

City of Holly Springs
City Council Work Session Meeting Minutes
November 16, 2020

Elected Officials Present: Councilwoman Karen Barnett, Councilwoman Dee Phillips, Councilman Kyle Whitaker, Councilman Jeff Wilbur, and Mayor Pro Tem Michael Roy Zenchuk II.

Elected Officials Absent: Mayor Steven W. Miller.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Michael Carswell, Deputy Chief Tommy Keheley, Community Development Director Nancy Moon, and Finance Director Denise Lamazares.

Mayor Pro Tem Zenchuk called the Work Session to order.

No action taken.

Councilwoman Phillips made a motion to adjourn. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Meeting adjourned.

City of Holly Springs
City Council Business Meeting Minutes
November 16, 2020

Elected Officials Present: Councilwoman Karen Barnett, Councilwoman Dee Phillips, Councilman Kyle Whitaker, Councilman Jeff Wilbur, and Mayor Pro Tem Michael Roy Zenchuk II.

Elected Officials Absent: Mayor Steven W. Miller.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Community Development Director Nancy Moon, Finance Director Denise Lamazares, Chief Michael Carswell, Deputy Chief Tommy Keheley, Lieutenant Michael Hales, Sergeant Sherron Conrad, Corporal Michael Adams, Officer Travis Palmer, Officer Abigail Summar, Officer Conner Burnes, Officer Michael Adams, Officer Joe Burson, Officer Dustin Miller, and Officer Brendan Creegan.

Mayor Pro Tem Zenchuk called the Business Meeting to order.

Mayor Pro Tem Zenchuk led the Pledge of Allegiance and gave the invocation.

Chief Carswell recognized the promotion of Sherron Conrad to the rank of Sergeant.

Chief Carswell presented Corporal Michael Adams with the Officer of the Year Award from the Canton Moose Family Center.

Councilwoman Dee Phillips made a motion to amend the agenda to add Item #25, "Approve/deny increasing employee contributions by 2%." Councilwoman Barnett seconded the motion. Motion carried 5-0.

Consent Agenda

1. October 5, 2020 City Council Work Session & Special Called Meeting Minutes
2. October 19, 2020 City Council Work Session & Business Meeting Minutes
3. The employment contract for Robert H. Logan
4. The employment contract for Michael Carswell
5. A resolution to abandon and remove Hickory Circle from the Municipal Street System

6. A resolution to approve street names within the Town Center Road Network
7. A resolution appointing members to the Downtown Development Authority and Urban Redevelopment Agency
8. The Municipal Services Agreement between Cherokee County, Georgia and the City of Holly Springs, Georgia
9. A resolution to amend the Holly Springs Municipal Services Master Fee Schedule
10. A resolution to amend to the City of Holly Springs Financial Management Policy
11. A resolution to open three (3) Budget Stabilization Fund Certificates of Deposit and authorize the City Manager to manage said Certificates of Deposit
12. An Ordinance of the City of Holly Springs approving budget amendments for the Fiscal Year 2020 budget for the General Fund, Operating Grant Fund, Parks & Recreation Fund, Hotel/Motel Tax Fund, Special Purpose Local Option Sales Tax (SPLOST) III Fund, SPLOST IV Fund, SPLOST V Fund, Town Center Fund, Debt Service Fund, Stormwater Fund, and Urban Redevelopment Agency
13. An Ordinance of the City of Holly Springs approving appropriations for the Fiscal Year 2021 General Fund, Operating Grant Fund, Parks & Recreation Fund, Hotel/Motel Tax Fund, Special Purpose Local Option Sales Tax (SPLOST) III Fund, SPLOST IV Fund, SPLOST V Fund, Town Center Fund, Debt Service Fund, Stormwater Fund and Urban Redevelopment Agency
14. Ordinance of the City of Holly Springs approving appropriations for the Five-Year Capital Improvement Plan (CIP) 2021-2025
15. Approve/deny the Economic Development Director/Assistant City Clerk job description
16. A resolution to revise the City of Holly Springs job classification and compensation plan for employees of the City of Holly Springs, Georgia
17. The proposed 2021 Meetings Calendar
18. A renewal quote from Esri, Inc. in an amount not to exceed \$4,700
19. The release of the Edgewater Phase 3 Performance Bond # 800036695

Councilwoman Barnett made a motion to approve the November 16, 2020 Consent Agenda. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Councilman Whitaker made a motion to approve an extension of time request from A1 Contracting, LLC for seven additional days due to change orders and nine additional days due to weather delays to complete the Palm Street Sidewalk & Drainage Project, per a recommendation from BM&K Construction and Engineering, Inc. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve MA-06-2020, rezoning of 16.1 +/- acres located off of Marble Quarry Road, Holly Springs, GA, tax parcels 018 and 018A of tax plat 15N14, from NC, Neighborhood Commercial, to R-20, Single Family Residential. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Councilwoman Barnett made a motion to approve A-02-2020, annexation of 0.25 +/- acres located off of Holly Springs Parkway and Riverside Way, Cherokee County, GA, tax parcels 084, 085, and 086 of tax plat 15N16. Councilman Wilbur seconded the motion. Motion carried 5-0.

Councilwoman Barnett made a motion to approve MA-08-2020, rezoning of 0.25 +/- acres located off of Holly Springs Parkway and Riverside Way, Cherokee County, GA, tax parcels 084, 085, and 086 of tax plat 15N16 from R-40, Single Family Residential Estate to TND, Traditional Neighborhood Development with staff stipulations as stated in Ordinance MA-08-2020. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve a resolution of the City of Holly Springs, Georgia, authorizing health insurance; Anthem BlueCross and BlueShield for the medical coverage and to elect Anthem Blue Open Access POS OAP5 2500/0%/3750 AE plan as the base plan, and to elect Anthem Blue Open Access POS OAP5 1000/0%/2500 AE plan as a buy up option, Anthem BlueCross and BlueShield to administer the COBRA benefits, Anthem BlueCross and BlueShield for the dental coverage, Anthem BlueCross and BlueShield for vision coverage, the Standard Insurance Company for life insurance, short-term disability and long-term disability coverage, MedCom for the Health Reimbursement Account (HRA) and Flexible Spending Account (FSA), and authorize the City Clerk to act in all matters pertaining to the City of Holly Springs' Health Insurance Benefit Elections. Councilman Wilbur seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to increase employee only contributions to health insurance premiums by additional 2%. Councilman Whitaker seconded the motion. Motion carried 5-0.

City Manager Robert H. Logan announced that the City had completed their Great American Cleanup last Saturday.

Mayor Pro Tem Zenchuk wished everyone a happy Thanksgiving.

Councilwoman Phillips made a motion to adjourn. Councilman Whitaker seconded the motion.
Motion carried 5-0.

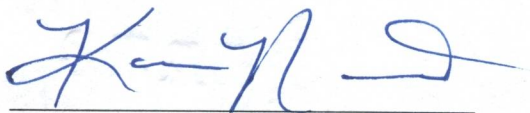
Meeting adjourned.

Respectfully Submitted.



Steven W. Miller, Mayor

Attest:



Karen Norred, City Clerk
(Seal)