



City of Holly Springs

Date: Monday, October 16, 2023

Location: 3235 Holly Springs Pkwy

City Council Work Session Agenda 6:30 p.m., Council Chambers

- I. CALL TO ORDER
- II. PUBLIC COMMENTS
- III. UNFINISHED BUSINESS
 - A. Discuss awarding the City of Holly Springs Depot Renovation Project to The Yanover Company DBA Yanover Construction
Presented By: Karen Norred, City Clerk/Human Resources Director
- IV. NEW BUSINESS
 - A. Discuss quote from Douglas Outdoors, LLC for the sidewalk repair and tree removal services
Presented By: Robert H. Logan, City Manager
 - B. Discuss designation of City of Holly Springs staff members for a Review Team concerning the Intergovernmental Agreement for the I-575 and Sixes Road Area Transportation Plan
Presented By: Robert H. Logan, City Manager
 - C. Discuss a resolution of the City of Holly Springs, Georgia to amend the Municipal Services Master Fee Schedule
Presented By: Robert H. Logan, City Manager
 - D. Discuss a resolution of the City of Holly Springs, Georgia declaring certain property as surplus
Presented By: Robert H. Logan, City Manager

- E. Discuss renewal of the medical, dental and vision insurance plans with Cigna Healthcare
Presented By: Karen Norred, City Clerk and Human Resources Director
- F. Discuss renewal of the Basic Life and AD&D Insurance, the voluntary life, the short-term and long-term disability, voluntary accident and critical illness insurance plans
Presented By: Karen Norred, City Clerk and Human Resources Director
- G. Discuss renewal of the Health Reimbursement Arrangement (HRA), the Medical Flexible Spending Account (FSA), and contracting the COBRA administration with Medcom
Presented By: Karen Norred, City Clerk and Human Resources Director
- H. Discuss quote from CivicPlus for an Agenda and Meeting Management Software
Presented By: Karen Norred, City Clerk and Human Resources Director
- I. Discuss quote from CivicPlus for a new website design, hosting and security implementation
Presented By: Karen Norred, City Clerk and Human Resources Director
- J. Discuss quote from Fire Systems, Inc. for the sprinkler system repairs at the Public Safety Building
Presented By: Ron Carter, Information Technology Manager/Facilities Manager
- K. Discuss quote from ServiceWise Electric for electrical labor and materials at the Public Works Building
Presented By: Ron Carter, Information Technology Manager/Facilities Manager

V. ADJOURNMENT

City Council Business Meeting

Agenda

7:00 p.m., Council Chambers

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE

“Veterans of U.S. military services may proudly salute the flag while not in uniform based on a change in the governing law on 25 July 2007.”

- III. INVOCATION

IV. SPECIAL PRESENTATIONS

Yard of the Month – James W. Jones, III

Employee Recognitions

Estan Holloway – One Year of Service

Innovation in Planning Award

V. CONSENT AGENDA

- A. September 7, 2023 City Council Work Session and Special Called Meeting Minutes
- B. September 7, 2023 – 11:00 a.m. City Council Public Hearing Minutes
- C. September 7, 2023 – 6:30 p.m. City Council Public Hearing Minutes
- D. September 25, 2023 City Council Work Session and Business Meeting Minutes

VI. UNFINISHED BUSINESS

- A. Approve/deny awarding the City of Holly Springs Depot Renovation Project – RFB #2023-03 to The Yanover Company DBA Yanover Construction with the qualifying low bid, in an amount not to exceed \$156,555

VII. NEW BUSINESS

- A. Approve/deny quote #6 from Douglas Outdoors, LLC for the sidewalk repair and tree removal services, in an amount not to exceed \$8,375
- B. Approve/deny designation of City of Holly Springs staff members for a Review Team concerning the Intergovernmental Agreement for the I-575 and Sixes Road Area Transportation Plan, and to ratify the City Manager's signature
- C. Approve/deny a resolution of the City of Holly Springs, Georgia to amend the Municipal Services Master Fee Schedule for Public Right-of-Way Use Applications
- D. Approve/deny a resolution of the City of Holly Springs, Georgia declaring certain property as surplus and authorizing its sale or disposal

- E. Approve/deny a resolution of the City of Holly Springs, Georgia authorizing the renewal of Health Insurance effective January 1, 2024 with Cigna Healthcare for the medical, dental and vision lines of coverage and to renew the Open Access Plus Plan OAP base as the medical base plan, and to renew the Open Access Plus Plan OAP buy-up as the buy-up option; to renew the Q5 DPPO \$1000/Ortho dental plan; to renew the C1-Standard PPO Comprehensive vision plan; and to authorize the City Clerk/HR Director to execute all documents pertaining to these matters
- F. Approve/deny a resolution of the City of Holly Springs, Georgia authorizing the renewal of the Basic Life and AD&D Insurance, the voluntary life insurance, the short-term disability, the renewal of the long-term disability, the voluntary accident insurance, the voluntary critical illness insurance with the Standard Insurance Company; and to authorize the City Clerk/HR Director to execute all documents pertaining to these matters for plan year January 1, 2024 through December 31, 2024
- G. Approve/deny a resolution of the City of Holly Springs, Georgia authorizing the renewal of the Health Reimbursement Arrangement (HRA) with Medcom to reimburse the last \$250 of the eligible participant's deductible; authorizing the renewal of the Medical Flexible Spending Account (FSA) with Medcom and to allow eligible participants to set aside up to the annual maximum of \$3,050 and to carry over up to \$610; the renewal of contracting the COBRA administration; and to authorize the City Clerk/HR Director to execute all documents pertaining to the these matters for plan year January 1, 2024 through December 31, 2024
- H. Approve/deny quote #Q-44382-1 from CivicPlus for the Agenda and Meeting Management Select Premium Software, in an amount not to exceed \$9,353
- I. Approve/deny quote #Q-46067-1 from CivicPlus for the CivicEngage Central website design, hosting and security implementation, in an amount not to exceed \$26,912
- J. Approve/deny quote #Q00013766 from Fire Systems, Inc. for the sprinkler system repairs at the Public Safety Building, in an amount not to exceed \$3,770
- K. Approve/deny quote #7714 from ServiceWise Electric for electrical labor and materials at the Public Works Building, in an amount not to exceed \$26,541

VIII. REPORTS

IX. ADJOURNMENT

EXECUTIVE SESSION

- Real Estate