

City of Holly Springs
City Council Work Session Meeting Minutes
October 21, 2019

Elected Officials Present: Mayor Steven W. Miller, Councilwoman Karen Barnett, Councilwoman Dee Phillips, Councilman Jeremy Smith, Councilman Kyle Whitaker and Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Community Development Director Nancy Moon, IT/Facilities Manager Ron Carter, Chief Michael Carswell, Deputy Chief Tommy Keheley, and Lt. Greg Clyburn.

Mayor Miller called the Work Session to order.

Debbie Proctor, Holly Springs resident, spoke against MA-09-2019 citing that the project was out of character for the area, increased traffic and that the project was too dense for the area.

All others declined to speak.

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Meeting adjourned.

City of Holly Springs
City Council Business Meeting Minutes
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Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Community Development Director Nancy Moon, IT/Facilities Manager Ron Carter, Chief Michael Carswell, Deputy Chief Tommy Keheley, Lt. Casey Barton, Lt. Greg Clyburn, Lt. Steve Cohen, Cpl. Michael Adams, Cpl. Naveed Babar, Cpl. Greg Bettis, Ofc. Andrew Drake, Ofc. Travis Palmer, Ofc. Aja Rodriguez, and Ofc. Abigail Summar.

Mayor Miller called meeting to order. Councilman Smith gave the invocation.

Mayor Miller recognized Chief Michael Carswell and Corporal Greg Bettis for their 10 years of service to the City of Holly Springs.

Councilwoman Phillips read a proclamation proclaiming August 21, 2019 as Support Our Seniors Day. Mayor Miller presented the proclamation to Marcine Johnston from the Volunteer Aging Council.

Councilman Smith read a proclamation proclaiming October 23-31, 2019 as Red Ribbon Week. Mayor Miller presented the proclamation to representatives from Drug Free Cherokee.

Councilwoman Barnett read a proclamation proclaiming November 3, 2019 as Retired Educators Day.

Consent Agenda:

1. September 5, 2019 Council Meeting Minutes
2. September 16, 2019 Council Meeting Minutes

Mayor Pro Tem Zenchuk made a motion to approve the October 21, 2019 Consent Agenda. Councilman Whitaker seconded the motion. Motion carried 5-0.

Unfinished Business:

Mayor Pro Tem Zenchuk made a motion to approve MA-09-2019, rezoning of 11.07 +/- acres located off of Marble Quarry Road, Holly Springs, GA, tax parcel 050 of tax plat 15N14, from R-20, Single Family Residential to TND, Traditional Neighborhood Development. Councilman Whitaker seconded the motion. Motion carried 3-2. Councilwoman Barnett and Councilman Smith opposed.

New Business

Mayor Pro Tem Zenchuk made a motion to approve a resolution recommending the identification of all property addresses located on Old Highway 5 as "Holly Springs Parkway." Councilman Whitaker seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve Quotation No. 25926459 from Esri, Inc. for ArcGIS services in an amount not to exceed \$5,100. Councilman Whitaker seconded the motion. Motion carried 5-0.

Councilwoman Barnett made a motion to approve Invoice No. 00018498 from MCCi for the annual renewal of Laserfiche Support in an amount not to exceed \$11,272.50. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to approve a pricing proposal from MCCi for ECM Software Licensing for Avante and Annual Software Support/Subscription – Basic LSAP in an amount not to exceed \$1,473. Councilman Whitaker seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to approve a quote from Allied Fence for security fencing around the silos on Stringer Road in an amount not to exceed \$7,899. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve a quote from Dito, LLC for G Suite Business in amount not to exceed \$10,080. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve a proposal from Caldwell Cline Architects and Designers for design, construction management, engineering, and fire protection design services for City Hall in the Town Center Project. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve a proposal from Caldwell Cline Architects and Designers for design, construction management, engineering, and fire protection design services for the mixed-use buildings in the Town Center Project. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve a proposal from Caldwell Cline Architects and Designers for design, construction management, engineering, and fire protection design services for the restroom pavilions in the Town Center Project. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve a proposal from Caldwell Cline Architects and Designers for design, construction management, engineering, and fire protection design services for the amphitheater stage, dressing room, and restrooms in the Town Center Project. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve the naming of the new roadway from Walnut Street to Hickory Road as Betty Barrett Way. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve a Proposal from Oasis Consulting Services for Subsurface Exploration and Geotechnical Engineering Evaluation, Proposal No. P19128 (Revised) in an amount not to exceed \$4,870. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve the Professional Services Agreement Addendum No. 11 between Southeastern Engineering, Inc. (SEI) and the City of Holly Springs, Georgia, and to give the

City Manager authorization to approve tasks as needed. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve a Professional Services Agreement Addendum No. 12 between Southeastern Engineering, Inc. (SEI) and the City of Holly Springs, Georgia, and to give the City Manager authorization to approve tasks as needed. Councilman Whitaker seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to approve a Contract Change Order from Georgia Development Partners LLC, Project No. 19-013, Change Order No. 3, for the Hickory Road and Palm Street Intersection Improvements Project in an amount not to exceed \$5,224.30, with total contract price not to exceed \$3,389,247.55. Councilman Smith seconded the motion. Motion carried 5-0.

Councilman Whitaker made a motion to approve an estimate from Georgia Development Partners, LLC for mobilization, building demolition and removal, and septic tank removal of the structure located at 95 Palm Street in an amount not to exceed \$36,700. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Councilwoman Barnett made a motion to approve a Creative Brief from Clementine Creative, Holly Springs Town Center – Revision 3, Logo 3A. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to approve the job description for Bailiff (Civilian). Councilwoman Barnett seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to approve the job description for Custodian. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve terminating an agreement between GovSense, LLC and the City of Holly Springs and authorizing the City Attorney to request reimbursement for fees paid in 2019. Councilman Whitaker seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to approve terminating an agreement between Oracle America, Inc. and the City of Holly Springs. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Councilman Whitaker made a motion to approve a resolution in support of maintaining local control of building design standards on residential dwellings. Councilman Smith seconded the motion. Motion carried 5-0.

Councilwoman Barnett made a motion to approve Service Delivery Strategy Form 2 documents and supporting memorandums of understanding and intergovernmental agreements for submission to the Cherokee County Board of Commissioners. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Councilwoman Phillips made a motion to approve early implementation of Governmental Accounting Standards Board (GASB) Statement No. 89, "Accounting for Interest Cost Incurred Before the End of a Construction Period." Councilwoman Barnett seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to approve amendments to the City of Holly Springs Financial Management Policy Cash and Investment Management Section and the Debt Issuance & Management Section. Councilman Whitaker seconded the motion. Motion carried 5-0.

City Manager Robert H. Logan announced the September financial report was in the agenda packet.

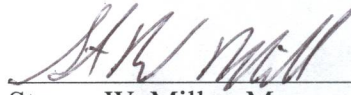
Chief Carswell announced the Drug Take Back program at WellStar medical office building on October 26, 2019.

Mayor Miller announced that his wife, Heather, was in remission.

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilwoman Phillips seconded the motion. Motion carried 5-0.

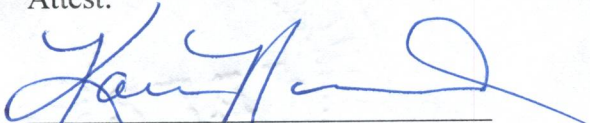
Meeting adjourned.

Respectfully Submitted.



Steven W. Miller, Mayor

Attest:



Karen Norred, City Clerk
(Seal)