



City of Holly Springs

Date: Monday, October 17, 2022
Location: 3235 Holly Springs Pkwy.

City Council Work Session Agenda 6:30 p.m. Council Chambers

- I. CALL TO ORDER
- II. PUBLIC COMMENTS
- III. UNFINISHED BUSINESS
 - A. Discuss a resolution of the Cherokee County Board of Commissioners and the City of Holly Springs, Georgia establishing a Growth Boundary Agreement
Presented By: Robert H. Logan, City Manager
 - B. Discuss a Memorandum of Understanding between the Cherokee County Board of Commissioners and the City of Holly Springs, Georgia establishing coordination and communication protocols for the Growth Boundary
Presented By: Robert H. Logan, City Manager
- IV. NEW BUSINESS
 - C. Discuss a quote from Outdoor Expressions
Presented By: Robert H. Logan, City Manager
 - D. Discuss a quote from Douglas Outdoors, LLC
Presented By: Robert H. Logan, City Manager
 - E. Discuss a quote for appraisal services for the Holly Springs Parkway Widening Project Ph. 3 from BM&K, PC
Presented By: Robert H. Logan, City Manager
 - F. Discuss a Change Order from Tru Masonry
Presented By: Robert H. Logan
 - G. Discuss a quote from InterDev, LLC
Presented By: Ron Carter, Information Technology Manager/Facilities Manager
- V. ADJOURNMENT

EXECUTIVE SESSION

- Real Estate

City Council Meeting Agenda 7:00 p.m. Council Chambers

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

“Veterans of U.S. military services may proudly salute the flag while not in uniform based on a change in the governing law on 25 July 2007.”

III. INVOCATION

IV. SPECIAL PRESENTATION

- 10 Years of Service Recognition – Captain Jeffrey B. Lance
Presented By: Chief Tommy Keheley
- Presentation of State Certification from the Georgia Association of Chiefs of Police
Presented By: Chief Tommy Keheley

V. CONSENT AGENDA

1. September 8, 2022 Council Work Session and Special Called Meeting minutes
2. September 26, 2022 Council Work Session and Business Meeting minutes
3. Professional Services Agreement Addendum No. 1 for the Hickory Springs Industrial Drive Project from Southeastern Engineering, Inc.

VI. UNFINISHED BUSINESS

4. Approve/deny a resolution of the Cherokee County Board of Commissioners and the City of Holly Springs, Georgia establishing a Growth Boundary Agreement
5. Approve/deny a Memorandum of Understanding between the Cherokee County Board of Commissioners and the City of Holly Springs, Georgia establishing coordination and communication protocols for the Growth Boundary

VII. NEW BUSINESS

6. Approve/deny a quote from Outdoor Expressions in an amount not to exceed \$83,195
7. Approve/deny a quote from Douglas Outdoors, LLC for Manous Manor Tree Pruning in an amount not to exceed \$3,757.25

8. Approve/deny a quote for appraisal services for the Holly Springs Parkway Widening Project Ph. 3 from BM&K, Inc. in an amount not to exceed \$51,570
9. Approve/deny Change Order #1 from Tru Masonry to reflect a price reduction of \$16,357.25
10. Approve/deny Quote #005757 from InterDev, LLC in an amount not to exceed \$2,288

VIII. REPORTS

IX. ADJOURNMENT

**STATE OF GEORGIA
COUNTY OF CHEROKEE**

RESOLUTION NO. 2022-R-_____

**A RESOLUTION OF THE CHEROKEE COUNTY BOARD OF COMMISSIONERS AND
THE CITY OF HOLLY SPRINGS, GEORGIA, CITY COUNCIL, ESTABLISHING A
GROWTH BOUNDARY AGREEMENT**

WHEREAS, the Cherokee County Board of Commissioners (herein after referred to as “County”) and City of Holly Springs, Georgia, City Council (herein after referred to as “City,” collectively referred to as the “Parties”) recognize the significance of cooperative planning efforts and believe that such efforts can offer a better model for accommodating population growth and its associated impacts, and can often result in a more efficient and desirable pattern of development; and

WHEREAS, the County and City seek to sustain, protect, and further enhance the high quality of life enjoyed today by the residents of Cherokee County and the City of Holly Springs; and

WHEREAS, the County and City seek to responsibly balance residential, industrial, and commercial growth; and

WHEREAS, through cooperative planning efforts, the County and City desire to manage growth, collaborating where necessary on comprehensive and future land use planning, transportation planning, parks and recreational facilities, and development guidelines so that growth is managed proactively rather than reactively; and

WHEREAS, the County and City seek to establish a growth boundary as a growth management practice; and

WHEREAS, the County and City agree to work cooperatively, communicate, and coordinate plans for development within the growth boundary; and

WHEREAS, the County encourages the City to promote the development and redevelopment of property within the current corporate limits as a viable option before considering annexation and desires to work with the City to provide appropriate incentives to achieve this goal; and

WHEREAS, the County and City desire to work together and are committed to aligning land use and development goals; and

AND NOW THEREFORE BE IT RESOLVED, by the Cherokee County Board of Commissioners and the City of Holly Springs City Council, the Parties agree as follows:

1. **Growth Boundary Established.** The Growth Boundary (hereinafter referred to as “GB”) is hereby established on the Growth Boundary Map for the City of Holly Springs, dated October 5, 2022 and attached hereto as Exhibit “A.” The GB is an area located outside the current corporate boundaries of the City where the City agrees to limit annexation to the boundary identified through June 1, 2028; and
2. **Growth Boundary Generally.** The Parties recognize that property within the GB is not automatically eligible for annexation and must meet the requirements of O.C.G.A § 36-36-1 et seq., and that property within the GB is not guaranteed to be annexed, but these unincorporated properties between the existing municipal boundary and the growth boundary can affect the service delivery, character, and future prosperity of the City and are therefore logistically and logically attractive for incorporation; and
3. **Future Development/Land Use Coordination.** In concert with the establishment of the GB, the Parties agree to match future development/land uses, now and as amended with the respective Comprehensive Plan updates, within the unincorporated area of the GB, but recognize that future development/land uses may not align exactly; and
4. **Service Delivery Coordination.** Entering into the GB will allow the County and City to plan for infrastructure appropriately to address current and future service delivery needs in preparation for the next service delivery strategy update. Once the City annexes land on both sides of the right-of-way of a road served by County services, the City will provide City services to the road in accordance with O.C.G.A § 36-36-7 (c), unless the City and County agree otherwise in an intergovernmental agreement; and
5. **GB Protocols.** It is understood that the County and City will continue to face a balancing act between private property rights and the County and City authority to guide development for the common good of the community. The County and City desire to work together to honor the GB during the term of this agreement and therefore agree to the following:
 - a. **County – Inside GB.** If a property owner or designated representative (hereinafter referred to as “Owner”) proposes a development project to the County for consideration located on a parcel(s) within the GB and/or is otherwise contiguous to the municipal boundary, the County will encourage the Owner to first contact the City for consideration. If the Owner refuses to meet with the City, the County will document this decision and disclose it to the City in accordance with Section 6. If the Owner meets with the City, but after doing so desires to work with the County, the County will contact

the City for written input and analysis, if any, regarding the proposed development project. Additionally, the County will require the Owner to adhere to any architectural standards, streetscape requirements, etc. that they City would otherwise require.

- b. **City – Inside GB.** If an Owner proposes to annex parcel(s) within the GB, with or without a development project proposed, the City will follow the annexation procedures and notification provisions in accordance with the “Annexation Notification and Land Use Dispute Resolution Agreement,” contained in the SDS, along with O.C.G.A § 36-36-1 et seq., for written input and analysis from the County.
- c. **County – Outside GB.** If a proposed development project is submitted by an Owner to the County for consideration on property located outside, but on property abutting the GB, the County will seek written input and analysis from the City regarding the proposed development project.
- d. **City – Outside GB.** If a proposed development project is submitted by an Owner to the City for consideration on property located outside, but on property abutting the GB and/or otherwise contiguous to the municipal boundary, the City will encourage the Owner to first contact the County for consideration. If the Owner refuses to meet with the County, the City will document this decision and disclose it to the County in accordance with Section 6. If the owner meets with the County, but after doing so desires to work with the City, the City will contact the County for written input and analysis, if any, regarding the proposed development project in accordance with the provisions in (4)(b).
- e. **County – Hickory Flat Highway (Highway 140).** If a proposed development project is located on a parcel abutting the GB on the east side of Hickory Flat Highway, between East Cherokee Drive and Owen Drive, for office or neighborhood commercial use only, and is consistent with the County Future Development Map, it shall be considered as if it were within the GB, and shall follow protocols stated in this resolution.
- f. **Referendum.** If the City elects to conduct a referendum in accordance with O.C.G.A § 36-36-50 et seq., the County will not object.
- g. **Municipal Property.** The County will not object to the annexation of property owned or purchased for public use by the City. The County will not object to the annexation of property providing passage for publicly assessable multi-use trails, either owned by the City in fee simple or acquired through permanent easements.

6. **Coordination and Communication MOU.** The parties agree to execute a separate Memorandum of Understanding (MOU), which will outline and address the specific methods and practices of communication between the parties; and
7. **Private Property Rights.** This agreement does not limit an Owner's constitutional right to develop his/her property in accordance with the laws of the State of Georgia and the Constitution of the State of Georgia and the United States; and
8. **Rights Reserved by the Parties.** Notwithstanding any other provisions to the contrary and only as a last resort, both Parties reserve all rights to the fullest extent of the law to interpose objections and litigate disputes in accordance with the SDS and the laws of the State of Georgia.

AND NOW THEREFORE BE IT FURTHER RESOLVED, the County and City seek to continue to collaboratively plan and coordinate improvements to critical transportation routes, including but not limited to: Holly Springs Parkway (specifically at Palm Street), Hickory Road and Sixes Road, and seek to collaborate to deliver multi-use trail projects and sidewalk projects along Hickory Road, and in other locations to provide essential connectivity throughout the County and City; and

AND NOW THEREFORE BE IT FURTHER RESOLVED, the County and the City support each other in efforts to deliver infrastructure projects, complete community improvement projects and creative placemaking activities, and desire to collectively work together to accomplish these objectives; and

AND NOW THEREFORE BE IT FURTHER RESOLVED, by the Cherokee County Board of Commissioners and the City of Holly Springs City Council, that a new era of cooperation, collaboration, and communication is now underway between the County and the City, working together with the development community along with other stakeholders, including state and federal partners, to leverage the highest and best results for our citizens and business owners, ultimately achieving and sustaining the highest quality of life and investment attainable.

SO RESOLVED, APPROVED, AND ADOPTED this ____ day of _____, 2022.

CITY OF HOLLY SPRINGS

CHEROKEE COUNTY

By: _____
STEVEN W. MILLER, Mayor

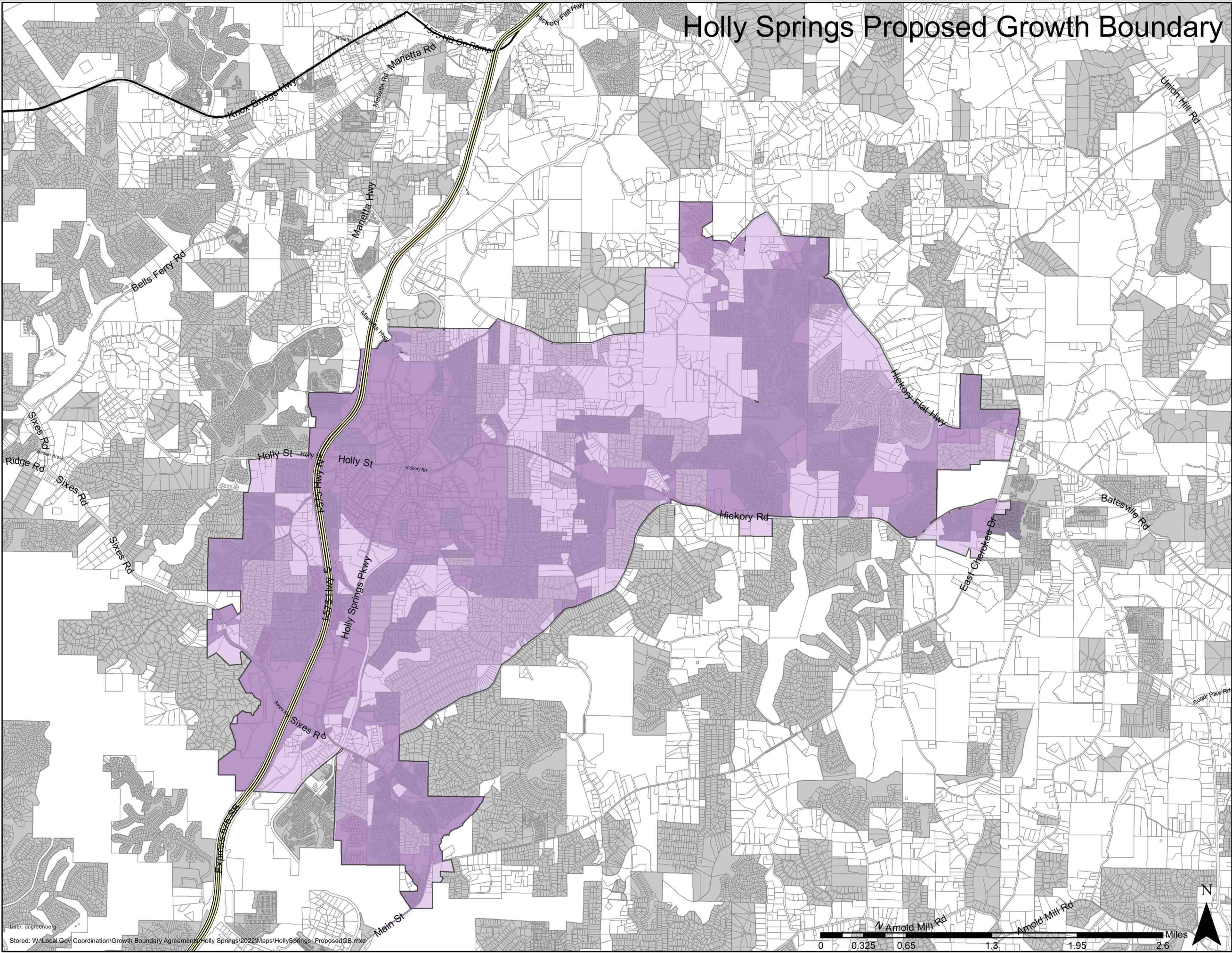
By: _____
HARRY B. JOHNSTON, Chairman

Attest: _____
KAREN NORRED, City Clerk

Attest: _____
CHRISTY BLACK, County Clerk

(SEAL)

(SEAL)



Legend

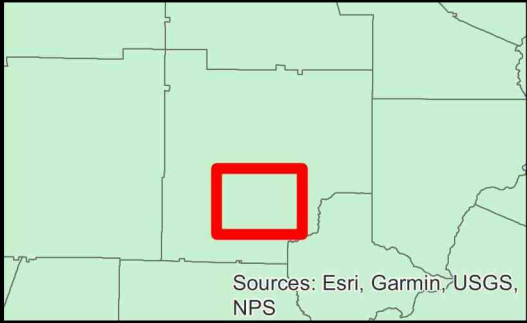
- Holly Springs Proposed GB
- Subdivisions
- Municipalities**
- Holly Springs

Map Description

Proposed Holly Springs Growth Boundary

Date of Creation
10/5/2022

Produced by:
Cherokee County Planning and Zoning



This Map Has Been Compiled From
The Most Up To Date And Reliable
Sources Available. Cherokee County
Assumes No Responsibility For Errors
Or Omissions Contained Within This Map.
No Warranties or Representations Are
Expressed Or Implied In Fact Or In Law.

**STATE OF GEORGIA
COUNTY OF CHEROKEE**

MEMORANDUM OF UNDERSTANDING

A MEMORANDUM OF UNDERSTANDING BETWEEN THE CHEROKEE COUNTY BOARD OF COMMISSIONERS AND THE CITY OF HOLLY SPRINGS, GEORGIA, CITY COUNCIL ESTABLISHING COORDINATION AND COMMUNICATION PROTOCOLS FOR THE GROWTH BOUNDARY

This Memorandum of Understanding, hereinafter referred to as “MOU,” dated this _____ day of _____, 2022, made by and between CHEROKEE COUNTY, a political subdivision of the State of Georgia, acting by and through its duly elected Board of Commissioners (hereinafter referred to as the “County”) and the CITY OF HOLLY SPRINGS, GEORGIA, acting by and through its duly elected City Council (hereinafter referred to as the “City”). The County and the City are collectively referred to herein as the “Parties,” or “Governing Authority.”

WHEREAS, the County and the City seek to increase and enhance coordination and communication with the Annexation Process; and

WHEREAS, the County and the City seek to enter into a Growth Boundary Agreement as a growth management partnership, which will promote collaborative land development planning efforts, establish service delivery expectations, and further enhance the high quality of life currently enjoyed by the citizenry; and

WHEREAS, the implementation of the Growth Boundary Agreement requires ongoing communication between the County and the City to ensure the Parties are informed and aware of proposed development projects and annexation petitions; and

WHEREAS, a streamlined and concise communication process will ensure that timely and accurate information is transmitted correctly between the Parties; and

WHEREAS, while state law provides a process for annexation notifications, the Parties agree to exceed these standard requirements, to increase collaboration and communication, by providing for a more transparent and effective process; and

WHEREAS, the Parties agree to the coordination and communication protocols set forth herein below regarding the Annexation Process, which is defined as the official procedures prescribed with state statute, by which property is annexed into a city and legally incorporated thereto, with or without a proposed development included; and

WHEREAS, the Parties want to ensure that projects proposed to the County that are inside or partially included within the Growth Boundary, are effectively communicated to the City for review and input.

1.

Purpose; Process; Cooperation Generally. The purpose of this MOU is to provide a practical approach to the communication and collaboration needed between the County and the City related to the Annexation Process and the operational needs of the Growth Boundary Agreement, which may not include annexation. The Growth Boundary Agreement requires effective communication between the Parties and this MOU is intended to streamline communication and work as a companion to the Growth Boundary Agreement. This MOU should be amended by the Parties as needed to remain current with changing practices and needs and is intended to be amended, as necessary, until it functions as effectively as possible for the Parties.

Adopted on **<DATE>**, the Growth Boundary Agreement details the protocols required between the County and City, when an annexation and/or development project is proposed either to the County or City within or abutting the Growth Boundary, as detailed within the GB Protocols section of the Growth Boundary Agreement, which will be known as a Growth Boundary Project or “GB Project.” The requirements of this MOU apply equally to the Parties, therefore, to notify the other of GB Projects.

Finally, this MOU also addresses areas not otherwise considered by the annexation statute or other agreement between the Parties, including email communication, electronic documents, and additional opportunities to coordinate and collaborate outside of the provisions of the annexation statute. The Parties have the choice to cooperate more effectively to address growth and land use decisions; this MOU reflects this choice.

2.

Communication. In addition to adhering to the written notice procedures set forth in the annexation statute, O.C.G.A § 36-36-1 et seq., (hereinafter referred to as the “Statute”), the Growth Boundary Agreement, and the “Annexation Notification and Land Use Dispute Resolution Agreement,” attached hereto as Exhibit “A,” contained within the, “Intergovernmental Agreement for Implementation of Service Delivery Strategy” (SDS), adopted on June 15, 2021, and incorporated herein by reference, the Parties agree to communicate as follows:

- A. **Primary Contacts.** The operational needs of the Growth Boundary Agreement and the execution of this MOU require oversight and management, with decisive leadership. A single point of contact is needed from the County and the City, respectively, to represent the Parties in the execution of the Growth Boundary Agreement and this MOU, (hereinafter referred to as the “Process”) to ensure the Process is effectively managed at all times. Therefore, the County Manager, or designee, and the City Manager, or designee, are designated as the respective Primary Contacts for the County and the City and authorized by the Parties to manage the Process, given all decision-making authority to do so to achieve the best outcomes for the Parties.

- B. **Notice Email:** The City agrees that all notices, as required by Statute and Growth Boundary Agreement, will be emailed to the County at annexnotice@cherokeega.com. The County agrees that this email address includes the following officials: County Attorney, County Manager, County Clerk, Community Development Agency Director, and Director of Planning & Zoning.

The County agrees that all written notices, as required by the Statute and Growth Boundary Agreement, will also be emailed to the City at _____. The City agrees that this email address includes the following officials City Attorney, City Manager, City Clerk, and Community Development Director.

The County and/or City Manager reserves the right to provide the Board of Commissioners and City Council, respectively, with any relevant information pertaining to a proposed annexation. The Parties also agree that these email addresses may be used between the Parties during GB discussions and negotiations, as necessary, but that County/City staffs may use separate email addresses, as well, for general communication.

- C. **Unimpeded Communication.** Notwithstanding any other provisions contained herein to the contrary, to avoid any confusion or miscommunication between the Parties, the Primary Contacts are authorized to waive any formalities and communicate directly by any and all means necessary and available, including but not limited to by telephone, email, in-person meeting, etc., to properly execute the provisions of this MOU and the Growth Boundary Agreement, as adopted by the Parties. The Primary Contacts are a failsafe in the communication between the Parties, striving to provide the Parties with the most up-to-date and correct information to minimize the possibility of conflict or disagreement.

3.

Notice Documents. In addition to the notice requirements set forth in the Statute, the SDS¹, and the Growth Boundary Agreement, the Parties agrees to make a good faith effort to provide the following additional information:

- A. Dates of Public Hearings and Anticipated Decision by a Governing Authority;
- B. Deeds/Legal Descriptions associated with the GB Project;
- C. Any unincorporated strips identified with legal description;
- D. Any Illustrative GB Project Concepts or Site Plans, high res preferred; and
- E. Area Map, illustrating the entire area proposed for the GB Project, identifying any unincorporated strips and tax parcel numbers.

¹ In Section 2, the SDS is cited and incorporated by reference.

All documents may be submitted electronically via email using the Notice Email. If documents are too large to email, County and City Staffs can coordinate a download protocol.

4.

Coordination Period. The Parties recognize that the Statute limits the ability of the Parties to coordinate the best solutions and outcomes for a requested annexation with or without a development project proposed due to the time constraints set forth for negotiations.

Additionally, the Growth Boundary Agreement includes “GB Protocols” which detail the Process needed for execution by both Parties. With two of the GB Protocols, including “County-Inside GB” and “City-Outside GB,” the Parties agree to coordinate (hereinafter referred to as the “Coordination Period”). Any GB Project that includes property located both inside and outside of the GB, also requires the Coordination Period. For the other GB Protocols, “City-Inside GB” and “County-Outside GB,” the Coordination Period is not required; however, the Parties can agree at any time to initiate the Coordination Period if both Parties agree that it is advantageous to do so.

The County Manager, or designee, and City Manager, or designee, are directed to manage the Coordination Period as follows:

- A. **Pre-Application Meeting; Notice.** Once a GB Project is communicated to the City or County at a pre-application meeting² with an applicant presenting a GB Project concept, the Parties should initiate the Coordination Period within ten (10) business days following this meeting. The Party conducting the pre-application meeting will initiate the Coordination Period by sending a Notice Email. A GB Project concept includes any illustrative exhibit of a GB Project proposed for construction on a property expected to petition for annexation or submit a rezoning application. In the absence of a proposed development, any illustrative exhibit of the annexation area expected to petition for annexation should be provided.

The Parties have respective requirements for a pre-application meeting², however, the Parties recognize that annexation petitions and rezoning applications can be submitted at any time. Should an annexation petition or rezoning application be submitted³ without a pre-application meeting, the Parties agree to make every attempt to initiate the Coordination Period prior to the acceptance⁴ of the annexation petition or rezoning application; however, the Coordination Period can be initiated upon or after acceptance of an annexation petition or rezoning application at any time by sending a Notice Email.

² A meeting required with staff prior to submitting an annexation petition and/or rezoning application.

³ Submitted means the annexation petition and/or rezoning application documents were provided to the Party for review, pending Acceptance.

⁴ Acceptance means the receiving Party has reviewed the annexation petition and/or rezoning application documents, finding the documents complete and officially processing these documents for consideration by the Party.

- B. **Response.** Upon receipt of the Notice Email, the respective Party will reply to the Notice Email within three (3) business days and propose meeting dates and times for respective staffs and/or officials to discuss the GB Project.
- C. **Initial Meeting.** The Parties agree to meet and discuss the GB Project within ten (10) business days of the date of the reply to the Notice Email.
- D. **GB Project Owner.** A Party may include the GB Project owner - property owner or owner's representative - in the meeting as part of the negotiation between the Parties.
- E. **Negotiations.** The Parties agree to communicate and negotiate in good faith to address the GB Project, mitigating impacts, if any, while working to achieve the objectives of the GB Project owner. The Parties agree to communicate and meet as often as needed during the Coordination Period. Multiple GB Projects can be coordinated at the same time.
- F. **Term.** The Coordination Period is intended to provide the opportunity for communication and negotiations to begin as early as possible, but can be initiated after an application is accepted and can operate continuously, concurrent with the public hearings process. Unless waived or terminated by either Party, the Coordination Period will continue to operate until: (1) A GB Project is adopted or denied by a Governing Authority, (2) A GB Project application is withdrawn from consideration, or (3) A GB Project is abandoned⁵, at which time the Coordination Permit will automatically terminate. The Coordination Period can be re-initiated at any time following the process outlined herein.
- G. **Waive; Terminate.** The County Manager, or designee and City Manager, or designee, can agree to waive and either party can terminate the Coordination Period at any time with a Notice Email.

5.

Good Faith. The Parties agree to work in good faith to abide by the terms of this MOU to improve communication and enhance the effectiveness of the Growth Boundary Agreement. The Parties recognize, however, that errors and omissions can occur as well as unforeseen circumstances that might inadvertently cause the violation of the precise terms of this agreement. Therefore, the Parties agree that this MOU is intended to be enforced broadly and with maximum flexibility provided to the Parties. If a Party discovers a mistake in the execution of this MOU, simply address the mistake, advise the other Party accordingly, and move on.

⁵A GB Project is considered abandoned when more than sixty (60) business days have elapsed since the GB Project appeared on a Governing Authority meeting agenda, unless the GB Project was tabled to a specific meeting date by a Governing Authority.

6.

This MOU may not be modified, amended, or terminated without the prior written consent of the County and City.

7.

All notices or requests to amend, modify, or terminate this MOU shall be in writing and shall be effective and deemed to have been properly given or served on the third (3rd) business day following the date on which such notice was deposited in the United States Mail, postage prepaid, properly addressed and registered or certified with return receipt requested or, in the case of hand delivery, on the date of actual delivery to the address of a party as specified or changed pursuant to this paragraph. Rejection or other refusal to accept, or inability to delivery because of changed address of which no notice has been given, shall constitute receipt of such notice, demand, or request. Any such notice or request shall be addressed as follows:

The County:

Geoffrey E. Morton, County Manager
1130 Bluffs Parkway
Canton, Georgia 30114

with copies to:

Opie Bowen, County Attorney
1130 Bluffs Parkway
Canton, Georgia 30114

The City:

Robert H. Logan, City Manager
3237 Holly Springs Parkway
Holly Springs, Georgia 30115

with copies to:

Robert M. Dyer, Attorney at Law
Dyer & Rusbridge, P.C.
291 East Main Street
Canton, Georgia 30114

subject to the right of each party to designate a different address by notice similarly given.

8.

This MOU shall be governed, construed, and enforced in accordance with the laws of the State of Georgia.

9.

This MOU shall be binding upon and inure to the benefit of the parties hereto, and their respective heirs, successors, and assigns.

10.

Time is of the essence in the performance of the obligations, conditions and agreements set forth in this MOU.

11.

GB Term. The term of this MOU runs concurrently with the SDS and shall expire on June 1, 2028.

(THIS SPACE LEFT BLANK INTENTIONALLY)

IN WITNESS WHEREOF, County and the City have caused this MOU to be executed and sealed, as of the date and year first above set forth.

CHEROKEE COUNTY, GEORGIA

CITY OF HOLLY SPRINGS, GEORGIA

Harry B. Johnston, Chairman

Steven W. Miller, Mayor

[COUNTY SEAL]

[CITY SEAL]

ATTEST:

ATTEST:

Christy Black, County Clerk

Karen Norred, City Clerk



October 7, 2022

Landscape & Irrigation Proposal for:

City of Holly Springs

Attn: Mr. David Edwards

3237 Holly Springs Parkway

Canton, Georgia 30142

We propose to furnish all labor, materials, equipment, and supervision necessary to construct, as an independent contractor, landscape and irrigation installation for **Holly Springs Town Center**, as per plan by Foresite Group, last revised 08/26/2022, and as detailed on the attached Summary Sheet.

All of the described work will be completed for the sum of:

Eighty-three thousand one hundred ninety-five and 00/xx Dollars (\$83,195.00)

Payments to be made as follows:

Payment due within 30 days of invoice date

If not paid when due, the balance shall bear interest at a 1-1/2% per month from due date until paid in full. In the event any or the entire amount due under this Agreement is collected by or through an attorney, the Purchaser agrees to pay all reasonable attorney's fees.

This Contract is subject to the terms and conditions set forth herein.

Accepted:

Client/Purchaser

Date

Outdoor Expressions, LLC
Matt Cato

10/07/2022
Date

NOTE: If this Contract is not accepted within 30 days of the Contract date, it is subject to change due to plant material prices and availability.

Landscape Installation

This work includes fine grading of the landscape area, trench edging of bed lines, pine straw mulch, hardwood mulch, Bermuda sod, seasonal color bed prep, and the installation of the following material shown on page L-1.0.

Plant List:

<u>Qty.</u>	<u>Size</u>	<u>Plant Name</u>
22	2" cal.	Nellie R Stevens
19	3" cal.	Shumard Red Oak
92	3 gal.	Korean Boxwood
338	3 gal.	Crimson Fire Loropetalum
116	3 gal.	Heavy Metal Switch Grass
107	3 gal.	Magic Carpet Japanese Spirea
1992	4" pot	Creeping Lilyturf
30	3 gal.	Limelight Hydrangea

Material List:

<u>Qty.</u>	<u>Unit</u>	<u>Item</u>
250	bale	Pine Straw Mulch
12	cy	Brown Hardwood Mulch
21	cy	Plant Mix

Approximately 80 square feet of concrete at center flagpole

Approximately 158 square feet of seasonal color

Approximately 9,900 square feet of Bermuda sod

Approximately 80 square feet on concrete at center flagpole

Tree stakes, fertilizer, pre-emergent herbicide

Landscape Amount: \$70,680.00

Design Build Irrigation Option

This work includes the installation of a new design build irrigation system to provide coverage to all new plantings and sod in the round-about and the area at the southwest quadrant only. Components consist of a controller, backflow preventer, zone valves, main lines, lateral lines, as well as associated piping and wire. Any necessary sleeving, water source, and power source by others.

Design Build Irrigation Amount: \$12,515.00

Total Proposed Amount: \$83,195.00

Plant Warranty – Outdoor Expressions warranties the following plant material:

- 1) New trees and plant material in 1 gallon or larger containers for a period of one (1) year from completion with a one-time replacement policy.
- 2) Plants stolen from site which have not been planted.

Plant Warranty is void if payment schedule is not strictly adhered to.

Exceptions to Plant Warranty – Outdoor Expressions does **NOT** warranty the following:

- 1) Negligence or Acts of God; (i.e. improper watering practices, cold damage, high winds, fire, dogs, vandalism, etc.);
- 2) Transplanted and Client/Purchaser provided plant material.

Irrigation Installation Notes:

- Water and power source to be provided by Owner
- System includes one (1) Year Operational Warranty, parts and labor inclusive.
- Warranty does not cover damages caused by vandalism or acts of God.
- All sleeves under hard surfaces by others.

TERMS AND CONDITIONS

1. This Agreement shall be construed according to the laws of the State of Georgia.
2. Outdoor Expressions reserves the right to assign or subcontract any part or all of this Work.
3. Water and power will be made available by Client to complete the Work.
4. Newly planted material will be watered thoroughly when installed. Upon completion of work, it will be the owner's responsibility to water and maintain this project.
5. This Agreement is based on the job site being free of debris prior to Outdoor Expressions commencing work, unless otherwise noted in the Summary Sheet outlining the work to be preformed. Outdoor Expressions shall be responsible for leaving the site clean and free of debris created by this project.
6. Outdoor Expressions shall provide required fine grading necessary to complete the project, unless otherwise specified in the Summary Sheet. Fine grading is defined as the site being plus or minus 1" from finished grade. This includes any excess soil being removed from site and no areas deficient in soil.
7. Any plant material stolen from site after planting is the sole responsibility of the Client/Purchaser.
8. Unless otherwise specified, erosion control silt fence is not a part of the Agreement.
9. Unless otherwise specified, this proposal does not include any provision for correcting drainage problems.
10. Reasonable caution shall be taken to prevent damage to existing pavement/concrete, septic tanks and underground utility lines. Outdoor Expressions shall not be responsible for damage to same resulting from the exercise of ordinary care in the execution of the Work.
11. All materials shall remain the property of Outdoor Expressions until paid for in full by Client/Purchaser. In the event of non-payment by Client/Purchaser, Outdoor Expressions shall have the right to enter upon the site to retrieve said materials.

Quote

Date: October 3, 2022

To c/o Ron Carter
3237 Holly Springs PKWY
Holly Springs GA, 30115

Customer ID 992

Salesperson	Job	Payment Terms	Due Date
	Manous Manor Tree Pruning	30 days	

Qty	Description	Unit Price	Line Total
113	Pruning of street trees to a height of 12'	\$33.25	\$3,757.25

Trees that allow will be pruned to a height of 12'. Trees that are smaller and won't allow pruning of 12' will be pruned to allow as much clearance as possible while preserving the health and aesthetic of the tree.

Subtotal	\$3,757.25
Sales Tax	0.00
Total	\$3,757.25

Make all checks payable to Douglas Outdoors LLC.

Thank you for your business!

677 Lorimore Pass Canton, GA 30115 404-915-0699 douglasoutdoorsllc@gmail.com



www.bmandk.com

October 12, 2022

City of Holly Springs
Attn: Rob Logan
3234 Holly Springs Parkway
P. O. Box 990
Holly Springs, GA 30142

RE: Holly Springs Parkway- Phase 3
City of Holly Springs
Cherokee County

Dear Mr. Logan:

This is to advise that we can provide the following appraisal services as outlined below:

Type Report	Appraisal Fee
388 N	\$5,000
Trade Fixture-Industrial	\$5,000
Sign Appraisal	\$1,500
388 N	\$5,000
Parking CTC- Minor	\$4,000
Trade Fixture-Small Commercial	\$4,000
388 N	\$5,000
Trade Fixture-Small Commercial	\$4,000
Sign Appraisal	\$500
388 C	\$1,800
388 N	\$4,500
Parking CTC- Minor Impact	\$4,000
Septic Analysis	\$1,570
Septic CTC	\$3,400
Sign Report	\$500
388 C	\$1,800
Total	\$51,570

P.O. Box 878, Braselton, GA 30517
phone: 706.824.0514 • fax: 706.824.0519



www.bmandk.com

Appraisal Review Fees: 388 C- \$1,000
 388 N- \$2,000

Upon your approval we will begin the appraisal process. Please notify us once you have approved.

If you have questions regarding this issue, please contact me or Mickie McJunkin at 404-291-9577.

A stylized signature logo in blue ink, featuring a large, bold, cursive "C" followed by a dollar sign "\$" and a lowercase "b".

(\$ b -

Donald B. Clerici, P, E,
BM&K Construction and Engineering

CO #1

Consultant: Tru Masonry
Phone:
Contact: Bobby Hornsby

Job: Norhbrooke
Phase: Phase 2
Date: October 7, 2023

THIS IS NOT AN INVOICE

[illegible]

Total	\$	(16,357.25)
--------------	-----------	--------------------

Notes

1 Deleted from scope.

Tru Masonry

City of Holly Springs

Bobby Hornsby

Robert H. Logan, City Manager

Alpharetta (Global)

900 Holcomb Woods Parkway

Roswell, GA 30076

7706434400

www.interdev.com



We have prepared a quote for you

Microsoft 365 G3 Licenses

QUOTE # 005757 V1

PREPARED FOR

City of Holly Springs, GA

PREPARED BY

Nathan Holder

Software

Description	Recurring	Qty	Ext. Recurring
Microsoft 365 G3 GCC - Monthly Microsoft 365 G3 GCC - Monthly	\$35.20	65	\$2,288.00
Subtotal:			\$2,288.00

Microsoft 365 G3 Licenses



Prepared by:

Alpharetta (Global)

Nathan Holder
678-672-1508
Fax 6786721555
nholder@interdev.com

Prepared for:

City of Holly Springs, GA

P.O. Box 990
Holly Springs, GA 30142
Ron Carter
(770) 345-5536
rcarter@hollyspringsga.us

Quote Information:

Quote #: 005757

Version: 1
Delivery Date: 10/12/2022
Expiration Date: 11/10/2022

Expenses Summary

Description	Amount
Software	\$2,288.00
Total:	\$2,288.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Alpharetta (Global)

City of Holly Springs, GA

Signature:

Nathan Holder

Name:

Nathan Holder

Title:

Business Development Manager

Date:

10/12/2022

Signature:

Name:

Ron Carter

Date:

Microsoft 365 License Upgrade

Microsoft 365 (Gx) licensed software combines the best-in-class productivity tools in M365 Business Standard like Word, Excel and Microsoft Teams with end user management and a comprehensive security solution that helps protect your business against advanced threats.

Windows Defender Device Guard is a security feature for Windows 10 Enterprise and Windows Server 2016 designed to use application whitelisting and code integrity policies to protect users' devices from malicious code that could compromise the operating system.

Office 365 Advanced Threat Protection (ATP) is a cloud-based email filtering service that helps protect your organization against unknown malware and viruses by providing zero-day protection and safeguarding versus phishing and other unsafe links, in real time.

Microsoft Purview Data Loss Prevention (DLP) helps you prevent the unintentional or accidental sharing of sensitive information. DLP examines email messages and files for sensitive information, like a credit card number. Data loss prevention (DLP) **makes sure that users do not send sensitive or critical information outside the corporate network**. The term describes software products that help a network administrator control the data that users can transfer.

Microsoft Intune manages users and devices, has simplified app management and automated policy deployment, and integrates with mobile threat defense. Intune **helps organizations let their people use the devices and applications they love while configuring device settings to meet compliance needs**. Microsoft Intune lets you manage your devices from the cloud or while connected to an existing infrastructure.

Microsoft 365 vs. Office 365 Features	Office 365 (G3)	Microsoft 365 (G3)	Microsoft 365 (G5)
Office applications	X	X	X
• Word, Excel, PowerPoint, OneNote	X	X	X
Email & calendar	X	X	X
• Outlook, Exchange	X	X	X
Voice, video & meetings	P	P	X
• Microsoft Teams	X	X	X
• Audio Conferencing, Phone System	-	-	X
Intranet & storage	X	X	X
• SharePoint, OneDrive	X	X	X
Threat protection	-	P	X
• Microsoft Advanced Threat Analytics2 , Windows Defender Antivirus , Device Guard	-	X	X
• Microsoft Defender for Office 365	-	-	X
• Microsoft Defender for Identity	-	-	X
• Microsoft Defender for Endpoint	-	-	X
Cloud Access Security Broker	-	-	X
• Microsoft Defender for Cloud Apps	-	-	X

Identity & access management	-	P	X
• Azure Active Directory P1, Windows Hello, Credential Guard	-	X	X
• Azure Active Directory P2	-	-	X
Device & app management	-	X	X
• Microsoft Intune	-	X	X
Information protection	-	P	X
• Microsoft 365 Data Loss Prevention, Windows Information Protection and BitLocker, Azure Information Protection P1	-	X	X
• Azure Information Protection P2	-	-	X
Advanced compliance	-	-	X
• Advanced eDiscovery, Customer Lockbox, Advanced Data Governance	-	-	X
Analytics	-	P	X
• Delve	-	X	X
• Microsoft Viva Insights (personal insights)	-	X	X
• Power BI Pro	-	-	X

City of Holly Springs
City Council Work Session Minutes
September 8, 2022

Elected Officials Present: Mayor Steven W. Miller, Councilman Kevin Moore, Councilwoman Dee Phillips, Councilman Kyle Whitaker, and Councilman Jeff Wilbur.

Elected Officials Absent: Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present: City Manager Robert H. Logan, Laura Rollins from the City Attorney's Office, City Clerk Karen Norred, Chief Tommy Keheley, Deputy Chief Greg Clyburn, Community Development Director Nancy Moon, Communications & External Affairs Director Erin Honea, and Facilities Manager/Information Technology Manager Ron Carter.

Mayor Miller called the Work Session to order.

Mayor Miller led the Pledge of Allegiance. Councilwoman Phillips gave the invocation.

Mayor Miller read a Proclamation recognizing Eagle Scout London T. Sessions.

Public Comment

County residents Johnny and Marissa Woodall presented Council with hard copies of documents related to the July 7, 2022, August 1, 2022 and August 15, 2022 Council meetings. Mr. and Mrs. Woodall stated that these documents had previously been emailed to Council members by Mr. Albert Clary, and he asked them to present hardcopies to the Council in his absence.

County resident David Whittaker spoke to Council regarding CUP-01-2022, CUP-02-2022 and MA-05-2022. He reiterated the issues he presented to Council during the July 7, 2022 Work Session particularly that the proposed project for CUP-01-2022 was "too big on too small of a lot," that the project "doesn't blend in with the neighborhood," and "too many entrances and exits for the size of the lot." He pointed out that the traffic study did not include East Cherokee Drive, only Hickory Road. Additionally, he asked that the number of entrances be reduced, and instead, additional access be added between the storage facility and the adjacent mixed-use development which is the subject of MA-05-2022 and CUP-02-2022. He stated that he did not see the need for a "cut through" from the residential portion of the proposed MA-05-2022 and CUP-02-2022 development to the commercial portion of the development that allows an exit onto East Cherokee Drive. He also asked that if Council approves MA-05-2022 and CUP-02-2022, that age restrictions be included in zoning stipulations and in deed documents.

Councilman Whitaker made a motion to adjourn. Councilwoman Phillips seconded the motion. Motion carried 4-0.

Meeting adjourned.

City of Holly Springs
City Council Special Called Meeting Minutes
September 8, 2022

Elected Officials Present: Mayor Steven W. Miller, Councilman Kevin Moore, Councilwoman Dee Phillips, Councilman Kyle Whitaker, and Councilman Jeff Wilbur.

Elected Officials Absent: Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present: City Manager Robert H. Logan, Laura Rollins from the City Attorney's Office, City Clerk Karen Norred, Chief Tommy Keheley, Deputy Chief Greg Clyburn, Community Development Director Nancy Moon, Communications & External Affairs Director Erin Honea, and Facilities Manager/Information Technology Manager Ron Carter.

Mayor Miller called the Special Called meeting to order.

Councilman Whitaker made a motion to add Items 1-9 to a Consent Agenda. Councilwoman Phillips seconded the motion. Motion carried 4-0.

Consent Agenda

1. A request for No Parking signs in Hidden Springs subdivision
2. An amendment to the Municipal Services Master Fee Schedule
3. A Cost Per Image Agreement for a term of 48 months in a monthly payment amount not to exceed \$150 and authorize and ratify the Mayor's signature
4. Quote #Q-398493-44777.736RM from Axon Enterprise, Inc. in an amount not to exceed \$393,608.04 and authorize and ratify the Mayor's signature
5. Quote #Q-405117-44777.739RM from Axon Enterprise, Inc. in an amount not to exceed \$361,920 and authorize and ratify the Mayor's signature
6. A quote from Douglas Outdoors, LLC (Job: "Sidewalk replacement") in an amount not to exceed \$11,220
7. A quote from Douglas Outdoors, LLC (Job: "Harmony on the Lakes sidewalk repair") in an amount not to exceed \$14,990
8. The Second Amendment of Workforce Innovation and Opportunity Act Contract, ARC Contract Number WD2210.2, between the Atlanta Regional Commission and the City of Holly Springs, Georgia
9. Applying to the U.S. Department of Transportation's Safe Streets and Roads for All (SS4A) grant program jointly with Cherokee County, Georgia

Councilman Whitaker made a motion to approve the September 8, 2022 Consent Agenda. Councilwoman Phillips seconded the motion. Motion carried. 4-0.

Councilman Whitaker made a motion to adjourn. Councilwoman Phillips seconded the motion. Motion carried 4-0.

DRAFT

City of Holly Springs
City Council Work Session Meeting Minutes
September 26, 2022

Elected Officials Present: Mayor Steven W. Miller, Councilman Kevin Moore, Councilman Jeff Wilbur, Councilman Kyle Whitaker and Mayor Pro Tem Michael Roy Zenchuk II.

Elected Officials Absent: Councilwoman Dee Phillips.

Staff Present: City Clerk Karen Norred, Laura Rollins from the City Attorney's Office, Chief Tommy Keheley, Finance Director Denise Lamazares, Deputy Chief Greg Clyburn.

Mayor Miller called the Work Session to order.

No public comment.

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilman Wilbur seconded the motion. Motion carried 4-0.

Meeting adjourned.

City of Holly Springs
City Council Business Meeting Minutes
September 26, 2022

Elected Officials Present: Mayor Steven W. Miller, Councilman Kevin Moore, Councilman Jeff Wilbur, Councilman Kyle Whitaker and Mayor Pro Tem Michael Roy Zenchuk II.

Elected Officials Absent: Councilwoman Dee Phillips.

Staff Present: City Clerk Karen Norred, Laura Rollins from the City Attorney's Office, Chief Tommy Keheley, Finance Director Denise Lamazares, Deputy Chief Greg Clyburn.

Mayor Miller called the Business Meeting to order.

Mayor Miller led the Pledge of Allegiance. Mayor Pro Tem Zenchuk gave the invocation.

Mayor Miller recognized Tom Graffagnino as the September Yard of the Month recipient in his absence.

Councilman Whitaker made a motion to add Items 3-5 and 8-13 to the Consent Agenda. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 5-0.

Consent Agenda

1. August 1, 2022 Council Work Session and Special Called Meeting minutes
2. August 15, 2022 Council Work Session and Business Meeting minutes
3. The release of Avery Landing Maintenance bonds #K13509451 and #K1350944A, Cagle Heights Phase 1 Maintenance Bond #CMS324088, Cagle Heights Phase 2 Maintenance Bond #80151240, Farm Store Performance Bond #20BCSII1578, Farm Store Maintenance Bond #20BCSII1578-M, Gardens of Harmony Phase 3 Performance Bond # SU1141684, Gardens of Harmony Phase 4 Performance Bond #CMS0326331, Gardens of Harmony Phase 5 Performance Bond #K13508951, Retreat at Holly Springs Performance (Stormwater) Bond #US00106120SU21A, and Spring Meadows Phase 1 Maintenance Bond #SU1157974
4. A resolution to accept and authorize certain streets in Avery Landing, Cagle Heights Phases 1 and 2, and Spring Meadows Phase become publicly maintained streets
5. A resolution authorizing the submittal of the Georgia Department of Transportation Local Maintenance and Improvement Grant (LMIG) application for the fiscal year 2023 and authorizing the City Manager or his designee to act in all matters pertaining to the City of Holly Springs' acceptance and participation in the Georgia Department of Transportation Local Maintenance and Improvement Grant
8. Awarding the Public Works Building Site Project (RFB #2022-04) to S.H. Creel Contracting in an amount not to exceed \$308,128.89 and authorize the Mayor to execute any and all contract documents

9. A Lease Agreement among Cherokee FOCUS, Inc. the Development Authority of Holly Springs, and the City of Holly Springs, Georgia
10. Change Order (PCO 10) from Vertical Earth Incorporated for the Palm Street and Hickory Road Curb, Gutter, and Sidewalk Extension in an amount not to exceed \$222,732
11. A quote from Parker Young Construction, LLC for construction of a deck and ramp at the structure located at 113 Palm Street, Holly Springs, Georgia in an amount not to exceed \$21,571.51
12. Amendment (PCO 11) to the Sitework Contract for the Holly Springs Mixed-Use Infrastructure Project (RFB #2021-02) among Vertical Earth Incorporated, the Downtown Development Authority of Holly Springs, and the City of Holly Springs, Georgia
13. Professional Services Agreement, Addendum No. 4, Holly Springs Town Center Post Award, between Southeastern Engineering, Inc. and the City of Holly Springs, Georgia

Councilman Whitaker made a motion to approve the September, 2022 Consent Agenda. Councilman Wilbur seconded the motion. Motion carried 4-0.

Mayor Pro Tem Zenchuk made a motion to approve an Engagement Letter from Nick Gaba of Gregory, Doyle, Calhoun, and Rogers, LLC to represent the City of Holly Springs, Georgia in the condemnation and/or closing of a certain property located at 330 Ronnell Road, Holly Springs, Georgia, 30115 for the purpose of the Holly Springs Parkway Widening Project Phase II and authorize and ratify the signature of the City Manager. Councilman Moore seconded the motion. Motion carried 4-0.

Mayor Pro Tem Zenchuk made a motion to approve a resolution authorizing condemnation by Declaration of Taking method pursuant to the Provisions of O.C.G.A § 32-3-4 et seq. of a tract of land comprised of 0.018 acres of fee simple right-of-way, 0.005 acres of permanent slope, guardrail, and utility easement, and 0.020 acres of temporary construction easement, being project parcel 17, Land Lots 417, 418, 447 and 448 of the 15th District, Cherokee County, Georgia. Councilman Moore seconded the motion. Motion carried 4-0.

Finance Director Denise Lamazares announced that the August finance report was in the packet.

Chief Keheley announced that the Holly Springs Police Department had received State Certification from the Georgia Association of Chiefs of Police.

Mayor Pro Tem Zenchuk asked that residents bag the leaves from their yards as opposed to blowing them in the street in order to ensure driver safety.

Mayor Miller asked that everyone keep Councilwoman Dee Phillips in their thoughts and prayers.

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilman Wilbur seconded the motion. Motion carried 4-0.

Meeting adjourned.

Respectfully Submitted.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

DRAFT



2470 Sandy Plains Rd
Marietta, GA 30066
P (770) 321-3936

PROFESSIONAL SERVICES AGREEMENT ADDENDUM NO. 1

This ADDENDUM to the AGREEMENT made and entered into 05/03/2021, by and between Southeastern Engineering, Inc., and the client identified herein, provides for the Additional Services described under the Scope of Services section of this agreement

CLIENT: **City of Holly Springs**
3237 Holly Springs Pkwy., Holly Springs, GA 30115

PROJECT NUMBER: **1076-21-105**

PROJECT NAME: Hickory Springs Industrial Drive

SCOPE OF SERVICES:

Task 11 – Utility Locate

UtiliSurvey, LLC, will provide the following services related to the subject site:

Physical Markings - Paint and/or flags will be placed on the ground directly above all traceable underground utilities within the specified area. Each utility will be marked with a specific color. Underground utilities will be located utilizing radio frequency techniques. This technique is capable of locating metallic utilities and other utilities with tracer wires. Non-metallic utilities and utilities without tracer wires will not be physically marked on the ground. Utilities not located utilizing this technique may exist, but not be marked, and may be disturbed upon excavation.

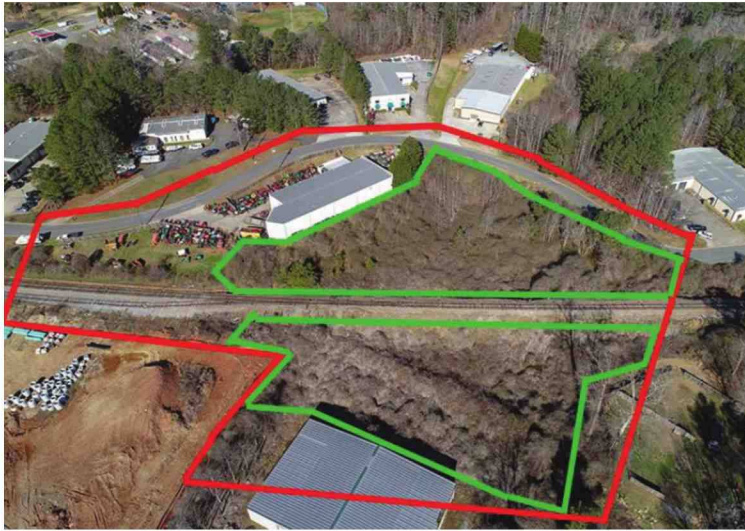
Site Sketch - A detailed sketch of the subject site will be provided in electronic format. Said sketch will detail the approximate locations of all underground utilities, along with the size and type of water and gas lines for each utility. This sketch may be added to an existing drawing of the site, or to an aerial photograph of the site. Notes will be placed on the sketch indicating possible existence of underground utilities and improvements that were not marked on the ground.

Utility Owner Information - The owner of each respective utility affecting the subject site will be determined and documented, including names and phone numbers. The sources of this information will be from the GA-UPC Design Ticket and other sources as may be required. This information will be assimilated and delivered electronically in a .pdf format. Any other types of information, such as maps or other documents will be delivered in .pdf format as well.

Limitations - UtiliSurvey, LLC, will expend reasonable efforts to determine the actual location of all existing underground utilities within the project area. It is expressly understood by both parties that utilities may exist within the subject area, but not be marked or located, especially if no above ground evidence of the utility exists. In the case of a ""lost signal"", a reasonable explanation will be documented, and a probable or approximate location will be shown on the site sketch.

Initials _____
Client /  SLI

Task 12 – Survey of Existing Conditions



A field run 1-foot contour interval topographic survey will be performed on the areas described above. Horizontal projection will be Georgia State Plane (NAD83-2011 Datum). Elevations will be based on NAVD88 Datum. All main features of the topography will be delineated including but not limited to the following; creeks, streams, ditches, lakes, above ground utilities, marked underground utilities, roadway markings, traffic control devices, speed humps, gates, landscape areas, mailboxes, storm and sanitary sewer fixtures with size, type and invert, edge of pavement, curb lines with top and gutter elevation (irregular stone or rock curb lines will only be located at edge of pavement), bridges, walls, stairs, sidewalks,

concrete pads, driveways, buildings, signs, benches, bleachers, fences, power poles and overhead lines, guy wires, pedestals, fire hydrants, valves, meters and other above ground features. Contours shown will be based on spot elevations taken at an approximate 50' grid pattern to ensure that not less than 90% of the contours shown will be out of vertical position by more than ½ of the contour interval according to Georgia Technical Standards for Property Surveys. SEI will show the location of visible above ground utilities and marked underground utilities.

Areas shown in GREEN above will not be completely field run. The previously collected Lidar data will be supplemented with check shots, as appropriate, and the surface will be lowered to compensate for the kudzu vegetation. SEI cannot guarantee the accuracy of obscured areas and these areas may need to be adjusted during construction.

Task 13 – Right-of-Way Resolution

SEI understands that right of way resolution and boundary lines will need to be identified for the entire route. SEI will obtain right of way plans, deeds, plats and any other pertinent information in order to establish this information. Monumentation will then be located during the field survey for right of way and boundary analysis. Rights of Way and Property owners will be clearly identified on the Base Map. This information will be utilized to prepare for the acquisition of required easements. Once a final design is established, required easement exhibits can be prepared for use during negotiations with parcel owners and for later recording for an additional fee.

Task 14 – Towncenter Basemap Update

The data collected during tasks 12-14 will be integrated into the working base map files for the town center site. This will update the existing files with the latest and most detailed information.

Task 15 - Preliminary Design

SEI will develop a preliminary set of engineering plans for the Industrial Parkway's extension across the existing Patriot Rail facility and connection to P Rickman Road. In a subsequent task, SEI will update the project's previous traffic study and operational analysis of the new intersection of P Rickman & Industrial Road extension. For purposes of this proposal, SEI has assumed a signal will NOT be needed at this

Initials
Client / SEI

intersection and associated signal plans not needed. The preliminary plans will be developed based on an at-grade crossing concept and will include the following:

- Cover Drawing
- Index Drawing
- General Notes
- Typical Sections
- Summary of Quantities
- Mainline Roadway, Crossroad, Side Street, Frontage Road and Ramp Plan
- Mainline Roadway Profile Drawings
- Drainage Area Map
- Drainage Profiles
- Utility Plans
- Signing and Marking Plans
- Initial Erosion, Sedimentation and Pollution Control Plans

SEI has not included any structural design, walls, lighting plans, landscape plans, mitigation plans, noise barrier plans or geotechnical investigation as part of the plan development. Plans will be completed and submitted to City of Holly Springs and CCWSA for LDP Plan Review. SEI has included Utility Coordination in this task with a first utility submittal to get all existing utility locations identified. SEI has excluded the design and permitting of any railroad specific gate arms and signalization, which is assumed to be the responsibility of Patriot Rail.

Task 16 – Final Plans

All final City & CCWSA comments and plan changes due to right-of-way acquisition will be addressed prior to submitting the final plans to the city. All preliminary plans developed prior will be finalized. Plans will be completed and a Final Field Plan Review conducted as requested by the City of Holly Springs. All Field Plan Review comments will be addressed and plans updated prior to submitting Final Construction Documents to the City of bidding. SEI has included Utility Coordination in this task with a second utility submittal to get all proposed utility relocations identified. SEI has not included and contract administration or contract documents development assistance in this task.

Task 17 – Traffic Study & Count Data Update

SEI Traffic Engineers will provide a traffic study for the new Holly Springs Parkway roadway to analyze the intersections of Mountain Brook Road, P Rickman Industrial Dr, and Hickory Road. The study will analyze build year operations to recommend the intersection lane configurations and methods of control. These intersections will be analyzed with the assumption that the new Holly Springs Parkway connects at the Main Street and Mountain Brook Drive intersection in the north and Hickory Road at Hickory Springs Industrial Drive in the south.

Given the age (2017) and pre pandemic nature of count data previous traffic analysis have been based, SEI will collect current traffic count data to perform/update the analysis including turning movement counts at five (5) intersections and seven (7) 24-hour daily traffic volume counts. A growth rate for the area will be developed and the traffic volumes will be projected to the future build year. The future traffic volumes will then be routed through the network using the new Holly Springs Parkway roadway. These

Initials  as will be
Client / SEI

used for the analysis. Traffic volumes from the adjacent Town Center development will be estimated and added to the study network as well. The final deliverable will be an electronic copy of the Traffic Study.

Task 18 – Railroad Encroachment Permit

SEI will produce a plan package that are suitable for submittal to Georgia Northwestern Railroad to apply for encroachment into the railroad right-of-way. Coordination with the Railroad is included for specific requirements and comments will be addressed. Early coordination with Georgia Northwestern Railroad has begun but the exact scope of the final encroachment package is not known at this time. As a result, SEI has established a budgetary allowance that will allow efforts relating to the railroad encroachment efforts to be invoiced on an hourly basis. SEI estimates the budget set forth in this task combined with remaining budgets within Task 5 of the original contract will be sufficient to complete this task.

Task 19 – USACE Jurisdiction & State Water Determinations

USACE – Jurisdictional Resource Determinations

SEI will identify wetland boundaries within the alignment path of the Industrial Road extension from P Rickman north to the intersection of Mountain Brook and Main Street using the routine criteria described in the Corps of Engineers Wetlands Delineation Manual (Environmental Laboratory 1987) and the Eastern Mountain and Piedmont Regional Supplement (latest edition). SEI will gather the necessary data to verify the document conditions within the identified property, and complete a wetland determination data form for representative sampling points used to determine wetland boundaries or upland habitat at the site as needed. This documentation will include a description of the dominant plant species, soils information, hydrology, wetland type and a summary of the rationale used in the determination and will be submitted to the USACE for verification.

GA EPD - State Waters Identification

The Erosion and Sediment Control Act of 1975, as amended, O.C.G.A. 12-7-6(b)(15) established a state-wide comprehensive soil erosion and sedimentation control program to conserve and protect the land, water, air, and other resources of the State of Georgia. This Act establishes the buffer widths to be maintained on all features considered Waters of the State and who have a point of wrested vegetation for protection of those waterways. State Waters are defined as “any and all rivers, streams, creeks, branches, lakes, reservoirs, ponds, drainage systems, springs, wells, and other bodies of surface or subsurface water, natural or artificial, lying within or forming a part of the boundaries of the state which are not entirely confined and retained completely upon the property of a single individual, partnership, or corporation”. For all State Waters, a minimum 25-foot buffer is required for all warm water streams and a minimum 50-foot buffer is required for all designated trout streams. Established

LIA Concurrence

SEI shall present findings to the Local Issuing Authority to confirm findings by SEI Ecologist on the site. If necessary, this shall include a meeting with SEI and the LIA representative onsite. The ecological location data will be collected using handheld GPS survey equipment and used as a guide to the subsequent Concept Design (Task 20). A complete Jurisdictional Determination will be needed prior to final engineering and LDP permitting.

Task 20 – Concept Design P. Rickman to Mountain Brook

SEI will produce a concept design for the future road connection from P. Rickman Industrial Drive to Mountain Brook Drive. This design will be based on preliminary environmental assessment (Task 19), Cherokee County GIS topographic and parcel data. Several road alignments & intersection configurations will be evaluated for the City’s continued consideration. Concept plans will

DS
Initials / CE
Client / SEI

present geometric roadway design, vertical relief, walls, cut/fill amount, property owner impacts and ecological impacts.

COMPENSATION:

Please initial all authorized tasks below:

PROFESSIONAL FEES			
Description	Task Subtotal	Billed	Authorized Tasks
<i>Task 11 – Utility Locate</i>	\$4,200	<i>Monthly, % Complete of Lump Sum</i>	Client Initial
<i>Task 12 – Survey of Existing Conditions</i>	\$7,500	<i>Monthly, % Complete of Lump Sum</i>	Client Initial
<i>Task 13 – Right-of-Way Resolution</i>	\$8,000	<i>Monthly, % Complete of Lump Sum</i>	Client Initial
<i>Task 14 – Towncenter Basemap Update</i>	\$1,500	<i>Monthly, % Complete of Lump Sum</i>	Client Initial
<i>Task 15 – Preliminary Design</i>	\$17,500	<i>Monthly, % Complete of Lump Sum</i>	Client Initial
<i>Task 16 – Final Plans</i>	\$15,500	<i>Monthly, % Complete of Lump Sum</i>	Client Initial
<i>Task 17 – Traffic Study & Count Data Update</i>	\$14,000	<i>Monthly, % Complete of Lump Sum</i>	Client Initial
<i>Task 18 – Railroad Encroachment Permit</i>	\$25,000	<i>Monthly, % complete of Allowance</i>	Client Initial
<i>Task 19 – USACE Jurisdiction & State Water Determinations</i>	\$12,800	<i>Monthly, % Complete of Lump Sum</i>	Client Initial
<i>Task 20 – Concept Design P. Rickman to Mountain Brook</i>	\$15,500	<i>Monthly, % Complete of Lump Sum</i>	Client Initial

Initials  DS
Client  DS

IN WITNESS WHEREOF, the Agreement is accepted on the later date written below, subject to the terms and conditions stated above and the aforementioned Agreement.

CLIENT City of Holly Springs

SOUTHEASTERN ENGINEERING, INC.

Signed _____

Signed _____

Name (Typed) _____

Name (Typed) _____

TITLE _____

TITLE _____

DATE _____

DATE _____

DocuSigned by:

Chad Apple

21D3AB68A03F424...

Chad Apple

Vice President

09/30/2022

Initials

Client /

DS
CE

ATTACHMENT A

EXCLUSIONS:

This agreement does not include the following:

- ☒ Zoning or zoning modification applications and coordination
- ☒ GDOT or other agency coordination
- ☒ Community coordination meetings
- ☒ Graphic design
- ☒ Traffic engineering services or studies
- ☐ Land surveying services
- ☒ Structural engineering and inspection
- ☒ Soil testing/geotechnical analysis of existing soils or levels of compaction
- ☒ Subsurface utility location and/or investigation
- ☒ Utility capacity analyses
- ☒ Offsite utility evaluation and/or extension
- ☒ Offsite utility easements
- ☒ Utility coordination
- ☒ SBV - variance through EPD and/or local jurisdiction
- ☒ Offsite silt study
- ☒ Dam breach
- ☒ FEMA coordination and/or letter of Map Revision
- ☒ MS4 requirements
- ☒ Architectural services
- ☒ Landscape architectural services
- ☒ Irrigation design
- ☒ Tree survey and/or as-builts
- ☒ Planting plans
- ☒ Inspecting and/or placing plants on site
- ☒ State waters and/or wetland location, delineation and/or permitting through USACE
- ☒ Preparation of Storm Water Management, Inspection and Maintenance Agreement or similar/related documents
- ☐ LDP submittal or revisions
- ☒ Final plat submittal or revisions
- ☒ Cost estimates or Quantity take offs
- ☒ Construction management, contract administration or price/cost negotiations of construction work
- ☒ Settlement of disputes of claims due to contractor default or insolvency or discontinuation of work
- ☒ Maintenance services (post-construction or otherwise)

Initials /  DS
Client /  DS

ATTACHMENT B

HOURLY RATE SCHEDULE:

Services shall be invoiced according to the following rates:

Environmental Personnel:

Environmental Scientist I:	\$85/hr.
Environmental Services Manager:	\$125/hr.

Planning and Landscape Architecture Personnel:

Administrative:	\$60/hr.
Technician:	\$60/hr.
Land Planner:	\$125/hr.
Landscape Architect:	\$125/hr.

Engineering Personnel:

Administrative:	\$60/hr.
Technician:	\$60/hr.
Designer I:	\$75/hr.
Designer II:	\$95/hr.
Designer III:	\$115/hr.
Engineer I:	\$90/hr.
Engineer II:	\$110/hr.
Engineer III:	\$135/hr.
Project Manager:	\$155/hr.
Director/Principal:	\$250/hr.

Hourly* Surveying Personnel:

Field Crew: (1 Man)	\$90/hr.
Field Crew: (2 Man)	\$150/hr.
Field Crew: (3 man)	\$195/hr.
Survey Technician 1:	\$75/hr.
Survey Technician 2:	\$85/hr.
Survey Technician 3:	\$95/hr.
Administrative:	\$60/hr.

**Overtime rates = 1.5 x standard rates*

Salary Surveying Personnel (Overtime Exempt):

Survey Director: (PLS)	\$150/hr.
Project Manager: (PLS)	\$140/hr.
Associate Project Manager: (LSIT)	\$115/hr.
Field Coordinator:	\$110/hr.

Note: Personnel include direct and contract employees.

Initials DS
CE
 Client / CE



FINANCIAL HIGHLIGHTS
September 30, 2022



Budget Summary
75% of year lapsed

Audited

	2021 Year End Actual	2022 Budget	2022 Year to Date	% Annual Budget
REVENUES BY FUND				
General Fund	10,928,072	10,375,000	3,191,324	30.76%
Operating Grant Fund	135,670	90,000	56,905	63.23%
American Rescue Plan (ARP) Act of 2021	469	5,767,700	2,884,555	50.01%
Parks & Recreation Fund	468,147	407,150	362,745	89.09%
Hotel/Motel Tax Fund	4,945	6,000	3,110	51.83%
Urban Redevelopment Agency	1,169,551	9,375,000	2,105,137	22.45%
SPLOST III Fund	6,039	286,000	2,982	1.04%
SPLOST IV Fund	6	69,000	-	0.00%
SPLOST V Fund	3,002,527	7,950,000	2,308,208	29.03%
Town Center Fund	1,398,696	9,428,400	2,105,137	22.33%
Debt Service Fund	150,374	2,000,000	179,368	8.97%
Stormwater Utility Fund	1,286,476	460,000	19,812	4.31%
Municipal Court Fund	1,098,966	940,500	587,469	62.46%
TOTAL REVENUES - ALL FUNDS	\$ 19,649,937	\$ 47,154,750	\$ 13,806,752	29.28%

EXPENDITURES/EXPENSES BY FUND

General Fund	9,556,789	10,375,000	8,134,421	78.40%
Operating Grant Fund	135,667	90,000	58,137	64.60%
American Rescue Plan (ARP) Act of 2021	-	5,767,700	-	0.00%
Parks & Recreation Fund	194,977	407,150	259,966	63.85%
Hotel/Motel Tax Fund	5,295	6,000	3,945	65.75%
Urban Redevelopment Agency	1,169,551	9,375,000	2,105,137	22.45%
SPLOST III Fund	-	286,000	-	0.00%
SPLOST IV Fund	-	69,000	67,690	0.00%
SPLOST V Fund	1,238,338	7,950,000	3,006,815	37.82%
Town Center Fund	1,796,777	9,428,400	2,082,291	22.09%
Debt Service Fund	1,307,698	2,000,000	930,149	46.51%
Stormwater Utility Fund	335,099	460,000	172,056	37.40%
Municipal Court Fund	1,065,831	940,500	538,115	57.22%
TOTAL EXPENDITURES/ EXPENSES - ALL FUNDS	\$ 16,806,022	\$ 47,154,750	\$ 17,358,723	36.81%



**Comparison to Prior Year
75% of year lapsed**

	9/30/2021 Actual (audited)	2021 Annual Amended Budget	% of Annual Budget	9/30/2022 Actual	2022 Budget	% of Annual Budget
REVENUES BY FUND						
General Fund	4,477,102	10,535,000	42.50%	3,191,324	10,375,000	30.76%
Operating Grant Fund	97,310	125,000	77.85%	56,905	90,000	63.23%
American Rescue Plan (ARP) Act of 2021	2,883,405	2,883,302	0.00%	2,884,555	5,767,700	50.01%
Parks & Recreation Fund	352,878	410,000	86.07%	362,745	407,150	89.09%
Hotel/Motel Tax Fund	3,848	6,000	64.13%	3,110	6,000	51.83%
Urban Redevelopment Agency	497,990	10,756,113	4.63%	2,105,137	9,375,000	22.45%
SPLOST III Fund	6,039	280,000	2.16%	2,982	286,000	1.04%
SPLOST IV Fund	6	67,800	0.01%	-	69,000	0.00%
SPLOST V Fund	2,257,261	4,000,000	0.00%	2,308,208	7,950,000	29.03%
Town Center Fund	627,007	7,846,945	7.99%	2,105,137	9,428,400	22.33%
Debt Service Fund	373	1,102,952	0.03%	179,368	2,000,000	8.97%
Stormwater Utility Fund	24,557	376,500	6.52%	19,812	460,000	4.31%
Municipal Court Fund	944,291	945,000	0.00%	587,469	940,500	62.46%
TOTAL REVENUES - ALL FUNDS	\$ 12,172,066	\$ 39,334,612	30.94%	\$ 13,806,752	\$ 47,154,750	29.28%
EXPENDITURES/EXPENSES BY FUND						
General Fund	7,723,853	10,535,000	73.32%	8,134,421	10,375,000	78.40%
Operating Grant Fund	117,503	125,000	94.00%	58,137	90,000	64.60%
American Rescue Plan (ARP) Act of 2021	-	2,883,302	0.00%	-	5,767,700	0.00%
Parks & Recreation Fund	147,293	410,000	35.93%	259,966	407,150	63.85%
Hotel/Motel Tax Fund	4,295	6,000	71.58%	3,945	6,000	65.75%
Urban Redevelopment Agency	497,990	10,756,113	4.63%	2,105,137	9,375,000	22.45%
SPLOST III Fund	-	280,000	0.00%	-	286,000	0.00%
SPLOST IV Fund	-	67,800	0.00%	67,690	69,000	98.10%
SPLOST V Fund	1,148,258	4,000,000	0.00%	3,006,815	7,950,000	37.82%
Town Center Fund	614,874	7,846,945	7.84%	2,082,291	9,428,400	22.09%
Debt Service Fund	1,095,792	1,102,952	99.35%	930,149	2,000,000	46.51%
Stormwater Utility Fund	160,765	376,500	42.70%	172,056	460,000	37.40%
Municipal Court Fund	885,538	945,000	0.00%	538,115	940,500	57.22%
TOTAL EXPENDITURES/ EXPENSES - ALL FUNDS	\$ 12,396,162	\$ 39,334,612	44.13%	\$ 17,358,723	\$ 47,154,750	36.81%

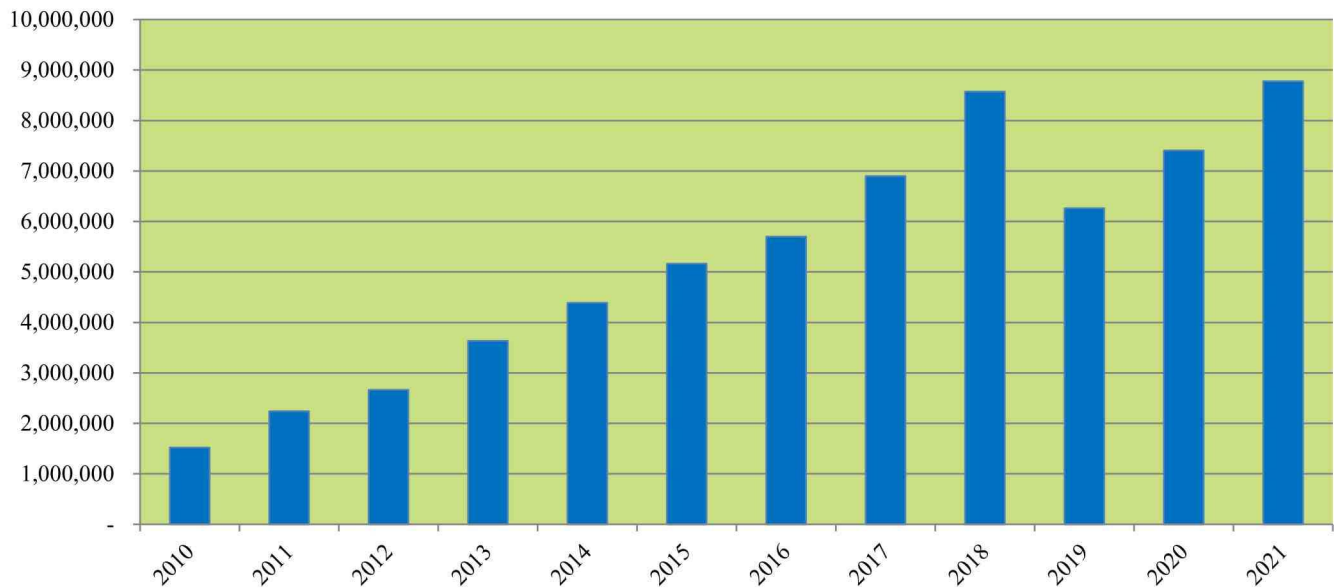


**Changes in Fund Balance/Net Position
As of September 30, 2022**

Fund	Audited			Unaudited	
	Balance as of 1/1/2022	Revenues	Expenditures/ Expenses	Balance as of 9/30/2022	Net Increase/ (Decrease)
General Fund	8,778,918	3,191,324	8,134,421	3,835,821	(4,943,097)
Operating Grant Fund	37,137	56,905	58,137	35,905	(1,232)
American Rescue Plan (ARP) Act of 2021	469	2,884,555	-	2,885,024	2,884,555
Parks & Recreation Fund	786,495	362,745	259,966	889,274	102,779
Hotel/ Motel Tax Fund	8,530	3,110	3,945	7,695	(835)
Urban Redevelopment Agency		2,105,137	2,105,137	-	-
SPLOST III Fund	286,145	2,982	-	289,127	2,982
SPLOST IV Fund	69,070	-	67,690	1,380	(67,690)
SPLOST V Fund	(532,465)	2,308,208	3,006,815	(1,231,072)	(698,607)
Town Center Fund	(392,839)	2,105,137	2,082,291	(369,993)	22,846
Debt Service Fund	435,317	179,368	930,149	(315,464)	(750,781)
Stormwater Utility Fund	5,648,083	19,812	172,056	5,495,839	(152,244)
Municipal Court Fund	-	587,469	538,115	49,353	49,353
	<u>\$ 15,124,860</u>	<u>\$ 13,806,752</u>	<u>\$ 17,358,723</u>	<u>\$ 11,572,889</u>	<u>\$ (3,551,971)</u>

General Fund - History of Fund Balance

GENERAL FUND FUND BALANCE

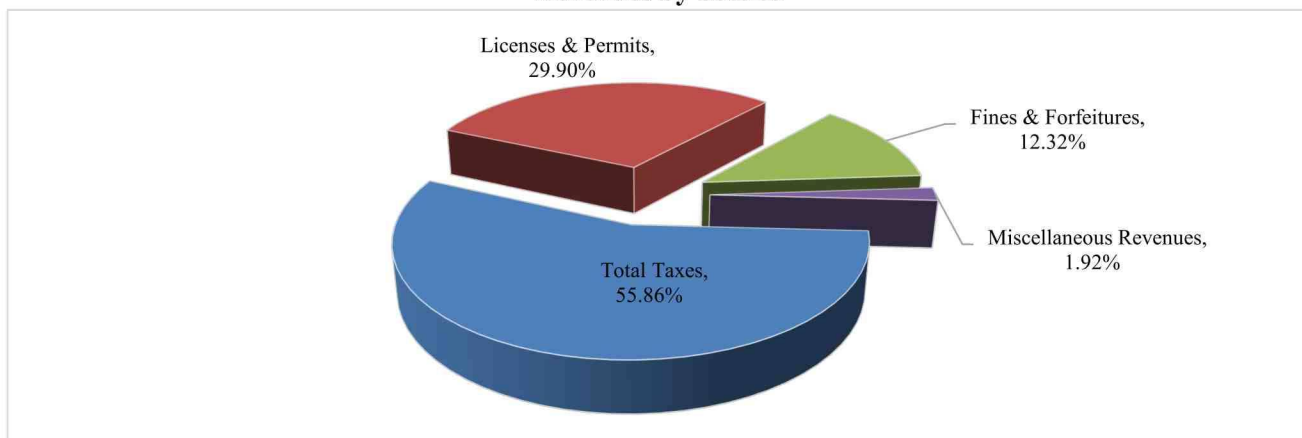




Budget Comparison Report - General Fund
75% of year lapsed

REVENUES	September 2022 Transactions	2022 Budget	YTD Transactions	% of Annual Budget
Property Taxes	3,385	5,250,000	199,456	3.80%
Motor Vehicle Taxes	2,496	25,000	29,186	116.74%
Motor Vehicle Title Ad Valorem Tax	72,442	550,000	606,867	110.34%
Mobile Home Tax	-	150	121	80.85%
Recording Intangible Taxes	12,315	110,000	80,016	72.74%
Penalties & Interest	616	10,000	5,570	55.70%
Fifa Fees	85	2,000	1,619	80.97%
Franchise Tax	-	475,000	512,739	107.95%
Railroad Equipment Car Tax	-	1,000	1,182	118.23%
Real Estate Transfer Tax	1,480	15,000	20,716	138.11%
Business & Occupation Tax	2,406	135,000	70,748	52.41%
Financial Institutions Tax	-	3,500	1,862	53.20%
Insurance Premium Tax	-	950,000	-	0.00%
Total Taxes	95,225	8,094,650	1,782,588	22.02%
Licenses & Permits	33,133	1,466,560	954,238	65.07%
Fines & Forfeitures	40,022	630,950	393,287	62.33%
Miscellaneous Revenues	8,978	130,340	97,224	74.59%
Interest Income	(11,867)	16,000	(45,469)	-284.18%
Proceeds from the Sale of Conf Assets	-	-	-	0.00%
Proceeds from the Sale of Assets	-	25,000	7,000	28.00%
Donation from Private Sources	(750)	11,500	2,456	100.00%
TOTAL GENERAL FUND REVENUES	\$ 164,741	\$ 10,375,000	\$ 3,191,324	30.76%

Revenues by Source



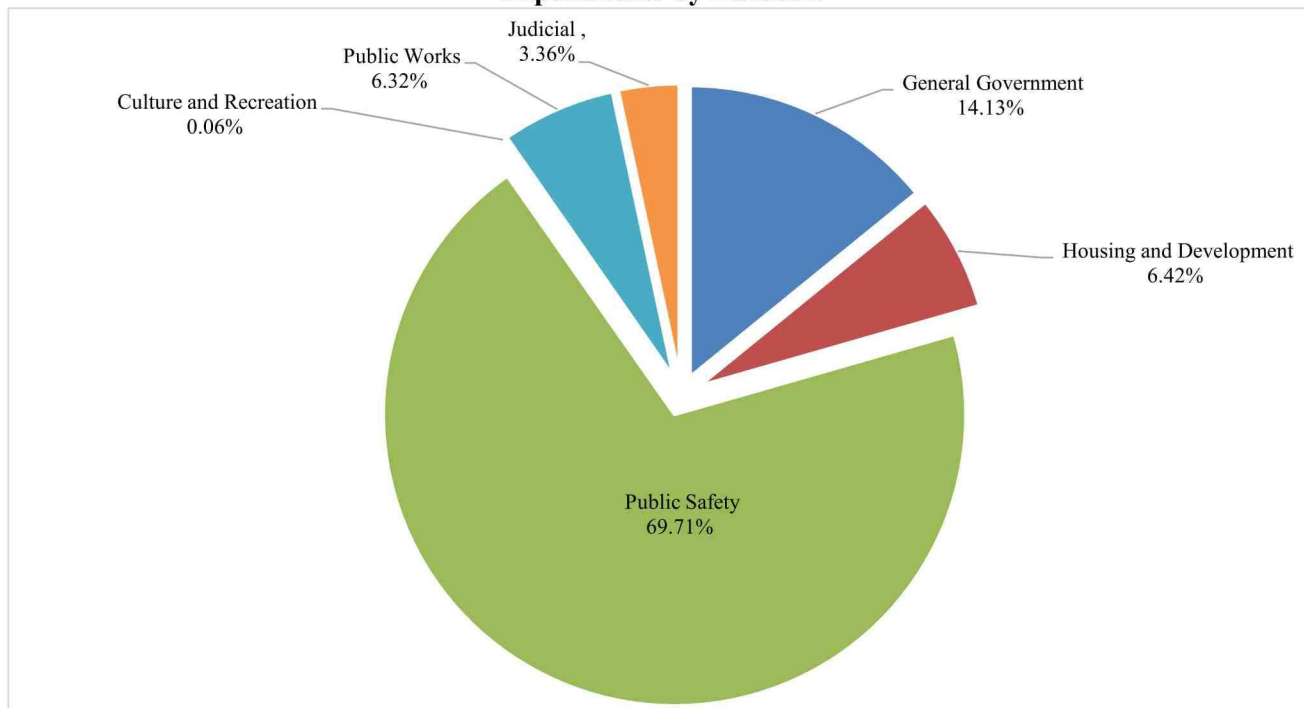
EXPENDITURES	September 2022 Transactions	2022 Budget	YTD Transactions	% of Annual Budget
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Budget Comparison Report - General Fund
75% of year lapsed

General Government	106,035	1,752,912	1,149,689	65.59%
Housing and Development	53,629	719,843	522,529	72.59%
Public Safety	300,266	6,766,097	5,670,247	83.80%
Culture and Recreation	-	39,000	4,871	12.49%
Public Works	54,554	677,050	514,030	75.92%
Judicial	36,008	420,098	273,055	65.00%
TOTAL GENERAL FUND EXPENDITURES	\$ 550,492	\$ 10,375,000	\$ 8,134,421	78.40%

Expenditures by Function





Budget Comparison Report - All Funds
75% of year lapsed

	Audited		Unaudited	
	2021 Year End Actuals	2022 Budget	Year to Date	% 2022 Annual Budget
<u>GENERAL FUND</u>				
Revenues:	10,928,072	10,375,000	3,191,324	30.76%
Expenditures:	9,556,789	10,375,000	8,134,421	78.40%
Excess Revenues over (under) Expenditures	1,371,283	-	(4,943,097)	
<u>AMERICAN RESCUE PLAN (ARP) ACT OF 2021</u>				
Revenues:	469	5,767,700	2,884,555	50.01%
Expenditures:	-	5,767,700	-	0.00%
Excess Revenues over (under) Expenditures	469	-	2,884,555	
<u>OPERATING GRANT FUND</u>				
Revenues:	135,670	90,000	56,905	63.23%
Expenditures:	135,667	90,000	58,137	64.60%
Excess Revenues over (under) Expenditures	3	-	(1,232)	
<u>PARKS & RECREATION FUND</u>				
Revenues:	468,147	407,150	362,745	89.09%
Expenditures:	194,977	407,150	259,966	63.85%
Excess Revenues over (under) Expenditures	273,170	-	102,779	
<u>HOTEL/MOTEL TAX FUND</u>				
Revenues:	4,945	6,000	3,110	51.83%
Expenditures:	5,295	6,000	3,945	65.75%
Excess Revenues over (under) Expenditures	(350)	-	(835)	
<u>URBAN REDEVELOPMENT AGENCY</u>				
Revenues:	1,169,551	9,375,000	2,105,137	22.45%
Expenditures:	1,169,551	9,375,000	2,105,137	22.45%
Excess Revenues over (under) Expenditures	-	-	-	
<u>SPLOST III FUND</u>				
Revenues:	6,039	286,000	2,982	1.04%
Expenditures:	-	286,000	-	0.00%
Excess Revenues over (under) Expenditures	6,039	-	2,982	
<u>SPLOST IV FUND</u>				
Revenues:	6	69,000	-	0.00%
Expenditures:	-	69,000	67,690	98.10%



Budget Comparison Report - All Funds
75% of year lapsed

	Audited		Unaudited	
	2021 Year End Actuals	2022 Budget	Year to Date	% 2022 Annual Budget
Excess Revenues over (under) Expenditures	6	-	(67,690)	
<u>SPLOST V FUND</u>				
Revenues:	3,002,527	7,950,000	2,308,208	29.03%
Expenditures:	1,238,338	7,950,000	3,006,815	37.82%
Excess Revenues over (under) Expenditures	1,764,189	-	(698,607)	
<u>TOWN CENTER FUND</u>				
Revenues:	1,398,696	9,428,400	2,105,137	22.33%
Expenditures:	1,796,777	9,428,400	2,082,291	22.09%
Excess Revenues over (under) Expenditures	(398,081)	-	22,846	
<u>DEBT SERVICE FUND</u>				
Revenues:	150,374	2,000,000	179,368	8.97%
Expenditures:	1,307,698	2,000,000	930,149	46.51%
Excess Revenues over (under) Expenditures	(1,157,324)	-	(750,781)	
<u>STORMWATER UTILITY FUND</u>				
Revenues:	1,286,476	460,000	19,812	4.31%
Expenses:	335,099	460,000	172,056	37.40%
Excess Revenues over (under) Expenses	951,377	-	(152,244)	
<u>MUNICIPAL COURT FUND</u>				
Revenues:	1,098,966	940,500	587,469	100.00%
Expenses:	1,065,831	940,500	538,115	100.00%
Excess Revenues over (under) Expenses	33,135	-	49,353	



Investments
As of September 30, 2022

Ameris Bank

Downtown Development Authority - CD .75%		36,422
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Subtotal Ameris Bank	\$	36,422
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Goldman Sachs Autocallable GS Momentum Builder		210,055
Certificate of Deposit - CD .75% Maturity Date - 09/21/2022		303,596
Certificate of Deposit - CD .75% Maturity Date - 10/08/2021		251,880
Certificate of Deposit - CD .80% Maturity Date - 04/08/2022		500,000
Certificate of Deposit - CD .90% Maturity Date - 10/08/2022		500,000
Certificate of Deposit - CD .20% Maturity Date - 01/12/2023		250,500
Certificate of Deposit - CD .25% Maturity Date - 06/12/2022		250,936
Certificate of Deposit - CD .30% Maturity Date - 12/12/2022		75,000

Subtotal South State Investment Services	\$	2,341,968
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Total Investments	\$	2,378,390
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Cash
As of September 30, 2022

Ameris Bank

Downtown Development Authority - Checking 74,387

Subtotal Ameris Bank	\$	74,387
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South State Bank

General Fund		2,489,306
Main Street Board		54,628
American Rescue Plan (ARP) Act of 2021		5,768,325
Parks & Recreation Fund		862,432
Hotel Motel Tax Fund		7,453
Money Market Account		1,170,326
Municipal Court Fund		146,996
Operating Grant Fund		28,554
Police Forfeiture Account		6,029
Police Seized Asset Account		1,461
SPLOST III		289,127
SPLOST IV		1,380
SPLOST V		116,438
Town Center Fund		26,348
Debt Service Fund		48,536
Stormwater Utility Fund		64,318
Tree Replacement Fund		10,667

Subtotal South State Bank	\$	11,092,324
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South State Investment Services

Budget Stabilization Cash Account 90

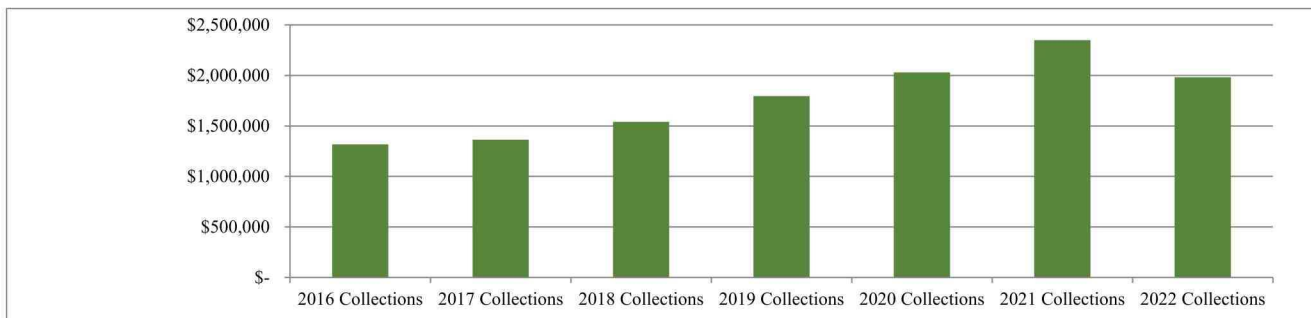
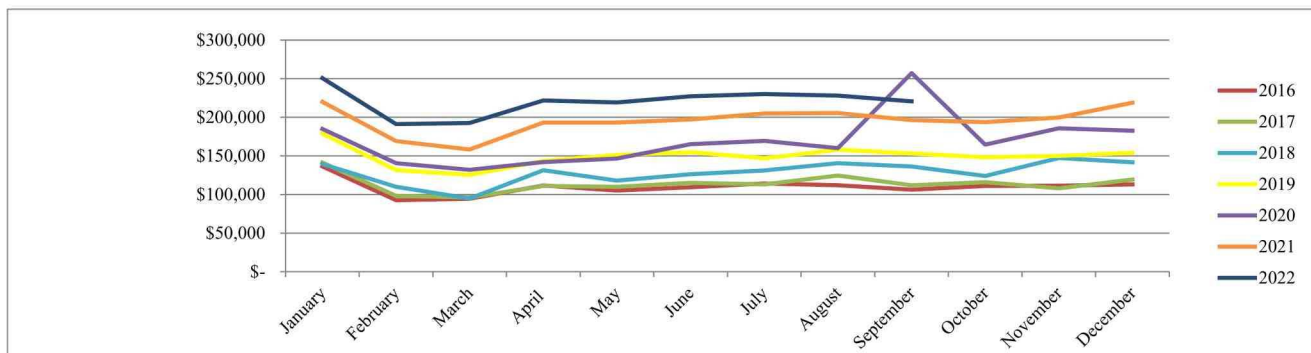
Subtotal South State Investment Services	\$	90
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Total Cash	\$	11,166,801
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Special Purpose Local Option Sales Tax Collections
As of September 30, 2022

	2016 Collections	2017 Collections	2018 Collections	2019 Collections	2020 Collections	2021 Collections	2022 Collections	% Change from Prior Year
January	\$ 136,321	\$ 141,344	\$ 139,474	\$ 178,754	\$ 184,956	\$ 219,927	\$ 250,695	13.99%
February	92,605	98,189	109,987	131,700	140,587	169,237	191,168	12.96%
March	94,455	96,130	94,765	125,375	131,947	158,258	192,686	21.75%
April	111,527	111,048	131,392	143,535	141,914	193,138	221,796	14.84%
May	105,169	110,063	117,981	151,269	146,483	193,137	219,102	13.44%
June	109,300	114,965	126,193	154,922	165,255	197,249	227,296	15.23%
July	114,305	113,172	131,005	146,946	169,488	204,832	229,938	12.26%
August	112,004	124,429	140,651	158,066	160,110	205,351	228,172	11.11%
September	106,169	111,901	136,184	153,139	257,264	196,323	220,495	12.31%
October	111,138	115,857	124,067	148,285	164,463	193,776		
November	111,396	108,048	147,256	149,921	185,812	199,817		
December	112,996	119,270	141,583	153,903	182,579	218,887		
	\$ 1,317,384	\$ 1,364,416	\$ 1,540,538	\$ 1,795,816	\$ 2,030,858	\$ 2,349,931	\$ 1,981,349	





**Downtown Development Authority
As of September 30, 2022**

Revenues	September 2022		YTD		% of Annual
	Transactions	2022 Budget	Transactions		Budget
Prior Year Fund Balance	-	5,000	-		0.00%
Interest Revenue	55	-	55		0.00%
Proceeds from Sale of Property	-	2,000,000	-		0.00%
TOTAL REVENUES	\$ 55	\$ 2,005,000	\$ 55		0.00%

Expenditures					
Dues & Fees	-	500	305		61.00%
Training	-	250	-		0.00%
Water & Sewer	-	2,500	-		0.00%
Other Expenditures	-	250	-		0.00%
Sponsorships	-	1,500	-		0.00%
Transfers to Primary Government	-	2,000,000	-		0.00%
TOTAL EXPENDITURES	\$ -	\$ 2,005,000	\$ 305		0.02%



GENERAL FUND REVENUE DETAIL
As of September 30, 2022

	September 2022	2022 Budget	YTD Transactions	% of Annual Budget
Real Property Tax	3,385	5,250,000	199,456	3.80%
Real Property Tax - Public Utility	-	60,000	-	0.00%
Personal Property Tax	-	185,000	9,655	5.22%
Motor Vehicle Tax	2,496	25,000	29,186	116.74%
Motor Vehicle Title Ad Valorem Tax	72,442	550,000	606,867	110.34%
Apportioned Vehicles (AAVT)	-	3,000	3,988	132.93%
Mobile Home Tax	-	150	121	80.85%
Intangible Tax	12,315	110,000	80,016	72.74%
Railroad Equipment Car Tax	-	1,000	1,182	118.23%
Real Estate Transfer Tax	1,480	15,000	20,716	138.11%
Franchise Tax - Electric	-	475,000	512,739	107.95%
Franchise Tax - Gas	-	80,000	76,559	95.70%
Franchise Tax - Cable	-	235,000	158,118	67.28%
Franchise Tax - Telephone	-	5,000	4,186	83.71%
Business & Occupational Tax	2,406	135,000	70,748	52.41%
Insurance Premium Tax	-	950,000	-	0.00%
Financial Institutions Tax	-	3,500	1,862	53.20%
Penalties & Interest	616	10,000	5,570	55.70%
FiFa Fees	85	2,000	1,619	80.97%
Total Taxes	95,225	8,094,650	1,782,588	22.02%
Alcoholic Beverage Licenses	-	75,000	10,000	13.33%
Alcohol Pouring Permit	450	2,500	4,205	168.20%
Zoning and Land Use Permits	3,838	12,500	11,943	95.54%
Planning and Development Fees	-	15,000	2,125	14.16%
Sign Permit Fees	200	2,500	2,300	92.00%
Special Event Permits	-	250	50	20.00%
Vacant Lot Registration	-	30	-	0.00%
Personal Transportation Veh Permit	-	30	-	0.00%
Other Licenses and Permits	175	2,500	3,500	140.00%
Building Permit Revenue	17,459	1,000,000	680,276	68.03%
Certificate of Occupancy Fees	2,500	180,000	139,000	77.22%
Building Permit - Reinspection Fees	1,175	25,000	23,200	92.80%
Building Permit-Sub Fee	2,900	75,000	61,337	81.78%
Occupational Tax Late Fees	27	1,250	700	56.04%
Plan Review Fees	4,409	75,000	15,602	20.80%
Total Licenses and Permits	33,133	1,466,560	954,238	65.07%
Municipal Court Fines	29,092	600,000	302,614	50.44%
Cash confiscations-Forfeitures	-	250	-	0.00%
Proceeds From Sale of Confiscations	-	150	1,075	716.67%
Court Costs	3,430	10,000	21,123	211.23%
Drug Testing Fees	-	250	-	0.00%
Expungements	-	50	-	0.00%
Tree Recompense Revenue	-	5,000	-	0.00%
Other Fines & Forfeitures-Code	7,500	15,000	68,475	456.50%
Other Forfeitures	-	250	-	0.00%
Total Fines and Forfeitures	40,022	630,950	393,287	62.33%
Grant Revenue	6,575	5,000	46,628	932.56%
Probation Fees	1,743	25,000	18,181	72.72%
Printing and Duplicating Service Fees	-	250	149	59.57%
Election and Qualifying Fees	12	540	1,080	200.00%



GENERAL FUND REVENUE DETAIL
As of September 30, 2022

	September 2022	2022 Budget	YTD Transactions	% of Annual Budget
Advertising Fees	-	7,500	-	0.00%
Accident/Incident Reports	160	2,500	1,770	70.80%
Wrecker Service Contract	-	18,500	18,500	100.00%
Background Checks	70	1,000	450	45.00%
Bad Check Fees	-	50	150	300.00%
Miscellaneous Revenue	(170)	10,000	4,966	49.66%
Rents and Royalties	600	50,000	3,575	7.15%
Reimbursement for Damaged Property	-	10,000	1,775	17.75%
Total Miscellaneous Income	8,978	130,340	97,224	74.59%
Interest Revenue	873	11,000	(45,469)	-413.36%
Unrealized Gain or Loss on Investments	(12,740)	5,000	-	0.00%
Total Investment Income	(11,867)	16,000	(45,469)	-284.18%
Proceeds from Sale of Assets	-	25,000	7,000	28.00%
Donations from Private Sources	(750)	11,500	2,456	21.36%
Total Other Financing Sources	(750)	36,500	9,456	25.91%
TOTAL GENERAL FUND REVENUES	\$ 164,741	\$ 10,375,000	\$ 3,191,324	30.76%



**General Fund Expenditures
As of September 30, 2022**

	September 2022 Transactions	2022 Budget	YTD Transactions	% of Annual Budget
Governing Body				
Salaries & Wages-Council	3,500	42,000	31,500	75.00%
Employee Benefits-Medical	6,911	89,833	62,161	69.20%
Employee Benefits-Dental	303	3,727	2,727	73.17%
Employee Benefits-ADD Life	69	882	692	78.47%
FICA	132	2,604	1,188	45.61%
Medicare	31	609	278	45.61%
Employee Benefits-Retirement	310	4,251	2,794	65.73%
Unemployment	14	101	126	124.75%
Workers Comp Insurance	(4)	108	90	83.10%
Total Salaries and Benefits	11,266	144,115	101,555	70.47%
Communications	45	600	364	60.67%
Travel	-	2,000	1,734	86.70%
Dues and Fees	-	750	645	85.98%
Education and Training	-	3,500	1,185	33.86%
Other Expenditures	-	500	396	79.14%
General Supplies and Materials	-	250	-	0.00%
Small Equipment	-	250	-	0.00%
Other Supplies - Uniforms	254	350	395	112.83%
Total Operations	300	8,200	4,719	57.54%
City Manager				
Salaries & Wages	13,073	154,500	114,867	74.35%
Employee Benefits-Medical	774	10,117	6,960	68.79%
Employee Benefits-Dental	60	1,120	820	73.23%
Employee Benefits-ADD Life	12	147	123	83.33%
Employee Benefits-Disability	84	1,008	840	83.33%
FICA	808	9,114	7,102	77.92%
Medicare	189	2,240	1,661	74.15%
Employee Benefits-Retirement	1,109	15,636	9,979	63.82%
Unemployment	-	27	38	140.74%
Workers' Comp. Insurance	(23)	667	555	83.20%
Total Salaries and Benefits	16,086	194,576	142,944	73.46%
Communications	40	600	268	44.72%
Travel	10	-	10	100%
Dues and Fees	515	1,500	1,695	112.97%
Education and Training	-	1,250	1,376	110.08%
Other Expenditures	54	1,000	941	94.11%
General Supplies and Materials	-	250	-	0.00%
Total Operations	619	4,600	4,290	93.26%
City Clerk				
Salaries & Wages	11,758	194,267	108,493	55.85%
Employee Benefits-Medical	2,254	41,480	20,273	48.87%
Employee Benefits-Dental	58	1,856	521	28.05%
Employee Benefits-ADD Life	25	441	245	55.56%
Employee Benefits-Disability	97	1,424	974	68.38%
FICA	692	12,045	6,375	52.93%
Medicare	162	2,817	1,491	52.92%
Employee Benefits-Retirement	1,080	19,661	9,724	49.46%
Unemployment	-	80	82	102.14%
Workers' Comp. Insurance	(13)	497	417	83.98%
Total Salaries and Benefits	16,113	274,568	148,595	54.12%



**General Fund Expenditures
As of September 30, 2022**

	September 2022 Transactions	2022 Budget	YTD Transactions	% of Annual Budget
Professional Services	11,500	10,000	12,267	122.67%
Communications	45	600	302	50.26%
Advertising	-	-	212	100%
Travel	215	3,500	712	20.33%
Dues and Fees	505	7,500	4,516	60.22%
Education and Training	-	1,500	765	51.00%
Other Expenditures	108	500	4,223	844.57%
General Supplies and Materials	-	500	272	54.48%
General Supplies - Postage	5	100	98	97.75%
Small Equipment	-	2,250	380	16.89%
Software	-	7,500	8,126	108.34%
Other Supplies - Uniforms	52	150	52	34.38%
Total Operations	12,430	34,100	31,924	93.62%
Elections				
Advertising	624	1,500	711	47.43%
Intergovernmental - Elections	-	16,000	-	0.00%
Total Operations	624	17,500	711	100.00%
Contingency				
Contingency	-	103,750	-	0.00%
Total Operations	-	103,750	-	0.00%
Financial Administration				
Salaries & Wages	11,115	171,304	100,482	58.66%
Employee Benefits-Medical	3,557	71,832	37,592	52.33%
Employee Benefits-Dental	32	1,488	741	49.80%
Employee Benefits-ADD Life	25	441	253	57.46%
Employee Benefits-Disability	88	1,356	916	67.54%
FICA	629	10,621	5,657	53.27%
Medicare	147	2,484	1,323	53.27%
Employee Benefits-Retirement	1,233	17,337	11,098	64.01%
Unemployment	-	80	89	111.45%
Workers' Comp. Insurance	(15)	439	365	83.20%
Total Salaries and Benefits	16,812	277,382	158,516	57.15%
Professional Services - Audit	-	27,750	20,750	74.77%
Advertising/Promotions	-	1,500	1,710	113.99%
Printing and Binding	55	2,000	1,780	88.99%
Travel	-	250	-	0.00%
Dues and Fees	21	12,500	14,255	114.04%
Education and Training	-	2,500	229	9.16%
Other Expenditures	-	150	93	61.68%
General Supplies and Materials	-	1,000	1,019	101.93%
General Supplies-Postage	3,716	5,000	4,860	97.20%
Gasoline/Diesel	-	50	-	0.00%
Small Equipment	-	250	60	24.00%
Software	-	-	3,675	100%
Total Operations	3,792	52,950	48,430	91.46%
Licensing				
Salaries & Wages	1,738	19,785	15,200	76.83%
Employee Benefits-Medical	709	11,366	6,375	56.08%
Employee Benefits-Dental	16	560	144	25.78%
Employee Benefits-ADD Life	6	74	65	88.07%
Employee Benefits-Disability	14	161	143	88.63%
FICA	95	1,263	818	64.74%



**General Fund Expenditures
As of September 30, 2022**

	September 2022 Transactions	2022 Budget	YTD Transactions	% of Annual Budget
Medicare	22	295	191	64.83%
Employee Benefits-Retirement	-	2,062	-	0.00%
Unemployment	-	13	19	146.08%
Workers' Comp. Insurance	-	26	23	86.65%
Total Salaries and Benefits	2,600	35,605	22,978	64.53%
Contract Labor	-	15,000	-	0.00%
General Supplies and Materials	-	100	-	0.00%
General Supplies - Postage	-	500	91	18.28%
Other Supplies-Uniforms	34	75	34	45.84%
Total Operations	34	15,675	126	0.80%
Legal				
Professional Services - Legal	438	25,000	5,418	21.67%
Total Operations	438	25,000	5,418	21.67%
Salaries & Wages	4,866	57,153	42,615	74.56%
Employee Benefits-Medical	1,381	21,108	12,421	58.85%
Employee Benefits-Dental	85	1,120	769	68.63%
Employee Benefits-ADD Life	12	147	123	83.33%
Employee Benefits-Disability	40	453	400	88.32%
FICA	276	3,543	2,399	67.70%
Medicare	65	829	561	67.67%
Employee Benefits-Retirement	410	5,784	3,691	63.82%
Unemployment	-	27	38	140.74%
Workers' Comp. Insurance	(5)	146	121	83.21%
Total Salaries and Benefits	7,131	90,310	63,138	69.91%
Communications	45	600	351	58.50%
Dues and Fees	65	750	178	23.71%
Other Expenditures	54	250	243	97.29%
General Supplies and Materials	-	750	-	0.00%
Small Equipment	-	2,500	3,175	127.00%
Software	7,306	132,000	111,393	84.39%
Total Operations	7,471	136,850	115,340	84.28%
Risk Management				
Professional Services	-	10,000	15,000	150.00%
Liability Insurance	-	170,000	180,232	106.02%
Total Operations	-	180,000	195,232	108.46%
General Government Building				
Salaries & Wages	4,209	58,489	37,572	64.24%
Employee Benefits-Medical	774	10,117	6,960	68.79%
Employee Benefits-Dental	26	368	232	63.02%
Employee Benefits-ADD Life	12	147	123	83.33%
Employee Benefits-Disability	28	315	278	88.25%
FICA	259	3,626	2,310	63.70%
Medicare	61	848	540	63.70%
Employee Benefits-Retirement	420	4,124	3,780	91.65%
Unemployment	3	53	65	122.91%
Workers' Comp. Insurance	(208)	5,994	4,987	83.20%
Total Salaries and Benefits	5,584	84,081	56,847	67.61%
Professional Services	-	250	-	0.00%
Disposal - Garbage	60	500	264	52.88%



**General Fund Expenditures
As of September 30, 2022**

	September 2022 Transactions	2022 Budget	YTD Transactions	% of Annual Budget
Lawn Care	45	300	226	75.33%
Pest Control	200	1,250	1,671	133.68%
Repairs and Maintenance	150	15,250	8,414	55.17%
Repairs and Maintenance - Vehicles	31	2,000	1,978	98.92%
Rental of Equipment	500	5,500	4,743	86.24%
Communications	1,285	12,000	8,287	69.06%
Dues and Fees	-	500	760	151.93%
Other Expenditures	-	2,000	393	19.67%
General Supplies and Materials	781	8,000	5,524	69.05%
Water and Sewer	85	4,000	720	18.00%
Natural Gas	-	2,500	1,279	51.16%
Electricity	1,111	15,000	9,948	66.32%
Gasoline and Diesel	387	2,500	2,499	99.96%
Small Equipment	100	1,000	1,775	177.46%
Software	-	1,000	410	40.95%
Other Supplies-Uniforms	-	100	34	34.49%
Total Operations & Capital	4,736	73,650	48,925	66.43%
TOTAL GENERAL GOVERNMENT	\$ 106,035	\$ 1,752,912	\$ 1,149,689	65.59%
Municipal Court				
Salaries & Wages	12,438	152,308	108,230	71.06%
Salaries & Wages - Overtime	-	1,000	-	0.00%
Employee Benefits-Medical	4,231	60,703	38,056	62.69%
Employee Benefits-Dental	168	3,359	1,508	44.89%
Employee Benefits-ADD Life	37	441	368	83.33%
Employee Benefits-Disability	97	1,086	975	89.77%
FICA	723	9,505	6,262	65.88%
Medicare	169	2,223	1,465	65.88%
Employee Benefits-Retirement	1,088	14,200	9,791	68.95%
Unemployment	1	106	131	123.93%
Workers' Compensation	(13)	392	326	83.24%
Total Salaries and Benefits	18,938	245,323	167,112	68.12%
Professional Services - Public Defender	999	12,750	7,042	55.23%
Professional Services - Solicitor/Judge	11,107	120,000	72,157	60.13%
Rental of Equipment	110	1,750	1,065	60.85%
Communications	38	500	259	51.74%
Advertising	-	50	-	0.00%
Printing & Binding	-	100	27	26.50%
Travel	-	500	514	102.80%
Dues and Fees	198	500	798	159.67%
Education and Training	-	675	775	114.81%
Other Expenditures	6	150	138	92.17%
General Supplies and Materials	36	2,000	1,056	52.81%
General Supplies and Materials Postage	132	500	915	183.03%
Gasoline/Diesel	-	50	-	0.00%
Food Supplies	276	4,500	2,250	50.01%
Small Equipment	-	500	808	161.62%
Software	1,363	25,000	9,724	38.90%
Other Supplies - Uniforms	-	250	-	0.00%
Intergovernmental - Inmate Housing	2,805	5,000	8,415	168.30%
Total Operations	17,070	174,775	105,943	60.62%
TOTAL JUDICIAL	\$ 36,008	\$ 420,098	\$ 273,055	65.00%



**General Fund Expenditures
As of September 30, 2022**

	September 2022 Transactions	2022 Budget	YTD Transactions	% of Annual Budget
<i>Police Administration</i>				
Salaries & Wages	43,107	353,342	324,238	91.76%
Salaries & Wages-Overtime	-	6,000	369	6.15%
Employee Benefits-Medical	7,246	112,807	68,133	60.40%
Employee Benefits-Dental	306	6,717	2,982	44.39%
Employee Benefits-ADD Life	80	809	680	84.04%
Employee Benefits-Disability	343	2,975	2,750	92.45%
FICA	2,597	22,403	19,374	86.48%
Medicare	607	5,239	4,531	86.48%
Employee Benefits-Retirement	3,054	33,495	27,489	82.07%
Unemployment	15	186	264	141.85%
Workers' Compensation	(725)	14,439	12,597	87.24%
<i>Total Salaries and Benefits</i>	<u>56,631</u>	<u>558,412</u>	<u>463,407</u>	<u>82.99%</u>
Professional Services	250	1,000	2,200	220.00%
Repair & Maintenance-Vehicle	258	5,000	4,605	92.10%
Rental of Equipment	530	5,000	4,468	89.35%
Communications	309	3,300	1,614	48.90%
Advertising	149	3,000	1,422	47.39%
Printing and Binding	162	500	634	126.80%
Travel	1,713	6,000	4,324	72.07%
Dues and Fees	-	5,000	3,172	63.44%
Education and Training	-	9,000	2,314	25.71%
Other Expenditures	20	2,000	1,635	81.74%
General Supplies and Materials	496	3,000	1,489	49.63%
General Supplies - Postage	130	250	860	343.94%
Gasoline/Diesel	1,435	9,000	13,378	148.65%
Small Equipment	240	4,000	5,274	131.85%
Software	7	5,000	89	1.78%
Other Supplies - Uniforms	143	3,000	5,565	185.49%
<i>Total Operations and Capital</i>	<u>5,842</u>	<u>64,050</u>	<u>53,041</u>	<u>82.81%</u>
<i>Criminal Investigation Division</i>				
Salaries & Wages	20,226	246,269	167,037	67.83%
Salaries & Wages-Overtime	-	6,000	1,831	30.52%
Employee Benefits-Medical	4,920	62,589	44,250	70.70%
Employee Benefits-Dental	292	2,975	2,137	71.82%
Employee Benefits-ADD Life	49	588	447	76.05%
Employee Benefits-Disability	126	1,746	1,364	78.15%
FICA	1,183	15,641	9,859	63.04%
Medicare	277	3,658	2,306	63.03%
Employee Benefits-Retirement	1,806	25,531	16,258	63.68%
Unemployment	-	106	152	143.40%
Workers' Compensation	(395)	11,423	9,901	86.68%
<i>Total Salaries and Benefits</i>	<u>28,483</u>	<u>376,526</u>	<u>255,543</u>	<u>67.87%</u>
Professional Services	-	1,000	628	62.75%
Repair & Maintenance-Vehicle	47	3,000	690	23.01%
Communications	165	2,300	950	41.32%
Printing and Binding	162	100	251	250.50%
Travel	-	1,500	1,111	74.09%
Dues and Fees	60	1,000	585	58.50%
Education and Training	-	2,500	150	6.00%
Other Expenditures	-	200	366	182.82%
General Supplies and Materials	447	1,500	753	50.20%
General Supplies and Materials-Postage	-	50	-	0.00%
Gasoline and Diesel	781	4,500	6,784	150.75%



**General Fund Expenditures
As of September 30, 2022**

	September 2022 Transactions	2022 Budget	YTD Transactions	% of Annual Budget
Small Equipment	-	5,500	1,456	26.47%
Software	200	7,000	4,213	60.19%
Other Supplies - Uniforms	-	1,000	1,089	108.95%
Total Operations and Capital	<u>1,862</u>	<u>30,150</u>	<u>19,026</u>	<u>63.10%</u>
Vice				
Salaries & Wages	4,868	51,989	40,748	78.38%
Salaries & Wages-Overtime	243	2,000	6,000	300.00%
Employee Benefits-Medical	777	10,117	6,991	69.10%
Employee Benefits-Dental	26	368	232	63.02%
Employee Benefits-ADD Life	12	147	123	83.33%
Employee Benefits-Disability	33	374	331	88.48%
FICA	310	3,347	2,831	84.59%
Medicare	72	783	662	84.57%
Employee Benefits-Retirement	388	5,464	3,491	63.89%
Unemployment	-	27	38	140.74%
Workers' Compensation	(85)	2,445	2,034	83.20%
Total Salaries and Benefits	<u>6,645</u>	<u>77,061</u>	<u>63,481</u>	<u>82.38%</u>
Repairs & Maintenance Vehicles	-	2,000	1,644	82.22%
Dues and Fees	-	150	23	15.53%
Gasoline	305	4,000	3,348	83.70%
Total Operations and Capital	<u>305</u>	<u>6,150</u>	<u>5,016</u>	<u>81.56%</u>
Patrol				
Salaries & Wages	111,652	1,443,046	959,011	66.46%
Salaries & Wages-Overtime	5,894	54,000	45,847	84.90%
Employee Benefits-Medical	27,263	487,445	255,285	52.37%
Employee Benefits-Dental	1,131	20,076	11,255	56.06%
Employee Benefits-ADD Life	282	4,116	2,964	72.02%
Employee Benefits-Disability	760	10,816	8,222	76.01%
FICA	7,002	92,817	59,388	63.98%
Medicare	1,638	21,707	13,889	63.98%
Employee Benefits-Retirement	10,088	151,509	90,789	59.92%
Unemployment	13	745	1,047	140.51%
Workers' Compensation	(596)	67,786	58,173	85.82%
Total Salaries and Benefits	<u>165,127</u>	<u>2,354,063</u>	<u>1,505,869</u>	<u>63.97%</u>
Professional Services	190	3,500	2,467	70.50%
Repair & Maintenance	174	20,700	1,992	9.63%
Repair & Maintenance-Vehicle	1,163	60,000	59,027	98.38%
Communications	1,551	22,500	10,279	45.68%
Printing and Binding	125	500	509	101.88%
Travel	167	7,000	2,347	33.52%
Dues and Fees	-	2,500	2,056	82.22%
Education & Training	41	12,000	1,068	8.90%
Other Expenditures	-	4,000	1,433	35.82%
General Supplies and Materials	316	4,000	3,278	81.94%
Gasoline and Diesel	9,971	95,000	91,776	96.61%
Small Equipment	-	15,000	16,811	112.08%
Software	30	20,000	18,706	93.53%
Other Supplies - Uniforms	491	35,000	26,731	76.37%
Payment to Other Agencies	-	-	5,997	100%
Total Operations and Capital	<u>14,219</u>	<u>301,700</u>	<u>244,477</u>	<u>81.03%</u>



**General Fund Expenditures
As of September 30, 2022**

	September 2022 Transactions	2022 Budget	YTD Transactions	% of Annual Budget
<i>Police Training</i>				
Salaries & Wages	5,388	57,773	44,692	77.36%
Salaries & Wages-Overtime	-	2,000	221	11.03%
Employee Benefits-Medical	775	19,729	6,964	35.30%
Employee Benefits-Dental	26	1,120	232	20.71%
Employee Benefits-ADD Life	12	147	123	83.33%
Employee Benefits-Disability	37	399	368	92.16%
FICA	332	3,706	2,765	74.60%
Medicare	77	867	646	74.46%
Employee Benefits-Retirement	436	6,049	3,922	64.83%
Unemployment	-	27	38	140.74%
Workers' Compensation	(95)	2,707	2,251	83.15%
<i>Total Salaries and Benefits</i>	<u>6,986</u>	<u>94,524</u>	<u>62,219</u>	<u>65.82%</u>
Repair & Maintenance-Vehicle	16	2,000	227	11.33%
Communications	-	500	-	0.00%
Travel	-	4,000	-	0.00%
Dues and Fees	-	1,500	278	18.52%
Education and Training	-	6,000	1,335	22.25%
General Supplies and Materials	125	2,000	697	34.86%
Weapons Supplies & Ammunition	-	40,000	27,180	67.95%
Gasoline and Diesel	197	1,500	1,626	108.38%
Small Equipment	2,547	10,000	2,547	25.47%
Other Supplies - Uniforms	-	300	319	106.40%
Intergovernmental	-	2,500	2,500	100.00%
<i>Total Operations and Capital</i>	<u>2,885</u>	<u>70,300</u>	<u>36,709</u>	<u>52.22%</u>
<i>Police Stations and Buildings</i>				
Professional Services	-	250	-	0.00%
Disposal-Garbage/Recycle	179	1,500	793	52.87%
Pest Control	45	1,000	635	63.50%
Repairs and Maintenance	807	12,800	7,732	60.40%
Rental of Land & Building	-	-	17,607	100%
Communications	1,244	12,000	8,019	66.83%
General Supplies and Materials	633	3,500	2,062	58.91%
Water/Sewer	427	6,000	3,669	61.15%
Electricity	986	13,500	8,382	62.09%
Small Equipment	100	6,500	7,434	114.38%
Software	-	1,300	731	56.26%
Capital Outlay - Buildings	-	-	61,949	100%
<i>Total Operations</i>	<u>4,420</u>	<u>58,350</u>	<u>119,013</u>	<u>203.96%</u>
<i>Probation</i>				
Salaries & Wages	4,885	50,753	40,709	80.21%
Employee Benefits-Medical	777	10,117	6,977	68.97%
Employee Benefits-Dental	26	368	232	63.02%
Employee Benefits-ADD Life	12	147	123	83.33%
Employee Benefits-Disability	36	402	355	88.38%
FICA	301	3,147	2,504	79.57%
Medicare	70	736	586	79.57%
Employee Benefits-Retirement	364	5,136	3,278	63.83%
Unemployment	-	27	38	140.74%
Workers' Compensation	(80)	2,298	1,912	83.21%
<i>Total Salaries and Benefits</i>	<u>6,392</u>	<u>73,131</u>	<u>56,714</u>	<u>77.55%</u>
Communications	40	600	268	44.72%



**General Fund Expenditures
As of September 30, 2022**

	September 2022 Transactions	2022 Budget	YTD Transactions	% of Annual Budget
Travel	-	250	-	0.00%
Dues and Fees	125	300	295	98.44%
Education and Training	-	250	-	0.00%
General Supplies and Materials	54	150	113	75.33%
Small Equipment	-	250	-	0.00%
Software	250	3,000	2,150	71.67%
Other Supplies - Uniforms	-	1,000	452	45.18%
Total Operations and Capital	469	5,800	3,278	56.52%
Fire Services				
Intergovernmental-Fire Services	-	2,695,880	2,782,453	103.21%
Total Fire Services	-	2,695,880	2,782,453	103.21%
TOTAL PUBLIC SAFETY	\$ 300,266	\$ 6,766,097	\$ 5,670,247	83.80%
Highways and Streets				
Professional Services-Engineering	-	2,000	-	0.00%
Disposal-Garbage/Recycling	-	1,500	189	12.61%
Lawn Care	-	1,200	-	0.00%
Pest Control	-	750	-	0.00%
Repairs & Maintenance	6,499	51,100	114,981	225.01%
Repairs & Maintenance-Vehicles	31	7,500	2,127	28.36%
Rental of Equipment	1,435	2,500	4,531	181.22%
Contract Labor	35,545	450,000	284,360	63.19%
Other Expenditures	11	250	35	14.06%
General Supplies and Materials	-	750	58	7.67%
Electricity	55	2,500	454	18.17%
Gasoline/Diesel	387	5,000	4,317	86.35%
Small Equipment	-	2,000	-	0.00%
Total Operations	43,963	527,050	411,052	77.99%
Street Lights				
Repairs & Maintenance	-	5,000	1,914	38.28%
Electricity-Street Lights	10,328	120,000	87,342	72.79%
Total Street Lights	10,328	125,000	89,256	71.41%
Traffic Lights				
Repairs & Maintenance	85	22,000	12,187	55.40%
Electricity-Traffic Lights	177	3,000	1,534	51.15%
Total Traffic Lights	262	25,000	13,722	54.89%
TOTAL PUBLIC WORKS	\$ 54,554	\$ 677,050	\$ 514,030	75.92%
Tree Commission				
Repairs & Maintenance	-	31,500	-	0.00%
Travel	-	750	-	0.00%
Dues and Fees	-	500	-	0.00%
Education and Training	-	1,000	-	0.00%
General Supplies & Materials	-	750	871	116.14%
Books and Periodicals	-	500	-	0.00%
Total Operations	-	35,000	871	2.49%



**General Fund Expenditures
As of September 30, 2022**

	September 2022 Transactions	2022 Budget	YTD Transactions	% of Annual Budget
Intergovernmental-Sequoyah Regional	-	4,000	4,000	100.00%
TOTAL CULTURE AND RECREATION	\$ -	\$ 39,000	\$ 4,871	12.49%
 <i>Building Inspections</i>				
Salaries & Wages	16,438	207,284	179,116	86.41%
Overtime	63	500	63	12.51%
Employee Benefits-Medical	2,897	20,234	20,372	100.68%
Employee Benefits-Dental	102	2,224	1,131	50.85%
Employee Benefits-ADD Life	43	434	414	95.42%
Employee Benefits-Disability	127	1,664	1,446	86.91%
Employee Benefits-Vision	-	-	-	100%
FICA	1,006	12,883	11,006	85.43%
Medicare	235	3,013	2,574	85.43%
Employee Benefits-Retirement	1,501	21,029	13,512	64.26%
Unemployment	-	106	285	268.89%
Workers' Compensation	(149)	3,551	2,929	82.49%
Total Salaries and Benefits	22,262	272,922	232,848	85.32%
Professional Services	-	-	400	100%
Professional Services-Engineer	-	-	-	100%
Professional Services-Legal	-	1,000	-	0.00%
Repairs & Maintenance - Vehicles	71	3,000	534	17.79%
Communications	157	3,500	1,427	40.77%
Advertising -Promotions	1,783	500	11,917	2383.41%
Printing & Binding	-	100	338	337.61%
Travel	-	1,000	-	0.00%
Dues and Fees	10	1,000	1,132	113.24%
Education and Training	90	1,000	1,230	123.00%
Contract Labor	-	30,000	15,038	50.13%
Other Expenditures	-	100	885	884.75%
General Supplies and Materials	13	250	204	81.42%
General Supplies - Postage	-	100	-	0.00%
Gasoline/Diesel	325	4,000	3,082	77.06%
Books and Periodicals-Code Books	-	100	-	0.00%
Small Equipment	-	1,500	1,583	105.52%
Software	-	-	3,459	100%
Other Supplies - Uniforms	268	750	368	49.04%
Total Operations	2,717	47,900	41,596	86.84%
<i>Planning and Zoning</i>				
Salaries & Wages	8,959	102,114	74,875	73.32%
Employee Benefits-Medical	1,468	21,483	12,469	58.04%
Employee Benefits-Dental	13	560	86	15.33%
Employee Benefits-ADD Life	32	221	258	116.58%
Employee Benefits-Disability	60	809	672	83.07%
FICA	529	6,331	4,389	69.32%
Medicare	124	1,481	1,031	69.58%
Employee Benefits-Retirement	887	10,334	6,926	67.02%
Unemployment	(2)	40	92	229.98%
Workers' Compensation	(246)	4,780	1,666	34.84%
Total Salaries and Benefits	11,824	148,153	102,462	69.16%
Professional Services	130	-	130	100%
Professional Services-Engineering	6,673	75,000	48,892	65.19%
Professional Services-Legal	945	7,000	4,349	62.13%



**General Fund Expenditures
As of September 30, 2022**

	September 2022 Transactions	2022 Budget	YTD Transactions	% of Annual Budget
Technical Services - Planning	-	2,500	-	0.00%
Communications	40	600	268	44.72%
Advertising	165	20,000	1,576	7.88%
Printing & Binding	54	400	444	111.05%
Travel	-	1,000	-	0.00%
Dues and Fees	-	1,750	1,575	90.01%
Education and Training	-	750	110	14.67%
Planning & Zoning Meeting Fees	147	3,000	1,617	53.90%
Other Expenditures	34	250	190	75.84%
General Supplies and Materials	4	250	320	127.95%
General Supplies - Postage	67	100	559	558.73%
Gasoline & Diesel	-	50	-	0.00%
Small Equipment	-	250	80	32.00%
Software	-	-	282	100%
Total Operations	<u>8,260</u>	<u>112,900</u>	<u>60,392</u>	<u>53.49%</u>
Economic Development				
Salaries & Wages	959	10,609	8,429	79.45%
FICA	57	658	497	75.46%
Medicare	13	154	116	75.38%
Employee Benefits - Retirement	78	1,074	706	65.72%
Workers Comp Insurance	(2)	46	38	83.11%
Total Salaries & Benefits	<u>1,106</u>	<u>12,541</u>	<u>9,785</u>	<u>78.03%</u>
Main Street Program				
Salaries and Wages	4,477	53,361	39,334	73.71%
Employee Benefits - Medical	1,381	19,729	12,420	62.96%
Employee Benefits - Dental	85	1,120	769	68.63%
Employee Benefits - Add Life	12	147	123	83.33%
Employee Benefits - Disability	53	598	529	88.46%
FICA	265	3,370	2,317	68.76%
Medicare	62	788	542	68.77%
Employee Benefits - Retirement	393	5,502	3,538	64.31%
Unemployment	-	27	32	119.59%
Workers Comp Insurance	(8)	235	195	83.18%
Total Salaries and Benefits	<u>6,720</u>	<u>84,877</u>	<u>59,800</u>	<u>70.45%</u>
Communications	40	600	268	44.72%
Travel	-	700	-	0.00%
Dues and Fees	-	1,000	952	95.19%
Education and Training	-	1,700	550	32.35%
Contract Labor	700	6,000	700	11.67%
Supplies - Special Events	-	16,000	101	0.63%
Small Equipment	-	250	74	29.68%
Software	-	1,300	-	0.00%
Total Operations	<u>740</u>	<u>27,550</u>	<u>2,645</u>	<u>9.60%</u>
Intergovernmental				
Intergovernmental - COED	-	13,000	13,000	100.00%
Total Intergovernmental	<u>-</u>	<u>13,000</u>	<u>13,000</u>	<u>100.00%</u>
TOTAL HOUSING AND DEVELOPMENT	<u>\$ 53,629</u>	<u>\$ 719,843</u>	<u>\$ 522,529</u>	<u>72.59%</u>
Other Financing Uses				
Transfer to Other Funds	-	-	-	100%
TOTAL OTHER FINANCING USES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>



**General Fund Expenditures
As of September 30, 2022**

	September 2022 Transactions	2022 Budget	YTD Transactions	% of Annual Budget
TOTAL GENERAL FUND EXPENDITURES	\$ 550,492	\$ 10,375,000	\$ 8,134,421	78.40%



**American Rescue Plan (ARP) Act of 2021
As of September 30, 2022**

	September 2022 Transactions	2022 Budget	YTD Transactions	% of Annual Budget
REVENUES:				
American Rescue Plan (ARP) Act of 2021	-	2,883,302	2,883,302	100.00%
Interest Revenue	256	1,096	1,253	114.29%
Miscellaneous Revenue	-	2,883,302	-	0.00%
TOTAL REVENUES	\$ 256	\$ 5,767,700	\$ 2,884,555	100.00%
EXPENDITURES:				
Capital Outlay - Infrastructure	-	5,767,700	-	0.00%
TOTAL EXPENDITURES	\$ -	\$ 5,767,700	\$ -	0.00%



**Operating Grant Fund
As of September 30, 2022**

REVENUES:	September 2022 Transactions	2022 Budget	YTD Transactions	% of Annual Budget
Atlanta Regional Commission Grant	-	90,000	56,905	63.23%
TOTAL REVENUES	\$ -	\$ 90,000	\$ 56,905	63.23%
EXPENDITURES:				
Payments to Other Agencies-FOCUS	4,676	90,000	58,137	64.60%
TOTAL EXPENDITURES	\$ 4,676	\$ 90,000	\$ 58,137	64.60%



Parks & Recreation Fund
As of September 30, 2022

REVENUES:	September 2022 Transactions	2022 Budget	YTD Transactions	% of Annual Budget
Alcoholic Bev Excise Tax Beer & Wine	23,539	255,000	204,908	80.36%
Alcoholic Bev Excise Tax Distilled Spirit	11,457	90,000	91,323	101.47%
Local Option Mixed Drink Tax	4,828	50,000	45,233	90.47%
Penalties and Interest	-	100	-	0.00%
Bad Check Fees	-	50	25	50.00%
Miscellaneous Revenue	-	-	-	100%
Rents and Royalties	2,581	12,000	21,256	177.13%
TOTAL REVENUES	\$ 42,405	\$ 407,150	\$ 362,745	89.09%
EXPENDITURES:				
Disposal - Garbage Depot	-	750	395	52.62%
Pest Control - Depot	45	750	635	84.67%
Repairs & Maintenance - Depot	426	20,000	706	3.53%
Communications	138	2,300	1,248	54.26%
General Supplies - Depot	167	1,500	196	13.09%
Water/Sewer - Depot	11	250	180	71.81%
Natural Gas - Depot	-	2,000	1,388	69.38%
Electricity - Depot	354	5,000	2,368	47.35%
Small Equipment - Depot	-	500	-	0.00%
Capital Outlay - Buildings	-	152,600	-	0.00%
Disposal - Garbage Parks	292	750	841	112.09%
Lawn Care	622	8,000	4,403	55.03%
Pest Control - Parks	45	750	360	48.00%
Repairs & Maintenance - Parks	1,184	50,000	13,116	26.23%
Rental - Equipment & Land	-	1,000	2,292	229.20%
Communications	30	-	197	100%
Dues and Fees	-	500	402	80.33%
Contract Labor	10,125	50,000	43,125	86.25%
General Supplies and Materials - Parks	-	1,000	1,426	142.57%
Water/Sewer - Parks	529	6,000	4,309	71.81%
Electricity - Parks	291	3,000	2,781	92.70%
Small Equipment - Parks	233	500	233	46.62%
Capital Outlay - Site Improvements	-	100,000	-	0.00%
Transfers to Other Funds	-	-	179,368	100%
TOTAL EXPENDITURES	\$ 14,492	\$ 407,150	\$ 259,966	63.85%



Hotel/Motel Tax Fund
As of September 30, 2022

REVENUES:	September 2022		YTD		% of Annual
	Transactions	2022 Budget	Transactions		Budget
Hotel/Motel Taxes	434	6,000	3,110		51.83%
TOTAL REVENUES	\$ 434	\$ 6,000	\$ 3,110		51.83%
EXPENDITURES:					
Advertising/Promotions	-	6,000	2,945		49.08%
Payment to Other Agencies	-	-	1,000		100%
TOTAL EXPENDITURES	\$ -	\$ 6,000	\$ 3,945		65.75%



**Urban Redevelopment Agency
As of September 30, 2022**

	September 2022		YTD	% of Annual
REVENUES:	Transactions	2022 Budget	Transactions	Budget
Proceeds from General Long-term E	363,923	9,375,000	2,105,137	22.45%
TOTAL REVENUES	\$ 363,923	\$ 9,375,000	\$ 2,105,137	22.45%
EXPENDITURES:				
Transfer to Town Center Fund	363,923	9,375,000	2,105,137	22.45%
TOTAL EXPENDITURES	\$ 363,923	\$ 9,375,000	\$ 2,105,137	22.45%



SPLOST III Fund
As of September 30, 2022

	September 2022		YTD		% of Annual
REVENUES:	Transactions	2022 Budget	Transactions		Budget
Special Assessments - Crestmont	-	5,964	2,982		50.00%
Prior Year Fund Balance	-	280,036	-		0.00%
TOTAL REVENUES	\$ -	\$ 286,000	\$ 2,982		1.04%
EXPENDITURES:					
Capital Outlay-Infrastructure	-	286,000	-		0.00%
TOTAL EXPENDITURES	\$ -	\$ 286,000	\$ -		0.00%



SPLOST IV Fund
As of September 30, 2022

	September 2022		YTD		% of Annual
REVENUES:	Transactions	2022 Budget	Transactions		Budget
Special Assessments	-	420	-		0.00%
Prior Year Fund Balance	-	68,580	-		0.00%
TOTAL REVENUES	\$ -	\$ 69,000	\$ -		0.00%
EXPENDITURES:					
Capital Outlay-Infrastructure	-	69,000	-		0.00%
Capital Outlay-Buildings	-	-	67,690		100%
TOTAL EXPENDITURES	\$ -	\$ 69,000	\$ 67,690		98.10%



SPLOST V Fund
As of September 30, 2022

REVENUES:	September 2022 Transactions	2022 Budget	YTD Transactions	% of Annual Budget
SPLOST V Revenue	220,495	2,281,200	1,981,349	86.86%
Grant Revenue-LMIG	-	156,520	156,514	100.00%
Grant Revenue-SRTA	-	12,280	19,271	156.93%
Assessments - Roads	-	-	54,000	100%
Proceeds from GTIB Loan	-	5,500,000	97,075	1.76%
TOTAL REVENUES	\$ 220,495	\$ 7,950,000	\$ 2,308,208	29.03%
EXPENDITURES:				
Capital Outlay-Buildings	-	50,000.00	21,750	43.50%
Capital Outlay-Public Safety Equipment	13,734	241,000	68,303	28.34%
Capital Outlay-Police Cars	-	145,000	-	0.00%
Capital Outlay-Sites	-	-	550	100%
Capital Outlay-LMIG	96,707	461,090	574,325	124.56%
Capital Outlay-Industrial Connector	13,950	250,000	121,691	48.68%
Capital Outlay-HS Pkwy Phase II	30,273	3,500,000	1,997,421	57.07%
Capital Outlay-HS Pkwy Phase III	13,440	2,002,910	109,516	5.47%
Holly Street	-	100,000	173	0.17%
Capital Outlay-Vehicles	-	-	71,138	100%
Capital Outlay - HS Pkwy Sidewalk	-	100,000	-	0.00%
Capital Outlay - Hickory Sidewalk	-	1,000,000	-	0.00%
Capital Outlay - Palm Street Sidewalk	-	50,000	203	0.41%
Capital Outlay - Hardin House Sidewalk	-	-	10,307	100%
Capital Outlay - Fox Creek/Turner Village	173	50,000	15,437	30.87%
Capital Outlay - Pinecrest/HS Pkwy	16,000	-	16,000	100%
TOTAL EXPENDITURES	\$ 184,278	\$ 7,950,000	\$ 3,006,815	37.82%



**Town Center Fund
As of September 30, 2022**

	September 2022		YTD	% of Annual
Revenues	Transactions	2022 Budget	Transactions	Budget
Prior Year Fund Balance	-	53,400	-	0.00%
Transfer from URA	363,923	9,375,000	2,105,137	22.45%
TOTAL REVENUES	\$ 363,923	\$ 9,428,400	\$ 2,105,137	22.33%

Expenditures				
Professional Services	-	53,400	-	0.00%
Capital Outlay - Site Improvements	396,102	3,378,057	2,073,129	61.37%
Capital Outlay - Buildings	-	5,996,943	9,163	0.15%
TOTAL EXPENDITURES	\$ 396,102	\$ 9,428,400	\$ 2,082,291	22.09%



Debt Service Fund
As of September 30, 2022

Revenues	September 2022 Transactions	2022 Budget	YTD Transactions	% of Annual Budget
Transfer from Other Funds	-	2,000,000	179,368	8.97%
TOTAL REVENUES	\$ -	\$ 2,000,000	\$ 179,368	8.97%
Expenditures				
Contingency	-	608,672	-	0.00%
Debt Service - Bond Principal HSPRA	-	322,084	439,916	136.58%
Debt Service - Bond Interest HSPRA	-	36,652	126,803	345.96%
Debt Service - Bond Principal URA	-	670,941	277,778	41.40%
Debt Service - Bond Interest URA	-	361,651	85,652	23.68%
TOTAL EXPENDITURES	\$ -	\$ 2,000,000	\$ 930,149	46.51%



**Stormwater Utility Fund
As of September 30, 2022**

REVENUES:	September 2022 Transactions	2022 Budget	YTD Transactions	% of Annual Budget
Stormwater Utility Fees	175	460,000	19,812	4.31%
TOTAL REVENUES	\$ 175	\$ 460,000	\$ 19,812	4.31%
EXPENSES:				
Salaries & Wages	3,489	101,058	41,845	41.41%
Employee Benefits - Medical Insurance	791	20,234	9,015	44.55%
Employee Benefits - Dental Insurance	29	736	329	44.70%
Employee Benefits - Disability	(1)	796	67	8.42%
Employee Benefits - ADD Life	43	294	415	141.16%
FICA	216	6,266	2,592	41.37%
Medicare	50	1,465	602	41.09%
Employee Benefits - Retirement	353	10,228	4,233	41.39%
Unemployment	2	53	22	41.51%
Workers Comp Insurance	203	5,878	2,435	41.43%
Professional Services	-	1,000	-	0.00%
Professional Services - Engineer	7,154	100,000	59,016	59.02%
Pest Control	125	-	125	100%
Repairs & Maintenance	-	67,510	25,115	37.20%
Repairs & Maintenance - Vehicles	46	2,500	718	28.72%
Rental of Equipment	-	5,000	310	6.20%
Communications	119	3,000	1,014	33.81%
Printing and Binding	-	100	-	0.00%
Dues and Fees	-	6,500	4,893	75.27%
Training	-	2,500	1,164	46.58%
Contract Labor	-	15,000	8,800	58.67%
Other Expenditures	-	100	203	203.29%
General Supplies & Materials	-	500	195	39.06%
General Supplies - Postage	43	250	836	334.36%
Water/Sewer	-	2,500	443	17.73%
Gasoline & Diesel	232	4,000	2,627	65.68%
Small Equipment	-	2,100	113	5.38%
Other Supplies-Uniforms	166	1,000	319	31.87%
Depreciation	-	89,832	-	0.00%
Contingency	-	4,600	-	0.00%
Capital Lease Interest	4,609	5,000	4,609	92.18%
TOTAL EXPENSES	\$ 17,668	\$ 460,000	\$ 172,056	37.40%



**Municipal Court Fund
As of September 30, 2022**

REVENUES:	September 2022 Transactions	2022 Budget	YTD Transactions	% of Annual Budget
Fines & Forfeitures	60,699	865,500	495,502	57.25%
Criminal & Civil Bonds	8,097	75,000	91,967	122.62%
TOTAL REVENUES	\$ 68,796	\$ 940,500	\$ 587,469	62.46%
EXPENSES:				
Payment to Other Agencies	37,157	315,000	168,563	53.51%
Payment to Others Custodial	9,190	25,500	47,116	184.77%
Transfer to Other Funds - General Fund	32,521	600,000	322,437	53.74%
TOTAL EXPENSES	\$ 78,869	\$ 940,500	\$ 538,115	57.22%



**Main Street Board
Budget To Actual Comparison Report
As of September 30, 2022**

Revenues	September 2022 Transactions	2022 Budget	YTD Transactions	% of Annual Budget
Business & Occupation Licenses	-	52,376	52,376	100.00%
Alcohol Beverage Licenses	-	25,000	10,000	40.00%
Alcohol Pouring Permits	450	5,000	4,205	84.10%
Donations From Private Sources	(750)	20,000	-	0.00%
Miscellaneous/Registrations/Booth Fees	(665)	5,000	-	0.00%
Rents and Royalties	-	5,000	2,070	41.40%
Interest Revenue	-	50	-	0.00%
TOTAL REVENUES	\$ (965)	\$ 112,426	\$ 68,651	61.06%

Expenditures				
Salaries & Wages	4,477	53,360	39,334	73.71%
Employee Benefits - Medical	1,381	19,729	12,420	62.96%
Employee Benefits- Dental	85	1,120	769	68.63%
Employee Benefits-Add Life	12	147	123	83.33%
Employee Benefits-Disability	53	598	529	88.46%
FICA	265	3,370	2,317	68.76%
Medicare	62	788	542	68.77%
Employee Benefits-Retirement	393	5,502	3,538	64.31%
Unemployment	-	27	32	119.59%
Workers Comp Insurance	(8)	235	195	83.18%
Communications	40	600	268	44.72%
Travel	-	700	-	0.00%
Dues and Fees	-	1,000	952	95.19%
Education and Training	-	1,700	550	32.35%
Contract Labor	700	6,000	700	11.67%
Supplies-Special Events	-	16,000	101	0.63%
Small Equipment	-	250	74	29.68%
Software	-	1,300	-	0.00%
TOTAL EXPENDITURES	\$ 7,460	\$ 112,426	\$ 62,445	55.54%



**Holly Springs Tree Commission
Budget to Actual Comparison Report
As of September 30, 2022**

	September 2022		YTD	
Revenues	Transactions	2022 Budget	Transactions	% Variance
Development Fees/Recompense	2,124.50	34,980	2,124.50	6.07%
Donations from Private Source	-	20	10.00	50.00%
TOTAL REVENUES	\$ 2,124.50	\$ 35,000.00	\$ 2,134.50	6.10%
Expenditures				
Landscaping/Tree Planting & Care	-	11,000	-	0.00%
Tree Maintenance	-	11,000	-	0.00%
Tree Removal	-	9,500	-	0.00%
Travel	-	750	-	0.00%
Dues and Fees	-	500	-	0.00%
Education and Training	-	1,000	-	0.00%
Tree Seedlings	-	500	871.05	174.21%
Banners & Shirts	-	250	-	0.00%
Books and Periodicals	-	500	-	0.00%
TOTAL EXPENDITURES	\$ -	\$ 35,000.00	\$ 871.05	2.49%

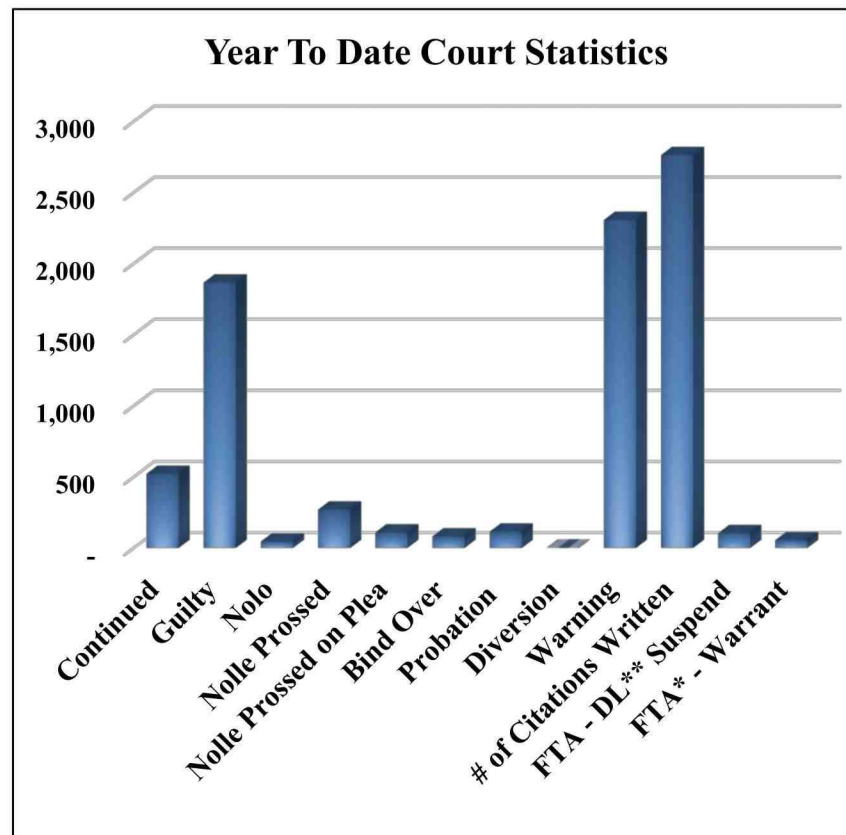


City of Holly Springs Court Statistics 2022 Year to Date

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Continued	77	21	70	61	76	60	74	26	55	-	-	-	520
Guilty	245	155	191	207	239	111	268	159	291	-	-	-	1,866
Nolo	6	2	4	3	3	6	7	5	8	-	-	-	44
Nolle Prossed	22	12	22	25	48	50	30	18	42	-	-	-	269
Nolle Prossed on													
Plea	19	3	12	12	4	10	13	4	31	-	-	-	108
Bind Over	4	3	10	8	9	6	4	10	27	-	-	-	81
Probation	15	13	14	10	8	14	9	7	24	-	-	-	114
Diversion	1	-	1	-	-	-	-	-	-	-	-	-	2
Warning	316	216	263	315	267	189	242	233	265	-	-	-	2,306
# of Citations													
Written	549	425	517	717	554								2,762
FTA - DL** Suspend	15	19	5	12	3	19	5	21	4	-	-	-	103
FTA* - Warrant	10	-	6	4	9	6	8	6	5	-	-	-	54
	1,279	869	1,115	1,374	1,220	471	660	489	752	-	-	-	8,229

* Failure to Appear

** Driver's License





**City of Holly Springs
Monthly Operation Report
Executive Summary**

Description	Sep-22	
Pot Hole Repair	0	roads
Tree Service Work	0	row
ROW Mowing	23	row
Dead Animal Pick Up	4	roads
Street Sweeping	0	street sweeping
Road Salting	0	roads
Sign Maintenance	0	signs
Traffic Signals	0	signs
Equipment Maintenance	4	equipment maintenance
Misc. Work Orders	3	misc
PARKS		
J.B. Owens	18	parks
Barrett Park	21	parks
J.C. Mullins	20	parks
Monthly Totals	93	

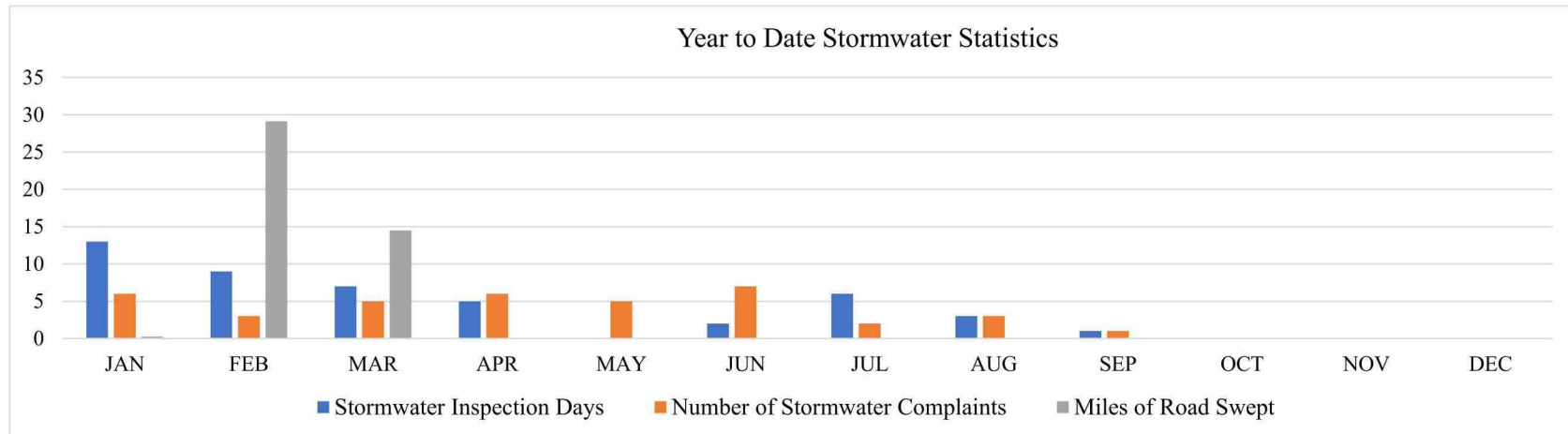
Notes:

- 1)
- 2)
- 3)
- 4)
- 5)
- 6)



City of Holly Springs Stormwater Statistics 2022 Year to Date

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Stormwater Inspection Days	13	9	7	5	0	2	6	3	1				46
Number of Stormwater Complaints	6	3	5	6	5	7	2	3	1				38
Miles of Road Swept	0.26	29.13	14.48	0	0	0	0	0	0				43.87

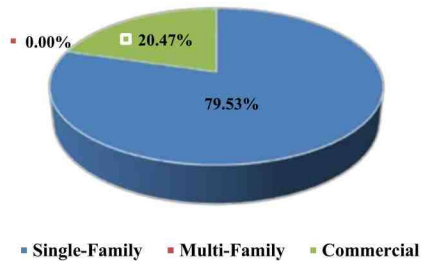




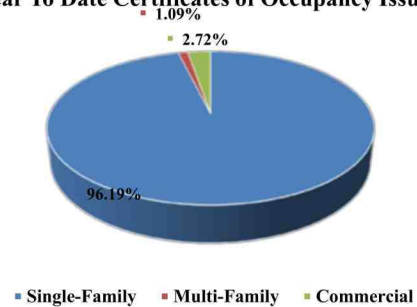
City of Holly Springs
Building Permits and Certificates of Occupancy
2022 Year to Date

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Single-Family													
Houses	25	49	54	48	42	25	15	7	4				269
Accessory Structures	2				1	5		1	5				14
Additions		1	4	4	4		3	1					17
Basement Buildouts	2	3	3		3		2	3	3				19
Mechanical			1	1	3	3	7	4	4				23
Plumbing	1		1	2	3	1	3	4	3				18
Electrical	1	1	1		1	1	1	5	1				12
Miscellaneous	3	4	2	2	5	4	2	7	3				32
Residential Fence	7	10	20	12	6	30	21	5	6				117
Certificates of Completion	1		1	2		3	6	6	6				25
Certificates of Occupancy	29	20	34	33	44	59	27	47	35				328
Multi-Family													
Townhomes													0
Apartments													0
Misc-Multi Family													0
Certificates of Occupancy	4												4
Commercial													
New Structures	1		6					1					8
Addition-C					1			1					2
Tenant Build Outs			1				1	2					4
Accessory Structures	4		1		1	1			1				8
Mechanical	1												1
Plumbing					1								1
Electrical	1	2	2	2	1	2		2	3				15
Misc-C	2	5	2		3	3		2	5				22
Signs	5	6		4			3	2	4				24
Utilities	4		5	5			4		1				19
Commercial Fence							2						2
Certificates of Completion			2				1	3					6
Certificates of Occupancy	1	1	1						1				4

Year To Date Permits Issued



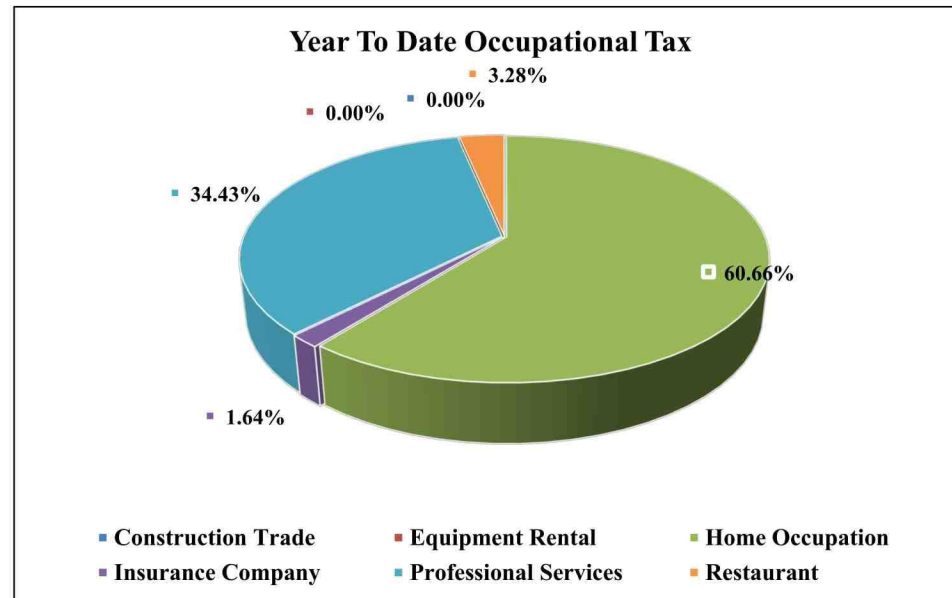
Year To Date Certificates of Occupancy Issued





City of Holly Springs Occupational Tax Summary 2022 Year to Date

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Total	
Construction Trade	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Equipment Rental	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Home Occupation	6	8	6	4	2	1	1	5	4	-	-	-	37	60.66%
Insurance Company	-	-	-	-	-	1	-	-	-	-	-	-	1	1.64%
Professional Services	-	4	3	2	4	6	-	2	-	-	-	-	21	34.43%
Restaurant	-	-	-	-	-	-	-	1	1	-	-	-	2	3.28%
	6	12	9	6	6	8	1	8	5	-	-	-	61	100.00%



City of Holly Springs Work Session Meeting

Speaker Sign In Sheet

October 17, 2022

Meeting Date: _____

Name	Address	City Resident Y/N	Topic of Comment
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

Note: City Council meetings are public meetings but are not public hearings. It is at the Chief Elected Official's discretion if public comment is taken.



City of Holly Springs Work Session Meeting

Speaker Sign In Sheet

October 17, 2022

Meeting Date: _____

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