



Holly Springs Tree Commission

Holly Springs Public Safety Building, Council Chambers
3235 Holly Springs Pkwy. Holly Springs, GA 30115
Tuesday, January 13, 2026 | 6:00 PM

Matt Ackerman | Bridget Hanney | Colleen Konwick - Chair | Shannon Landon

AGENDA

I. CALL TO ORDER

II. OATH OF OFFICE CEREMONY

III. ELECTION OF OFFICERS

IV. OLD BUSINESS

V. NEW BUSINESS

A. Discuss Committee Appointments:

- (1) Tree City USA
- (2) Arbor Day
- (3) Great American Cleanup
- (4) Landscape and Beautification
- (5) Yard of the Month

B. November 18, 2025 Tree Commission meeting minutes.

VI. REPORTS/COMMENTS

A. Treasurer's Report - October and November 2025.

VII. ADJOURNMENT

**City of Holly Springs
Holly Springs Tree Commission Minutes
November 18, 2025**

Commission Members Present: Chairman Colleen Konwick, Commission Member Bridget Hanney, Treasurer Shannon Landon.

Commission Members Not Present: Vice Chairman Pamela Shurmantine, Commission Member Matt Ackerman.

Staff Present: City Manager Robert H. Logan, Community Development Director Nancy Moon, Administrative Assistant Sabrina Resendiz, and Lieutenant Naveed Babar.

I. CALL TO ORDER

Chairman Konwick called the Tree Commission Meeting to order.

II. OLD BUSINESS

A. Great American Cleanup 2025 Update.

Treasurer Landon gave a brief update of the Great American Cleanup 2025 that was held at J.B. Owens Park.

III. NEW BUSINESS

A. Discuss the date for the November memorial tree planting in J.B. Owens Park.

The Tree Commission agreed on the date for the memorial tree ceremony at J.B. Owens Park for Friday, December 5, 2025 at 2:00 PM.

B. October 14, 2025 Tree Commission meeting minutes.

Chairman Konwick made a motion to approve the minutes. Treasurer Landon seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

C. Discuss landscaping for Holly Springs Public Works facility at 956 Univeter Road.

City Manager Robert H. Logan gave details and answered questions about 45 Emerald Green Arborvitae trees for the landscaping at the Holly Springs Public Works facility.

D. Discuss Barrett Springs storm detention pond landscaping at 224 Barrett Springs Way.

City Manager Robert H. Logan gave an overview of the 12 Emerald Green Arborvitae trees along with soil conditioner and mulch that will be needed for the landscaping at Barrett Springs storm detention pond. Items C & D were voted on together and totaled \$3,003.25.

Commission Member Hanney made a motion to approve Items C & D. Treasurer Landon seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

Chairman Konwick made a motion to amend the agenda to add Item E. consider the request from Officer Helio Garcia's family to plant a memorial tree.

Chairman Konwick made a motion to approve amending the agenda to add Item E. Treasurer Landon seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

- E. Chairman Konwick made a motion to approve Item E. the request from Officer Helio Garcia's family to purchase a memorial tree to be planted in the fall, in an amount not to exceed \$500. Commission Member Hanney seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

IV. REPORTS/COMMENTS

- A. Treasurer's Report - September 2025.

Treasurer Landon presented the September 2025 financial report.

V. ADJOURNMENT

Chairman Konwick made a motion to adjourn the meeting. Commission Member Hanney seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

Respectfully submitted.

Colleen Konwick, Chairman

Attest:

Sabrina Resendiz
Administrative Assistant

Holly Springs Tree Commission
October 2025

\$ 42,376.43

Less: Cash Disbursements

DATE	CHECK #	VENDOR	AMOUNT	DESCRIPTION
10/28/2025	DIRECT DEPOSIT	BRIDGET HANNEY	\$ (50.00)	TREE COMMISSION MEETING 10/14/2025
10/28/2025	DIRECT DEPOSIT	MATTHEW C. ACKERMAN	\$ (50.00)	TREE COMMISSION MEETING 10/14/2025
10/28/2025	DIRECT DEPOSIT	SHANNON STEVENSON-LANDON	\$ (50.00)	TREE COMMISSION MEETING 10/14/2025

Total \$ (150.00)

Add: Deposits & Other Credits

Total \$ -

Ending Bank Balance \$ 42,226.43

Total Funds \$ 42,226.43

Holly Springs Tree Commission
November 2025

\$ 42,226.43

Less: Cash Disbursements

DATE	CHECK #	VENDOR	AMOUNT	DESCRIPTION
11/6/2025	162	BUCK JONES	\$ (423.28)	MEMORIAL TREE
11/26/2025	DIRECT DEPOSIT	BRIDGET HANNEY	\$ (50.00)	TREE COMMISSION MEETING 11/18/2025
11/26/2025	DIRECT DEPOSIT	COLLEEN KONWICK	\$ (50.00)	TREE COMMISSION MEETING 11/18/2025
11/26/2025	DIRECT DEPOSIT	SHANNON STEVENSON-LANDON	\$ (50.00)	TREE COMMISSION MEETING 11/18/2025

Total \$ (573.28)

Add: Deposits & Other Credits

Total \$ -

Ending Bank Balance \$ 41,653.15

Total Funds \$ 41,653.15