

**City of Holly Springs
City Council Meeting Minutes
May 21, 2026
6:30 PM**

Elected Officials Present: Mayor Ryan P. Shirley, Mayor Pro Tem Michael Zenchuk II, Councilman Kyle Whitaker, Councilman Jeff Wilbur, Councilwoman Dee Phillips, and Councilman Kevin Moore.

Elected Officials Not Present: None.

Staff Present: Laura Rollins with the City Attorney's Office, City Manager Robert H. Logan, Community Development Director Nancy Moon, Communications & External Affairs Director Erin Honea, Chief Tommy Keheley, Deputy Chief Greg Clyburn, Captain John Burns, Captain Jeff Lance, and Evidence/Property Manager Teresa Rentz.

I. CALL TO ORDER

Mayor Shirley called the City Council Meeting to order.

II. PLEDGE OF ALLEGIANCE

Mayor Shirley led the Pledge of Allegiance.

III. INVOCATION

Mayor Pro Tem Zenchuk gave the invocation.

IV. PRESENTATIONS

A. Employee Service Recognition — Five Years of Service
Teresa Rentz

B. Employee Recognition — Promotion
Captain John Burns

V. PUBLIC COMMENTS

Mayor Pro Tem Zenchuk read the Public Participation Policy prior to public comments.

Liz Steiner, a Holly Springs resident, expressed concerns about her experience attempting to file a dog-barking complaint in Holly Springs.

VI. CONSENT AGENDA

A. May 4, 2026 City Council Meeting Minutes.

Councilwoman Phillips made a motion to approve the consent agenda. Councilman Wilbur seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

B. April 27, 2026 City Council Special Called Meeting Minutes

Councilwoman Phillips made a motion to approve the consent agenda. Councilman Moore seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Memorandum of Understanding between the City of Holly Springs, Georgia and First Baptist Church of Woodstock to establish a collaborative partnership to support the development and implementation of a transitional supportive housing community for homeless single mothers and their children in our community and ratify the Mayor's signature.

Mayor Pro Tem Zenchuk made a motion to approve Item A. Councilman Wilbur seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

B. Professional Services Agreement between LJA Engineering, Inc. and the City of Holly Springs, Georgia for engineering and capital project management services, and authorize the Mayor to execute the documents pending approval of the City Attorney.

Councilman Moore made a motion to approve Item B. Councilman Wilbur seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

C. A resolution of the City of Holly Springs, Georgia to amend the Municipal Services Master Fee Schedule.

Mayor Pro Tem Zenchuk made a motion to approve Item C. Councilwoman Phillips seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

D. To Amend the Information Technology Technician Job Description.

Councilman Wilbur made a motion to approve Item D. Councilwoman Phillips seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- E. Proposal dated May 11, 2026, from SuperHero Fire Protection for an above-ground dry stack fire protection system in the Holly Springs Town Center Parking Deck, in an amount not to exceed \$104,850.

Councilwoman Phillips made a motion to approve Item E. Councilman Moore seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- F. Estimate #0332 from KAM Contracting Southeast, LLC for sanitary sewer changes and stormwater sewer changes in the Holly Springs Town Center in an amount not to exceed \$83,550.

Councilman Moore made a motion to approve Item F. Councilwoman Phillips seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

- G. Quote # Q-468973 from Power DMS by NeoGov for a subscription services agreement for the use of state certification and policy management software in an amount not to exceed \$10,784.24.

Councilwoman Phillips made a motion to approve Item G. Councilman Wilbur seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

IX. REPORTS

Councilmember Whitaker expressed concern that House Bill 1029 could negatively impact public safety funding and referenced prior discussions with local delegates regarding the pursuit of grant funding to help offset those impacts. He asked Chief Keheley if he had received any updates on that possibility. Chief Keheley stated that no additional information or follow-up had been provided.

Mayor Pro Tem Zenchuk recognized and congratulated all 2026 high school and college graduates from City of Holly Springs.

X. ADJOURNMENT

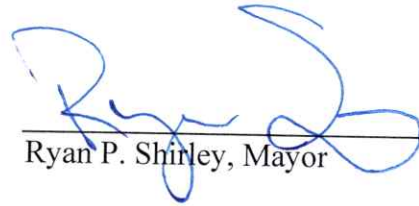
Councilman Wilbur made a motion to adjourn the meeting and move into executive session for the purposes of Litigation and Real Estate. Councilwoman Phillips seconded the motion. Motion carried. Yes 5, No 0, Abstained 0.

XI. EXECUTIVE SESSION

A. Litigation

B. Real Estate

Respectfully submitted.



Ryan P. Shirley, Mayor

Attest:



Karen Norred, City Clerk
(Seal)

