



City of Holly Springs

Date: Monday, December 4, 2023

Location: 3235 Holly Springs Pkwy

City Council Work Session Agenda 7:00 p.m., Council Chambers

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

“Veterans of U.S. military services may proudly salute the flag while not in uniform based on a change in the governing law on 25 July 2007.”

III. INVOCATION

IV. PUBLIC COMMENTS

V. NEW BUSINESS

- A. Discuss a resolution for the City of Holly Springs Mayor and City Council to appoint the Mayor Pro Tem and the Standing Committees of the City Council

Presented By: Steven W. Miller, Mayor

- B. Discuss a resolution for the City of Holly Springs Mayor and City Council to appoint members to the Downtown Development Authority of Holly Springs

Presented By: Robert H. Logan, City Manager

- C. Discuss a resolution for the City of Holly Springs Mayor and City Council to appoint members to the Holly Springs Parks and Recreation Authority

Presented By: Robert H. Logan, City Manager

- D. Discuss a resolution for the City of Holly Springs Mayor and City Council to appoint members to the Holly Springs Planning and Zoning Commission

Presented By: Robert H. Logan, City Manager

- E. Discuss a resolution for the City of Holly Springs Mayor and City Council to appoint members to the Holly Springs Tree Commission
Presented By: Robert H. Logan, City Manager
- F. Discuss a resolution for the City of Holly Springs Mayor and City Council to appoint members to the Urban Redevelopment Agency of the City of Holly Springs, Georgia
Presented By: Robert H. Logan, City Manager
- G. Discuss a resolution for the City of Holly Springs Mayor and City Council to appoint the City of Holly Springs Municipal Court Judge and Municipal Court Judge Pro Tem
Presented By: Robert H. Logan, City Manager
- H. Discuss a resolution for the City of Holly Springs Mayor and City Council to appoint the City of Holly Springs Municipal Prosecuting Attorney and Assistant Prosecuting Attorneys
Presented By: Robert H. Logan, City Manager
- I. Discuss quotes from Douglas Outdoors, LLC. for sidewalk repairs
Presented By: Robert H. Logan, City Manager
- J. Discuss a resolution to set qualifying fees for the City of Holly Springs, Georgia Municipal Election to be held on November 5, 2024
Presented By: Karen Norred, City Clerk/Human Resources Director
- K. Discuss an addendum to the Memorandum of Agreement with the Systematic Alien Verification Entitlements (SAVE) program
Presented By: Karen Norred, City Clerk/Human Resources Director
- L. Discuss a Training Reimbursement Acknowledgment for reimbursement of training expenses by subsequent employer of a Peace Officer
Presented By: Karen Norred, City Clerk/Human Resources Director
- M. Discuss the 2024 Meetings Calendar
Presented By: Karen Norred, City Clerk/Human Resources Director
- N. Discuss an invoice from Environmental Systems Research Institute, Inc. for the annual maintenance of the ArcGIS software
Presented By: Nancy Moon, Community Development Director
- O. Discuss an agreement to transition procurement compliance agreement from conditional approval to full approval for Locally Administered Projects (LAP) with the Georgia Department of Transportation
Presented By: Nancy Moon, Community Development Director

- P. Discuss an ordinance to amend portions of the City Code as amended to Chapter 18 – Building and Building Regulations Article II – Flow Rate Restrictions on Plumbing Fixtures

Presented By: Jon Page, Chief Building Official

- Q. Discuss the Comcast Business Service Order Agreement for the Public Works Building

Presented By: Ron Carter, Information Technology Manager/Facilities Manager

VI. ADJOURNMENT

EXECUTIVE SESSION

- Real Estate

**A RESOLUTION OF THE CITY OF HOLLY SPRINGS MAYOR AND CITY COUNCIL
TO APPOINT THE MAYOR PRO TEM; TO APPOINT THE STANDING
COMMITTEES OF THE CITY COUNCIL; AND FOR OTHER PURPOSES**

WHEREAS, Section 2.10 of the City Charter provides during the absence or disability of the Mayor for any cause, the Mayor Pro Tem or, in his absence or disability for any cause, one of the Councilmembers chosen by the Council shall be clothed with all the rights and privileges of the Mayor so long as such absence or disability shall continue; and

WHEREAS, section 2-41 of Chapter 2 – Administration provides the following shall be Standing Committees of the City Council:

1. Parks and Recreation
2. Planning and Zoning
3. Finance and Administration
4. Police
5. Public Works; and

WHEREAS, each Committee shall be composed of two Councilmembers, who shall review all matters brought before the Council concerning his subject area; and

WHEREAS, the Mayor shall propose Committee assignments which shall then be approved by the City Council; and

WHEREAS, the following have agreed to be appointed to said Mayor Pro Tem and Standing Committees of the City Council:

Mayor Pro Tem:	Michael R. Zenchuk, II	
Finance & Administration:	Chair	Dee Phillips
	Co-Chair	Michael R. Zenchuk, II
Parks and Recreation:	Chair	Kyle Whitaker
	Co-Chair	Dee Phillips
Planning and Zoning:	Chair	Kyle Whitaker
	Co-Chair	Jeff Wilbur
Police:	Chair	Jeff Wilbur
	Co-Chair	Kevin Moore
Public Works:	Chair	Michael R. Zenchuk, II
	Co-Chair	Kevin Moore

WHEREAS, the terms of the members were designated to be one year, unless otherwise noted; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Holly Springs, the aforementioned are hereby appointed.

SO RESOLVED THIS 18th DAY OF DECEMBER 2023.

CITY OF HOLLY SPRINGS

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

**A RESOLUTION OF THE CITY OF HOLLY SPRINGS
MAYOR AND CITY COUNCIL TO APPOINT MEMBERS TO THE
DOWNTOWN DEVELOPMENT AUTHORITY OF HOLLY SPRINGS;
AND FOR OTHER PURPOSES**

WHEREAS, Section 3.02 of the City Charter provides for the creation of Boards, Commissions and Authorities by ordinance to fulfill any investigative, quasi-judicial, or quasi-legislative function the City Council deems necessary and shall by ordinance establish the composition, period of existence, duties and powers thereof; and

WHEREAS, all members of Boards, Commissions, and Authorities of the City shall be appointed by the City Council for such terms of office and in such manner as shall be provided by ordinance, except where another appointing authority, term of office, or manner of appointment is prescribed by the charter or general state law; and

WHEREAS, the City Council by ordinance may provide for the compensation and reimbursement for actual and necessary expenses of the members of any Board, Commission, or Authority; and

WHEREAS, the qualifications required of members of Boards, Commissions, or Authorities shall be as prescribed by the City Council or general state law; and

WHEREAS, any vacancy on a Board, Commission, or Authority of the City shall be filled for the unexpired term in the manner prescribed herein for original appointment, except as otherwise provided by the charter or general state law; and

WHEREAS, the following Board Members have agreed to be appointed to the Downtown Development Authority of Holly Springs:

Member	Term Beginning	Term Expiration
Ollie Evans	January 1, 2024	December 31, 2027
Abbey Gray	January 1, 2024	December 31, 2027
Andrea Johnston	January 1, 2024	December 31, 2027
Kyle Whitaker	January 1, 2024	December 31, 2024

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council that the City of Holly Springs ratifies and appoints the aforementioned Authority Members.

SO RESOLVED THIS 18th DAY OF DECEMBER, 2023.

CITY OF HOLLY SPRINGS

Attest:

Steven W. Miller, Mayor

Karen Norred, City Clerk
(Seal)

**A RESOLUTION OF THE CITY OF HOLLY SPRINGS
MAYOR AND CITY COUNCIL TO APPOINT MEMBERS TO THE
HOLLY SPRINGS PARKS AND RECREATION AUTHORITY;
AND FOR OTHER PURPOSES**

WHEREAS, Section 3.02 of the City Charter provides for the creation of Boards, Commissions and Authorities by ordinance to fulfill any investigative, quasi-judicial, or quasi-legislative function the city council deems necessary and shall by ordinance establish the composition, period of existence, duties and powers thereof; and

WHEREAS, all members of Boards, Commissions, and Authorities of the City shall be appointed by the City Council for such terms of office and in such manner as shall be provided by ordinance, except where another appointing authority, term of office, or manner of appointment is prescribed by the charter or general state law; and

WHEREAS, the qualifications required of members of Boards, Commissions, or Authorities shall be as prescribed by the Council.

WHEREAS, any vacancy on a Board, Commission, or Authority of the City shall be filled for the unexpired term in the manner prescribed herein for original appointment, except as otherwise provided by the charter or general state law; and

WHEREAS, pursuant to Act Number 645 (HB1774) approved by the Governor of the State of Georgia on May 17, 2004, the Chairperson of the City of Holly Springs Parks and Recreation Committee shall have a seat on the Board of the Holly Springs Parks and Recreation Authority; and

WHEREAS, the current Chairperson of the Holly Springs Parks and Recreation Committee is Kyle Whitaker and, therefore, Kyle Whitaker shall automatically be appointed as a member of the Holly Springs Parks and Recreation Authority Board of Directors; and

WHEREAS, the following Board Members shall be appointed to the Holly Springs Parks and Recreation Authority:

Member	Appointed by	Board/Commission	Term Expiration
Kevin Moore	Kevin Moore	Holly Springs Parks & Recreation Auth	12/24
Dee Phillips	Dee Phillips	Holly Springs Parks & Recreation Auth	12/24
Kyle Whitaker	Kyle Whitaker	Holly Springs Parks & Recreation Auth	12/24
Jeff Wilbur	Jeff Wilbur	Holly Springs Parks & Recreation Auth	12/24
Michael R. Zenchuk II	Michael R. Zenchuk II	Holly Springs Parks & Recreation Auth	12/24

WHEREAS, the term of each Board Member shall be designated as twelve months from January 1, 2024 until December 31, 2024; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council that the City of Holly Springs appoints the aforementioned Authority Members.

SO RESOLVED THIS 18th DAY OF DECEMBER, 2023.

CITY OF HOLLY SPRINGS

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

**A RESOLUTION OF THE
CITY OF HOLLY SPRINGS MAYOR AND CITY COUNCIL
TO APPOINT MEMBERS TO THE
HOLLY SPRINGS PLANNING AND ZONING COMMISSION; AND FOR OTHER PURPOSES**

WHEREAS, Section 3.02 of the City Charter provides for the creation of Boards, Commissions and Authorities by ordinance to fulfill any investigative, quasi-judicial, or quasi-legislative function the City Council deems necessary and shall by ordinance establish the composition, period of existence, duties and powers thereof; and

WHEREAS, all members of Boards, Commissions, and Authorities of the City shall be appointed by the City Council for such terms of office and in such manner as shall be provided by ordinance, except where other appointing authority, term of office, or manner of appointment is prescribed by the charter or general state law; and

WHEREAS, the City Council by ordinance may provide for the compensation and reimbursement for actual and necessary expenses of the members of any Board, Commission, or Authority; and

WHEREAS, the qualifications required of members of Boards, Commissions, or Authorities shall be as prescribed by the Council; and

WHEREAS, any vacancy on a Board, Commission, or Authority of the City shall be filled for the unexpired term in the manner prescribed herein for original appointment, except as otherwise provided by the charter or general state law; and

WHEREAS, Section 1.20 of the Holly Springs Zoning Ordinance govern the membership and terms of the Holly Springs Planning and Zoning Commission; and

WHEREAS, the following Commission nominees have agreed to be appointed to the Holly Springs Planning & Zoning Commission:

Member	Board/Commission	Term Length	Term Expiration
Chris Adams	Planning and Zoning Commission	1	12/24
Adrian Dekker	Planning and Zoning Commission	1	12/24
Mike Grayeski	Planning and Zoning Commission	1	12/24
Eric Huminski	Planning and Zoning Commission	1	12/24
	Planning and Zoning Commission	1	12/24

WHEREAS, the terms of the members were designated to be one year, unless otherwise noted; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Holly Springs, the aforementioned Holly Springs Planning and Zoning Commission members are hereby appointed.

SO RESOLVED THIS 18th DAY OF DECEMBER, 2023.

CITY OF HOLLY SPRINGS

Attest:

Steven W. Miller, Mayor

Karen Norred, City Clerk
(Seal)

**A RESOLUTION OF THE
CITY OF HOLLY SPRINGS MAYOR AND CITY COUNCIL
TO APPOINT MEMBERS TO THE
HOLLY SPRINGS TREE COMMISSION; AND FOR OTHER PURPOSES**

WHEREAS, section 3.02 of the City Charter provides for the creation of Boards, Commissions and Authorities by ordinance to fulfill any investigative, quasi-judicial, or quasi-legislative function the city council deems necessary and shall by ordinance establish the composition, period of existence, duties and powers thereof; and

WHEREAS, all members of Boards, Commissions, and Authorities of the City shall be appointed by the City Council for such terms of office and in such manner as shall be provided by ordinance, except where other appointing authority, term of office, or manner of appointment is prescribed by the charter or general state law; and

WHEREAS, the City Council by ordinance may provide for the compensation and reimbursement for actual and necessary expenses of the members of any Board, Commission, or Authority; and

WHEREAS, the qualifications required of members of Boards, Commissions, or Authorities shall be as prescribed by the City Council; and

WHEREAS, any vacancy on a Board, Commission, or Authority of the City shall be filled for the unexpired term in the manner prescribed herein for original appointment, except as otherwise provided by the charter or general state law; and

WHEREAS, the following Commission nominees have agreed to be appointed to the Holly Springs Tree Commission:

Member	Board/Commission	Term Length	Term Expiration
Alex Gray	Tree Commission	1	12/24
Colleen Konwick	Tree Commission	1	12/24
Pamela Shurmantine	Tree Commission	1	12/24
	Tree Commission	1	12/24

WHEREAS, the terms of the members were designated to be one year, unless otherwise noted; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Holly Springs, the aforementioned Holly Springs Tree Commission members are hereby appointed.

SO RESOLVED THIS 18th DAY OF DECEMBER, 2023.

CITY OF HOLLY SPRINGS

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

**A RESOLUTION OF THE CITY OF HOLLY SPRINGS
MAYOR AND CITY COUNCIL TO APPOINT MEMBERS TO THE
URBAN REDEVELOPMENT AGENCY OF THE CITY OF HOLLY SPRINGS,
GEORGIA; AND FOR OTHER PURPOSES**

WHEREAS, Section 3.02 of the City Charter provides for the creation of Boards, Commissions and Authorities by ordinance to fulfill any investigative, quasi-judicial, or quasi-legislative function the City Council deems necessary and shall by ordinance establish the composition, period of existence, duties and powers thereof; and

WHEREAS, all members of Boards, Commissions, and Authorities of the City shall be appointed by the City Council for such terms of office and in such manner as shall be provided by ordinance, except where another appointing authority, term of office, or manner of appointment is prescribed by the charter or general state law; and

WHEREAS, the City Council by ordinance may provide for the compensation and reimbursement for actual and necessary expenses of the members of any Board, Commission, or Authority; and

WHEREAS, the qualifications required of members of Boards, Commissions, or Authorities shall be as prescribed by the City Council or general state law; and

WHEREAS, any vacancy on a Board, Commission, or Authority of the City shall be filled for the unexpired term in the manner prescribed herein for original appointment, except as otherwise provided by the charter or general state law; and

WHEREAS, the following Board Members have agreed to be appointed to the Urban Redevelopment Agency of the City of Holly Springs, Georgia:

Member	Term Beginning	Term Expiration
Ollie Evans	January 1, 2024	December 31, 2027
Abbey Gray	January 1, 2024	December 31, 2027
Andrea Johnston	January 1, 2024	December 31, 2027
Kyle Whitaker	January 1, 2024	December 31, 2024

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council that the City of Holly Springs ratifies and appoints the aforementioned Agency Members.

SO RESOLVED THIS 18th DAY OF DECEMBER, 2023.

CITY OF HOLLY SPRINGS

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

**A RESOLUTION OF THE
CITY OF HOLLY SPRINGS MAYOR AND CITY COUNCIL
TO APPOINT THE CITY OF HOLLY SPRINGS MUNICIPAL COURT JUDGE
AND MUNICIPAL COURT JUDGE PRO TEM; AND FOR OTHER PURPOSES**

WHEREAS, Section 4.02 of the City Charter provides for the appointment of a Municipal Court Judge and a Municipal Court Judge Pro Tem; and

WHEREAS, all Judges shall be appointed by the City Council for such terms of office and in such manner as shall be provided by ordinance, except where other appointing authority, term of office, or manner of appointment is prescribed by the charter or general state law; and

WHEREAS, all Judges must be at least 21 years of age and shall be a member of the State Bar of Georgia and shall possess all qualifications required by law to meet the qualifications required to serve as a Judge; and

WHEREAS, Municipal Court Judges may be removed from office on the grounds set forth in and following the procedures set forth in O.C.G.A. Section 32-32-2.2, as may be amended; and

WHEREAS, the following have agreed to be appointed as Municipal Court Judges:

Name	Position	Term Length	Term Expiration
Darrell Caudill	Municipal Court Judge	1	12/24
Thomas Roach Jr.	Municipal Court Judge Pro Tem	1	12/24

WHEREAS, the terms of the members were designated to be one year; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Holly Springs, the aforementioned Municipal Court Judges are hereby appointed.

SO RESOLVED THIS 18th DAY OF DECEMBER, 2023.

CITY OF HOLLY SPRINGS

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

**A RESOLUTION OF THE CITY OF HOLLY SPRINGS
MAYOR AND CITY COUNCIL TO APPOINT THE CITY OF HOLLY SPRINGS
MUNICIPAL PROSECUTING ATTORNEY AND ASSISTANT PROSECUTING
ATTORNEYS; AND FOR OTHER PURPOSES**

WHEREAS, Section 4.01 of the City Charter provides for the creation of Municipal Court to have jurisdiction and authority to try offenses against the laws and ordinances of the City of Holly Springs and to punish for a violation of the same; and

WHEREAS, the court shall have the power and authority to enforce its judgments by the imposition of such penalties as may be provided by law; to punish witnesses for nonattendance; to punish any person who may counsel or advise, aid, encourage, or persuade another whose testimony is desired or material in any proceeding before said court to go or move beyond the reach of the process of the court; and

WHEREAS, the court shall have to try all offenses within the territorial limits of city constituting traffic cases which under the laws of Georgia are placed with the jurisdiction of municipal or police court to the extent of and in accordance with the provisions of such laws and all laws subsequently enacted amendatory thereof; and

WHEREAS, in accordance to Senate Bill 352 the governing authority of a municipality shall be authorized to create the office of prosecuting attorney of the municipal court; and

WHEREAS, the prosecuting attorney shall serve a term of office to be determined by the governing authority; and

WHEREAS, a copy of the resolution creating the office of prosecuting attorney of the municipal court shall be provided to the Prosecuting Attorneys' Council of the State of Georgia; and

WHEREAS, any person appointed as the prosecuting attorney of a municipal court shall be a member in good standing of the State Bar of Georgia and admitted to practice before the appellate courts of this state; and

WHEREAS, the following have agreed to be appointed:

Name	Position	Term Expires
Laura Rollins	Municipal Prosecuting Attorney	12/31/2024
Julianna Oleksy	Assistant Municipal Prosecuting Attorney	12/31/2024
Audrey Conley	Assistant Municipal Prosecuting Attorney	12/31/2024
Jeff Rusbridge	Assistant Municipal Prosecuting Attorney	12/31/2024
Seth Stroud	Assistant Municipal Prosecuting Attorney	12/31/2024

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council that the City of Holly Springs appoints the aforementioned prosecuting attorneys.

SO RESOLVED THIS 18th DAY OF DECEMBER 2023.

CITY OF HOLLY SPRINGS

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

To c/o Holly Springs City Council
3237 Holly Springs PKWY
Holly Springs GA, 30115

Salesperson	Job	Payment Terms	Due Date
	HOTL Sidewalk Repair	30 days	

Subtotal	\$1,950.00
Sales Tax	0.00
Total	\$1,950.00

677 Lorimore Pass Canton, GA 30115 404-915-0699 douglasoutdoorsllc@gmail.com

To c/o Holly Springs City Council
3237 Holly Springs PKWY
Holly Springs GA, 30115

Salesperson	Job	Payment Terms	Due Date
	HOTL Sidewalk Repair	30 days	

Subtotal	\$1,975.00
Sales Tax	0.00
Total	\$1,975.00

677 Lorimore Pass Canton, GA 30115 404-915-0699 douglasoutdoorsllc@gmail.com

To c/o Holly Springs City Council
3237 Holly Springs PKWY
Holly Springs GA, 30115

Salesperson	Job	Payment Terms	Due Date
	HOTL Sidewalk Repair	30 days	

Subtotal	\$8,986.75
Sales Tax	0.00
Total	\$8,986.75

677 Lorimore Pass Canton, GA 30115 404-915-0699 douglasoutdoorsllc@gmail.com

To c/o Holly Springs City Council
3237 Holly Springs PKWY
Holly Springs GA, 30115

Salesperson	Job	Payment Terms	Due Date
	HOTL Sidewalk Repair	30 days	

Subtotal	\$10,622.50
Sales Tax	0.00
Total	\$10,622.50

677 Lorimore Pass Canton, GA 30115 404-915-0699 douglasoutdoorsllc@gmail.com

Quote #11

Date: November 26, 2023

To c/o Holly Springs City Council
3237 Holly Springs PKWY
Holly Springs GA, 30115

Customer ID 992

Salesperson	Job	Payment Terms	Due Date
	Manous Manor/HOTL Sidewalk Repair	30 days	

Qty	Description	Unit Price	Line Total
1	Sidewalk repair including demo and installation of roughly 226.5 sf of concrete, four tree removals, four stump grinds, one concrete grind, replace sod.	\$9,499.25	\$9,499.25
	133 Manous Drive- one tree removal, one sections of concrete, one stump grind, sod		
	135 Manous Drive- one tree removal, one section of concrete, one stump grind, sod		
	204 Manous Way- one tree removal, one section of concrete, one stump grind, sod		
	238 Manous Way- one concrete grind		
	719 Crescent Circle- one tree removal, one section of concrete, one stump grind, sod		
	All areas will be left broom swept clean, concrete will be broomed textured, Douglas Outdoors LLC isn't responsible for vandalism to concrete after leaving the site. Sod is not guaranteed.		
Subtotal			\$9,499.25
Sales Tax			0.00
Total			\$9,499.25

Make all checks payable to Douglas Outdoors LLC.

677 Lorimore Pass Canton, GA 30115 404-915-0699 douglasoutdoorsllc@gmail.com

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF HOLLY SPRINGS, GEORGIA TO SET QUALIFYING FEES FOR MUNICIPAL ELECTIONS

WHEREAS, effective January 1, 1999, the Georgia Municipal and Georgia Election Codes were combined into one known as the Georgia Election Code; and

WHEREAS, such Code provides at § 21-2-131 (a)(1)(A) that qualifying fees shall be fixed and published not later than February 1st of any year in which a general election is to be held; and

WHEREAS, such Code provides at § 21-2-131 (a)(1)(A) fees shall be three percent (3%) of the total gross salary of the office paid in the preceding year, if a salaried office; and

WHEREAS, the City of Holly Springs will be holding elections for the Mayor's Seat and Council Seats from Ward 3, and Ward 5 in 2024; and

WHEREAS, the Mayor and Council of the City of Holly Springs, Georgia, pursuant to their authority do hereby adopt by Resolution the following qualifying fees which shall apply to candidates seeking municipal office in the election to be held November 5, 2024

Mayor	\$360
Councilmember	\$180

WHEREAS, the qualifying fees shall be published in the legal organ no later than February 1, 2024; and

RESOLVED, this 18th day of December 2023.

CITY OF HOLLY SPRINGS

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

Anticipated Collections Addendum from Non-Federal Sources

Please provide the information requested in the table below. This information will be used to complete your Memorandum of Agreement. See Page 2 for additional instructions and an explanation of terms.

1. Agency Information	
Agency Name:	City of Holly Springs, Georgia
Tax Identification Number (TIN):	[REDACTED]
2. Billing (Accounts Payable) Point of Contact (POC) Information	
Name:	City of Holly Springs
Phone Number (xxx-xxx-xxxx):	770-721-7502
Fax Number (xxx-xxx-xxxx):	770-345-0209
E-mail Address:	knorred@hollyspringsga.us
Address:	P.O. Box 990
Address (2nd line):	
City, State, Zip Code:	Holly Springs, GA 30142
3. Customer Payment and Budgeting Information	
Purchase Commitment Number:	N/A
Amount Obligated (Budgeted):	\$300
Funds Expiration Date:	December 31, 2024
4. Program POC	
Name:	Karen Norred
Phone Number (xxx-xxx-xxxx):	770-721-7502
E-mail Address:	knorred@hollyspringsga.us

Both Trading Partners agree to contact the POC to try to resolve any discrepancies before reversing transactions in IPAC.

In accordance with the SAVE Paperless Initiative, my agency agrees to only submit electronic verification requests and to not submit non-electronic verification requests, including non-electronic requests made on Form G-845 and/or the Form G-845 Supplement.

Furthermore, my agency certifies that all agency users accessing or using SAVE to perform verification procedures have completed the SAVE Tutorial and agrees that new SAVE users will be required to complete the SAVE Tutorial before accessing or using SAVE to perform verification procedures.

This agreement will commence as soon as all signatures are obtained in accordance with the Memorandum of Agreement. Both Trading Partners must agree to any amendments prior to their implementation in accordance with the Memorandum of Agreement.

 Steven W. Miller
 Mayor
 City of Holly Springs, Georgia

 December 18, 2023

Date

 Date

Internal SAVE Use ONLY
 Agency High Level Identifier:

INSTRUCTIONS FOR COMPLETING THIS ADDENDUM

1. Type or legibly print the information requested. See below for an **Explanation of Terms**.
2. Have your agency's authorized signatory sign and date the Addendum.
3. Return the Addendum to the SAVE Program via e-mail
4. Submit the signed Addendum to: SAVERegistration@uscis.dhs.gov

EXPLANATION OF TERMS

- ¹ **Purchase Commitment Number:** This field may be left blank if your agency does not use this number or a similar identifier.
- ² **Amount Obligated (Budgeted):** This amount may be an estimate, though SAVE recommends a minimum of \$300 per year (calendar or fiscal). This amount equals \$25 per month, which is the minimum amount your agency can be invoiced in a single month (unless you do not submit a single query).
- ³ **Funds Expiration Date:** This date is the time when your agency's obligated funding amount runs out. This may be the end of the SAVE Program fiscal year (for example, September 2011), the end of your fiscal year, or the end of the calendar year.
- ⁴ **Form G-845:** Verification Document, Form G-845, file electronically. Use this form to verify the immigration status of applications for federal public benefits or licenses when additional verification is required.

Training Reimbursement Acknowledgment

O.C.G.A. 35-8-22, titled "Reimbursement of training expenses by subsequent employer of peace officer; collection procedure," provides that if another agency hires a peace officer within 15 months after completing mandated or formalized training requirements, then the total expenses of training, including salary paid during training, shall be reimbursed by the hiring agency to the agency who initially paid for the training.

The code section also provides that if another agency hires a peace officer during a period of 15-24 months after completing mandated or formalized training requirements, then one-half (1/2) of the total expenses of training, including salary paid during training, shall be reimbursed by the hiring agency to the agency who initially paid for the training.

Definitions:

- Mandated Training - Training which is required by state law. The basic training course identified in O.C.G.A. 35-8-9 is the only course "mandated" by state law.
- Formalized Training - Training identified in an agency's standard operating procedure (S.O.P.) manual dictates training that all new basic recruits must complete as part of their employment with the hiring agency.

Whereas, the undersigned may be required to participate in mandated or formalized training at the expense of the City of Holly Springs, Georgia.

Therefore, in consideration for the payment of the expenses of said training and formalized training by the City of Holly Springs, Georgia, the undersigned acknowledges their obligations as outlined in O.C.G.A. 35-8-22. The undersigned further acknowledges that the collection of such obligations may be enforced through civil remedies and procedures.

Acknowledged this _____ day of _____.

Applicant's Signature: _____

Notary: _____
Seal

Date: _____

City Council Work Session Meetings 7:00 p.m.	
January	4
February	5
March	4
April	8
May	6
June	3
July	1
August	5
September	5
October	7
November	7
December	5

City Council Business Meetings 7:00 p.m. *	
January	18
February	22
March	18
April	15
May	23
June	20
July	15
August	19
September	23
October	21
November	18
December	16

Planning & Zoning Commission Work Session 7:00 p.m.	
January	25
February	29
March	28
April	25
May	30
June	27
July	25
August	29
September	26
October	31
November	21
December	19

Planning & Zoning Commission Meetings 7:00 p.m.	
January	11
February	8
March	14
April	11
May	9
June	13
July	11
August	8
September	12
October	10
November	14
December	12

Downtown Development Authority Meetings 6:00 p.m.	
January	17
February	21
March	20
April	17
May	15
June	26
July	17
August	21
September	25
October	16
November	20
December	18

Tree Commission Meetings 6:00 p.m.	
January	9
February	13
March	19
April	9
May	14
June	11
July	9
August	13
September	10
October	8
November	12
December	10

Municipal Court 9:00 a.m. & 1:00 p.m.	
January	9
February	13
March	19,26
April	23
May	14
June	11,25
July	23
August	20
September	10,24
October	8
November	12
December	10,17

Court dates in **red** are trial dates

*A mini work session meeting may be held at 6:30 p.m. prior to the regularly scheduled business meeting.

Meetings are held at the Holly Springs Public Safety Building located at 3235 Holly Springs Pkwy, Holly Springs, GA 30115.

All dates are subject to change.

Election date conflict
Holiday conflicts
School break conflicts
Council meeting conflicts due to holiday conflicts



380 New York Street
Redlands, CA-92373
Phone: (909) 793-2853

Invoice : 94598689
Order : 4530272
Customer : 298874
Customer PO : QUOTE MOON
P.O. Date : 11/07/2023
End User : 298874
Project :

Document date : 11/07/2023
Delivery :
Contract :

City of Holly Springs

'Invoice'

Page : 1

Bill to:
City of Holly Springs
Community Development Dept
PO Box 990
Holly Springs GA 30142-0990

Ship to:
Nancy Moon
City of Holly Springs
Community Development Dept
3237 Holly Springs Pkwy
Holly Springs GA 30115-7418

For questions regarding this document, please contact Customer Service at 888-377-4575

Terms of payment: Net Due 30 days, no discount

The line items included in this transaction are governed exclusively by the terms of the above-referenced contract, if any, or, where applicable, Esri's standard terms and conditions at www.esri.com/legal/software-license.

Item	Qty	Material Number	Price
10	1	52384 ArcGIS Desktop Advanced Concurrent Use Primary Maintenance Start Date: 01/01/2024 End Date: 12/31/2024	3,300.00
20	1	87194 ArcGIS Desktop Basic Concurrent Use Primary Maintenance Start Date: 01/01/2024 End Date: 12/31/2024	770.00
30	1	87232 ArcGIS Spatial Analyst for Desktop Concurrent Use Primary Maintenance Start Date: 01/01/2024 End Date: 12/31/2024	550.00
40	1	87198 ArcGIS 3D Analyst for Desktop Concurrent Use Primary Maintenance Start Date: 01/01/2024 End Date: 12/31/2024	550.00
Item Subtotal			5,170.00
Total:			USD 5,170.00



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'Invoice'

Page : 2

FEIN: 95-2775732

DUNS/CEC: 06-313-4175 CAGE: 0AMS3

Please detach lower portion and return with remittance



Remit Payment to:
Environmental Systems Research Institute, Inc.

By Check :
P.O. Box 741076
Los Angeles
CA 90074-1076

Electronic Instructions:
Bank: Bank of America
Wire ABA: 026009593
ACH ABA : 121000358

Acct#: 1496150335

City of Holly Springs
Community Development Dept
PO Box 990
Holly Springs GA 30142-0990

Invoice: 94598689
Order: 4530272
Payer: 298874

Document Date: 11/07/2023
Total: USD 5,170.00

{Insert Date}

Department of Transportation
600 West Peachtree Street, NW, 7th Floor
Atlanta, GA 30308

Attn: Maria L. Roux
Asst. Chief Procurement Officer-QA Compliance
Georgia Department of Transportation
Office of Procurement

RE: The [city/county] is requesting to be moved from CONDITIONAL approval to FULL approval

The [city/county] affirms that all staff listed in the submitted Letter of Agreement have attended, passed training, and understands that any future staff who will participate in soliciting, facilitating evaluations, conducting negotiations and contract administration must attend and pass procurement training prior to participating in any of the processes associated with procuring, managing, and administering engineering and design consultant services when Federal Aid Highway Program (FAHP) funds are utilized.

(The below confirmation of understanding must be signed by the person(s) responsible for the authorization of funds should repayment become necessary)

Confirmation Of Understanding:

Please **initial** the below confirming understanding and agreeing to follow all policies and procedures related to the procurement of engineering and design as per 23 CFR 172.

[City/County/Municipality] agrees with and confirms:

_____ They have read and understand all rules, regulations and policies and procedures associated with engineering and design procurement:

- 23 CFR Part 172 Procurement, Management and Administration of Engineering and Design Related Services; Final Rule
- 2 CFR Chapter I, and Chapter II, Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Final Rule
- 40 U.S.C. 1101-1104 Selection of Architects and Engineers “**The Brooks Act**”
- 48 CFR Part 31 – Contract Cost Principles and Procedures
- Repayment of Preliminary Engineering Cost (Order 2020.1)

- FHWA Policy for Contractor Certification of Costs in Accordance with Federal Acquisition Regulations (FAR) to Establish Indirect Cost Rates on Engineering and Design-related Services Contracts Order No. 4470.1A
- O.C.G.A. 50-22-1 through 50- 22-9
- GDOTs DBE program

_____ The understanding of Qualification Based Selection 23 CFR 172.7(a)(1) and that price may **NEVER** be used as a selection factor or consideration in the selection process

_____ That *if* it has adopted GDOTs policies and procedures as outlined in the manual and discussed in class that it will follow all policies and procedures unless exceptions have been requested and approved. [City/County/Municipality] agrees with and confirms that while exceptions may be requested for best practices, exceptions to regulatory requirements will not be considered.

_____ That it will comply with all provisions of 23 CFR 172.5(b) including developing and sustaining organizational capacity and provide the resources necessary for the procurement, management and administration of engineering and design related consultant services.

_____ That it will comply with all provisions of 23 CFR 172.9(d)(1) by assigning a full-time, public employee as the Responsible Charge who will fulfill inherently governmental activities which include, at a minimum, contract negotiation; contract payment; evaluation of contract compliance, performance, and quality; familiarity with contract requirements and scope; scheduling and attending progress and project review meetings; ensuring costs billed are allowable in accordance with federal cost principles; ensuring costs are consistent with contract terms; evaluating and participating in decisions for contract modifications; documenting contract monitoring activities; and maintaining supporting contract records in accordance with 2 CFR 200.333.

_____ That only individuals who have attended GDOT's training and passed the test on Procurement, Management, Administration of Engineering & Design Related Services will serve in a role which is decision making and/or which is involved in fulfilling any of the roles necessary in order to complete the full procurement cycle.

Prequalification

[City/County/Municipality] agrees with and confirms:

_____ The understanding of GDOT's prequalification process and its purpose as related to federally funded engineering and design related services.

_____ That all solicitations will specify the unique required area classes for the Prime Consultant as well as the Team (which includes the Prime and all Sub-Consultants) to ensure appropriate responses on all federally funded projects utilizing federal funds.

_____ The prequalification certificates will be required in the solicitation to be submitted for the Prime and all Team to verify awarded consultant meets all required area classes and has current prequalification.

Development

[City/County/Municipality] agrees with and confirms:

- _____ Scope(s) of services will be drafted with as much detail (which makes it clear, complete and logical) as possible and organized in the order in which services will be completed.
- _____ Understanding that the level of detail required in the scope will be determined by the contract type. On-Call and Multi-Phase Project Specific contracts can have more generic and all-inclusive scopes however, project specific contracts must include all services necessary to complete the entire project.
- _____ It will not require the Prime Consultant to be pre-qualified in excessive area classes which could be covered by the team and recognizes that doing so would limit competition and risk not meeting the requirement in 23 CFR 172.7(a)(1)(iv)(D) of the minimum of three responses.
- _____ Solicitations will ensure that area classes and scope are related and that there is associated scope for every area class required.
- _____ Area Classes and/or Scope which is not included in the Solicitation prior to its closing are not eligible to be added later.
- _____ Solicitations will identify the Project Manager and Key Team Roles for which resumes must be submitted to allow the Selection Committee to evaluate qualifications in order to determine the most qualified team in accordance with the allowable Qualification Based Selection (QBS) Selection Criteria.
- _____ The understanding of the three procurement methods used in procuring engineering and design services. 23 CFR 172.7(a) – Qualification Based Selection, Small Purchases, and Noncompetitive.
- _____ The understanding of the three contract types used in procuring engineering and design services. 23 CFR 172.9(a) – Project Specific; Multi-Phase Project Specific; Indefinite-Delivery Indefinite Quantity (On-Call)
- _____ The understanding of the payment method(s) associated with engineering and design procurements. 23 CFR 172.9(b) – Cost Plus Fixed Fee; Lump Sum; Cost Per Unit of Work; Specific Rates of Compensation
- _____ Each Solicitation will indicate contract and payment types.
- _____ Each Solicitation will include the selection criteria and associated weights in solicitation.
- _____ Each Solicitation will include only qualification based selection criteria which are allowable in accordance with 23 CFR 172.7(1)(1)(iii) – Technical Approach; Work Experience; Specialized Expertise; Professional Licensure; Staff Capabilities; Workload Capacity; Past Performance.
- _____ Each Solicitation will include only non-qualification based selection criteria which are allowable in accordance with 23 CFR 172.7(1)(1)(iii)(D) – Local Presence and Participation of Disadvantaged Business Enterprises.

- _____ Non-Qualification Based Criteria cannot exceed ten (10) percent of the overall evaluation as outlined in 23 CFR Part 172.7(a)(1)(iii)(D).
- _____ DBE goals must be consistent with GDOT's current DBE goal or must be approved in advance by GDOT's Office of Equal Employment Opportunity (EEO) for the utilization of Federal-Aid Highway Program Funds.

Advertisement 23 CFR 172.7(a)(1)(i)

[City/County/Municipality] agrees with and confirms:

- _____ It has published the solicitation as required by state law to the Georgia Procurement Registry.
- _____ Understanding of the State of Georgia requirement to post solicitation in two (2) phases and understands posting time frames of a minimum of 15 days for Phase 1 (in accordance with O.C.G.A. 50-22-3) and a minimum of 14 days for Phase 2 (for the Technical Approach in accordance with 23 CFR 172.7(a)(1)(ii)(G))
- _____ If adopting GDOT policies and procedures, it understands posting requirements of GDOT.
- _____ That all posting requirements will be met.
- _____ It can provide link to the Georgia Procurement Registry for all federally funded procurements for engineering and design services for the last three (3) years.
- _____ Solicitation Posting will identify the appropriate NIGP codes to obtain adequate competition – minimum of 31842-Engineering Consulting; 91843-Environmental Consulting; 91896-Transportation Consulting; 92513-Bridge Engineering; 92517-Civil Engineering; 92533-Professional Engineer Services; 92535-Environmental Engineering; 92536-Engineering Services.

Evaluation 23 CFR 172.7(a)(1)(iii) - 23 CFR 172.7(a)(1)(iv)

[City/County/Municipality] agrees with and confirms:

- _____ It understands the role and responsibilities of the Selection Committee.
- _____ All members of the selection committee are qualified as per FAR 36.602-2
- _____ All selection committee members have been provided with training and instructions on how to provide scores and comments.
- _____ Evaluations will be conducted in two (2) phases.
- _____ Phase 1 evaluations will result in the shortlist to begin Phase 2.
- _____ Individual scores **and** comments will be documented for Phase 1, unless the Selection Committee discusses all firms and Selection Committee comments and Scores are provided for all Respondents.

- _____ Phase 1 *and* Phase 2 selection committee meetings will be held and will be documented with Phase 1 and Phase 2 committee scores and comments.
- _____ Upon request, individual and selection committee Phase 1 *and* Phase 2 scores and comments can be provided.

Negotiations 23 CFR 172.7(a)(1)(v)

[City/County/Municipality] agrees with and confirms:

- _____ Professional services contracts and Consultant Services Contracts are to be procured as specified in the Federal Brooks Act, 40 U.S.C 1104(a).
- _____ It can provide the scope of the contract and a supporting task list to start negotiations.
- _____ An Independent Estimate, which will include an appropriate breakdown of the work or labor hours, types or classifications of labor required, other direct costs, and consultant's fixed fee, will be completed by a qualified individual as per 23 CFR 172.7(a)(1)(v)(B) and obtained prior to receiving consultants cost proposal and beginning negotiations.
- _____ That Consultant Cost Proposals will be requested only after completion of the Independent Estimate and that both the Independent Estimate and consultant cost proposal will be available for review upon request.
- _____ Understanding of the different elements of contract costs which must be considered during negotiations and include the Independent Estimate, Indirect Cost Rates (Overhead), Direct Salary or Wage Rates, Fixed Fee, Other Direct Costs, and Sub-Consultant/Vendor Costs.
- _____ Understanding of the Process of Negotiations to include scoping meeting between PM and Consultant team, identification of required tasks/preparation of task list, providing task list to consultant team, agency team preparing hours for task list, agency team identifying appropriate labor classes, consultant team preparing hours for task list, consultant team identifying appropriate labor classes, agency and consultant teams sending required documents to negotiator, negotiator reviewing hours and labor classes and determining where differences are greater than 10% variance in hours, holding negotiations meetings to resolve differences, determining the payment method (of those listed in the solicitation as options), applying consultant direct salary/wage rates and indirect costs to determine preliminary costs, negotiating and applying other direct costs, agreeing upon final costs.
- _____ Understanding of the different elements which may require negotiations.
- _____ Understanding of the tools which GDOT uses for negotiating and either uses the same or similar tools which provide the same level of information in order to document negotiation activities in accordance with 23 CFR 172.7(a)(1)(v)(E).

Award

[City/County/Municipality] agrees with and confirms:

- _____ Understanding of the award process including the preparation and approval of the selection package.
- _____ Understanding and inclusion of all required contract provisions as required by 23 CFR 172.9(c).
- _____ Understanding and compliance with all of the requirements for preparing and maintaining all award documentation
- _____ Understanding and compliance with notifications being posted to the Georgia Procurement Registry.

Contract Administration 23 CFR 172.9

[City/County/Municipality] agrees with and confirms:

- _____ All contract provisions have been included in the contract in accordance with 23 CFR 172.9(c).
- _____ The understanding and compliance with assigning a **Responsible Charge** who is a fulltime, government employee - 23 CFR 172.9(d).
- _____ The understanding and compliance with the requirement for Performance Evaluations in 23 CFR 172.9(d)(2), and that these performance evaluations will be used in making future selection decisions.
- _____ All modifications 23 CFR 172.9(e) made to agreements after execution of contracts will be documented and be provided upon request. All modifications will be in accordance with the solicitation in regards to scope, area classes, contract types, payment methods, etc.
- _____ Any modifications will be negotiated in the same manner and formality as the original agreements.
- _____ Notices to Proceed (NTP) will be issued which will serve to document the first day when work is authorized to begin and when charges are eligible for billing to the project.
- _____ Stop Work Notices will be issued which will serve to document the last day when work is authorized to occur and when charges must cease to the project.

Additional Confirmation

[City/County/Municipality] agrees with and confirms:

- _____ The understanding of:
 - Disadvantaged Business Enterprise (DBE) 23 CFR 172.7(b)(2)
 - Suspension and Debarment 23 CFR 172.7(b)(3)
 - Conflict of interest requirements 23 CFR 172.7(b)(4)

- Consultant Services in Management Support Roles 23 CFR 172.7(b)(5)

Please keep in mind this is only for the remainder of the current certification. The city/county is still required to complete the procurement portion of the application when recertifying at which time they will either be APPROVED or DENIED based on the application.

(Affix signatures and seal)



COUNCIL AGENDA REPORT

FROM: Jon Page
Chief Building Official

CC: City Clerk
Public Information

SUBJECT: Amendment to Holly Springs Code of Ordinance Chapter 18, Article II

DATE: 11/28/2023

COUNCIL MEETING DATE:

12/4/2023

RECOMMENDATION

Amend Chapter 18, Article II, Section 18-31 through 18-37

REPORT-IN-BRIEF

To amend the water efficiency code requirements set forth in Sections 18-31 through 18-37.

The amendment includes stricter requirements of the minimum flow ratings of plumbing fixtures as set forth in the Georgia Minimum Standard Plumbing Code, as well as water efficiency requirements in regard to landscape sprinkler systems.

This amendment is required to maintain compliance with the Metropolitan North Georgia Water Planning District and the Georgia Environmental Protection Division.

CONCURRENCES

Community Development Director

FISCAL IMPACT

\$0

ALTERNATIVES

Noncompliance with Metropolitan North Georgia Water Planning District

ATTACHMENTS

New ordinance language

**AN ORDINANCE TO AMEND PORTIONS OF THE CODE OF THE
CITY OF HOLLY SPRINGS, GEORGIA, AS AMENDED; TO CHAPTER
18 – BUILDING AND BUILDING REGULATIONS ARTICLE II – FLOW
RATE RESTRICTIONS ON PLUMBING FIXTURES**

WHEREAS, the City Council desires to amend Article II of Chapter 18 of the Code of the City of Holly Springs, Georgia in several respects, with deletions shown by striking through the portions to be deleted;

NOW THEREFORE, BE IT ORDAINED AND ESTABLISHED by the Mayor and Council of the City of Holly Springs, Georgia as follows:

SECTION 1. Chapter 18, Article II is hereby amended to make the following changes:

(a) The following definitions are added to Section 18-31.

Section 18-31 General Definitions.

KITCHEN FAUCET OR KITCHEN FAUCET REPLACEMENT AERATOR. A kitchen faucet or kitchen faucet replacement aerator that allows a flow of no more than 1.8 gallons of water per minute at a pressure of 60 pounds per square inch and conforms to the applicable requirements in ASME A112.18.1/CSA B125.1.

LAVATORY FAUCET OR LAVATORY FAUCET REPLACEMENT AERATOR. A lavatory faucet or lavatory faucet replacement aerator that allows a flow of no more than 1.2 gallons per minute at a pressure of 60 pounds per square inch and is listed to the WaterSense High Efficiency Lavatory Faucet Specification.

LANDSCAPE IRRIGATION.

Flow sensor. An inline device in a landscape irrigation system that produces a repeatable signal proportional to flow rate.

Lawn or Landscape Irrigation system. An assembly of component parts that is permanently installed for the controlled distribution of water to irrigate landscapes such as ground cover, trees, shrubs, and other plants. Lawn and Landscape Irrigation System refer to the same system.

Master shut-off valve. An automatic valve such as a gate valve, ball valve, or butterfly valve installed as part of the landscape irrigation system capable of being automatically closed by the WaterSense controller. When this valve is closed water will not be supplied to the landscape irrigation system.

Pressure regulating device. A device designed to maintain pressure within the landscape irrigation system at the manufacturer's recommended operating pressure and that protects against sudden spikes or drops from the water source.

Rain sensor shut-off. An electric device that detects and measures rainfall amounts and overrides the cycle of a landscape irrigation system so as to turn off such system when a predetermined amount of rain has fallen.

WaterSense irrigation controller. *Is a weather-based or soil moisture-based irrigation controller labeled under the U.S. Environmental Protection Agency's WaterSense program, which includes standalone controllers, add-on devices, and plug-in devices that use current weather data as a basis for scheduling irrigation.*

WaterSense spray sprinkler bodies. *A sprinkler body with integral pressure regulation, generating optimal water spray and coverage labeled under the U.S. Environmental Protection Agency's WaterSense program.*

SHOWER HEAD. *A shower head that allows a flow of no more than the average of 2.0 gallons of water per minute at 80 pounds per square inch of pressure, is listed in the WaterSense Specification for Showerheads, and meets the US Department Definition of Energy definition of showerhead.*

(b) Section 18-32 is deleted in its entirety, and the following is substituted in its place:

Section 18-32 Maximum Flow and Water Consumption.

Consistent with the general approach taken in Georgia, these Maximum Flow and Water Consumption requirements and related definitions in Section 18-31 of the plumbing code shall apply to all plumbing systems, including those in one- and two-family dwellings. The maximum water consumption flow rates and quantities for all plumbing fixtures and fixture fittings shall be in accordance with Table 18-32.

Exceptions:

- 1. Blowout design water closets having a water consumption not greater than 3¹/₂ gallons (13 L) per flushing cycle.*
- 2. Vegetable sprays.*
- 3. Clinical sinks having a water consumption not greater than 4¹/₂ gallons (17 L) per flushing cycle.*
- 4. Laundry tray sinks and service sinks.*
- 5. Emergency showers and eye wash stations.*

*TABLE 18-32 MAXIMUM FLOW RATES AND CONSUMPTION FOR PLUMBING FIXTURES AND
FIXTURE FITTINGS*

PLUMBING FIXTURE OR FIXTURE FITTING	MAXIMUM FLOW RATE OR QUANTITY^b
<i>Lavatory faucet and replacement aerators, private</i>	<i>WaterSense Labeled & 1.2 gpm at 60 psi^f</i>
<i>Lavatory faucet, public (metering)</i>	<i>0.25 gallon per metering cycle</i>
<i>Lavatory, public (other than metering)</i>	<i>0.5 gpm at 60 psi</i>
<i>Showerhead^a</i>	<i>WaterSense Labeled & 2.0 gpm at 80 psi^f</i>
<i>Kitchen faucet and replacement aerators</i>	<i>1.8 gpm at 60 psi^{f, g}</i>
<i>Urinal</i>	<i>0.5 gallon per flushing cycle^f</i>
<i>Water closet</i>	<i>1.28 gallons per flushing cycle^{c, d, e, f}</i>

*For SI: 1 gallon = 3.785 L, 1 gallon per
minute = 3.785 L/m, 1 pound per square
inch = 6.895 kPa.*

- a. A hand-held shower spray is a shower head. As point of clarification, multiple shower heads may be installed in a single shower enclosure so long as each shower head individually meets the maximum flow rate, the WaterSense requirements, and the US Department of Energy definition of showerhead. However, multiple shower heads are not recommended for water efficiency purposes.*
- b. Consumption tolerances shall be determined from referenced standards.*
- c. For flushometer valves and flushometer tanks, the average flush volume shall not exceed 1.28 gallons.*
- d. For single flush water closets, including gravity, pressure assisted and electro-hydraulic tank types, the average flush volume shall not exceed 1.28 gallons.*
- e. For dual flush water closets, the average flush volume of two reduced flushes and one full flush shall not exceed 1.28 gallons.*

f. See 2014 GA Amendment to Section 301.1.2 'Waiver from requirements of high efficiency plumbing fixtures'.

g. Kitchen faucets are permitted to temporarily increase the flow above the maximum rate, but not to exceed 2.2 gpm (8.3 L/m) at 60 psi (414 kPa) and must revert to a maximum flow rate of 1.8 gpm (6.8 L/m) at 60 psi (414 kPa) upon valve closure.

(c) Section 18-33 is deleted in its entirety, and the following is substituted in its place:

Section 18-33 Clothes Washers. Residential clothes washers shall be in accordance with the Energy Star program requirements.

(d) Section 18-34 is deleted, and the following is substituted in its place:

Section 18-34 Cooling Tower Water Efficiency.

(a) **Once-Through Cooling.** Once-through cooling using potable water is prohibited.

(b) **Cooling Towers and Evaporative Coolers.** Cooling towers and evaporative coolers shall be equipped with makeup water and blow down meters, conductivity controllers and overflow alarms. Cooling towers shall be equipped with efficiency drift eliminators that achieve drift reduction to 0.002 percent of the circulated water volume for counterflow towers and 0.005 percent for crossflow towers.

(c) **Cooling Tower Makeup Water.** Water used for air conditioning, cooling towers shall not be discharged where the hardness of the basin water is less than 1500 mg/L. **Exception:** Where any of the following conditions of the basin water are present: total suspended solids exceed 25 ppm, CaCO₃ exceeds 600 ppm, chlorides exceed 250 ppm, sulfates exceed 250 ppm, or silica exceeds 150 ppm.

(e) Section 18-35 is deleted in its entirety, and the following is substituted in its place:

Section 18-35 Landscape Irrigation System Efficiency Requirements. The requirements in Section 18-35 apply to all new landscape irrigation systems connected to the public water system except those (a) used for agricultural operations as defined in the Official Code of Georgia Section 1-3-3, (b) used for golf courses, and (c) dependent upon a nonpublic water source. Nothing in this Code or Section 18-35 is intended to require that landscape irrigation systems must be installed at all premises. The landscape irrigation efficiency requirements in this Section 18-35 apply only when someone voluntarily chooses, or is otherwise required by some requirement beyond this Code, to install a landscape irrigation system on premises.

(a) **Avoiding Water Waste Through Design.** All new landscape irrigation systems shall adhere to the following design standards:

- 1.) Pop-up type sprinkler heads shall pop-up to a height above vegetation level of not less than four (4) inches above the soil level when emitting water.
- 2.) Pop-up spray heads or rotary sprinkler heads must direct flow away from any adjacent surfaces and must not be installed closer than four inches from impervious surfaces.
- 3.) Areas less than ten (10) feet in width in any direction shall be irrigated with subsurface irrigation or by other means that produces no overspray or runoff.

- 4.) *Narrow or irregular shaped landscaped areas, less than four (4) feet in any direction across opposing boundaries shall not be irrigated by any irrigation emission device except sub-surface or low flow emitters with flow rates not to exceed 6.3 gallons per hour.*

(b) Landscape Irrigation System Required Components. *All new landscape irrigation systems shall include the following components:*

1. *A rain sensor shut-off installed in an area that is unobstructed by trees, roof over hangs, or anything else that might block rain from triggering the rain sensor shutoff.*
2. *A master shut-off valve for each controller installed as close as possible to the point of connection of the water but downstream of the backflow prevention assembly.*
3. *Pressure-regulating devices such as valve pressure regulators, sprinkler head pressure regulators, inline pressure regulators, WaterSense spray sprinkler bodies, or other devices shall be installed as needed to achieve the manufacturer's recommended pressure range at the emission devices for optimal performance.*
4. *Except for landscape irrigation systems serving a single-family home, all other systems must also include:*
 - (a) *a WaterSense irrigation controller; and*
 - (b) *at least one flow sensor; which must be installed at or near the supply point of the landscape irrigation system and shall interface with the control system, that when connected to the WaterSense controller will detect and report high flow conditions to such controller and automatically shut master valves. The flow sensor serves to aid in detecting leaks or abnormal flow conditions by suspending irrigation. High flow conditions should be consistent with manufacturers' recommendations and specifications.*

(f) Section 18-36 is deleted in its entirety, and the following is substituted in its place:

Section 18-36 Reclaimed Water Systems.

- (a) Connections to water supply.** *Reclaimed water provided from a reclaimed wastewater treatment system permitted by the Environmental Protection Division may be used to supply water closets, urinals, trap primers for floor drains and floor sinks, water features and other uses approved by the City of Holly Springs, in motels, hotels, apartment and condominium buildings, and commercial, industrial, and institutional buildings, where the individual guest or occupant does not have access to plumbing. Also, other systems that may use a lesser quality of water than potable water such as water chillers, carwashes or an industrial process may be supplied with reclaimed water provided from a reclaimed wastewater treatment facility permitted by the Environmental Protection Division. The use of reclaimed water sourced from any new private reclaimed wastewater treatment system for outdoor irrigation shall be limited to golf courses and agriculture operations as defined in the Official Code of Georgia Section 1-3-3, and such reclaimed water shall not be approved for use for irrigating any other outdoor landscape such as ground cover, tree, shrubs, or other plants. These limitations do not apply to reclaimed water sourced from existing private reclaimed water systems or from existing or new, governmentally-owned reclaimed wastewater treatment systems.*

(g) Section 18-37 is deleted in its entirety, and the following is substituted in its place:

Section 18-37. Water Supply Pipe Sizing Design Methods

Because of the variable conditions encountered in hydraulic design, it is impractical to specify definite and detailed rules for sizing of the water piping system. Accordingly, other sizing or design methods conforming to good engineering practice standards are acceptable alternatives to those presented herein. Without limiting the foregoing, such acceptable design methods may include for multi-family buildings the Peak Water Demand Calculator from the IAPMO/ANSI 2020 Water Efficiency and Sanitation Standard for the Built Environment, which accounts for the demands of water-conserving plumbing fixtures, fixture fittings, and appliances. If future versions of the Peak Water Demand Calculator including other building types, such as commercial, such updated version shall be an acceptable design method.

SECTION 2. If any Section, sub-section, sentence, clause, phrase or any portion of this Ordinance be declared invalid or unconstitutional by any court of competent jurisdiction or if the provisions of any part of this Ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Ordinance not so held to be invalid. It is hereby declared to be the intent of the City Council to provide for separable and divisible parts and does hereby adopt any and all parts hereof as may not be held invalid for any reason.

SECTION 3. This Ordinance shall become effective December 18 2023, upon approval by Mayor and City Council

SO ORDAINED this 18th day of December, 2023.

CITY OF HOLLY SPRINGS

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)



COMCAST BUSINESS SERVICE ORDER AGREEMENT

Company Name:	<u>City of Holly Springs</u>	Order #	<u>37001054</u>
Service Location:		Billing Location:	
Address 1	<u>956 UNIVETER RD</u>	Address 1	<u>P.O BOX 990</u>
Address 2	<u></u>	Address 2	<u>.....</u>
City	<u>CANTON</u>	City	<u>HOLLY SPRINGS</u>
State	<u>GA</u>	State	<u>GA</u>
Zip	<u>30115</u>	Zip	<u>30142</u>
Primary Contact Name	<u>Ron Carter</u>	Billing Contact Name	<u>Ron Carter</u>
Primary Contact Phone	<u>(770) 345-5536</u>	Billing Contact Phone	<u>(770) 345-5536</u>
Primary Contact Email	<u>rcarter@hollyspringsga.us</u>	Billing Contact Email	<u>rcarter@hollyspringsga.us</u>
Service Term	<u>24 Months</u>	Tax Exempt	<u>Yes</u>
Package Code:	<u>\$150Data_SE_Advancedpkg_2yr</u>	Promo Code:	<u></u>

Package & Promotion Details
Data, SecurityEdge Package for discounted rate of \$150 for months 1-24, increasing to then regular rate in month 25. Package includes Business Internet Advanced (download speed up to 500 Mbps) and SecurityEdge. 2 year term agreement required. Additional \$10 MRC discount with enrollment in EcoBill paperless billing and automatic payments through Comcast's self-service online tool via https://business.comcast.com/myaccount within 30 days of service installation. If either EcoBill paperless billing or automatic payment service is cancelled during the promo, the monthly service charge automatically increases by \$10.00. Mobile discount for new Comcast Business Internet Standard service or higher customers who activate new Comcast Business Mobile service with Unlimited lines: \$45 discount with 1 Mobile Unlimited line, \$30 discount with 2 to 4 Mobile Unlimited lines, \$20 discount with 5 or more Mobile Unlimited lines. Mobile discount applied to Comcast Business Internet bill for 12 months. Limit one discount per account. All new Mobile Unlimited lines must be activated within 90 days of Internet installation to qualify for the mobile discount. After 12 months, or if any of the required services are cancelled or downgraded, or if Unlimited service is switched to By the Gig, the mobile discount will be removed. Comcast Business Internet must be installed by 12/12/2023 to qualify for the mobile discount. Equipment, installation, taxes and fees, including Broadcast TV Fee, Regional Sports Fee, regulatory recovery fee and other applicable charges extra and subject to change.

Customer Initials

Package	Services Included	Qty	Package Monthly Service Charge ¹	Package Non-Recurring Charge ²
Data, SecurityEdge Package	Business Internet Advanced (download speeds up to 500 Mbps)	1	\$ 150.00	\$ 0.00
	SecurityEdge	1		

Equipment and Additional Service(s)	Qty	Additional Monthly Service Charge ¹	Additional Non-Recurring Charge ²
Business Internet			
Static IP -1	1	\$ 24.95	
Equipment Fee			
Package Equipment Fee	1	\$ 22.95	
Additional Fees			
Standard Installation Fee / Change of Service Fee	1		\$ 129.95
Total Additional Charge		\$ 47.90	\$ 129.95

	Monthly Service Charge ¹	Non-Recurring Charge ²
Total Charge for Service Order	\$ 197.90	\$ 129.95



COMCAST BUSINESS SERVICE ORDER AGREEMENT

Company Name: City of Holly Springs Order # 37001054

¹ Charges identified in the Service Order Agreement are exclusive of maintenance and repair charges, and applicable federal, state, and local taxes, fees, surcharges and recoupments (however designated).

² Non-Recurring Charges in the Service Order Agreement reflect activation and installation fees for this order. This excludes any custom installation fees.

General Special Instructions

AGREEMENT

1. This Comcast Business Service Order Agreement ("Agreement") sets forth the terms and conditions under which Comcast Cable Communications Management, LLC and its operating affiliates ("Comcast") will provide the Services to the above-named customer ("Customer"). This Agreement consists of this document (this "SOA"), the Business Services Customer Terms and Conditions (the "Terms and Conditions"), and any jointly executed amendments ("Amendments") entered under the Agreement. In the event of inconsistency among these documents, the order of precedence will be as follows: (1) Amendments, (2) Terms and Conditions, and (3) this SOA. This Agreement shall commence and become a legally binding agreement upon Customer's execution of the SOA. The Agreement shall terminate as set forth in the Terms and Conditions. The Terms and Conditions are located at <https://business.comcast.com/terms-conditions-smb>. Capitalized terms not otherwise defined in this SOA shall have the meaning ascribed to them in the Terms and Conditions. Use of the Services is also subject to the then-current Acceptable Use Policy for High-Speed Internet Services (the "AUP") located at <https://business.comcast.com/customer-notifications/acceptable-use-policy> (or any successor URL), and the then-current Privacy Statement (the "Privacy Policy") located at <https://business.comcast.com/privacy-statement> (or any successor URL), both of which Comcast may update from time to time.

2. Each Comcast Business Service ("Service") carries a thirty (30) day money back guarantee. If within the first thirty (30) days following installation of a new Service, Customer is not completely satisfied, Customer may cancel the Service and Comcast will issue a refund for the monthly recurring charge paid for the first thirty (30) days of Service, excluding any custom installation fees, voice usage charges, fees, taxes, surcharges and optional service fees. Customer will be charged for any non-refundable fees and other charges. In order to be eligible for the refund, Customer must cancel the new Service within thirty (30) days of installation and return any Comcast-provided equipment in good working order. In no event shall the refund exceed \$500.00. If Customer uses the Service in the first thirty (30) days, Customer will be refunded its subscription fees, but charged the applicable one-time fee. For the avoidance of doubt, this money back guarantee does not apply to renewals of an existing Service.

3. Modifications: All modifications to the Agreement, if any, must be captured in a written Amendment, executed by an authorized Comcast Vice President and the Customer. All other attempts to modify the Agreement shall be void and non-binding on Comcast. Customer by signing below, agrees and accepts the Terms and Conditions of this Agreement.

CUSTOMER SIGNATURE
By signing below, Customer agrees and accepts the Terms and Conditions of this Agreement. General Terms and Conditions can be found at http://business.comcast.com/terms-conditions/index.aspx
Signature
Name
Title
Date

FOR COMCAST USE ONLY	
Sales Representative	<u>Enterprise BigSouthOE</u>
Sales Representative Code	
Sales Manager Name	<u>Enterprise Sales Manager</u>
Sales Manager Approval	
Division	<u>Central</u>



COMCAST BUSINESS SERVICE ORDER AGREEMENT

Company Name: City of Holly Springs Order # 37001054

BUSINESS INTERNET CONFIGURATION DETAILS

Transfer Existing Comcast.net Email

Equipment Selection

Number of Static Ips

Business Web Hosting