

**City of Holly Springs
City Council Work Session Meeting Minutes
December 4, 2023**

Elected Officials Present: Mayor Steven W. Miller, Mayor Pro Tem Michael Roy Zenchuk II, Councilman Kevin Moore, Councilman Jeff Wilbur, Councilwoman Dee Phillips, and Councilman Kyle Whitaker.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk/Human Resources Director Karen Norred, Assistant City Clerk/Records Manager Lou Stewart, Community Development Director Nancy Moon, City Building Official Jon Page, Chief Tommy Keheley, Deputy Chief Greg Clyburn and Information Technology Manager/Facilities Manager Ron Carter.

I. Call to Order

Mayor Miller called the meeting to order.

II. Pledge of Allegiance

Mayor Miller led the Pledge of Allegiance.

III. Invocation

Mayor Pro Tem Zenchuk gave the invocation.

IV. Public Comments

Mr. Harry Hutchins owner of Alma Coffee, stated his concerns with the lack of placement of a median break in front of his business with the widening project of Holly Springs Parkway Phase III.

Ms. Heather Upchurch requested that additional speed bumps be installed on Old Magnolia Way.

Ms. Emilie Blankenship informed Mayor and Council of speeding issues on Holly Drive. Ms. Blankenship asked that consideration be given to installing three (3) way stop signs at the intersection of Holly Drive and Old Magnolia Way.

V. New Business

- A. Discussed a resolution for the City of Holly Springs Mayor and City Council to appoint the Mayor Pro Tem and the Standing Committees of the City Council
- B. Discussed a resolution for the City of Holly Springs Mayor and City Council to appoint members to the Downtown Development Authority of Holly Springs
- C. Discussed a resolution for the City of Holly Springs Mayor and City Council to appoint members to the Holly Springs Parks and Recreation Authority
- D. Discussed a resolution for the City of Holly Springs Mayor and City Council to appoint members to the Holly Springs Planning and Zoning Commission

- E. Discussed a resolution for the City of Holly Springs Mayor and City Council to appoint members to the Holly Springs Tree Commission
- F. Discussed a resolution for the City of Holly Springs Mayor and City Council to appoint members to the Urban Redevelopment Agency of the City of Holly Springs, Georgia
- G. Discussed a resolution for the City of Holly Springs Mayor and City Council to appoint the City of Holly Springs Municipal Court Judge and Municipal Court Judge Pro Tem
- H. Discussed a resolution for the City of Holly Springs Mayor and City Council to appoint the City of Holly Springs Municipal Prosecuting Attorney and Assistant Prosecuting Attorneys
- I. Discussed quotes from Douglas Outdoors, LLC for sidewalk repairs
- J. Discussed a resolution to set qualifying fees for the City of Holly Springs, Georgia Municipal Election to be held on November 5, 2024
- K. Discussed an addendum to the Memorandum of Agreement with the Systematic Alien Verification for Entitlements (SAVE) program
- L. Discussed a Training Reimbursement Acknowledgment for reimbursement of training expenses by subsequent employer of a Peace Officer
- M. Discussed the 2024 Meetings Calendar
- N. Discussed an invoice from Environmental Systems Research Institute, Inc. (ESRI) for the annual maintenance of the ArcGIS software
- O. Discussed an agreement to transition procurement compliance agreement from conditional approval to full approval for Locally Administered Projects (LAP) with the Georgia Department of Transportation
- P. Discussed an ordinance to amend portions of the City Code as amended to Chapter 18 – Building and Building Regulations Article II – Flow Rate Restrictions on Plumbing Fixtures
- Q. Discussed the Comcast Business Service Order Agreement for the Public Works Building

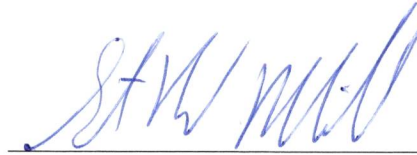
VI. Adjournment

Mayor Pro Tem Zenchuk made a motion to adjourn the meeting and move into executive session for the purpose of real estate. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Executive Session

- Real Estate

Respectfully Submitted.



Steven W. Miller, Mayor

Attest:



Karen Norred, City Clerk
(Seal)

