



Finance and Administration Committee Special Called Meeting

Holly Springs Public Safety Building, Council Chambers
3235 Holly Springs Pkwy. Holly Springs, GA 30115
Monday, October 20, 2025 | 6:00 PM

Dee Phillips - Chair | Michael Roy Zenchuk II - Co-Chair | Mayor Ryan P. Shirley

AGENDA

- I. CALL TO ORDER
- II. OLD BUSINESS
- III. NEW BUSINESS
 - A. 2026 Budget Appropriations for the Year Ending December 31, 2026.
 - B. 2026-2030 Capital Improvement Plan.
 - C. August 18, 2025 Finance and Administration Committee Special Called Meeting minutes.
- IV. REPORTS
- V. ADJOURNMENT

ITEM REPORT

AGENDA ITEM NUMBER: III.A.



FROM: Denise Lamazares, Finance Director

MEETING DATE: October 20, 2025

AGENDA ITEM: 2026 Budget Appropriations for the Year Ending December 31, 2026.

EXECUTIVE SUMMARY:

Discuss the 2026 budget appropriations for the fiscal year ending December 31, 2026.

FISCAL IMPACT:

ATTACHMENTS:

None

RECOMMENDATION:

The staff recommendation is approval of the 2026 budget appropriations for the fiscal year ending December 31, 2026.

CONCURRENCES:

Finance and Administration

ITEM REPORT

AGENDA ITEM NUMBER: III.B.



FROM: Denise Lamazares, Finance Director

MEETING DATE: October 20, 2025

AGENDA ITEM: 2026-2030 Capital Improvement Plan.

EXECUTIVE SUMMARY:

Discuss the 2026-2030 Capital Improvement Plan.

FISCAL IMPACT:

ATTACHMENTS:

None

RECOMMENDATION:

The staff recommendation is approval of the 2026-2030 Capital Improvement Plan.

CONCURRENCES:

Finance and Administration

City of Holly Springs
Finance and Administration Committee Special Called Meeting Minutes
August 18, 2025

Committee Members Present: Councilwoman Dee Phillips, Mayor Pro Tem Michael Zenchuk II, Mayor Ryan Shirley.

Committee Members Not Present: Councilman Kyle Whitaker.

Elected Officials Present:

Staff Present: City Attorney Robert M. (Bobby) Dyer, City Manager Rob Logan, Assistant City Manager/City Clerk Karen Norred, Police Chief Tommy Keheley, Community Development Director Nancy Moon, Finance Director Denise Lamazares, IT/Facilities Manager, Director Ron Carter, Deputy Police Chief Greg Clyburn, Assistant City Clerk Rhonda Pezzello, Lou Stewart, and Community Development Coordinator Tracey Chambers.

I. CALL TO ORDER

Chairman Phillips called the Finance and Administration Committee Special Called Meeting to order.

II. OLD BUSINESS

III. NEW BUSINESS

- A. Discuss increasing Stormwater Utility Fees from \$5 per Equivalent Residential Unit (ERU) per month to \$5.42 per ERU per month.

Finance Director Denise Lamazares introduced staff's recommendation to increase the Stormwater Utility Fee to \$5.42 per ERU per month, citing expensive drainage projects that need to be addressed as a major reason.

Mayor Pro Tem Zenchuk made a motion to approve. Mayor Shirley seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

- B. Discuss an agreement between the city and churches to use their parking lots for city events and court parking in lieu of annual stormwater fees.

Mayor Pro Tem Zenchuk made a motion to approve. Mayor Shirley seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

- C. July 21, 2025 Finance and Administration Committee Special Called Meeting minutes.

Mayor Pro Tem Zenchuk II made a motion to approve. Mayor Shirley seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

IV. REPORTS

No further reports.

V. ADJOURNMENT

Councilman Zenchuck made a motion to adjourn the meeting. Mayor Shirley seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

Respectfully submitted.

Dee Phillips, Chairman

Attest:

Karen Norred, City Clerk
(Seal)