

City of Holly Springs
City Council Work Session Meeting Minutes
November 18, 2019

Elected Officials Present: Mayor Steven W. Miller, Councilwoman Karen Barnett, Councilwoman Dee Phillips, Councilman Jeremy Smith, Councilman Kyle Whitaker and Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Community Development Director Nancy Moon, IT/Facilities Manager Ron Carter, and Chief Michael Carswell.

Mayor Miller called the Work Session to order.

Deanna Morrell, Holly Springs resident, spoke regarding the conversion of Riverside Parkway at Serenity Lane/Serenity Way to a 4-Way Stop.

Mayor Pro Tem Zenchuk made a motion to enter into Executive Session for the purpose of Litigation. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to return from Executive Session. Councilman Smith seconded the motion. Motion carried 3-0. Mayor Pro Tem Zenchuk and Councilman Whitaker were absent.

Councilwoman Phillips made a motion to adjourn. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 5-0.

Meeting adjourned.

City of Holly Springs
City Council Business Meeting Minutes
November 18, 2019

Elected Officials Present: Mayor Steven W. Miller, Councilwoman Karen Barnett, Councilwoman Dee Phillips, Councilman Jeremy Smith, Councilman Kyle Whitaker and Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Community Development Director Nancy Moon, IT/Facilities Manager Ron Carter, and Chief Michael Carswell.

Mayor Miller called meeting to order. Councilman Smith gave the invocation.

Consent Agenda:

1. October 7, 2019 Council Meeting Minutes
2. October 21, 2019 Council Meeting Minutes
3. Preferred Maintenance Agreement Proposal Number 102819-197 between R and D Mechanical and the City of Holly Springs
4. Resolution to revise the City of Holly Springs job classification and compensation plan for employees of the City of Holly Springs, Georgia
5. Resolution regarding the re-adoption of the Georgia Certified City of Ethics Program of the Georgia Municipal Association
6. Ordinance to amend Chapter 6 – Alcoholic Beverages; Article I-In General, Section 6-1, Definitions and Article III-Prohibitions and Restrictions, Section 6-103, Patio Sales/Outdoor Sales of the Code of the City of Holly Springs, Georgia
7. An Ordinance of the City of Holly Springs approving budget amendments for the Fiscal Year 2019 budget for the General Fund, Operating Grant Fund, Parks & Recreation Fund, Hotel/Motel Tax Fund, Special Purpose Local Option Sales Tax (SPLOST) III Fund, SPLOST IV Fund, SPLOST V Fund, Town Center Fund, Debt Service Fund, Stormwater Fund, and Urban Redevelopment Agency

Mayor Pro Tem Zenchuk made a motion to approve the November 18, 2019 Consent Agenda. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Unfinished Business:

Councilman Smith made a motion to approve an Ordinance of the City of Holly Springs approving appropriations for the Fiscal Year 2020 General Fund, Operating Grant Fund, Parks & Recreation Fund, Hotel/Motel Tax Fund, Special Purpose Local Option Sales Tax (SPLOST) III Fund, SPLOST IV Fund, SPLOST V Fund, Town Center Fund, Debt Service Fund, Urban Redevelopment Agency and

Stormwater Fund. Councilwoman Phillips seconded the motion. Motion carried 4-1. Councilman Whitaker abstained.

Councilman Whitaker made a motion to approve an Ordinance of the City of Holly Springs approving appropriations for the Five-Year Capital Improvement Plan (CIP) 2020-2024. Councilwoman Phillips seconded the motion. Motion carried 5-0.

New Business

Councilwoman Phillips made a motion to approve a resolution to open a Debt Service Fund checking account and to authorize the City Manager and City Clerk to manage said checking account. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve the conversion of Riverside Parkway at Serenity Lane/Serenity Way to a 4-Way Stop. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve a quote for the conversion of Riverside Parkway at Serenity Lane/Serenity Way to a 4-Way stop from Highway Services, Inc. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve a Statewide Mutual Aid and Assistance Agreement between the Georgia Emergency Management and Homeland Security Agency (GEMA/HS) and the City of Holly Springs, Georgia. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to approve Change Order Number 4 from Georgia Development Partners for installation of 455 linear feet of Schedule 80 conduit and 455 linear feet of Schedule 40 conduit in an amount not to exceed \$23,955.75. Councilman Smith seconded the motion. Motion carried 5-0.

Councilman Whitaker made a motion to approve Change Order Number 6 from Georgia Development Partners for Hickory Road Rip Rap Ditch in an amount not to exceed \$13,998.40. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Councilman Whitaker made a motion to approve a resolution of the City of Holly Springs, Georgia, authorizing health insurance; Anthem BlueCross and BlueShield for the medical coverage and to elect Anthem Blue Open Access POS OAP5 2500/0%/3750 AE plan as the base plan, and to elect Anthem Blue Open Access POS OAP5 1000/0%/2500 AE plan as a buy up option, Anthem BlueCross and BlueShield to administer the COBRA benefits, Anthem BlueCross and BlueShield for the dental coverage, Anthem BlueCross and BlueShield for vision coverage, the Standard Insurance Company for life insurance, short-term disability and long-term disability coverage, MedCom for the Health Reimbursement Account (HRA) and Flexible Spending Account (FSA), and authorize the City Clerk to act in all matters pertaining to the City of Holly Springs' Health Insurance Benefit Elections. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 5-0.

City Manager Robert H. Logan announced the October financial report was in the agenda packet.

Chief Carswell announced the that the Holly Springs Police Department (HSPD) was recognized as the Agency of the Year by the Georgia Governor's Office of Highway Safety (GOHS) for the Appalachian Trail Traffic Enforcement Network (ATTEN) District.

Councilwoman Phillips made a motion to adjourn. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Meeting adjourned.

Respectfully Submitted.



Steven W. Miller, Mayor

Attest:



Karen Norred, City Clerk
(Seal)