

City of Holly Springs
City Council Meeting Minutes
April 6, 2026
6:30 PM

Elected Officials Present: Mayor Ryan P. Shirley, Mayor Pro Tem Michael Zenchuk II, Councilwoman Dee Phillips, and Councilman Kyle Whitaker.

Elected Officials Not Present: Councilman Kevin Moore and Councilman Jeff Wilbur.

Staff Present: City Attorney Robert M. "Bobby" Dyer, City Manager Robert H. Logan, Assistant City Manager/City Clerk Karen Norred, Community Development Director Nancy Moon, Finance Director Denise Lamazares, Public Works Director Alex Gray, Court Administrator Donna Sanders, Information Technology Manager Tyler Gragg, Chief Tommy Keheley, Deputy Chief Greg Clyburn, Lieutenant Naveed Babar, Sergeant Scott Staber, Sergeant James Lenahan, Corporal James Hood, Corporal Riley Landry, Corporal Michael Stearnes, Officer Carson Warner, Officer Edwin Newman, and Officer Frank James.

I. CALL TO ORDER

Mayor Shirley called the City Council Meeting to order.

II. PLEDGE OF ALLEGIANCE

Mayor Shirley led the Pledge of Allegiance.

III. INVOCATION

Mayor Pro Tem Zenchuk gave the invocation.

IV. PRESENTATIONS

- A. Proclamation
Safe Digging Month
- B. Employee Service Recognition - One Year of Service
Rogelio Fernandez
- C. Employee Service Recognition - Ten Years of Service
Cori Roberts
- D. Employee Recognition – Promotions
Sergeant James Lenahan
Corporal James Hood
Corporal Michael Stearnes
- E. Employee Recognition
Donna Sanders - Certificate of Court Administration

V. PUBLIC COMMENTS

None.

VI. CONSENT AGENDA

- A. March 19, 2026 City Council Meeting Minutes.

Councilwoman Phillips made a motion to approve the consent agenda. Mayor Pro Tem Zenchuk seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

VII. OLD BUSINESS

None.

VIII. NEW BUSINESS

- A. Professional Services Agreement between Keck & Wood, Inc. and the City of Holly Springs, Georgia, to develop a traffic study to evaluate potential options to improve Ash Street in an amount not to exceed \$25,100.

Councilwoman Phillips made a motion to approve Item A. Mayor Pro Tem Zenchuk seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

- B. Resolution declaring certain property as surplus and authorizing its sale or disposal as described in Exhibit "A".

Mayor Pro Tem Zenchuk made a motion to approve Item B. Councilwoman Phillips seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

- C. Policy amendment to Section 16.17 License Plate Recognition Camera System, of the Holly Springs Police Department Operations Manual.

Councilwoman Phillips made a motion to approve Item C. Mayor Pro Tem Zenchuk seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

- D. Bond Release for Performance Bond #PB00155801890, for The Courtyards at Redbud Lane, Phase 1.

Councilwoman Phillips made a motion to approve Item D. Mayor Pro Tem Zenchuk seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

- E. Bond Release for Performance Bond #GSA2401223, Hayloft, Master Infrastructure-Stormwater and Paving.

Councilwoman Phillips made a motion to approve Item E. Mayor Pro Tem Zenchuk seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

- F. Quote #EST-2026-S0008 and EST-2026-S0009 dated February 19th, 2026, for installing new access control hardware in the Kenneth N. Ball Public Safety Building and City Hall in an amount not to exceed \$27,029.81

Councilwoman Phillips made a motion to approve Item F. Mayor Pro Tem Zenchuk seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

Motion to amend Section VIII. New Business of the Agenda to add Item G: Renew the agreement dated January 25, 2026, between the City of Holly Springs, Georgia, and Scot Turner on a month-to-month basis, not to exceed \$5,000 per month.

Mayor Pro Tem Zenchuk made a motion to amend the agenda to add Item G. Councilman Whitaker seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

- G. Renew the agreement dated January 25, 2026, between the City of Holly Springs, Georgia, and Scot Turner on a month-to-month basis, not to exceed \$5,000 per month.

Mayor Pro Tem Zenchuk made a motion to approve Item G. Councilwoman Phillips seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

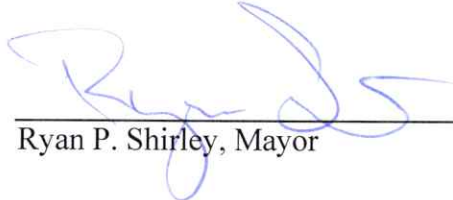
IX. REPORTS

- A. Monthly Departmental Reports

X. ADJOURNMENT

Mayor Pro Tem Zenchuk made a motion to adjourn the meeting. Councilwoman Phillips seconded the motion. Motion carried. Yes 3, No 0, Abstained 0.

Respectfully submitted.



Ryan P. Shirley, Mayor

Attest:



Karen Norred, City Clerk
(Seal)

