

City of Holly Springs
City Council Work Session Meeting Minutes
October 17, 2022

Elected Officials Present: Mayor Steven W. Miller, Councilman Kevin Moore, Councilwoman Dee Phillips, Councilman Jeff Wilbur, Councilman Kyle Whitaker and Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Tommy Keheley, Finance Director Denise Lamazares, Communications & External Affairs Director Erin Honea, Deputy Chief Greg Clyburn, Captain Jeff Lance, and Facilities Manager/Information Technology Manager Ron Carter.

Mayor Miller called the Work Session to order.

No public comment.

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Meeting adjourned.

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City Council Business Meeting Minutes
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Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Tommy Keheley, Finance Director Denise Lamazares, Communications & External Affairs Director Erin Honea, Deputy Chief Greg Clyburn, Captain Jeff Lance, and Facilities Manager/Information Technology Manager Ron Carter.
Mayor Miller called the Business Meeting to order.

Mayor Miller led the Pledge of Allegiance. Mayor Pro Tem Zenchuk gave the invocation.

Chief Tommy Keheley recognized Captain Jeff Lance for his ten years of service to the City of Holly Springs.

Chief Tommy Keheley presented Mayor Miller with a plaque signifying the Holly Springs Police Department's State Certification from the Georgia Association of Chiefs of Police. Chief Keheley also presented Captain Lance with a plaque, thanking him for his efforts in securing the State certification.

Councilman Whitaker made a motion to add Items 6-10 to the Consent Agenda. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Consent Agenda

1. September 8, 2022 Council Work Session and Special Called Meeting minutes
2. September 26, 2022 Council Work Session and Business Meeting minutes
3. Professional Services Agreement Addendum No. 1 for the Hickory Springs Industrial Drive Project from Southeastern Engineering, Inc
6. Quote from Outdoor Expressions in an amount not to exceed \$83,195
7. Quote from Douglas Outdoors, LLC for Manous Manor Tree Pruning in an amount not to exceed \$3,757.25
8. Quote for appraisal services for the Holly Springs Parkway Widening Project Ph. 3 from BM&K, Inc. in an amount not to exceed \$51,570
9. Change Order #1 from Tru Masonry to reflect a price reduction of \$16,357.25
10. Quote #005757 from InterDev, LLC in an amount not to exceed \$2,288

Councilman Whitaker made a motion to approve the October 17, 2022 Consent Agenda. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to approve a resolution of the Cherokee County Board of Commissioners and the City of Holly Springs, Georgia establishing a Growth Boundary Agreement. Councilman Whitaker seconded the motion. Motion carried 5-0.

Mayor Pro Tem Zenchuk made a motion to approve a Memorandum of Understanding between the Cherokee County Board of Commissioners and the City of Holly Springs, Georgia establishing coordination and communication protocols for the Growth Boundary. Councilman Wilbur seconded the motion. Motion carried 5-0.

Finance Director Denise Lamazares announced that the September finance report was in the packet.

Communications & External Affairs Director Erin Honea announced that representatives from the University of Georgia's Carl Vinson Institute of Government were in Holly Springs conducting public input meetings regarding the City-wide rebranding project. She stated that anyone could sign up to attend a meeting on Tuesday, October 18th and that the online survey would remain active for several weeks.

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Meeting adjourned.

Respectfully Submitted.



Steven W. Miller, Mayor

Attest:



Karen Norred, City Clerk
(Seal)

