

City of Holly Springs
Downtown Development Authority of Holly Springs Minutes
November 19, 2025

Authority Members Present: Chairman Ollie Evans, Treasurer Maggie Grayeski, Authority Member Steve Miller, Authority Member Ryan Smith, and Authority Member Kyle Whitaker.

Authority Members Not Present: Secretary Andrea Johnston and Vice Chairman Scott Owen.

Staff Present: City Manager Robert H. Logan, Community Development Director Nancy Moon, and Communications & External Affairs Director Erin Honea.

I. CALL TO ORDER

Chairman Evans called the Downtown Development Authority of Holly Springs Meeting to order.

II. OLD BUSINESS

III. NEW BUSINESS

- A. Proposal dated July 9, 2025, from Foresite Group, LLC for Professional Design Services to Add Service #6 Town Center Hardscape/Landscape/Electrical/AV Phasing Plans as shown in Exhibit "A", in an amount not to exceed \$15,600.

Chairman Evans made a motion to amend the agenda to remove Item A due to its approval in August 2025. Authority Member Miller seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- B. Proposal dated October 22, 2025, from Foresite Group, LLC for Professional Design Services to Add Service #7 Parking Deck Landscape Design as shown in Exhibit "A", in an amount not to exceed \$7,800.

Chairman Evans made a motion to approve. Treasurer Grayeski seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- C. 2026 Budget Appropriation for the Year Ending December 31, 2026.
Chairman Evans made a motion to approve. Authority Member Smith seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.
- D. Downtown Development Authority of Holly Springs membership appointments.

Authority Member Miller made a motion to recommend Scott Owen and Ryan Smith be appointed to terms from January 1, 2026 - December 31, 2029 and Kyle Whitaker be appointed for a term of January 1, 2026 - December 31, 2026. Chairman Evans seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- E. September 17, 2025 Downtown Development Authority of Holly Springs meeting minutes.

Chairman Evans made a motion to approve the minutes. Treasurer Grayeski seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

IV. REPORTS

Jennifer Nillsson from Clementine Creative gave a report regarding marketing for the Town Center Project.

Authority Member Miller requested that staff employ additional property maintenance measures to the Town Center Project.

V. ADJOURNMENT

Respectfully Submitted.

Ollie Evans, Chairman

Erin Honea, Communications & External
Affairs Director