

**City of Holly Springs
Finance and Administration Committee
Meeting Minutes
November 20, 2023**

Committee Members Present: Chair Dee Phillips, Co-Chair Michael Roy Zenchuk II.

Elected Officials Present: Mayor Steven W. Miller and Councilman Jeff Wilbur.

Staff Present: City Manager Robert H. Logan, City Clerk/Human Resources Director Karen Norred, Finance Director Denise Lamazares, Chief Tommy Keheley, Deputy Chief Greg Clyburn and Information Technology Manager/Facilities Manager Ron Carter.

I. Call to Order

Co-Chair Zenchuk called the meeting to order.

II. New Business

A. Discussed the 2024 Budget Appropriation for the Year Ending December 31, 2024

B. Discussed the 2024-2028 Capital Improvement Plan

C. Chair Phillips made a motion to approve the May 15, 2023 Finance & Administration Committee Minutes. Co-Chair Zenchuk seconded the motion. Motion carried 2-0.

D. Discussed O.C.G.A. 35-8-22 for reimbursement of training expenses by subsequent employer for peace officers. It was the consensus of the Committee to place this item on the Council agenda for consideration.

E. Discussed amending the City Code to consistently hold a Work Session at 6:30 p.m. and a Business Meeting at 7:00 p.m. on the first and third Monday of each month. It was the consensus of the Committee to place this item on the Council agenda for consideration.

III. Adjournment

Chair Phillips made a motion to adjourn. Co-Chair Zenchuk seconded the motion. Motion carried 2-0.

Respectfully submitted.

Dee Phillips, Chair

Attest:

Karen Norred, City Clerk
(Seal)

DRAFT