining Balance upon completion and sign-off
10. By accepting this estimate, you confirm that you read the entire estimate, reviewed all information, including suggested colors of products and locations. You also confirm that you fully understand the scope of work as detailed in this estimate.



Connecting * Securing * Empowering

We have prepared a quote for you

Annex Bldg. Access Control Genetec Saas

Quote # 006198
Version 1

Prepared for:

City of Holly Springs (TE - waiting on
cert)

Prepared by:

Shane Crosby

Thursday, September 18, 2025

City of Holly Springs (TE - waiting on cert)
Tyler Gragg
220 Stringer Rd.
Canton, GA 30115
tgragg@hollyspringsga.us

Dear Tyler ,

Clarity ITS appreciates the opportunity to provide pricing for the installation of the below referenced system(s). Clarity has estimated this project based on the following information: Customer Provided Drawings, Customer Provided Specifications, and Site Survey Information.

We appreciate the opportunity to provide this quote and look forward to providing our services.

A handwritten signature in black ink, appearing to read "Shane Crosby".

Shane Crosby
CEO
Clarity ITS, LLC

Statement of Work

Genetec SaaS Access Control

Clarity will provide and install one Genetec Synergis Cloud Link. This cloudlink will allow up to 4 doors of access control. Clarity will install the cloudlink in the 2nd floor closet almost directly above the old car garage.

Clarity will provide and install 3 new Schlage NDE Mobile Enabled Wireless Cylindrical Locks. The color finish of these will be aged bronze and the style will be Athens. Clarity can change the style if the customer makes us aware prior to ordering. Please note there may be an additional charge if the style is changed. The 3 doors that will receive these wireless locks will be the front door, garage door and the basement door leading to the basement. We have included (20) mobile credentials that will be renewed yearly with your SaaS Cloud agreement. If you need addition mobile credentials we will provide additional pricing.

Clarity will provide and install one 8-port PoE Trendnet Switch as the Genetec Cloudlink can use PoE to power the controller and we will also need the PoE ports for the wireless door gateway's.

Clarity will provide and install two wireless door gateways. The gateways need to have line of sight of the access controlled doors. Clarity will install one gateway on the wall or ceiling of the old garage and one gateway in the hall next to the basement door but this will need to be placed so that the gateway sees the basement door and front door. Clarity will provide and install one Cat-6 cable from the closet where the Genetec Cloudlink will be installed to each of the 2 wireless gateways. Please note if Clarity needs to cut sheetrock that we will cut it so that it can be easily repaired and repainted by others. Clarity will not be responsible for any sheetrock repair or paint.

Clarity will program the new Genetec system and wireless door locks. Clarity will show the customer how to access the Genetec system and show the customer how to operate the system. Clarity will do 1, 30-minute training for the customer. If additional training is required Clarity will charge additionally.

Clarity has included the first year of Genetec SaaS licensing. Clarity will bill the City of Holly Springs a yearly fee of \$550.00 for the 3 access controlled doors and 20 mobile apps after the first year.

Bill of Materials

Description	Qty	Price	Ext. Price
Products	1	\$6,677.00	\$6,677.00
Synergis Cloud Link w/ 4GB of Ram, 16GB Flash, 2nd Gen. Installed w/ Synergis Access Control Firmware, 4 RS-485 ports, PoE.	1		
Security Center SaaS Premium Plan - 1 year term. 50 named users included.	1		
Subtotal			\$6,677.00

Bill of Materials

Description	Qty	Price	Recurring	Ext. Recurring	Ext. Price
NDE Mobile Enabled Wireless Cylindrical Lock	3				

Bill of Materials

Description	Qty	Price	Recurring	Ext. Recurring	Ext. Price
Network Cable	2				
Wireless Gateway for Wireless Locks	2				
8-Port Gigabit EdgeSmart PoE+ Switch	1				
1-YEAR USER LICENSE, HID ORIGO MOBILE IDENTITIE	20				
Security SaaS Premium One Reader License 1-Year	3				
Subtotal					\$6,677.00

Services

Description	Qty	Price	Ext. Price
Installation Labor	1	\$3,552.00	\$3,552.00
Subtotal			\$3,552.00

Annex Bldg. Access Control Genetec Saas

Prepared by:

Clarity ITS, LLC
Shane Crosby
scrosby@clarityits.com

Prepared for:

City of Holly Springs (TE - waiting on cert)
220 Stringer Rd.
Canton, GA 30115
Tyler Gragg
(770) 345-5536
tgragg@hollyspringsga.us

Quote Information:

Quote #: 006198
Version: 1
Delivery Date: 09/18/2025
Expiration Date: 10/18/2025

Quote Summary

Description	Amount
Bill of Materials	\$6,677.00
Services	\$3,552.00
Total:	\$10,229.00

Taxes, shipping, handling are included. We reserve the right to cancel orders arising from pricing or other errors. Client agrees, on behalf of itself and its employees, partners, shareholders, members, managers, directors, officers, agents, representatives and subcontractors (collectively, "Client's Representatives"), to defend, indemnify, and hold harmless ClarityITS and its employees, partners, shareholders, members, managers, directors, officers, agents, representatives and subcontractors, from and against any and all threatened or actual costs, claims, actions, losses, liabilities, or penalties (including settlements, defense costs, judgments, court costs, expert(s) fees, and reasonable attorneys' fees) of any nature whatsoever, and whether arising prior to, or after the execution or termination of this Agreement ("Claim"), arising out of, related to or based on Client's Representatives' gross negligence, recklessness, or intentional and willful misconduct.

Clarity ITS, LLC

City of Holly Springs (TE - waiting on cert)

Signature:



Name: Shane Crosby

Title: CEO

Date: 09/18/2025

Signature:

Name: Tyler Gragg

Date:

Warranty & Assumptions

Security Warranty

Clarity ITS, LLC provides a 90 Day workmanship warranty on any installed system. We will fix any issues caused due to installation or damaged parts at no cost up to 90 Days.

Project Assumptions

In order to quote this project, the following assumptions have been made:

- 1) All work will be completed during the business hours of Monday through Friday, 7:00am to 5:00pm.
- 2) Others will supply any required ground bars, grounding backbone, plywood backboards, floor boxes, core holes, conduit, sleeves, poke-thru's, and power poles.
- 3) Payment Terms: Net 30 from date of invoice.
- 4) Unencumbered access to all pertinent areas will be made readily available to Clarity technicians.
- 5) Clarity ITS will not be responsible in any way for acts of nature nor for the negligence of, or accidents caused by the customer or others.
- 6) Material pricing is valid for 30 days.

September 17, 2025

Holly Springs Georgia ("Customer" or "You")
New Facility
220 Stringer Road Canton, Georgia 30115
Attention:

Quotation: MP14854062P

Reference: **220 Stringer Access Control System**

On behalf of Convergent's global network of colleagues, I would like to personally thank you for providing Convergent with the opportunity to present this proposal addressing your electronic security needs.

The following security proposal is specifically designed to meet your needs. As your single point of contact, please feel free to contact me with any additional questions you may have. Thank you again for trusting Convergent as your partner.

Scope of Work

Provide and install security equipment for the new access control system (ACS) at New Facility. The proposed solution is a Genea Access Control System and can utilize currently issued access control cards.

- Provide and install three (3) Schlage NDE wireless cylindrical locksets.
 - Front Entry
 - Side Entry
 - Lower-Level Stairs (Interior)
- Provide and install one (1) wireless receiver with POE Mercury Access Controller.
- Licensing is included for one (1) year.
- Includes 1-Hour virtual Genea training by the manufacturer.

Required By Holly Springs Georgia

- One POE (1) network switch port assignment
- Access Cards



Device Hardening (reduce cyber risk)

Convergent may provide Device Hardening services for certain qualifying and scoped equipment. Services may include disabling unused & non-essential device features, disabling unused network comms (e.g., services, ports), changing default passwords, and updating firmware. The hardening services provided will depend on the equipment being installed, equipment capabilities, and manufacturer-provided permissions and recommendations. Not all equipment may receive hardening. Ask your Convergent contact for details on qualifying equipment and the hardening services being provided.

These are one-time services — ask your Convergent contact for information on how Convergent can provide ongoing support.

Convergent cannot guarantee the security of the devices it installs or of Customer's IT environment, no networked system is completely secure, and Customer remains ultimately responsible for its IT environment.

Materials

Line	Qty	Part	Description	Manufacturer
1	Hardware			
2	1.00	MSLP1501	Mercury LP1501	Mercury
3	1.00	CS106308	ENGAGE Gateway	CDVI
4	3.00	NDEB-P6-ATH-643E	Wireless Electronic Door Lock, Athens Lever, 2-3/4 Backset, 1-3/16 Length Lip, Aged Bronze, With Deadlatch, 6-Pin Cylinder	Allegion
5	Annual Subscription			
6	3.00	GENESS-01	Genea Essential 1-5 doors	Genea Energy Partners
Total Project Price				\$ 11,839.00
Annual License				\$ 702.00

Clarifications and Exclusion

1. All work proposed herein, shall be performed during normal business hours Monday through Friday 8:00 am - 5:00 pm.
2. Low voltage wiring shall be installed via open air code approved methods.
3. Provision or installation of conduit, wire, boxes, fittings or other electrical installation materials unless specifically listed under Inclusions or Bill of Materials.
4. Permits or associated fees are not included.
5. Customer to provide static IP addresses and network connections at panel locations.
6. Customer to provide a secured staging & storage area for project related materials.
7. Pricing assumes that electronic Auto CAD files are available from customer for our use in creating submittal drawings.
8. Fifty percent (50%) of the proposed sell price shall be payable to Convergent for project mobilization. Mobilization shall be invoiced and due upon customer acceptance of this proposal.
9. Proposal does not include sales tax unless otherwise noted.
10. Anything in the Contract Documents notwithstanding, in no event shall either Contractor or Subcontractor be liable for special, indirect, incidental or consequential damages, including commercial loss, loss of use, or lost profits, even if either party has been advised of the possibility of such damages.
11. Convergent reserves the right to negotiate mutually acceptable contract terms and conditions with customer by making mutually agreeable changes to the formal contract included in the Bid Documents.
12. Supply Chain Delays & Price Adjustments: Customer acknowledges that supply chain disruptions and shipping delays may occur for reasons beyond Convergent's reasonable control and agrees to grant reasonable extensions for such delays. Pricing is based on current market conditions and excludes increases due to tariffs, duties, manufacturer-imposed surcharges, or other cost increases arising from trade policy, regulatory actions, or external factors beyond Convergent's control. If such cost increases arise, Convergent will submit a formal change order, and Customer agrees to approve reasonable adjustments. Convergent will use commercially reasonable efforts to minimize such increases.

REVIEW IMPORTANT PRODUCT SAFETY AND SERVICE INFORMATION PRIOR TO USING A CONVERGINT-INSTALLED SYSTEM: See the "IMPORTANT PRODUCT SAFETY AND SERVICE INFORMATION" documentation, available at convergent.com/terms.



IMPORTANT NOTICE

You requested that Convergent provide you with certain security and safety products and services. By using these products and services, you acknowledge that:

- **Under no circumstances should Convergent-provided products and services be your sole method of security or safety.** Effective security and safety require a multi-layered approach involving people, processes, and technologies. Convergent-provided products and services do not guarantee security or safety, will not detect or prevent all threats or risks all the time (including threats they are designed to detect), and will not ensure overall safety and security. You are ultimately responsible for your people, premises, and property, including for maintaining an effective response plan and promptly implementing your response plan in response to alarms or threats.
- **All security products and services have limitations.** No product or service can guarantee safety or security. It is your responsibility to ensure you are informed about product or service limitations and that you regularly test and validate the products and safety plans. Reach out to your Convergent account executive to learn how our support services can help. And if you have a service plan, you are responsible for promptly notifying Convergent in the event of any defect, malfunction, or performance issue with the products and services.
- **Various factors can impact product performance.** Selecting products and settings may involve tradeoffs between the level of security and safety on the one hand and speed, convenience, and cost on the other hand. Convergent can give you guidance, but you are ultimately responsible for selecting products and settings based on your organization’s risk profile and tolerance.
- **The products are made by third-party manufacturers, not Convergent.** You are bound by and must use, test, and maintain the products in accordance with the manufacturer’s terms and instructions. Convergent does not independently validate the accuracy of claims or statements made by manufacturers, and makes no assurances regarding their accuracy. You are responsible for using the products and services in compliance with laws and regulations applicable to you or as permitted in your jurisdiction.
- **All products and services are governed exclusively by a final agreement.** No advertisement, literature, brochure, website, or statements made during the sale process or otherwise (whether orally or in writing) should be interpreted as a promise, warranty, or other assurance.
- **You have reviewed the “IMPORTANT PRODUCT SAFETY AND SERVICE INFORMATION” documentation, available at convergent.com/terms.**

Performance Items

Items Included	
Electrified Door Locking Hardware	Freight (prepaid)
Installation of Low Voltage Wire	Material (listed in the BOM)
Mounting/Termination of Proposed Devices	One-Year Warranty on Labor
One-Year Warranty on Parts	Owner to Provide Static IP Addresses
System Programming	Testing of all Proposed Devices



Total Project Investment:
Annual Licensing:

\$ 11,839.00
\$ 702.00

Thank you for considering Convergint for your Security needs. If you have any questions or would like additional information, please don't hesitate to contact me immediately. If you would like to proceed with the scope of work as outlined in this proposal, please sign below and return to my attention.

Sincerely,

Mitchell Parris
Convergint
Mitchell Parris

By signing below or accepting the services described in this proposal, Customer accepts and agrees to this proposal, including the enclosed Terms and Conditions, along with any addendums or exhibits that may be attached or referenced therein. Any additional or contrary terms, including on a Customer PO, are expressly rejected. By signing, you represent and warrant that you have authority to accept this proposal on behalf of Customer.

_____ Customer Name (Printed)	September 17, 2025 _____ Date
_____ Authorized Signature	_____ Title

Throughout this Proposal, including these Terms and Conditions and any attachments, (together, "Agreement") the term "Convergent" refers to the Convergent Technologies affiliate operating in the state/province in which the Work is being performed and "Convergent Related Parties" means Convergent and its contractors, subcontractors, third party product manufacturers or providers.

SECTION 1. THE WORK

This Agreement takes precedence over and supersedes all prior proposals, correspondence, and oral or written agreements or representations relating to the work set forth in the attached scope of work ("Work"). This Work commences on the start date and will be performed pursuant to the schedule specified in the attached scope of work and, subject to any change orders or addendums, represents the entire agreement between Convergent and Customer. This Agreement applies to the exclusion of any other terms that the Customer seeks to impose or incorporate (such as Customer's purchase order form) which are in addition to or inconsistent with the terms and conditions of this Agreement, or which are implied by trade, custom, practice or course of dealing, all of which are deemed expressly rejected and will not be binding.

This Agreement is made without regard to compliance with any special sourcing and/or manufacturing requirements, minority or disadvantaged supplier requirements, or similar government procurement laws. Should such requirements be applicable to this Agreement, Convergent reserves the right to modify and/or withdraw its Agreement.

Customer understands that Convergent is an authorized distributor or reseller and not the manufacturer or developer ("OEM") of software, hardware and equipment (collectively, "Third Party Products") purchased by Customer and certain services are delivered to Customer by such OEM.

Convergent agrees in accordance with the mutually agreed project schedule:

- To submit shop drawings, product data, samples and similar submittals if required in performing the Work;
- To pay for all labor, materials, equipment, tools, supervision, programming, testing, startup and documentation required to perform the Work in accordance with the Agreement;
- Secure and pay for permits and governmental fees, licenses, and inspections necessary for proper execution and completion of the Work, unless local regulations provide otherwise; and
- Hire subcontractors and order material to perform part of the Work, if necessary, while remaining responsible for the completion of the Work.

Customer agrees in accordance with the mutually agreed project schedule, and at no cost to Convergent:

- To promptly approve submittals provided by Convergent;
- To provide access to all areas of the site which are necessary to complete the Work;
- To supply suitable electrical service as required by Convergent;
- To remove site obstacles and job safety hazards;
- To promptly participate and approve acceptance testing, if applicable;
- Upon completion of commissioning or agreed to acceptance criteria, to promptly provide sign-off establishing job closeout; and
- That in the event of any emergency or systems failure, reasonable safety precautions will be taken by Customer to protect life and property during the period from when Convergent is first notified of the emergency or failure and until such time that Convergent notifies the Customer that the systems are operational or that the emergency has cleared.

THE WORK AND/OR THIRD PARTY PRODUCTS ARE DESIGNED TO HELP REDUCE, BUT NOT ELIMINATE RISKS OF LOSS RELATING TO PEOPLE, PREMISES, OR PROPERTY. THE AMOUNTS BEING CHARGED BY CONVERGENT ARE NOT SUFFICIENT TO GUARANTEE THAT LOSS OR DAMAGE WILL DECREASE OR BE ELIMINATED. Customer acknowledges that proper safety and security requires a multi-layered approach of people, processes, safety, and technologies. The Work, including Third Party Products, provided by Convergent is not sufficient to ensure overall safety and security. Customer acknowledges and agrees that it is responsible for its overall safety and security, including testing and maintenance of the Third Party Products (except to the extent contracted to Convergent by written agreement) and training of its personnel. Customer acknowledges and agrees that it has a duty of care and is solely responsible for its compliance with applicable laws, rules, and regulations, including but not limited to export and re-export restrictions and regulations, privacy and data protection regulations, applicable OEM instructions, terms and conditions, EULAs, and proper product usage.

Risk of loss, including any Third Party Product comprising the Work, shall pass to Customer as the Work is completed and the materials are incorporated into the Work at Customer's site subject to any end user license agreements. If or Third Party Products are earlier stored on Customer's site pursuant to agreement between Customer and Convergent, risk of loss with respect to such or Third Party Product shall pass to Customer upon delivery to Customer's site.

Applicable to Monitoring Services Only: If Monitoring Services are identified in the Proposal, the parties agree that (a) these Terms and Conditions are not applicable, and (b) Monitoring Services are governed by the Monitoring Services Terms and Conditions effective on the Effective Date of the Proposal and available at <https://www.convergent.com/terms>, which is incorporated by reference as if set forth herein in full. "Monitoring Services" is defined as "Services" in the Monitoring Services Terms and Conditions.

SECTION 2. PRICING

Pricing and amounts proposed shall remain valid for 30 days unless otherwise specified. Price includes only the Third Party Products listed based on Convergent's interpretation of plans and specifications unless noted otherwise. Additional Third Party Products, unless negotiated prior to order placement, will be billed accordingly. Sales taxes (or as applicable GST, PST, VAT or similar tax) and any other taxes assessed on Customer shall be added to the price upon invoice to Customer.

SECTION 3. INVOICE REMITTANCE AND PAYMENT

Customer agrees to pay Convergent fifty (50%) percent of the total price as a mobilization fee at the time of executing this Agreement.

If the Work is performed over more than one month, Convergent will invoice Customer each month for the Work performed during the previous month. Customer agrees to pay the amount due to Convergent as invoiced, within thirty (30) days of the date of such invoice. If the Work is

completed in less than one month, Customer agrees to pay Convergent in full after the Work has been completed within thirty (30) days of the date of invoice. Invoices shall not be subject to a project retention percentage and payment to Convergent shall not be conditioned on payment by an upstream party. If Customer is overdue in any payment, Convergent shall be entitled to suspend the Work without liability until paid, charge Customer an interest rate 1 and 1/2% percent per month (or the maximum rate permitted by law, whichever is less), and may avail itself of any other legal or equitable remedy. Customer shall reimburse Convergent costs incurred in collecting any amounts that become overdue, including attorney fees, court costs and any other reasonable expenditure.

SECTION 4. WARRANTY

Warranties for Convergent's services and Third Party Products are described in the Limited Warranty for Products and Services available at <https://www.convergent.com/terms/>, which is in effect as of the effective date of this Agreement and is incorporated by reference as if set forth herein in full.

SECTION 5. CHANGES

Without invalidating this Agreement or any bond given hereunder, Customer or Convergent may request changes in the Work with a change order signed by both parties. If Customer orders (i) any changes to the Work (e.g. change in objective, deliverables, tasks or hours), (ii) changes to schedule (extension or acceleration), or (iii) causes any material interference with Convergent's performance of the Work, Convergent shall be entitled to an equitable adjustment in the time for performance and in the Price, including a reasonable allowance for overhead and profit.

SECTION 6. FORCE MAJEURE

Neither Customer nor Convergent shall be liable for any delay or failure in the performance of their respective obligations pursuant to this Agreement due to circumstances beyond their reasonable control ("Force Majeure") and without the fault or negligence of the party experiencing such delay. A Force Majeure event shall include, but not be limited to: acts of God, pandemic or epidemic, diseases, quarantines, unavoidable casualties, concealed conditions, acts of any civil or military authority; riot, insurrections, and civil disturbances; war, invasion, act of foreign enemies, hostilities (regardless of whether or not war is declared), rebellion, revolution, terrorist activities; strikes, lockouts or other labor disputes; embargoes; shortage or unavailability of labor, supplies, materials, equipment or systems; accident, fire, storm, water, flooding, negligence of others, vandalism, power failure, installation of incompatible equipment, improper operating procedures, source current fluctuations or lighting, transportation contingencies; laws, statutes, regulations, and other legal requirements, orders or judgments; acts or order of any government or agency or official thereof, other catastrophes or any other similar occurrences. If performance by either party is delayed due to Force Majeure, the time for performance shall be extended for a period of time reasonably necessary to overcome the effect of the delay and Convergent shall be entitled to an equitable adjustment of the Price.

SECTION 7. INSURANCE

In lieu of any Customer insurance requirements, for Services performed in the United States, Convergent shall maintain the following insurance coverages during the term of this Agreement and upon request, shall provide certificates of insurance to the Customer:

Worker's Compensation	Statutory Limits
Employer's Liability	\$1,000,000 per occurrence/aggregate
Commercial General Liability	\$1,000,000 per occurrence
	\$2,000,000 general aggregate
Automobile Liability	\$1,000,000 per occurrence/aggregate
Excess/Umbrella Liability	\$3,000,000 per occurrence/aggregate

Commercial General Liability policy shall name the Customer as "additional insured" on a primary/noncontributory basis with respect to liability arising out of the Services, as applicable, but only to the extent of liabilities falling within the indemnity obligations of Convergent pursuant to the terms of this Agreement. Convergent shall not provide loss runs or copies of its insurance policies. Convergent shall provide to the Customer no less than thirty (30) days' notice prior to the termination or cancellation of any such insurance policy. For services performed in Canada, Convergent shall maintain similar insurance coverage dependent upon the local requirements in Canada and upon the insurance available under Convergent's insurance program. All required insurance coverage shall be reasonable in the circumstances and compliant with local regulations.

SECTION 8. INDEMNIFICATION

To the fullest extent allowed by law, Convergent shall indemnify and hold Customer harmless from and against claims, damages, losses, and expenses (excluding loss of use) attributable to bodily injury, sickness, disease or death, or to destruction of tangible property, but only to the extent caused by the negligent acts or omissions of Convergent or Convergent's employees or subcontractors while on Customer's site.

If Convergent is providing products or services for intrusion detection, detection of specific threats to people or property (including gunshot, or drone detection), mass notification, ballistics or explosives protection, or processing of biometric, health, financial, or government identifier data (collectively, "Special Offerings"), then to the fullest extent allowed by law (i) Convergent's indemnification obligations under the Agreement do not apply whatsoever and Convergent Related Parties have no liability to Customer for any losses or damages caused by any Special Offerings; and (ii) Customer shall indemnify, defend, and hold harmless Convergent Related Parties, from and against all claims, demands, actions, liabilities, damages, and costs (including reasonable attorneys' fees) relating to Special Offerings provided by Convergent, except to the extent of Convergent's gross negligence installing such Special Offerings. Any waiver of damages or limitation of liability contained in the Agreement and as modified herein shall not apply to Customer's indemnification, hold harmless and defense obligations herein.

Applicable to Weapons Detection Only: If Convergent provides Weapons Detection Systems or Services, then such Systems and Services are further governed by the Weapons Detection Addendum effective on the Effective Date of this Proposal and available at <https://www.convergent.com/terms>, which is incorporated by reference as if set forth herein in full. "Weapons Detection Systems or Services" means any "Systems" and/or "Services" as each are defined in the Weapons Detection Addendum.

SECTION 9. LIMITATION OF LIABILITY

EXCEPT AS PROVIDED HEREIN, TO THE FULLEST EXTENT ALLOWED BY LAW: (A) IN NO EVENT SHALL EITHER CONVERGINT RELATED PARTIES, OR CUSTOMER BE LIABLE UNDER OR IN CONNECTION WITH THIS PROPOSAL FOR SPECIAL, INDIRECT, INCIDENTAL, PUNITIVE, LIQUIDATED OR CONSEQUENTIAL DAMAGES, INCLUDING COMMERCIAL LOSS, LOSS OF USE OR LOST PROFITS, EVEN IF THAT PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND (B) THE AGGREGATE LIABILITY OF CONVERGINT RELATED PARTIES ARISING OUT OF OR RELATED TO THIS AGREEMENT SHALL NOT EXCEED THE AMOUNTS PAID BY CUSTOMER TO CONVERGINT UNDER THIS AGREEMENT. THE EXISTENCE OF MORE THAN ONE CLAIM WILL NOT ENLARGE THIS LIMIT. THE LIMITATION SET FORTH IN THIS SECTION SHALL APPLY WHETHER THE CLAIM IS BASED ON CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE) OR OTHER LEGAL THEORY.

SECTION 10. COMPLIANCE WITH LAW, SAFETY, & SITE CONDITIONS

Convergent agrees to comply with all laws, rules, and regulations applicable to its provision of the Work. Customer will comply with all applicable laws and agreements applicable to its use and operation of the Work. Convergent shall comply with all safety related laws and regulations and with the safety program of the Customer, provided such program is supplied to Convergent prior to beginning Work.

If during the course of its Work, Convergent encounters conditions at the site that are subsurface, differ materially from what is represented in the contract documents, or otherwise concealed physical conditions, Convergent shall be entitled to an extension of time and additional costs for the performance of its work.

If Convergent discovers or suspects the presence of hazardous materials or unsafe working conditions at Customer's site where the Work is to be performed, Convergent is entitled to stop the Work at that site if such hazardous materials, or unsafe working conditions were not provided by or caused by Convergent. Convergent in its sole discretion shall determine when it is "safe" to return to perform the Work at Customer's site. Convergent shall have no responsibility for the discovery, presence, handling, removing or disposal of or exposure of persons to hazardous materials in any form at the Customer's site. To the fullest extent allowed by law, Customer shall indemnify and hold harmless Convergent from and against claims, damages, losses and expenses, including but not limited to, reasonable attorney's fees, arising out of or resulting from undisclosed hazardous materials or unsafe working conditions at Customer's site.

SECTION 11. PERSONAL DATA & SECURITY

Convergent's obligations and liabilities regarding Processing of Personal Data and information security shall be limited solely to Processing performed by Convergent's personnel. Processing by OEMs or Third Party Products are governed by any applicable OEM end user licensing agreements or terms and conditions. Customer represents and warrants that it will comply with all applicable Data Protection Laws. Although certain products delivered by Convergent may be capable of processing Biometric Information, Personal Health Information, financial information, or government identifiers ("Sensitive Information"), Customer acknowledges that Convergent is not Processing Sensitive Information (or to the extent it is Processing Sensitive Information, it is doing so strictly in accordance with Customer's instructions) and Customer is solely responsible for compliance of all such Processing with Data Protection Laws. To the fullest extent allowed by law, Customer shall indemnify, defend and hold harmless Convergent from and against all claims, demands, actions, liabilities, damages, and costs (including reasonable attorneys' fees) asserted by a third party arising out of or relating to failure to comply with applicable Data Protection Laws including but not limited to those related to Sensitive Information. Convergent's obligations and liabilities regarding information security and Processing of customer information or data, including Personal Data, are limited to Processing performed by Convergent (if any). OEM and Third Party Product information security and Processing is governed by applicable OEM end user licensing agreements or terms. "Personal Data", "Process(ing)", "Biometric Information", and "Personal Health Information" shall be interpreted in accordance with, and shall include analogous terminology as used in, applicable laws and regulations relating to data privacy, information security, data protection, data breaches, cross-border data flows, and/or the rights and obligations of persons or entities regarding personal information ("Data Protection Laws").

To the extent Convergent accesses Customer's information systems, Convergent will not be responsible or liable for losses or harms caused by following Customer's instructions, caused by Third Party Products, caused by third party or Customer-specified remote access software, or that are otherwise not due to the fault of Convergent. Customer-authorized changes to Customer information systems are at Customer's own risk and Customer acknowledges it is responsible for the overall security of its information systems.

SECTION 12. INTELLECTUAL PROPERTY

Convergent shall retain title and ownership of all intellectual property rights relating to the drawings, technical documentation, or other technical information ("Documentation") delivered under this Agreement. The OEMs shall retain title and ownership of all intellectual property rights relating to the Third Party Products and will grant any license and right to use in connection with the Third Party Product through the OEM's end user license agreement or other terms and conditions. Customer shall not use any Documentation supplied by Convergent for any purposes other than those directly related to this Agreement or for the use and/or maintenance of the Third Party Product.

SECTION 13. PRICE ADJUSTMENT

Convergent may automatically adjust the price, with five (5) days prior written notice, if based on: (a) changes by its vendors to the cost of materials or Third Party Products to be delivered and/or labor costs related to personnel responsible for performing the Work, (b) macroeconomic conditions, such as taxes, tariffs or duties, natural disasters, labor shortages/strikes, etc., (c) market conditions such as price volatility or availability limitations, or (d) other events not within Convergent's control that impact the cost of performing the Work. The adjustment shall be consistent with applicable market indexes, where available, third-party sources or other evidence. Convergent reserves the right to add periodic surcharges, including without limitation, adjustments for the then current price of

fuel, such surcharges to be specified and invoiced by Convergent.

SECTION 14. TERMINATION

If a party materially breaches this Agreement, the other party shall provide written notice of the breach and a reasonable time to cure the breach, but in no event less than 30 days. If the breaching party fails to cure the breach within the specified time period, the non-breaching party may terminate this Agreement upon 15 days written notice to the other party. If Convergent notifies Customer of a material breach pursuant to this paragraph, Convergent may temporarily suspend its work without liability until Customer cures the breach.

SECTION 15. GOVERNING LAW AND DISPUTES

The parties agree that this Agreement shall be governed by the laws of the state/province where the Work is located, and venue for disputes shall be located in that state/province.

In the event of any dispute between Convergent and Customer, Convergent and Customer shall first attempt to resolve the dispute in the field, but if that is not successful, then in a meeting between authorized officers of each company. If settlement attempts are not successful, unless the dispute requires injunctive relief, then the dispute shall be decided exclusively by arbitration. Such arbitration shall be conducted in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association (if the Services are performed in the United States) or Arbitration Rules of the ADR Institute of Canada, Inc. (if the Services are performed in Canada) currently in effect by a single arbitrator and shall be a final binding resolution of the issues presented between the parties. The prevailing party shall be entitled to recover its reasonable attorneys' fees and costs. Any award by the arbitrator may be entered as a judgment in any court having jurisdiction.

SECTION 16. MISCELLANEOUS

The parties have required that this Agreement be written in English and have also agreed that all notices or other documents required by or contemplated in this Agreement be written in English. Les parties ont requis que cette convention soit rédigée en anglais et ont également convenu que tout avis ou autre document exigé aux termes des présentes ou découlant de l'une quelconque de ses dispositions sera préparé en anglais.

Any changes to this Agreement shall be in writing signed by both Customer and Convergent.

In the event any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect.

Customer waives all claims against Convergent arising from or related to suspension of work pursuant to this Agreement.

Customer and Convergent are independent contractors, and nothing in this Agreement creates any agency, joint venture, partnership, or other form of joint enterprise, employment, or fiduciary relationship between them. Nothing contained in this Agreement shall be deemed to create a relationship of employee or employer between the parties, and neither party shall be entitled to any benefits that the other party provides for its own employees, including workers compensation and unemployment insurance. Each party shall have exclusive control over its own employees, agents, and subcontractors, its labor and employee relations, and its policies relating to wages, hours, working conditions, or other conditions.

Neither party to this Agreement shall assign this Agreement without the prior written consent of the other party hereto. Notwithstanding the foregoing, Convergent may assign this Agreement without notice or consent (i) to any of its parents, subsidiaries or affiliated companies or any entity majority owned by Convergent; or (ii) in connection with a merger, acquisition, reorganization, sale of all of the equity interests of Convergent, or a sale of all or substantially all of the assets of Convergent to which this Agreement relates.

Notices shall be in writing and addressed to the other party, in accordance with the names and addresses of the parties as shown above. All notices shall be effective upon receipt by the party to whom the notice was sent.

In no event will Convergent be obligated to comply with any project labor agreements or other collective bargaining agreements.

A waiver of the terms hereunder by one party to the other party shall not be effective unless in writing and signed by a person with authority to commit the Customer and Convergent. No waiver by Customer or Convergent shall operate as a continuous waiver, unless the written waiver specifically states that it is a continuous waiver of the terms stated in that waiver.

The Sections regarding invoicing, warranty, indemnity, limitation of liability, confidentiality and disputes shall survive the termination of this Agreement.

Convergent provides additional product safety and service information at <https://www.convergent.com/terms/> (see "IMPORTANT PRODUCT SAFETY AND SERVICE INFORMATION"), which it encourages Customer to review prior to use.

ITEM REPORT

AGENDA ITEM NUMBER: VIII.D.



FROM: Ron Carter, IT and Facilities Manager

MEETING DATE: October 6, 2025

AGENDA ITEM: Renewal of the semi-annual preventative maintenance service agreement from Energy Systems Southeast, LLC dated September 23, 2025 for the 150KW Generac generator at 3237 Holly Springs Parkway, Holly Springs, Georgia 30115.

EXECUTIVE SUMMARY:

Renewal of the Semi-Annual preventative maintenance service agreement from Energy Systems Southeast, LLC dated September 23, 2025 for the 150KW Generac generator at 3237 Holly Springs Parkway, Holly Springs, Georgia 30115.

IS THIS A BUDGETED ITEM?

Yes

FUNDING SOURCE:

General Fund

FISCAL IMPACT:

\$1,156.00

ATTACHMENTS:

1. City of Holly Springs 150KW SEMI-ANNUAL

RECOMMENDATION:

The staff recommendation is approval of the agreement renewal.

CONCURRENCES:



ALABAMA • GEORGIA • MISSISSIPPI • NW FLORIDA • TENNESSEE

Corporate Office
3235 Veterans Circle
Birmingham, AL.35235
Office (855) 436-3773

Note: This Pricing is valid for 30 Days from the quote date.

Date: 9-23-2025HW

City of Holly Springs
3237 Holly Springs Parkway
Holly Springs GA 30115
rcarter@hollyspringsga.us

Please note that all boxes for desired services & payment options must be checked to process this service agreement.

Model: 150KW SERIAL# 3001717197

Agreement Type: 1 Year Semi-Annual Service (2 visits per year)

- | | |
|---|-------------|
| ☐ 1 Operational PM Service Inspection. | \$ 394.00 |
| ☐ 1 Comprehensive PM Service Inspection. | \$ 762.00 |
| ☒ Total price for Semi-Annual: both service inspections per year. | \$ 1,156.00 |
|
 | |
| ☐ *I want to prepay this Service Agreement. | |
| ☒ *I want to be invoiced per Service. | |

By signing below, you do agree to all stated and, or selected options within this Service Agreement Document.

Accepted By: _____.

Signature: _____ . Date _____.

PO # (if Applicable), N/A.

If purchase order numbers or work order numbers change annually, please provide them as soon as possible to avoid any billing issues.

As of June 1, 2022 – we will begin charging 3.5% on ALL credit cards – Contact AR@essellc.com for questions. [Credit Card Payment Authorization](#)

Preauthorized Repairs:

- Should a repair be required that is not under warranty & our Tech is prepared to complete while on site Energy Systems Southeast, LLC is pre-authorized to make any necessary repairs not to exceed \$ 500.00. (Please Indicate Amount) (Quote not needed for Preauthorized Amount listed)

Optional Services Biofuel & Diesel Units only:

- ☐ Diesel Fuel Top off Services:

Repair services:

24 X 7 Emergency Service
Remote Monitoring

Scheduled Maintenance Agreements
Load Bank Testing

Extended Warranties
Rental Generator Sets



- Any additional repair service work not related to, or listed in this service agreement will be quoted & billed separately at the predetermined timely hourly rates listed below.
- Standard hourly rate of \$187.00 per hour plus \$3.40 per mile.
- After Hours / Overtime hourly rate of \$279.00 per hour plus \$3.40 per mile.
- Holiday & weekend call out services will be billed at \$372.00 per hour plus \$3.40 per mile.
- Service supply materials & disposal fees. \$95.00

Definitions:

- Standard working hours are Monday through Friday from 7:00 AM – 6:00 PM.
- After Hours / Overtime refers to any time before 7:00 AM, or any time after 6:00 PM Monday through Friday.
- Weekend refers to any time after 6:00 PM Friday afternoon until 7:00 AM Monday morning.
- Holidays refers to any work performed on a published Holiday. New Year's Day, Easter, Memorial Day, July 4th, Labor Day, Thanksgiving Day & Friday after Thanksgiving, Christmas Eve & Christmas Day.
- Travel refers to any time our ESSE.LLC tech spends traveling to & from the job site as well as any travel time required for additional necessary parts or other items needed to complete the service job.

Operational PM Service:

- ESSE.LLC will perform an inspection of the generator unit coolant system, engine monitoring system, exhaust system, lube & oil system, safety control system & starting system.
- The Tech will also the start & run the unit to the proper operating temperature to diagnose and or determine the correct operation of the generator unit.
- The Tech will top off any of the necessary fluids for the unit.

Comprehensive PM Service:

- ESSE.LLC will perform all the above listed services within the Operational PM service & also include the replacement of the oil & the oil filter.
- The fuel system filters for all diesel units will also be replaced at the time of this PM service.
- We will Inspect the air induction system filters & clean or replace as needed. **(See special terms & conditions)**
- The replacement of any of the generator units air filters will be quoted & invoiced separately.

Special Terms and Conditions:

- Air Filters, Batteries, Belts, Hoses, and any other required parts and or materials needed to repair the generator unit, including the necessary freight for the delivery of these items will be quoted & invoiced separately.
- You agree to hold harmless Energy Systems Southeast, LLC and / or our technician for any circumstances that may occur during any services performed that is not a direct consequence of negligence from our technician.
- Energy Systems Southeast, LLC will not be held liable or assume responsibility for any failures or damage caused to a generator unit, the engine or any equipment associated with the generator unit during load bank testing that cannot be determined and / or proven to be caused by our technician's improper actions before or after testing of said unit began.

After Hours & Emergency Contact Number.

Phone (855) GEN-ESSE

Phone (855) 436-3773

24 X 7 Emergency Service
Remote Monitoring

Scheduled Maintenance Agreements
Load Bank Testing

Extended Warranties
Rental Generator Sets



ITEM REPORT

AGENDA ITEM NUMBER: VIII.E.



FROM: Ron Carter, IT and Facilities Manager

MEETING DATE: October 6, 2025

AGENDA ITEM: Quote #25810329.01 from GovConnection, Inc. for the renewal and change of vendor for 25 annual licenses of Adobe Acrobat Pro software, in an amount not to exceed \$2,476.50.

EXECUTIVE SUMMARY:

Quote #25810329.01 from GovConnection, Inc. for the renewal and change of vendor for 25 annual licenses of Adobe Acrobat Pro software, in an amount not to exceed \$2,476.50.

Our current vendor, Provantage, quoted the renewal cost at \$7,109.50 for the same 25 licenses.

IS THIS A BUDGETED ITEM?

Yes

FUNDING SOURCE:

General Fund

FISCAL IMPACT:

\$2,476.50

ATTACHMENTS:

1. GCI Quote 25810329_01
2. Provantage-Quote-9706776

RECOMMENDATION:

The staff recommendation is approval of the quote from GovConnection, Inc.

CONCURRENCES:

Finance and Administration

SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Eric Maus
Phone:
Fax:
Email: eric.maus@connection.com

25810329.01

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 9/26/2025
Valid Through: 10/26/2025
Account #:

Customer Contact: Ron Carter
Email: rcarter@hollyspringsga.us

Phone: (770) 345-5536
Fax: (770) 345-0209

QUOTE PROVIDED TO:	SHIP TO:
AB#: 24980855 City of Holly Springs Ron Carter 3237 Holly Springs Pkwy Holly Springs, GA 30115-7418 US (770) 345-5536	AB#: 24980856 City of Holly Springs Ron Carter 3237 Holly Springs Pkwy Holly Springs, GA 30115-7418 US (770) 345-5536

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	.00 lbs	N1	

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: <https://www.govconnection.com/content/about/legal/terms-and-conditions-sale>, or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Due to the industry-wide constraints and fluctuations, we reserve the right to change pricing at any time. Please refer to our Quote Number in your order.

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	25	41519763	65324113BC09A12	Govt. VIP Enterprise Acrobat Pro New LicSub 1 User Lvl 9 10,000+ 12M	Adobe-Vip Govt	\$ 99.06	\$ 2,476.50
						Subtotal	\$ 2,476.50
						Fee	\$ 0.00
						Shipping and Handling	\$ 0.00
						Tax	Exempt!
						Total	\$ 2,476.50



ORDERING INFORMATION
GovConnection, Inc. DBA Connection

Please contact your account manager with any questions.

Ordering Address

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Remittance Address

GovConnection, Inc.
Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
FEIN:	52-1837891
DUNS Number:	80-967-8782
Cage Code:	OGTJ3
Business Size:	LARGE
Erate Spin Number:	143026005

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: www.govconnection.com or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Due to the industry-wide constraints and fluctuations, we reserve the right to change pricing at any time. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract or Purchase Order to:

SLEDOPS@connection.com

QUESTIONS: Call 800-800-0019

FAX: 603.683.0374



CERTIFIED QUOTATION

Customer Number 2071734	Quotation Number 9706776	Issue Date 09/10/25	Terms Net 30 days	Customer Reference None
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Issued by: Brandon Anderson 330-433-2595 banderson@provantage.com

ACCTS PAYABLE
RON CARTER ***
CITY OF HOLLY SPRINGS
PO BOX 990
HOLLY SPRINGS, GA 30142-0990

QUOTATION

(770)345-5536 rcarter@hollyspringsga.us

Shipping

RECEIVING PO# None
RON CARTER ..
CITY OF HOLLY SPRINGS
3237 HOLLY SPRINGS PKWY
HOLLY SPRINGS, GA 30115-7418

(770)345-5536
rcarter@hollyspringsga.us

Via Ground Service

Attention: RON CARTER (770)345-5536 rcarter@hollyspringsga.us

SKU	Product Name	Part Number	Quantity	Each	Total
ACCC2Q6	Adobe Acrobat Pro for teams	65304520CA	25	284.38	7,109.50

Provantage LLC
7576 Freedom Ave NW
North Canton, OH 44720

Subtotal: 7,109.50

Shipping: FREE

Total: \$7,109.50

To place your order, email banderson@provantage.com or call 330-433-2595.

Please note that prices on this quotation cannot be guaranteed beyond the issue date.



FINANCIAL HIGHLIGHTS
As of August 31, 2025



Budget Summary
67% of year lapsed

	2024 Year End (audited)	2025 Budget	2025 Year to Date	% Annual Budget
REVENUES BY FUND				
General Fund	15,103,770	16,500,000	4,003,230	24.26%
American Rescue Plan (ARP) Act of 2021	323,192	1,920,000	22,218	1.16%
Operating Grant Fund	107,492	70,000	68,063	97.23%
Parks & Recreation Fund	492,625	470,250	321,463	68.36%
Tax Allocation District	564,478	654,475	153,876	23.51%
Hotel/Motel Tax Fund	6,582	6,000	4,057	67.61%
SPLOST III Fund	-	-	-	0.00%
SPLOST V Fund	4,689,516	-	-	0.00%
SPLOST VI Fund	3,478,548	7,500,000	4,295,497	57.27%
Town Center Fund	7,646,132	8,000,000	913,768	11.42%
Urban Redevelopment Agency	546,811	7,500,000	201,731	2.69%
Debt Service Fund	2,027,350	3,789,395	2,306,389	60.86%
Stormwater Utility Fund	4,516,289	610,000	56,611	9.28%
TOTAL REVENUES - ALL FUNDS	\$ 39,502,785	\$ 47,020,120	\$ 12,346,903	26.26%

EXPENDITURES/EXPENSES BY FUND				
General Fund	18,923,939	16,500,000	10,291,557	62.37%
American Rescue Plan (ARP) Act of 2021	243,643	1,920,000	1,961,479	102.16%
Operating Grant Fund	107,493	70,000	72,056	102.94%
Parks & Recreation Fund	1,002,706	470,250	394,105	83.81%
Tax Allocation District	604,532	654,475	601,766	91.95%
Hotel/Motel Tax Fund	4,050	6,000	6,695	111.58%
SPLOST III Fund	-	-	-	0.00%
SPLOST V Fund	5,567,456	-	-	0.00%
SPLOST VI Fund	3,112,140	7,500,000	2,601,298	34.68%
Town Center Fund	7,036,797	8,000,000	881,332	11.02%
Urban Redevelopment Agency	7,046,132	7,500,000	913,768	12.18%
Debt Service Fund	3,827,885	3,789,395	2,307,007	60.88%
Stormwater Utility Fund	346,648	610,000	114,414	18.76%
TOTAL EXPENDITURES/ EXPENSES - ALL FUNDS	\$ 47,823,421	\$ 47,020,120	\$ 20,145,477	42.84%



Comparison to Prior Year
67% of year lapsed

	08/31/2024 Actual (audited)	2024 Budget	% of Annual Amended Budget	08/31/2025 Actual	2025 Budget	% of Annual Budget
REVENUES BY FUND						
General Fund	4,893,596	19,125,000	25.59%	4,003,230	16,500,000	24.26%
American Rescue Plan (ARP) Act of 2021	54,975	2,000,000	2.75%	22,218	1,920,000	1.16%
Operating Grant Fund	70,776	107,500	65.84%	68,063	70,000	97.23%
Parks & Recreation Fund	314,978	1,005,000	31.34%	321,463	470,250	68.36%
Tax Allocation District	76,706	605,115	12.68%	153,876	654,475	23.51%
Hotel/Motel Tax Fund	4,430	6,000	73.83%	4,057	6,000	67.61%
SPLOST V Fund	3,762,690	5,600,000	67.19%	-	-	0.00%
SPLOST VI Fund	-	3,485,000	0.00%	4,295,497	7,500,000	57.27%
Town Center Fund	4,800,159	7,700,000	62.34%	913,768	8,000,000	11.42%
Urban Redevelopment Agency	402,628	7,100,000	5.67%	201,731	7,500,000	2.69%
Debt Service Fund	561,755	3,850,000	14.59%	2,306,389	3,789,395	60.86%
Stormwater Utility Fund	53,379	610,000	8.75%	56,611	610,000	9.28%
TOTAL REVENUES - ALL FUNDS	\$ 14,996,072	\$ 51,193,615	29.29%	\$ 12,346,903	\$ 47,020,120	26.26%
EXPENDITURES/EXPENSES BY FUND						
General Fund	11,350,106	19,125,000	59.35%	10,291,557	16,500,000	62.37%
American Rescue Plan (ARP) Act of 2021	243,643	2,000,000	12.18%	1,961,479	1,920,000	102.16%
Operating Grant Fund	75,090	107,500	69.85%	72,056	70,000	102.94%
Parks & Recreation Fund	943,839	1,005,000	93.91%	394,105	470,250	83.81%
Tax Allocation District	330,593	605,115	0.00%	601,766	654,475	91.95%
Hotel/Motel Tax Fund	3,050	6,000	50.83%	6,695	6,000	111.58%
SPLOST V Fund	4,571,847	5,600,000	81.64%	-	-	0.00%
SPLOST VI Fund	-	3,485,000	0.00%	2,601,298	7,500,000	34.68%
Town Center Fund	5,076,501	7,700,000	65.93%	881,332	8,000,000	11.02%
Urban Redevelopment Agency	4,800,159	7,100,000	67.61%	913,768	7,500,000	12.18%
Debt Service Fund	2,362,290	3,850,000	61.36%	2,307,007	3,789,395	60.88%
Stormwater Utility Fund	102,599	610,000	16.82%	114,414	610,000	18.76%
TOTAL EXPENDITURES/ EXPENSES - ALL FUNDS	\$ 29,859,716	\$ 51,193,615	58.33%	\$ 20,145,477	\$ 47,020,120	42.84%



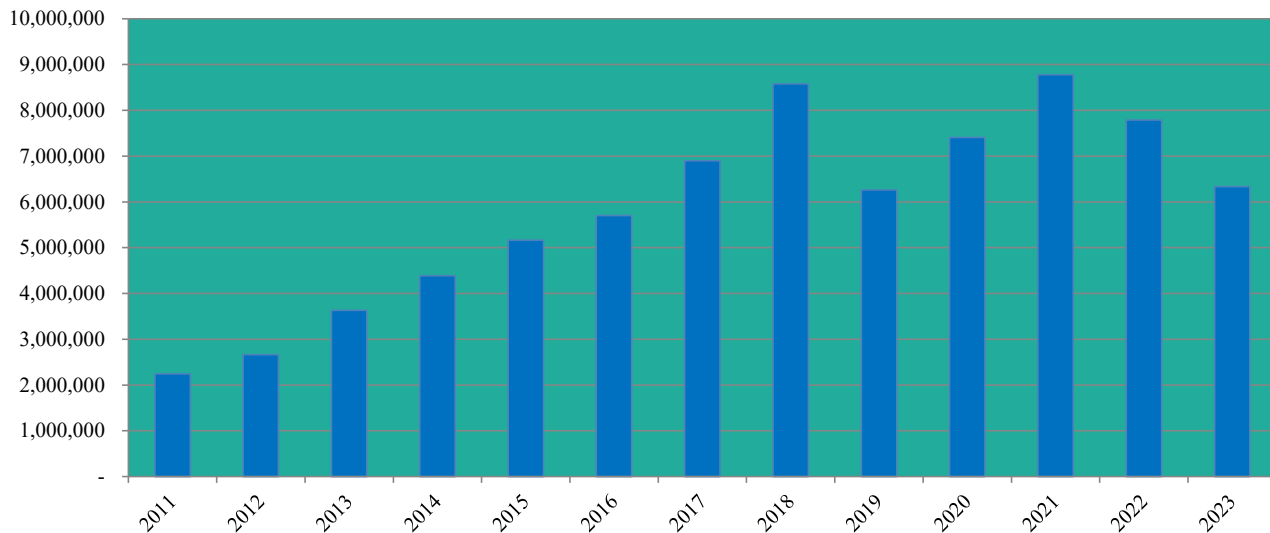
Changes in Fund Balance/Net Position
As of August 31, 2025

Unaudited

Fund	Balance as of 1/1/2025 (audited)	Revenues	Expenditures/ Expenses	Balance as of 8/31/2025	Net Increase/ (Decrease)
General Fund	6,332,250	4,003,230	10,291,557	43,923	(6,288,327)
American Rescue Plan (ARP) Act of 2021	79,550	22,218	1,961,479	(1,859,711)	(1,939,261)
Operating Grant Fund	37,372	68,063	72,056	33,379	(3,993)
Parks & Recreation Fund	245,602	321,463	394,105	172,960	(72,642)
Tax Allocation District	527,925	153,876	601,766	80,035	(447,890)
Hotel/ Motel Tax Fund	8,908	4,057	6,695	6,270	(2,638)
SPLOST VI Fund	366,408	4,295,497	2,601,298	2,060,607	1,694,199
Town Center Fund	(52,782)	913,768	881,332	(20,346)	32,436
Urban Redevelopment Agency	7,966,935	201,731	913,768	7,254,898	(712,037)
Debt Service Fund	43,280	2,306,389	2,307,007	42,662	(618)
Stormwater Utility Fund	12,461,243	56,611	114,414	12,403,439	(57,804)
	\$ 28,016,691	\$ 12,346,903	\$ 20,145,477	\$ 20,218,117	\$ (7,798,574)

General Fund - History of Fund Balance

GENERAL FUND FUND BALANCE

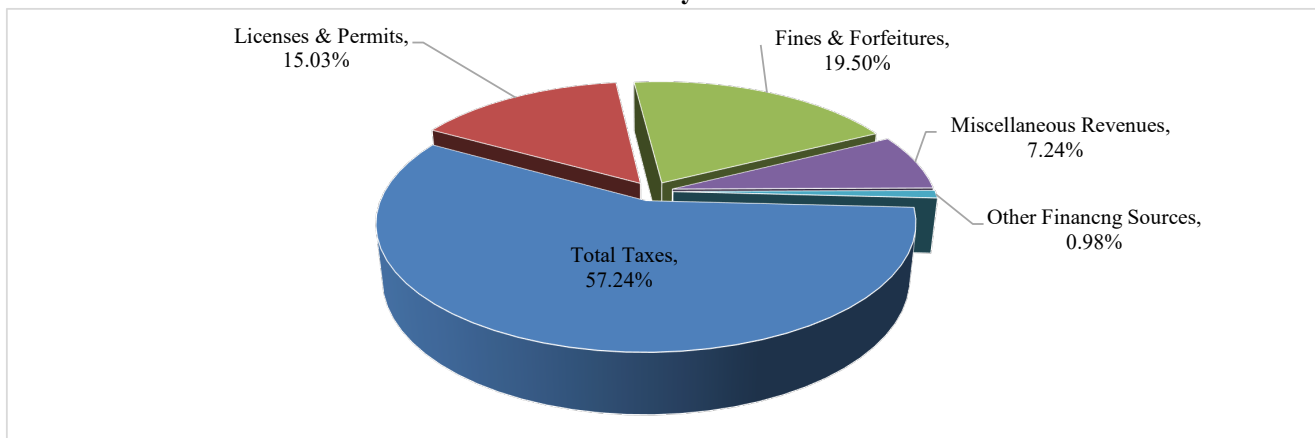




Budget Comparison Report - General Fund
67% of year lapsed

REVENUES	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
Property Taxes	15,549	8,290,991	631,132	7.61%
Motor Vehicle Taxes	1,266	25,000	17,805	71.22%
Motor Vehicle Title Ad Valorem Tax	71,920	850,000	607,989	71.53%
Mobile Home Tax	-	75	58	77.11%
Recording Intangible Taxes	6,476	65,000	42,498	65.38%
Penalties & Interest	1,635	10,000	17,239	172.39%
Fifa Fees	120	2,000	2,220	111.00%
Franchise Tax	-	625,000	801,773	128.28%
Railroad Equipment Car Tax	-	650	-	0.00%
Real Estate Transfer Tax	1,897	10,000	18,760	187.60%
Business & Occupation Tax	1,418	150,000	147,832	98.55%
Financial Institutions Tax	-	4,000	4,245	106.13%
Insurance Premium Tax	-	1,500,000	-	0.00%
Total Taxes	130,606	11,992,716	2,291,551	19.11%
Licenses & Permits	61,159	595,525	601,714	101.04%
Fines & Forfeitures	98,871	738,425	780,722	105.73%
Miscellaneous Revenues	7,133	117,284	58,935	50.25%
Interest Income	10,016	150,250	230,997	153.74%
Proceeds from the Sale of Assets	-	50,000	39,300	78.60%
Inception of Lease Liability	-	400,000	-	0.00%
Donation from Private Sources	-	250	-	0.00%
Fund Balance	-	2,455,550	-	0.00%
TOTAL GENERAL FUND REVENUES	\$ 307,785	\$ 16,500,000	\$ 4,003,230	24.26%

Revenues by Source

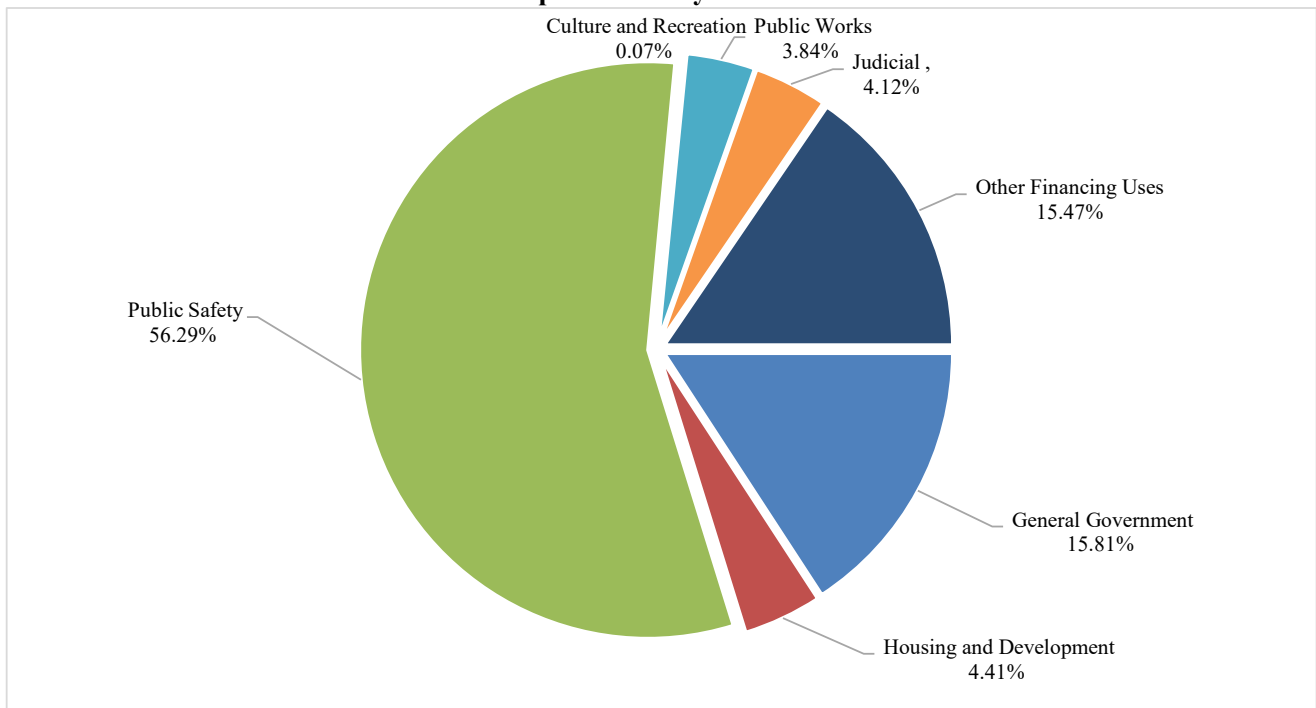




Budget Comparison Report - General Fund
67% of year lapsed

EXPENDITURES	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
General Government	310,546	2,621,631	1,626,629	62.05%
Housing and Development	57,036	671,081	453,679	67.60%
Public Safety	414,530	8,656,881	5,792,642	66.91%
Culture and Recreation	935	44,000	7,410	16.84%
Public Works	54,521	701,189	394,844	56.31%
Judicial	62,951	594,050	424,414	71.44%
Other Financing Uses	365,347	3,211,167	1,591,939	49.58%
TOTAL GENERAL FUND EXPENDITURES	\$ 1,265,866	\$ 16,500,000	\$ 10,291,557	62.37%

Expenditures by Function





Budget Comparison Report - All Funds
67% of year lapsed

Unaudited

	2024 Year End Actuals	2025 Budget	Year to Date	% 2025 Annual Budget
<u>GENERAL FUND</u>				
Revenues:	15,103,770	16,500,000	4,003,230	24.26%
Expenditures:	18,923,939	16,500,000	10,291,557	62.37%
Excess Revenues over (under) Expenditures	(3,820,169)	-	(6,288,327)	
<u>AMERICAN RESCUE PLAN (ARP) ACT OF 2021</u>				
Revenues:	323,192	1,920,000	22,218	1.16%
Expenditures:	243,643	1,920,000	1,961,479	102.16%
Excess Revenues over (under) Expenditures	79,549	-	(1,939,261)	
<u>OPERATING GRANT FUND</u>				
Revenues:	107,492	70,000	68,063	97.23%
Expenditures:	107,493	70,000	72,056	102.94%
Excess Revenues over (under) Expenditures	(1)	-	(3,993)	
<u>PARKS & RECREATION FUND</u>				
Revenues:	492,625	470,250	321,463	68.36%
Expenditures:	1,002,706	470,250	394,105	83.81%
Excess Revenues over (under) Expenditures	(510,081)	-	(72,642)	
<u>TAX ALLOCATION DISTRICT</u>				
Revenues:	564,478	654,475	153,876	23.51%
Expenditures:	604,532	654,475	601,766	91.95%
Excess Revenues over (under) Expenditures	(40,054)	-	(447,890)	



Budget Comparison Report - All Funds
67% of year lapsed

Unaudited				
	2024 Year End Actuals	2025 Budget	Year to Date	% 2025 Annual Budget
<u>HOTEL/MOTEL TAX FUND</u>				
Revenues:	6,582	6,000	4,057	67.61%
Expenditures:	4,050	6,000	6,695	111.58%
Excess Revenues over (under) Expenditures	2,532	-	(2,638)	
<u>URBAN REDEVELOPMENT AGENCY</u>				
Revenues:	546,811	7,500,000	201,731	2.69%
Expenditures:	7,046,132	7,500,000	913,768	12.18%
Excess Revenues over (under) Expenditures	(6,499,321)	-	(712,037)	
<u>SPLOST VI FUND</u>				
Revenues:	3,478,548	7,500,000	4,295,497	57.27%
Expenditures:	3,112,140	7,500,000	2,601,298	34.68%
Excess Revenues over (under) Expenditures	366,408	-	1,694,199	
<u>TOWN CENTER FUND</u>				
Revenues:	7,646,132	8,000,000	913,768	11.42%
Expenditures:	7,036,797	8,000,000	881,332	11.02%
Excess Revenues over (under) Expenditures	609,335	-	32,436	
<u>DEBT SERVICE FUND</u>				
Revenues:	2,027,350	3,789,395	2,306,389	60.86%
Expenditures:	3,827,885	3,789,395	2,307,007	60.88%
Excess Revenues over (under) Expenditures	(1,800,535)	-	(618)	
<u>STORMWATER UTILITY FUND</u>				
Revenues:	4,516,289	610,000	56,611	9.28%
Expenses:	346,648	610,000	114,414	18.76%
Excess Revenues over (under) Expenses	4,169,641	-	(57,804)	



Investments
As of August 31, 2025

South State Bank		
Downtown Development Authority - CD 4.25%		108,786
Subtotal South State Bank	\$	108,786
Goldman Sachs Autocallable GS Momentum Builder		236,550
Certificate of Deposit - CD 4.05% Maturity Date - 9/21/2025		336,127
Certificate of Deposit - CD 4.05% Maturity Date - 9/28/2025		279,086
Certificate of Deposit - CD 4.05% Maturity Date - 9/23/2025		560,324
Certificate of Deposit - CD 4.05% Maturity Date - 9/23/2025		563,485
Certificate of Deposit - CD 4.05% Maturity Date - 9/23/2025		275,549
Certificate of Deposit - CD 4.05% Maturity Date - 9/28/2025		277,880
Certificate of Deposit - CD 4.05% Maturity Date - 9/28/2025		83,494
Certificate of Deposit - CD 4.15% Maturity Date - 9/28/2025		1,090,193
Certificate of Deposit - CD 4.15% Maturity Date - 10/6/2025		618,375
Subtotal South State Investment Services	\$	4,321,062
Total Investments	\$	4,429,848



Cash
As of August 31, 2025

South State Bank

General Fund	954,133
Municipal Court Fund	115,490
Police Forfeiture Account	1,246
Police Seized Asset Account	26
Money Market Account	2,159,468
Main Street Board	43,304
Tree Replacement Fund	42,526
American Rescue Plan (ARP) Act of 2021	-
Operating Grant Fund	18,417
Parks & Recreation Fund	173,638
Tax Allocation District (TAD)	1,040
Hotel Motel Tax Fund	5,783
SPLOST VI	1,230,250
Town Center Fund	49,740
Debt Service Fund	42,662
Downtown Development Authority - Checking	5,079
Stormwater Utility Fund	119,275

Subtotal South State Bank	\$ 4,962,078
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South State Investment Services

Budget Stabilization Cash Account	91
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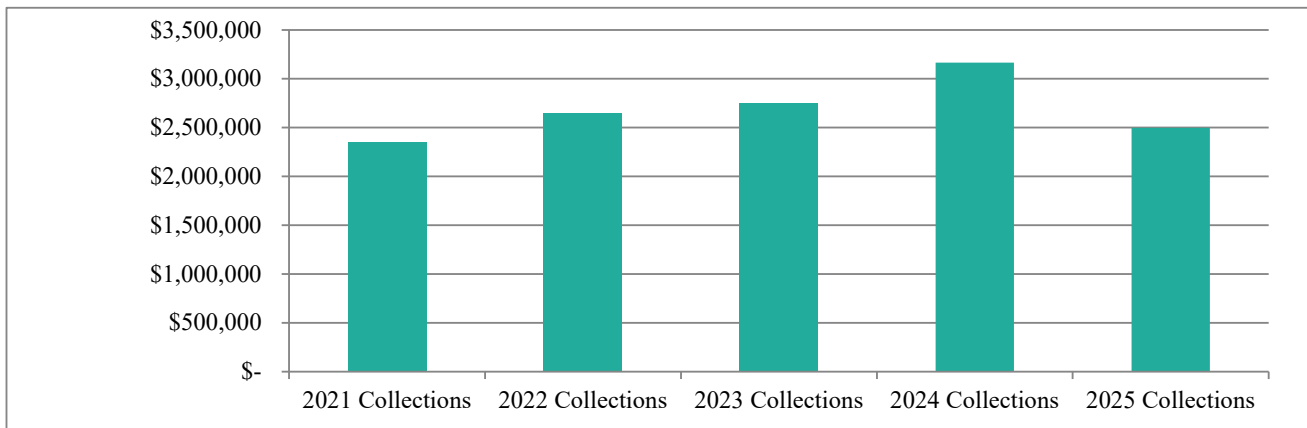
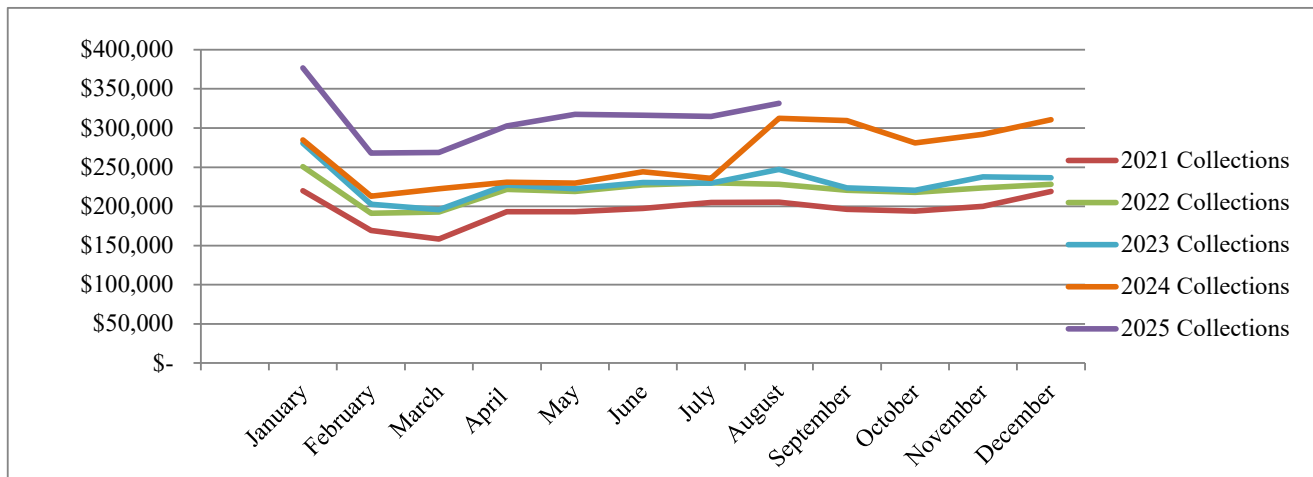
Subtotal South State Investment Services	\$ 91
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Total Cash	\$ 4,962,169
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Special Purpose Local Option Sales Tax Collections
As of August 31, 2025

						% Change from Prior Year
	2021 Collections	2022 Collections	2023 Collections	2024 Collections	2025 Collections	
January	\$ 219,927	\$ 250,695	\$ 280,583	\$ 284,961	\$ 376,756	32.21%
February	169,237	191,168	202,766	212,973	268,028	25.85%
March	158,258	192,686	195,742	222,279	268,721	20.89%
April	193,138	221,796	227,217	230,875	302,760	31.14%
May	193,137	219,102	222,579	229,480	317,365	38.30%
June	197,249	227,296	230,478	243,921	316,327	29.68%
July	204,832	229,938	229,808	235,599	314,915	33.67%
August	205,351	228,172	247,254	312,409	331,501	6.11%
September	196,323	220,495	223,389	309,613		
October	193,776	217,820	220,673	280,899		
November	199,817	223,696	237,509	292,072		
December	218,887	228,006	236,436	310,513		
	\$ 2,349,931	\$ 2,650,872	\$ 2,754,435	\$ 3,165,593	\$ 2,496,372	





Downtown Development Authority
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
Revenues				
Interest Revenue	0.32	-	2.67	100%
Miscellaneous Revenue	-	6,500	-	0.00%
Proceeds from Sale of Property	-	500,000	282,462	56.49%
TOTAL REVENUES	\$ 0.32	\$506,500	\$ 282,465	55.77%
Expenditures				
Dues & Fees	-	500	-	0.00%
Training	-	250	-	0.00%
DDA Meetings	-	3,000	-	0.00%
Other Expenditures	-	250	-	0.00%
Sponsorships	-	2,500	-	0.00%
Transfers to Primary Government	-	500,000	282,462	56.49%
TOTAL EXPENDITURES	\$ -	\$ 506,500	\$ 282,462	55.77%



GENERAL FUND REVENUE DETAIL

As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
Real Property Tax	15,549	8,290,991	548,168	6.61%
Real Property Tax - Public Utility	-	40,000	29,215	73.04%
Personal Property Tax	-	125,000	53,749	43.00%
Motor Vehicle Tax	1,266	25,000	13,760	55.04%
Motor Vehicle Title Ad Valorem Tax	71,920	850,000	607,989	71.53%
Apportioned Vehicles (AAVT)	-	4,500	4,045	89.89%
Mobile Home Tax	-	75	58	77.11%
Intangible Tax	6,476	65,000	42,498	65.38%
Railroad Equipment Car Tax	-	650	-	0.00%
Real Estate Transfer Tax	1,897	10,000	18,760	187.60%
Franchise Tax - Electric	-	625,000	645,822	103.33%
Franchise Tax - Gas	-	110,000	62,618	56.93%
Franchise Tax - Cable	29,256	175,000	90,067	51.47%
Franchise Tax - Telephone	1,069	5,500	3,266	59.38%
Business & Occupational Tax	1,418	150,000	147,832	98.55%
Insurance Premium Tax	-	1,500,000	-	0.00%
Financial Institutions Tax	-	4,000	4,245	106.13%
Penalties & Interest	1,635	10,000	17,239	172.39%
FiFa Fees	120	2,000	2,220	111.00%
Total Taxes	130,606	11,992,716	2,291,551	19.11%
Alcoholic Beverage Licenses	-	75,000	7,000	9.33%
Alcohol Pouring Permit	500	5,000	3,800	76.00%
Zoning and Land Use Permits	530	10,000	5,735	57.35%
Planning and Development Fees	1,426	5,000	6,525	130.50%
Sign Permit Fees	50	1,500	2,240	149.33%
Special Event Permits	-	250	-	0.00%
Vacant Lot Registration	-	25	-	0.00%
Personal Transportation Veh Permit	-	50	10	20.00%
Other Licenses and Permits	145	2,500	820	32.80%
Building Permit Revenue	38,039	350,000	387,540	110.73%
Certificate of Occupancy Fees	6,500	50,000	62,500	125.00%
Building Permit - Reinspection Fees	-	5,000	150	3.00%
Building Permit-Sub Fee	3,959	30,000	29,912	99.71%
Occupational Tax Late Fees	15	1,200	281	23.39%
Plan Review Fees	9,995	60,000	95,201	158.67%
Total Licenses and Permits	61,159	595,525	601,714	101.04%
Municipal Court Fines	98,621	700,000	779,772	111.40%
Cash confiscations-Forfeitures	-	150	-	0.00%
Proceeds From Sale of Confiscations	-	500	-	0.00%
Court Costs	-	2,500	-	0.00%
Drug Testing Fees	-	-	-	100%
Expungements	-	25	-	0.00%
Tree Recompense Revenue	-	5,000	-	0.00%
Other Fines & Forfeitures-Code	250	30,000	950	3.17%
Other Forfeitures	-	250	-	0.00%
Total Fines and Forfeitures	98,871	738,425	780,722	105.73%



GENERAL FUND REVENUE DETAIL

As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
Grant Revenue	-	500	881	176.15%
Probation Fees	3,362	30,000	19,800	66.00%
Election and Qualifying Fees	-	-	-	100%
Printing and Duplicating Service Fees	151	250	1,785	713.83%
Advertising Fees	-	750	-	0.00%
Accident/Incident Reports	460	2,000	2,230	111.50%
Wrecker Service Contract	-	20,000	20,000	100.00%
Background Checks	145	1,000	670	67.00%
Bad Check Fees	-	50	100	200.00%
Miscellaneous Revenue	3,016	47,734	6,652	13.93%
Rents and Royalties	-	5,000	1,770	35.40%
Reimbursement for Damaged Property	-	10,000	5,048	50.48%
Total Miscellaneous Income	7,133	117,284	58,935	50.25%
Interest Revenue	6,866	150,000	230,997	154.00%
Unrealized Gain or Loss on Investments	3,150	250	-	0.00%
Total Investment Income	10,016	150,250	230,997	153.74%
Proceeds from Sale of Assets	-	50,000	39,300	78.60%
Inception of lease liabilities	-	400,000	-	0.00%
Donations from Private Sources	-	250	10	4.00%
Fund Balance	-	2,455,550	-	0.00%
Total Other Financing Sources	-	2,905,800	39,310	1.35%
TOTAL GENERAL FUND REVENUES	\$ 307,785	\$ 16,500,000	\$ 4,003,230	24.26%



General Fund Expenditures
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
<i>Governing Body</i>				
Salaries & Wages-Council	3,500	42,000	28,000	66.67%
Employee Benefits-Medical	9,784	134,661	72,141	53.57%
Employee Benefits-Dental	351	5,017	2,614	52.11%
Employee Benefits-ADD Life	65	882	560	63.48%
FICA	137	2,604	1,170	44.93%
Medicare	32	609	274	44.93%
Employee Benefits-Retirement	255	3,058	2,038	66.66%
Unemployment	6	173	48	27.51%
Workers Comp Insurance	2	133	95	71.50%
<i>Total Salaries and Benefits</i>	14,131	189,137	106,940	56.54%
Communications	257	480	1,932	402.46%
Travel	-	1,000	5,133	513.27%
Dues and Fees	-	750	877	116.91%
Education and Training	-	750	1,560	208.00%
Other Expenditures	81	250	997	398.67%
Small Equipment	-	-	1,076	100%
General Supplies and Materials	-	50	-	0.00%
<i>Total Operations</i>	338	3,280	11,574	352.86%
<i>City Manager</i>				
Salaries & Wages	21,346	277,500	180,145	64.92%
Employee Benefits-Medical	1,588	19,901	12,655	63.59%
Employee Benefits-Dental	114	1,613	910	56.44%
Employee Benefits-ADD Life	18	221	165	74.81%
Employee Benefits-Disability	126	1,588	1,134	71.41%
FICA	1,312	15,258	11,076	72.59%
Medicare	307	4,024	2,590	64.37%
Employee Benefits-Retirement	1,684	20,202	13,468	66.67%
Unemployment	-	68	24	35.63%
Workers' Comp. Insurance	10	1,305	930	71.27%
<i>Total Salaries and Benefits</i>	26,505	341,680	223,098	65.29%
Communications	78	900	560	62.28%
Travel	-	1,300	274	21.06%
Dues and Fees	720	2,000	1,813	90.67%
Education and Training	-	1,250	239	19.12%
Other Expenditures	-	1,500	1,892	126.11%
General Supplies and Materials	-	150	-	0.00%
Small Equipment	-	-	592	100%
<i>Total Operations</i>	798	7,100	5,370	75.64%



General Fund Expenditures
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
City Clerk				
Salaries & Wages	15,764	198,060	129,133	65.20%
Employee Benefits-Medical	3,604	48,589	28,715	59.10%
Employee Benefits-Dental	83	1,234	660	53.52%
Employee Benefits-ADD Life	31	368	276	74.91%
Employee Benefits-Disability	126	1,526	1,134	74.34%
FICA	939	12,280	7,675	62.50%
Medicare	220	2,872	1,795	62.50%
Employee Benefits-Retirement	1,202	14,419	9,613	66.67%
Unemployment	1	114	41	36.25%
Workers' Comp. Insurance	8	626	450	71.84%
Total Salaries and Benefits	21,976	280,088	179,493	64.08%
Professional Services	-	5,000	300	6.00%
Communications	78	900	571	63.46%
Travel	-	1,250	-	0.00%
Dues and Fees	174	6,500	2,144	32.99%
Education and Training	-	1,500	-	0.00%
Other Expenditures	45	500	240	47.99%
General Supplies and Materials	-	250	113	45.34%
General Supplies - Postage	3	300	171	57.09%
Small Equipment	-	500	1,151	230.27%
Software	9,085	20,900	12,905	61.74%
Other Supplies - Uniforms	-	50	-	0.00%
Total Operations	9,385	37,650	17,596	46.74%
Elections				
Advertising	-	-	-	100%
Total Operations	-	-	-	100.00%
Contingency				
Contingency	-	165,000	-	0.00%
Total Operations	-	165,000	-	0.00%
Financial Administration				
Salaries & Wages	21,013	262,608	172,377	65.64%
Salaries & Wages overtime	-	-	28	100%
Employee Benefits-Medical	6,951	97,925	55,373	56.55%
Employee Benefits-Dental	78	1,404	621	44.23%
Employee Benefits-ADD Life	37	441	331	75.00%
Employee Benefits-Disability	184	2,136	1,654	77.45%
FICA	1,216	16,282	9,945	61.08%
Medicare	284	3,808	2,326	61.08%
Employee Benefits-Retirement	1,593	19,118	12,745	66.67%
Unemployment	-	137	48	35.36%
Workers' Comp. Insurance	9	830	594	71.55%
Total Salaries and Benefits	31,363	404,689	256,043	63.27%



General Fund Expenditures
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
Professional Services - Audit	-	27,500	32,000	116.36%
Advertising/Promotions	1,454	2,800	2,830	101.07%
Printing and Binding	-	1,500	-	0.00%
Travel	-	500	240	47.93%
Dues and Fees	1,960	10,000	7,444	74.44%
Education and Training	-	1,500	-	0.00%
Other Expenditures	-	500	333	66.51%
General Supplies and Materials	-	1,500	536	35.71%
General Supplies-Postage	147	7,500	1,737	23.17%
Small Equipment	-	250	2,578	1031.30%
Software	2,475	9,150	5,024	54.91%
Total Operations	6,036	62,700	52,722	84.09%
Licensing				
Salaries & Wages	2,076	26,986	17,631	65.33%
Employee Benefits-Medical	992	14,800	7,901	53.38%
Employee Benefits-Dental	19	350	155	44.34%
Employee Benefits-ADD Life	6	74	55	74.43%
Employee Benefits-Disability	19	224	170	75.90%
FICA	116	1,673	982	58.67%
Medicare	27	391	230	58.71%
Employee Benefits-Retirement	164	1,965	1,310	66.65%
Unemployment	-	23	8	35.09%
Workers' Comp. Insurance	0	43	31	70.98%
Total Salaries and Benefits	3,419	46,529	28,472	61.19%
General Supplies and Materials	-	100	-	0.00%
General Supplies - Postage	-	1,500	803	53.53%
Software	-	3,000	-	0.00%
Other Supplies-Uniforms	-	50	-	0.00%
Total Operations	-	4,650	803	17.27%
Legal				
Professional Services - Legal	-	35,000	19,889	56.83%
Total Operations	-	35,000	19,889	56.83%
Information Technology				
Salaries & Wages	11,165	103,795	75,667	72.90%
Employee Benefits-Medical	1,062	13,267	8,461	63.78%
Employee Benefits-Dental	128	1,073	1,027	95.71%
Employee Benefits-ADD Life	20	221	182	82.30%
Employee Benefits-Disability	104	838	932	111.28%
FICA	674	6,435	4,550	70.70%
Medicare	158	1,505	1,064	70.70%
Employee Benefits-Retirement	1,042	12,502	8,335	66.67%
Unemployment	-	68	16	23.75%
Workers' Comp. Insurance	3	328	234	71.43%
Total Salaries and Benefits	14,356	140,032	100,469	71.75%



General Fund Expenditures
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
Professional Services	-	20,000	-	0.00%
Communications	86	480	642	133.69%
Dues and Fees	45	250	98	39.21%
Other Expenditures	-	250	72	28.65%
General Supplies and Materials	-	500	122	24.44%
Small Equipment	-	5,000	2,947	58.94%
Software	70,555	225,000	122,106	54.27%
Total Operations	70,686	251,480	125,987	50.10%
Human Resources				
Professional Services	-	30,000	-	0.00%
Advertising/Promotions	-	100	-	0.00%
Communications	-	300	11	3.56%
Travel	-	1,000	-	0.00%
Dues and Fees	323	1,200	605	50.45%
Education and Training	-	1,500	-	0.00%
Other Expenditures	-	150	-	0.00%
General Supplies and Materials	-	500	234	46.76%
General Supplies-Postage	-	100	-	0.00%
Gasoline/Diesel	-	-	-	100%
Small Equipment	-	500	-	0.00%
Software	4,478	5,500	6,294	114.43%
Other Supplies - Uniforms	-	50	-	0.00%
Total Operations	4,801	40,900	7,144	17.47%
Risk Management				
Professional Services	-	20,000	15,125	75.63%
Liability Insurance	81,755	256,000	254,832	99.54%
Total Operations	81,755	276,000	269,957	97.81%
General Government Building				
Salaries & Wages	5,239	89,638	43,618	48.66%
Employee Benefits-Medical	1,002	14,093	7,980	56.62%
Employee Benefits-Dental	29	355	233	65.71%
Employee Benefits-ADD Life	12	147	110	75.00%
Employee Benefits-Disability	36	427	324	75.79%
FICA	316	5,558	2,628	47.28%
Medicare	74	1,300	615	47.27%
Employee Benefits-Retirement	318	3,813	2,542	66.66%
Unemployment	2	91	32	35.65%
Workers' Comp. Insurance	71	1,880	1,396	74.25%
Total Salaries and Benefits	7,098	117,302	59,477	50.70%



General Fund Expenditures
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
Professional Services	-	250	-	0.00%
Disposal - Garbage	105	500	736	147.20%
Lawn Care	-	500	-	0.00%
Pest Control	-	2,200	1,836	83.45%
Repairs and Maintenance	175	10,000	15,311	153.11%
Repairs and Maintenance - Vehicles	1,303	7,500	4,713	62.83%
Rental of Equipment	699	7,500	5,153	68.71%
Communications	1,158	20,000	12,905	64.52%
Dues and Fees	506	1,500	1,399	93.24%
Other Expenditures	26	1,000	383	38.25%
General Supplies and Materials	890	8,000	5,967	74.58%
Water and Sewer	315	2,000	1,881	94.06%
Natural Gas	259	3,500	3,091	88.30%
Electricity	1,603	15,000	11,086	73.91%
Gasoline and Diesel	319	4,000	2,824	70.60%
Small Equipment	-	2,000	2,450	122.48%
Software	-	-	-	100%
Other Supplies-Uniforms	-	150	224	149.63%
Capital Outlay - Site improvement	-	-	7,987	100%
Capital Outlay - Buildings	-	-	-	100%
Total Operations & Capital	7,359	85,600	77,944	91.06%
Communication & Eternal Affairs				
Salaries & Wages	6,758	87,859	57,681	65.65%
Employee Benefits-Medical	1,741	23,285	13,869	59.56%
Employee Benefits-Dental	53	855	426	49.85%
Employee Benefits-ADD Life	11	132	99	75.14%
Employee Benefits-Disability	61	729	553	75.91%
FICA	403	5,447	3,439	63.14%
Medicare	94	1,274	804	63.13%
Employee Benefits-Retirement	533	6,396	4,264	66.67%
Unemployment	-	41	15	36.34%
Workers' Compensation	5	466	333	71.50%
Total Salaries and Benefits	9,660	126,484	81,485	64.42%
Communications	43	480	321	66.85%
Travel	-	700	-	0.00%
Dues and Fees	-	2,000	646	32.32%
Education and Training	-	1,500	-	0.00%
Other Expenditures	-	150	57	38.32%
Small Equipment	-	500	-	0.00%
Software	836	1,000	1,142	114.17%
Total Operations	880	6,330	2,166	34.22%
TOTAL GENERAL GOVERNMENT	\$ 310,546	\$ 2,621,631	\$ 1,626,629	62.05%



General Fund Expenditures
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
<i>Municipal Court</i>				
Salaries & Wages	9,735	126,559	79,340	62.69%
Salaries & Wages - Overtime	-	500	10	1.95%
Employee Benefits-Medical	4,002	53,732	31,890	59.35%
Employee Benefits-Dental	98	1,651	784	47.49%
Employee Benefits-ADD Life	25	294	221	75.00%
Employee Benefits-Disability	89	1,051	797	75.86%
FICA	575	7,878	4,675	59.34%
Medicare	134	1,842	1,093	59.35%
Employee Benefits-Retirement	771	9,250	6,167	66.67%
Unemployment	-	91	32	35.49%
Workers' Compensation	5	402	288	71.60%
<i>Total Salaries and Benefits</i>	15,433	203,250	125,297	61.65%
Professional Services - Public Defender	815	6,000	6,273	104.55%
Professional Services - Solicitor/Judge	8,000	80,000	56,900	71.13%
Rental of Equipment	85	1,500	882	58.77%
Advertising	-	100	-	0.00%
Printing & Binding	-	100	-	0.00%
Travel	-	5,000	2,599	51.98%
Dues and Fees	50	1,000	1,272	127.22%
Education and Training	475	1,500	950	63.33%
Other Expenditures	6	100	104	104.48%
General Supplies and Materials	-	1,500	725	48.33%
General Supplies and Materials Postage	102	750	368	49.06%
Food Supplies	106	3,000	1,654	55.13%
Small Equipment	-	250	2,141	856.30%
Software	1,970	20,000	11,230	56.15%
Intergovernmental - Inmate Housing	220	20,000	4,015	20.08%
Payment to Other Agencies	35,688	250,000	210,005	84.00%
<i>Total Operations</i>	47,518	390,800	299,117	76.54%
TOTAL JUDICIAL	\$ 62,951	\$ 594,050	\$ 424,414	71.44%
<i>Police Administration</i>				
Salaries & Wages	51,102	689,726	453,145	65.70%
Salaries & Wages-Overtime	63	3,000	202	6.72%
Employee Benefits-Medical	8,141	162,686	64,724	39.78%
Employee Benefits-Dental	394	6,289	3,148	50.06%
Employee Benefits-ADD Life	78	1,103	700	63.47%
Employee Benefits-Disability	422	5,519	3,800	68.86%
FICA	3,119	43,008	27,638	64.26%
Medicare	729	10,058	6,464	64.27%
Employee Benefits-Retirement	3,875	46,500	31,000	66.67%
Unemployment	-	365	145	39.82%
Workers' Compensation	231	27,474	19,596	71.33%
<i>Total Salaries and Benefits</i>	68,154	995,728	610,562	61.32%



General Fund Expenditures
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
Professional Services	-	750	250	33.33%
Repairs & Maintenance	793	4,500	3,792	84.27%
Repair & Maintenance-Vehicle	42	5,500	6,555	119.18%
Rental of Equipment	376	6,000	3,613	60.21%
Communications	356	3,500	2,523	72.09%
Advertising	33	5,000	33	0.66%
Printing and Binding	-	600	-	0.00%
Travel	-	6,000	876	14.60%
Dues and Fees	606	5,000	2,832	56.64%
Education and Training	-	6,000	1,879	31.32%
Other Expenditures	-	3,000	453	15.10%
General Supplies and Materials	-	2,000	1,136	56.78%
General Supplies - Postage	87	500	487	97.49%
Gasoline/Diesel	1,148	18,500	8,967	48.47%
Small Equipment	-	2,500	1,366	54.64%
Software	6,763	8,125	9,665	118.96%
Other Supplies - Uniforms	-	6,000	1,038	17.30%
Total Operations and Capital	10,204	83,475	45,465	54.47%
Criminal Investigation Division				
Salaries & Wages	32,772	470,683	254,078	53.98%
Salaries & Wages-Overtime	15	10,000	903	9.03%
Employee Benefits-Medical	9,899	163,721	77,226	47.17%
Employee Benefits-Dental	397	7,148	3,274	45.80%
Employee Benefits-ADD Life	61	882	551	62.50%
Employee Benefits-Disability	271	3,627	2,437	67.19%
FICA	1,940	29,802	15,066	50.55%
Medicare	454	6,970	3,523	50.55%
Employee Benefits-Retirement	2,916	34,994	23,330	66.67%
Unemployment	-	274	73	26.53%
Workers' Compensation	160	22,262	15,852	71.20%
Total Salaries and Benefits	48,886	750,363	396,313	52.82%
Professional Services	-	500	30	6.05%
Repair & Maintenance	793	3,000	3,292	109.74%
Repair & Maintenance-Vehicle	1,594	4,000	4,878	121.96%
Communications	256	2,400	1,853	77.21%
Printing and Binding	-	250	54	21.60%
Travel	-	2,000	533	26.63%
Dues and Fees	-	2,000	495	24.74%
Education and Training	-	2,500	200	8.00%
Other Expenditures	-	800	577	72.19%
General Supplies and Materials	66	750	148	19.76%
General Supplies and Materials-Postage	-	50	-	0.00%
Gasoline and Diesel	813	14,000	7,174	51.24%
Small Equipment	-	3,000	409	13.63%
Software	2,679	6,000	5,782	96.36%
Other Supplies - Uniforms	832	3,000	3,705	123.49%
Total Operations and Capital	7,033	44,250	29,130	65.83%



General Fund Expenditures
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
<i>Vice</i>				
Salaries & Wages	4,418	71,684	42,451	59.22%
Salaries & Wages-Overtime	-	2,000	448	22.42%
Employee Benefits-Medical	1,006	14,094	8,014	56.86%
Employee Benefits-Dental	59	950	474	49.85%
Employee Benefits-ADD Life	12	147	110	75.00%
Employee Benefits-Disability	48	574	435	75.83%
FICA	253	4,568	2,480	54.30%
Medicare	59	1,068	580	54.32%
Employee Benefits-Retirement	447	5,364	3,576	66.67%
Unemployment	-	46	16	35.11%
Workers' Compensation	36	3,413	2,441	71.53%
<i>Total Salaries and Benefits</i>	<u>6,339</u>	<u>103,908</u>	<u>61,027</u>	<u>58.73%</u>
 Repairs & Maintenance Vehicles	159	2,500	658	26.34%
Communications	-	-	-	100%
Repairs & Maintenance	6	-	539	100%
Dues and Fees	-	150	24	15.69%
Education & Training	-	250	-	0.00%
Gasoline	-	4,000	1,792	44.79%
Small Equipment	809	-	809	100%
Other Supplies - Uniforms	-	300	-	0.00%
<i>Total Operations and Capital</i>	<u>973</u>	<u>7,200</u>	<u>3,822</u>	<u>53.08%</u>
 <i>Patrol</i>				
Salaries & Wages	133,749	1,901,400	1,136,670	59.78%
Salaries & Wages-Overtime	11,840	52,000	71,153	136.83%
Employee Benefits-Medical	39,889	648,377	320,547	49.44%
Employee Benefits-Dental	1,458	23,032	11,492	49.90%
Employee Benefits-ADD Life	319	3,969	2,609	65.74%
Employee Benefits-Disability	1,218	15,020	10,190	67.84%
FICA	8,737	121,111	72,300	59.70%
Medicare	2,043	28,324	16,909	59.70%
Employee Benefits-Retirement	11,851	142,210	94,806	66.67%
Unemployment	10	1,231	470	38.15%
Workers' Compensation	967	90,470	70,001	77.37%
<i>Total Salaries and Benefits</i>	<u>212,081</u>	<u>3,027,144</u>	<u>1,807,148</u>	<u>59.70%</u>



General Fund Expenditures
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
Professional Services	350	4,000	2,850	71.25%
Repair & Maintenance	5,233	20,000	23,077	115.39%
Repair & Maintenance-Vehicle	5,997	80,000	71,633	89.54%
Communications	1,516	22,000	10,893	49.51%
Printing and Binding	155	600	155	25.83%
Travel	-	6,000	319	5.31%
Dues and Fees	-	7,500	1,426	19.02%
Education & Training	-	8,000	447	5.58%
Other Expenditures	195	3,000	2,351	78.37%
General Supplies and Materials	25	5,000	1,314	26.28%
Gasoline and Diesel	8,645	125,000	66,540	53.23%
Small Equipment	2,150	25,000	11,866	47.46%
Software	1,949	22,000	16,367	74.40%
Other Supplies - Uniforms	2,543	51,000	21,107	41.39%
Capital Outlay - Vehicles	-	400,000	-	0.00%
Capital Outlay - Machinery & Equipment	-	-	-	100%
Loss on Disposition of Capital Assets	-	-	11,992	100%
Payment to Other Agencies	-	-	-	100%
Total Operations and Capital	28,758	779,100	242,337	31.10%
Police Training				
Salaries & Wages	5,967	74,182	66,271	89.34%
Salaries & Wages-Overtime	-	2,000	-	0.00%
Employee Benefits-Medical	2,941	40,465	23,435	57.91%
Employee Benefits-Dental	99	1,436	794	55.27%
Employee Benefits-ADD Life	12	147	110	75.00%
Employee Benefits-Disability	51	603	457	75.84%
FICA	346	4,723	3,808	80.63%
Medicare	81	1,105	891	80.59%
Employee Benefits-Retirement	462	5,546	3,697	66.67%
Unemployment	-	46	24	53.13%
Workers' Compensation	13	3,528	2,500	70.85%
Total Salaries and Benefits	9,973	133,781	101,987	76.23%
Repair & Maintenance-Vehicle	159	2,000	1,583	79.17%
Repairs & Maintenance	40	600	346	57.62%
Communications	59	960	422	43.99%
Travel	-	3,500	593	16.93%
Dues and Fees	-	1,000	140	13.99%
Education and Training	-	4,000	1,300	32.50%
Other Expenditures	-	-	616	100%
General Supplies and Materials	-	2,000	1,813	90.63%
Weapons Supplies & Ammunition	-	58,000	32,156	55.44%
Gasoline and Diesel	91	2,500	1,362	54.49%
Small Equipment	-	8,000	3,022	37.78%
Software	458	2,750	3,008	109.39%
Other Supplies - Uniforms	-	1,500	549	36.60%
Intergovernmental	-	2,500	2,500	100.00%
Total Operations and Capital	807	89,310	49,411	55.32%



General Fund Expenditures
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
<i>Police Stations and Buildings</i>				
Professional Services	-	250	-	0.00%
Disposal-Garbage/Recycle	94	1,200	654	54.50%
Pest Control	-	1,200	604	50.33%
Repairs and Maintenance	6,623	65,000	26,314	40.48%
Rental of Land & Building	3,622	45,500	32,595	71.64%
Communications	922	20,000	13,147	65.73%
Dues & fees	41	450	343	76.13%
General Supplies and Materials	324	3,000	2,128	70.94%
Water/Sewer	450	5,500	3,397	61.76%
Electricity	1,164	15,000	8,487	56.58%
Small Equipment	-	1,500	2,154	143.59%
<i>Total Operations</i>	<u>13,241</u>	<u>158,600</u>	<u>89,823</u>	<u>56.63%</u>
<i>Probation</i>				
Salaries & Wages	4,152	53,972	35,184	65.19%
Salaries & Wages - Overtime	-	500	-	0.00%
Employee Benefits-Medical	2,941	35,960	23,444	65.20%
Employee Benefits-Dental	99	1,436	794	55.27%
Employee Benefits-ADD Life	12	147	110	75.00%
Employee Benefits-Disability	38	406	340	83.75%
FICA	234	3,377	1,981	58.66%
Medicare	55	790	463	58.64%
Employee Benefits-Retirement	330	3,966	2,644	66.66%
Unemployment	-	46	16	35.11%
Workers' Compensation	40	172	161	93.88%
<i>Total Salaries and Benefits</i>	<u>7,901</u>	<u>100,772</u>	<u>65,138</u>	<u>64.64%</u>
Dues and Fees	-	200	37	18.44%
Education and Training	-	250	-	0.00%
General Supplies and Materials	-	100	141	141.42%
Small Equipment	-	-	295	100%
Software	180	2,200	1,620	73.64%
Other Supplies - Uniforms	-	500	136	27.20%
<i>Total Operations and Capital</i>	<u>180</u>	<u>3,250</u>	<u>2,229</u>	<u>68.59%</u>
<i>Fire Services</i>				
Intergovernmental-Fire Services	-	2,380,000	2,288,252	0.00%
Total Fire Services	<u>-</u>	<u>2,380,000</u>	<u>2,288,252</u>	<u>0.00%</u>
TOTAL PUBLIC SAFETY	<u>\$ 414,530</u>	<u>\$ 8,656,881</u>	<u>\$ 5,792,642</u>	<u>66.91%</u>



General Fund Expenditures
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
Highways and Streets				
Salaries & Wages	3,146	-	20,577	100%
Employee Benefits - Medical	510	-	2,006	100%
Employee Benefits - Dental	14	-	56	100%
Employee Benefits - Add Life	(19)	-	(131)	100%
Employee Benefits - Disability	56	-	243	100%
FICA	193	-	1,265	100%
Medicare	45	-	296	100%
Employee Benefits - Retirement	(416)	-	(2,496)	100%
Unemployment	(2)	-	4	100%
Workers Comp Insurance	(59)	-	(354)	100%
Professional Services-Engineering	-	500	2,000	400.00%
Disposal-Garbage/Recycling	130	1,500	910	60.67%
Pest Control	-	750	-	0.00%
Repairs & Maintenance	227	210,219	32,533	15.48%
Repairs & Maintenance-Vehicles	6	2,500	197	7.88%
Rental of Equipment	-	2,000	-	0.00%
Dues and Fees	10,047	12,000	11,896	99.13%
Contract Labor	25,685	308,220	203,580	66.05%
Other Expenditures	-	500	-	0.00%
General Supplies and Materials	-	2,000	134	6.70%
Gasoline/Diesel	626	5,000	2,616	52.31%
Small Equipment	-	3,000	122	4.06%
Total Operations	40,189	548,189	275,453	50.25%
Street Lights				
Repairs & Maintenance	-	10,000	10,522	105.22%
Electricity-Street Lights	14,000	130,000	103,736	79.80%
Total Street Lights	14,000	140,000	114,258	81.61%
Traffic Lights				
Repairs & Maintenance	-	10,000	3,176	31.76%
Electricity-Traffic Lights	331	3,000	1,956	65.20%
Total Traffic Lights	331	13,000	5,132	39.48%
TOTAL PUBLIC WORKS	\$ 54,521	\$ 701,189	\$ 394,844	56.31%
Tree Commission				
Repairs & Maintenance	-	28,500	-	0.00%
Travel	-	750	-	0.00%
Dues and Fees	175	500	238	47.69%
Education and Training	-	1,000	-	0.00%
Tree Commission Meetings	150	3,000	1,350	45.00%
General Supplies & Materials	610	5,750	1,441	25.06%
Books and Periodicals	-	500	-	0.00%
Total Operations	935	40,000	3,030	7.57%



General Fund Expenditures
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
<i>Culture and Recreation</i>				
<i>professional servies</i>	-		380	100%
Intergovernmental-Sequoyah Regional	-	4,000	4,000	100.00%
	-	4,000	4,380	
TOTAL CULTURE AND RECREATION	\$ 935	\$ 44,000	\$ 7,410	16.84%
<i>Building Inspections</i>				
Salaries & Wages	15,154	201,310	129,179	64.17%
Salaries & Wages- Overtime	-	-	214	100%
Employee Benefits-Medical	3,948	26,534	19,960	75.22%
Employee Benefits-Dental	188	2,006	1,104	55.02%
Employee Benefits-ADD Life	31	368	227	61.60%
Employee Benefits-Disability	135	1,592	1,005	63.12%
FICA	911	12,481	7,891	63.22%
Medicare	213	2,919	1,845	63.22%
Employee Benefits-Retirement	1,221	14,656	9,770	66.66%
Unemployment	-	137	68	49.36%
Workers' Compensation	38	3,453	2,472	71.59%
Total Salaries and Benefits	21,839	265,456	173,734	65.45%
Professional Services-Legal	-	1,000	-	0.00%
Repairs & Maintenance - Vehicles	136	2,000	1,097	54.84%
Communications	158	1,600	1,234	77.11%
Printing & Binding	-	50	-	0.00%
Travel	-	500	-	0.00%
Dues and Fees	50	250	395	158.00%
Education and Training	200	1,000	1,728	172.80%
Other Expenditures	52	250	735	294.09%
General Supplies and Materials	60	100	60	59.70%
General Supplies - Postage	29	100	29	28.76%
Gasoline/Diesel	123	2,000	967	48.35%
Books and Periodicals-Code Books	-	50	-	0.00%
Small Equipment	975	500	2,168	433.66%
Software	-	15,000	3,819	25.46%
Other Supplies-Uniforms	-	100	-	0.00%
Total Operations	1,782	24,500	12,232	49.93%
<i>Planning and Zoning</i>				
Salaries & Wages	12,200	145,928	100,115	68.61%
Employee Benefits-Medical	2,053	28,066	16,506	58.81%
Employee Benefits-Dental	19	351	155	44.24%
Employee Benefits-ADD Life	18	221	184	83.17%
Employee Benefits-Disability	102	1,154	1,012	87.71%
FICA	725	9,048	5,944	65.70%
Medicare	170	2,116	1,390	65.70%
Employee Benefits-Retirement	1,278	10,624	10,221	96.20%
Unemployment	2	68	33	47.91%
Workers' Compensation	73	419	368	87.90%
Total Salaries and Benefits	16,641	197,995	135,929	68.65%



General Fund Expenditures
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
Professional Services-Engineering	9,837	85,000	55,887	65.75%
Professional Services-Legal	-	7,000	3,530	50.43%
Communications	79	480	590	122.90%
Advertising	165	2,500	992	39.70%
Printing & Binding	-	28,000	13,190	47.11%
Travel	-	1,000	-	0.00%
Dues and Fees	-	3,000	2,247	74.88%
Education and Training	-	1,000	-	0.00%
Planning & Zoning Meeting Fees	500	12,000	4,700	39.17%
Other Expenditures	-	250	256	102.25%
General Supplies and Materials	-	500	630	125.90%
General Supplies - Postage	35	1,000	485	48.46%
Gasoline & Diesel	-	50	-	0.00%
Small Equipment	-	1,500	2,094	139.58%
Software	3,360	12,800	3,360	26.25%
Total Operations	13,976	156,080	87,960	56.36%
Economic Development				
Salaries & Wages	751	9,762	5,992	61.38%
Employee Benefits - Medical	193	2,586	1,541	59.57%
Employee Benefits - Dental	6	95	47	49.85%
Employee Benefits - Add Live	1	15	11	73.80%
Employee Benefits - Disability	7	77	62	79.95%
FICA	45	605	357	59.05%
Medicare	10	142	84	58.88%
Employee Benefits - Retirement	59	711	474	66.63%
Unemployment	-	5	1	25.00%
Workers Comp Insurance	1	52	37	71.19%
Total Salaries & Benefits	1,073	14,050	8,605	61.25%
Rental of land & building	-	-	2,160	100%
Advertising	-	-	5,367	100%
Dues and Fees	1,018	-	1,534	100%
Contract Labor	-	-	-	100%
Other Expenditures	-	-	1,935	100%
General Supplies & Materials	706	-	8,631	100%
Other Supplies - Uniforms	-	-	2,592	100%
Professional Services	-	-	-	100%
Total Operations	1,725	-	22,220	100.00%
Intergovernmental				
Intergovernmental - COED	-	13,000	13,000	100.00%
Total Intergovernmental	-	13,000	13,000	100.00%
TOTAL HOUSING AND DEVELOPMENT	\$ 57,036	\$ 671,081	\$ 453,679	67.60%



General Fund Expenditures
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
<i>Capital Lease</i>				
Capital lease - Interest	6,329	121,495	58,896	48.48%
Capital lease Principal	31,736	531,872	271,818	51.11%
TOTAL CAPITAL LEASE	\$ 38,065	\$ 653,367	\$ 330,713	50.62%
<i>Other Financing Uses</i>				
Transfer to Other Funds	327,283	2,557,800	1,261,226	49.31%
TOTAL OTHER FINANCING USES	\$ 327,283	\$ 2,557,800	\$ 1,261,226	49.31%
TOTAL GENERAL FUND EXPENDITURES	\$ 1,265,866	\$ 16,500,000	\$ 10,291,557	62.37%



American Rescue Plan (ARP) Act of 2021
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
REVENUES:				
Interest Revenue	-	20,000	22,218	111.09%
Miscellaneous Revenue	-	1,900,000	-	0.00%
TOTAL REVENUES	\$ -	\$ 1,920,000	\$ 22,218	1.16%
EXPENDITURES:				
Intergovernmental Fire Services	-	1,920,000	1,961,479	102.16%
TOTAL EXPENDITURES	\$ -	\$ 1,920,000	\$ 1,961,479	102.16%



Operating Grant Fund
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
REVENUES:				
Atlanta Regional Commission Grant	37,609	70,000	68,063	97.23%
TOTAL REVENUES	\$ 37,609	\$ 70,000	\$ 68,063	97.23%
EXPENDITURES:				
Payments to Other Agencies-FOCUS	10,482	70,000	72,056	102.94%
TOTAL EXPENDITURES	\$ 10,482	\$ 70,000	\$ 72,056	102.94%



Parks&RecreationFund
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
REVENUES:				
Alcoholic Bev Excise Tax Beer & Wine	23,091	255,000	169,654	66.53%
Alcoholic Bev Excise Tax Distilled Spirit	11,506	105,000	79,643	75.85%
Local Option Mixed Drink Tax	6,064	75,000	45,831	61.11%
Penalties and Interest	44	250	462	184.67%
Rents and Royalties	2,297	35,000	25,873	73.92%
TOTAL REVENUES	\$ 43,002	\$ 470,250	\$ 321,463	68.36%
EXPENDITURES:				
Disposal-GarbageDepot	95	500	662	132.36%
Pest Control - Depot	45	750	499	66.53%
Repairs & Maintenance - Depot	90	5,000	476	9.51%
Communications	46	1,750	648	37.01%
General Supplies - Depot	-	1,000	-	0.00%
Water/Sewer - Depot	13	250	95	37.88%
Natural Gas - Depot	119	2,200	1,143	51.96%
Electricity - Depot	998	5,000	3,533	70.67%
Small Equipment - Depot	-	500	334	66.80%
Disposal - Garbage Parks	51	1,750	360	20.56%
Lawn Care	-	8,000	-	0.00%
Pest Control - Parks	-	1,500	2,400	160.02%
Repairs & Maintenance - Parks	2,075	21,720	51,934	239.11%
Rental - Equipment & Land	-	1,000	128	12.77%
Communications	177	500	1,147	229.43%
Dues and Fees	-	500	445	89.00%
Contract Labor	15,705	215,960	124,545	57.67%
Other Expenditures	-	-	640	100%
General Supplies and Materials - Parks	21	2,000	468	23.42%
Water/Sewer - Parks	1,110	10,000	7,489	74.89%
Natural Gas	-	-	855	100%
Electricity - Parks	655	10,000	5,484	54.84%
Small Equipment - Parks	-	1,000	2,502	250.19%
Capital Outlay - Site Improvements	-	-	8,951	100%
Transfer to Debt Service Fund	-	179,370	179,368	100.00%
TOTAL EXPENDITURES	\$ 21,200	\$ 470,250	\$ 394,105	83.81%



Tax Allocation District Fund
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
REVENUES:				
Intergovernmental Cherokee County Govt	-	131,723	24,239	18.40%
Intergovernmental Cherokee County School 1	-	420,502	75,890	18.05%
Transfers from General Fund	-	102,250	53,746	52.56%
TOTAL REVENUES	\$ -	\$ 654,475	\$ 153,876	23.51%
EXPENDITURES:				
Transfer to Debt Service Fund	280,000	654,475	601,766	91.95%
TOTAL EXPENDITURES	\$ 280,000	\$ 654,475	\$ 601,766	91.95%



Hotel/Motel Tax Fund
As of August 31, 2025

	August 2025		YTD		% of Annual
	Transactions	2025 Budget	Transactions		Budget
REVENUES:					
Hotel/Motel Taxes	487	6,000	4,057		67.61%
TOTAL REVENUES	\$ 487	\$ 6,000	\$ 4,057		67.61%
EXPENDITURES:					
Advertising/Promotions	2,395	5,000	4,195		83.90%
Payment to Other Agencies	-	1,000	2,500		250.00%
TOTAL EXPENDITURES	\$ 2,395	\$ 6,000	\$ 6,695		111.58%



Urban Redevelopment Agency
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
REVENUES:				
Interest	24,191	-	201,731	100%
Fund Balance	-	7,500,000	-	0.00%
TOTAL REVENUES	\$ 24,191	\$ 7,500,000	\$ 201,731	2.69%
EXPENDITURES:				
Transfer to Town Center Fund	50,291	7,500,000	913,768	12.18%
TOTAL EXPENDITURES	\$ 50,291	\$ 7,500,000	\$ 913,768	12.18%



SPLOST VI Fund
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
REVENUES:				
SPLOST VI Revenue	331,501	3,800,000	2,496,372	65.69%
Grant Revenue - LMIG	348,570	200,000	550,865	275.43%
Issuance of Long Term Deb	43,796	3,500,000	1,248,260	35.66%
TOTAL REVENUES	\$ 723,867	\$ 7,500,000	\$ 4,295,497	57.27%
EXPENDITURES:				
Capital Outlay - Bldgs City Hall	7,029	1,000,000	97,630	9.76%
Capital Outlay - Amphitheater	-	1,000,000	8,250	0.83%
Capital Outlay - Site Improv Parking lot	-	-	3,928	100%
Capital Outlay - Building Improv	-	-	25,168	100%
Prof Svc Engineering Safe Streets	-	-	7,332	100%
Prof Services Engineering-Wildcat Project	-	-	51,021	100%
Capital Outlay - LMIG	1,094	200,000	8,589	4.29%
Capital Outlay - Hickory Springs Parkway	-	660,000	-	0.00%
Capital Outlay - Hickory Springs Ind Dr Realign	-	-	11,650	100%
Capital Outlay - HS Pkwy Ph II	-	-	105,814	100%
Capital Outlay - HS Pkwy Ph III	128,388	3,500,000	1,269,631	36.28%
Capital Outlay - Holly Street	430	-	430	100%
Capital Outlay - HS Pkwy Wide IV	2,512	-	35,862	100%
Capital Outlay - Hickory Spring Ind Dr	7,304	-	27,702	100%
Capital Outlay - Hickory Rd Widening	5,190	-	8,975	100%
Capital Outlay - Hickory Rd Widening	-	-	34,644	100%
Capital Outlay - Sidewalk Projects	-	-	99,426	100%
Capital Outlay - Hickory Road Sidewalk	-	500,000	-	0.00%
Capital Outlay - Fox Creek/Turner Village	-	250,000	401,894	160.76%
Capital Outlay - Hickory Spring Pkwy Intersec	-	-	-	100%
Capital Outlay-HS Pkwy Phase III	-	-	-	100%
Capital Outlay - Equipment	-	-	8,220	100%
Capital Outlay - Hickory Road Bridge	22,957	-	71,082	100%
Capital Outlay - Palm St Bridge Replace	8,835	-	8,835	100%
Capital Outlay - Equipment	-	-	94,579	100%
Debt Service - Principal GTIB	27,251	335,000	190,019	56.72%
Debt Service - Interest GTIB	4,268	55,000	30,619	55.67%
TOTAL EXPENDITURES	\$ 215,259	\$ 7,500,000	\$ 2,601,298	34.68%



Town Center Fund
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
REVENUES:				
Transfer from Other Funds	50,291	8,000,000	913,768	11.42%
TOTAL REVENUES	\$ 50,291	\$ 8,000,000	\$ 913,768	11.42%
EXPENDITURES:				
Professional Services	-	500,000	400	0.08%
Capital Outlay - Site Improvements	79,791	500,000	315,144	63.03%
Capital Outlay - Hardscape/softscape	-	500,000	115,114	23.02%
Capital Outlay - Buildings City Hall	-	6,500,000	-	0.00%
Capital Outlay - Buildings Parking Deck	720	500,000	450,320	90.06%
Capital Outlay - Buildings Amphitheater	354	-	354	100%
TOTAL EXPENDITURES	\$80,864	\$8,500,000	\$881,332	10.37%



Debt Service Fund
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
REVENUES:				
Transfer from Other Funds	607,283	3,789,395	2,306,389	60.86%
TOTAL REVENUES	\$ 607,283	\$ 3,789,395	\$ 2,306,389	60.86%
EXPENDITURES:				
Debt Service - Bond Principal HSPRA 2016	-	344,764	344,740	99.99%
Debt Service - Bond Interest HSPRA 2016	-	13,972	13,996	100.17%
Debt Service - Bond Principal HSPRA 2023	-	128,000	115,385	90.14%
Debt Service - Bond Interest HSPRA 2023	-	75,650	28,772	38.03%
Debt Service - Bond Principal URA 2019	277,778	555,556	555,556	100.00%
Debt Service - Bond Principal URA 2020	-	230,770	-	0.00%
Debt Service - Bond Principal URA 2021	259,851	519,702	519,702	100.00%
Debt Service - Bond Principal URA 2023	-	830,000	64,000	7.71%
Debt Service - Bond Interest URA 2019	38,941	82,978	82,929	99.94%
Debt Service - Bond Interest URA 2020	-	56,355	-	0.00%
Debt Service - Bond Interest URA 2021	67,432	139,898	137,849	98.54%
Debt Service - Bond Interest URA 2023	-	811,750	444,079	54.71%
TOTAL EXPENDITURES	\$ 644,001	\$ 3,789,395	\$ 2,307,007	60.88%



Stormwater Utility Fund
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% of Annual Budget
REVENUES:				
Stormwater Utility Fees	1,073	610,000	56,611	9.28%
TOTAL REVENUES	\$ 1,073	\$ 610,000	\$ 56,611	9.28%
EXPENSES:				
Salaries & Wages	3,657	60,916	21,942	36.02%
Employee Benefits - Medical Insurance	544	36,277	3,264	9.00%
Employee Benefits - Dental Insurance	15	1,133	90	7.94%
Employee Benefits - Disability	31	485	186	38.35%
Employee Benefits - ADD Life	6	147	36	24.49%
FICA	227	3,778	1,362	36.05%
Medicare	53	883	318	36.01%
Employee Benefits - Retirement	416	4,995	2,496	49.97%
Unemployment	2	46	12	26.09%
Workers Comp Insurance	59	3,410	354	10.38%
Professional Services - Legal	-	1,000	-	0.00%
Professional Services - Engineer	9,837	100,000	55,887	55.89%
Repairs & Maintenance	9,418	216,630	14,348	6.62%
Repairs & Maintenance - Vehicles	6	2,500	2,542	101.69%
Rental of Equipment	-	1,000	-	0.00%
Pest Control	-	500	-	0.00%
Communications	80	1,000	537	53.69%
Dues and Fees	6,180	5,000	6,331	126.62%
Training	-	1,500	40	2.67%
Other Expenditures	2,680	250	3,023	1209.28%
General Supplies & Materials	-	500	17	3.46%
General Supplies - Postage	-	500	23	4.69%
Water/Sewer	-	1,000	-	0.00%
Gasoline & Diesel	99	5,000	549	10.99%
Small Equipment	452	3,200	1,056	33.00%
Other Supplies-Uniforms	-	250	-	0.00%
Depreciation	-	150,000	-	0.00%
Contingency	-	6,100	-	0.00%
Capital Lease Interest	-	2,000	-	0.00%
TOTAL EXPENSES	\$ 33,762	\$ 610,000	\$ 114,414	18.76%



Holly Springs Tree Commission
Budget to Actual Comparison Report
As of August 31, 2025

	August 2025 Transactions	2025 Budget	YTD Transactions	% Variance
REVENUES:				
Development Fees/Recompense	-	5,000	-	0.00%
Donations from Private Source	-	250	10.00	4.00%
TOTAL REVENUES	\$ -	\$ 5,250.00	\$ 10.00	0.19%
EXPENDITURES:				
Landscaping/Tree Planting & Care	-	28,500	-	0.00%
Travel	-	750	-	0.00%
Dues and Fees	175.00	500	238.47	47.69%
Education and Training	-	1,000	-	0.00%
Tree Commission Meetings	150.00	3,000	1,350.00	45.00%
Tree Seedlings	610.31	5,750	1,441.04	25.06%
Books and Periodicals	-	500	-	0.00%
TOTAL EXPENDITURES	\$ 935.31	\$ 40,000.00	\$ 3,029.51	7.57%

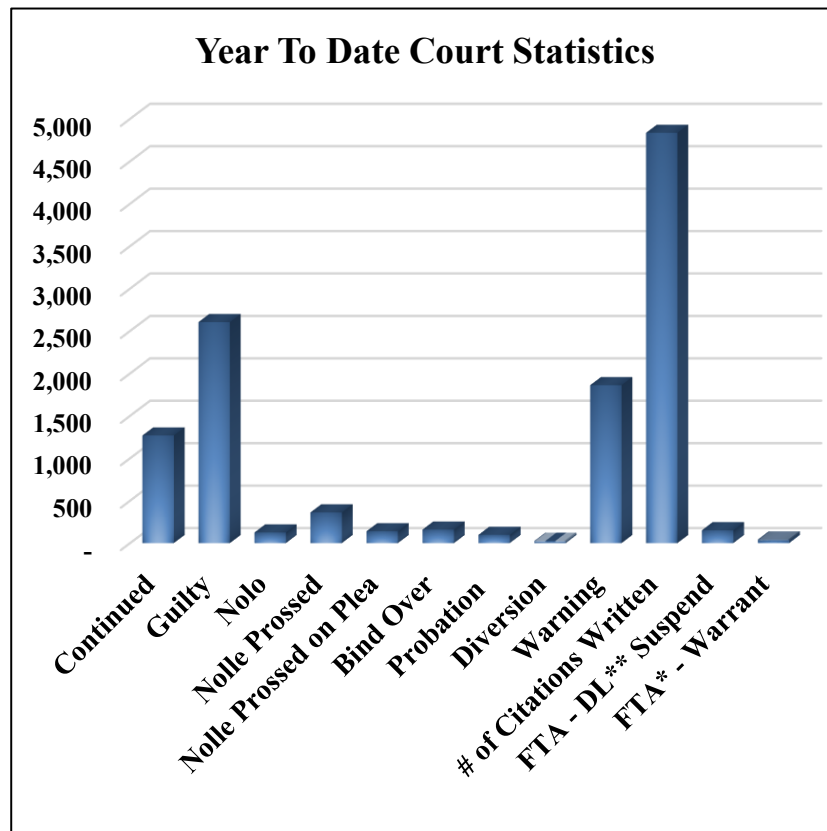


City of Holly Springs Court Statistics 2025 Year to Date

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Continued	117	201	103	160	110	176	188	213	-	-	-	-	1,268
Guilty	185	404	252	293	239	441	401	389	-	-	-	-	2,604
Nolo	14	18	16	24	11	22	17	3	-	-	-	-	125
Nolle Prossed	70	53	42	53	25	42	40	36	-	-	-	-	361
Nolle Prossed on Plea	0	29	15	17	20	28	11	19	-	-	-	-	139
Bind Over	17	23	18	28	9	33	13	18	-	-	-	-	159
Probation	6	18	8	15	11	9	13	17	-	-	-	-	97
Diversion	3	7	3	1	-	3	5	5	-	-	-	-	27
Warning	336	225	302	184	183	212	241	178	-	-	-	-	1,861
# of Citations Written	749	622	794	549	520	576	614	411	-	-	-	-	4,835
FTA - DL** Suspend	8	16	12	24	10	14	35	32	-	-	-	-	151
FTA* - Warrant	1	3	5	2	6	6	13	6	-	-	-	-	42

* Failure to Appear

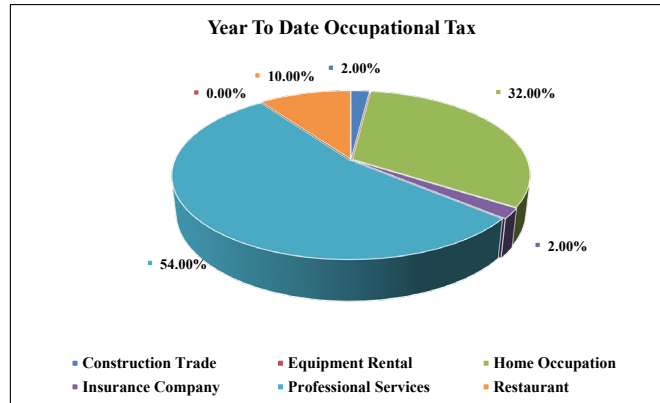
** Driver's License





**City of Holly Springs
Occupational Tax Summary
2025 Year to Date**

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Total	
Construction Trade	-	-	-	-	1	-	-	-	-	-	-	-	1	2.00%
Equipment Rental	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Home Occupation	4	1	1	3	4	2	1	-	-	-	-	-	16	32.00%
Insurance Company	-	-	-	-	-	1	-	-	-	-	-	-	1	2.00%
Professional Services	-	5	4	7	5	1	1	4	-	-	-	-	27	54.00%
Restaurant	-	2	-	1	-	-	2	-	-	-	-	-	5	10.00%
	4	8	5	11	10	4	4	4	-	-	-	-	50	100.00%

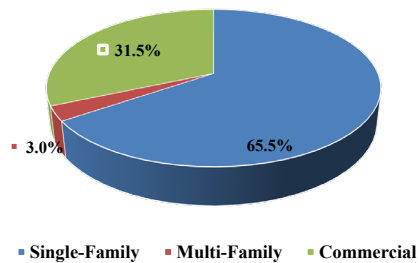




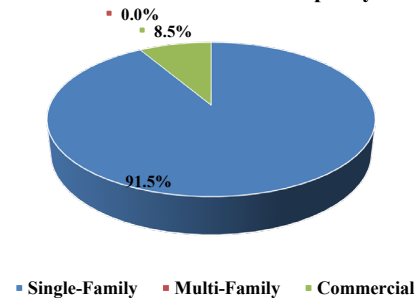
City of Holly Springs
Building Permits and Certificates of Occupancy
2025 Year to Date

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Single-Family													
Houses	3	12	4	56	31	1	1	9					117
Accessory Structures	2	2	2	5	4	5	1	3					24
Additions		1				2	2						5
Basement Buildouts				2			1						3
Mechanical	2	2	2	1	6	7	2	6					28
Plumbing	3	2		3	4	3	3	2					20
Electrical	2	5	2	2	2		3	1					17
Miscellaneous		6		1	6			7					20
Residential Fence	1					1	1	2					5
Certificates of Completion	1		1	1	1		4	6					14
Certificates of Occupancy	5	8	4	5			5	2					29
Multi-Family													
Townhomes						3		4					7
Apartments		2			2								4
Misc-Multi Family													0
Certificates of Occupancy													0
Commercial													
New Structures	4				1								5
Addition-C													0
Tenant Build Outs					1	1		1					3
Accessory Structures					1								1
Mechanical													0
Plumbing		1											1
Electrical			1	1									2
Misc-C		1	2	3	4	2	9	9					30
Signs	2	2	4	2	4	8	7	1					30
Utilities	3	10	6	3	4	3	6	8					43
Commercial Fence													0
Certificates of Completion							1						1
Certificates of Occupancy		1					1	1					3

Year To Date Permits Issued



Year To Date Certificates of Occupancy Issued





**City of Holly Springs
Monthly Operation Report
Executive Summary**

Description	Aug-25
Pot Hole Repair	1
Tree Service Work	4
ROW Mowing	37
Dead Animal Pick Up	0
Street Sweeping	0
Road Salting	0
Sign Maintenance	0
Litter Pickup	0
Stormwater maintenance	4
Traffic Signals	1
Equipment Maintenance	2
Misc. Work Orders	6
PARKS	
J.B. Owens	14
Barrett Park	14
Karen J. Barnett Park	13
J.C. Mullins	25
Monthly Totals	121



City of Holly Springs **Stormwater Statistics** **2025 Year to Date**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Stormwater Inspection Days	20	11	13	11	12	20	21	9					117
Number of Stormwater Complaints	1	2	4	2	1	10	10	2					32
Miles of Road Swept	0	0	0	0	0	0	2.1	0					2.1

