

**City of Holly Springs
City Council Meeting Minutes
October 6, 2025**

Elected Officials Present: Mayor Ryan Shirley, Mayor Pro Tem Michael Zenchuk II, Councilwoman Dee Phillips, Councilman Kyle Whitaker, Councilman Kevin Moore, Councilman Jeff Wilbur.

Elected Officials Not Present: None.

Staff Present: City Attorney Robert M. “Bobby” Dyer, City Manager Robert H. Logan, Assistant City Manager/City Clerk Karen Norred, Police Chief Tommy Keheley, Deputy Chief Greg Clyburn, Community Development Director Nancy Moon, Finance Director Denise Lamazares, and IT/Facilities Manager Ron Carter.

I. CALL TO ORDER

Mayor Shirley called the City Council Meeting to order.

II. PLEDGE OF ALLEGIANCE

Mayor Shirley led the Pledge of Allegiance.

III. INVOCATION

Mayor Pro Tem Zenchuk gave the invocation.

IV. PRESENTATIONS

V. PUBLIC COMMENTS

Mr. Wayne Nunez, representing the Georgia Motorcycle Safety Alliance and the Gena McLeod Memorial Foundation, spoke concerning the intersection of Sixes Road and North Rope Mill Road.

VI. CONSENT AGENDA

A. September 15, 2025 City Council Meeting minutes.

Mayor Pro Tem Zenchuk II made a motion to approve. Councilman Wilbur seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

VII. OLD BUSINESS

A. **ORD-5-2025**, amendment to the Ordinance to extend the length of time for existing businesses selling THC and hemp products to either obtain a conditional use permit or cease the sale of these products.

Mayor Pro Tem Zenchuk II made a motion to approve. Councilman Moore seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

VIII. NEW BUSINESS

- A. Award the City of Holly Springs 2025 Stormwater Maintenance Project (RFB #2025-02) to CSTE, Inc. in an amount not to exceed \$175,417.43 and authorize the Mayor to execute the agreement between the City of Holly Springs, Georgia and CSTE, Inc. upon approval of the City Attorney.

Mayor Pro Tem Zenchuk II made a motion to approve. Councilman Moore seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- B. Intergovernmental Agreement for Cherokee County to Conduct Elections for the City of Holly Springs, Georgia.

Mayor Pro Tem Zenchuk II made a motion to approve. Councilman Moore seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- C. Estimate # EST-202550194 from Stealth Security Services dba Stealth Video, for the equipment acquisition and installation of a new ProdataKey (PDK) access control system for the City Hall Annex, in an amount not to exceed \$9,667.85.

Mayor Pro Tem Zenchuk II made a motion to approve. Councilman Moore seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- D. Renewal of the semi-annual preventative maintenance service agreement from Energy Systems Southeast, LLC dated September 23, 2025 for the 150KW Generac generator at 3237 Holly Springs Parkway, Holly Springs, Georgia 30115.

Councilman Moore made a motion to approve. Councilman Wilbur seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- E. Quote #25810329.01 from GovConnection, Inc. for the renewal and change of vendor for 25 annual licenses of Adobe Acrobat Pro software, in an amount not to exceed \$2,476.50.

Mayor Pro Tem Zenchuk II made a motion to approve. Councilman Moore seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

IX. REPORTS

- A. Monthly Departmental Reports
No monthly departmental reports.

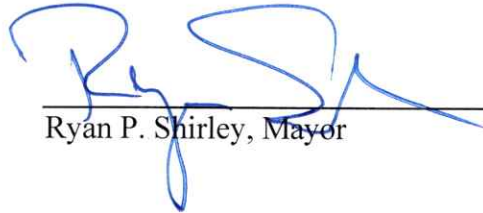
X. ADJOURNMENT

Councilman Wilbur made a motion to adjourn the meeting and move into executive session for the purposes of Litigation and Real Estate. Mayor Pro Tem Zenchuk II seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

XI. EXECUTIVE SESSION

- A. Litigation
- B. Real Estate

Respectfully submitted.



Ryan P. Shirley, Mayor

Attest:



Karen Norred, City Clerk
(Seal)

