



Holly Springs Tree Commission

Date: October 13, 2020

Location: 3235 Holly Springs Parkway

6:00 P.M.

AGENDA

I. CALL TO ORDER

II. TREASURER'S REPORT – September 2020

III. NEW BUSINESS

A. Discuss Tree Planting Ceremony for October

Presented By: Marc Teffeau, Chairman

B. Discuss adding the Georgia Forestry Commission 2020 Recommended Tree Species

Selections for Urban and Community Sustainability to the Holly Springs Tree Ordinance –
Recommendation to the Holly Springs City Council

Presented By: Marc Teffeau, Chairman

C. Discuss the 2021 Arbor Day Event Signs

Presented By: Colleen Konwick, Treasurer

D. Discuss the Great American Cleanup

Presented By: Robert H. Logan, City Manager

IV. REPORTS

A. Status Regarding a Replacement Commission Member

B. Permit Activities Under the Tree Ordinance January 2020 – September 2020

V. ADJOURNMENT

Holly Springs Tree Commission September 2020				
\$ 3,613.95				
Less: Cash Disbursements				
DATE	CHECK #	VENDOR	AMOUNT	DESCRIPTION
Total \$ -				
Add: Deposits & Other Credits				
9/30/2020		South State Bank	\$ 0.03	Interest Revenue
Total \$ 0.03				
Ending Bank Balance \$ 3,613.98				
Total Funds \$ 3,613.98				

City of Holly Springs
Tree Commission Meeting Minutes
September 8, 2020
6:00 p.m.

Board of Directors Present: Chairman Marc Teffeau, Chief Michael Carswell, Secretary Brandi Hackett, and Treasurer Colleen Konwick.

Staff Present: City Manager Robert H. Logan, Community Development Director Nancy Moon, and Administrative Assistant Tracey Chambers.

Chairman Teffeau called the meeting to order.

Treasurer Konwick made a motion to amend the agenda to add discussion regarding the vacancy on the Board of Directors left by Jennifer Wade's resignation. Secretary Hackett seconded the motion. Motion carried 4-0

Treasurer Konwick presented the financial report for August 2020.

Chairman Teffeau asked if the new development planned off of Hwy 140 would bring tree recompense to the Tree Commission account. City Manager Logan said that it could, but there are no details available at this time.

Chairman Teffeau discussed a possible future tree planting ceremony in the October / November timeframe. A yearly tree planting is a requirement to be in good standing with Tree City USA. City Manager Logan recommended J.B. Owens Park as a site for the ceremony. The discussion continued around honoring law enforcement and all first responders with the tree planting. Secretary Hackett made a motion to approve an honorary tree planting ceremony during October or November in recognition of first responders. Treasurer Konwick seconded the motion. Motion carried 4-0

Treasurer Konwick discussed the plans for the 2021 Arbor Day event. The event will be held on Friday, February 19, 2021 at the Holly Springs Train Depot. Treasurer Konwick listed the seedlings that are on order for the event, and she also stated that she plans to have some yard signs made to place around the city announcing the event. The signs will be worded so that they can be reused every year. Treasurer Konwick asked that the Board members mark their calendars to assist with the event. The city will also contact Tree City USA to purchase a replacement banner announcing the Arbor Day event.

Secretary Hackett motioned to approve the March 10, 2020 meeting minutes. Treasurer Konwick seconded the motion. Motion carried 4-0.

Chairman Teffeau discussed the annual November meeting of the Georgia Tree Council, assumes that it will be a virtual meeting this year, and will pass along the information to the Board for the meeting when it becomes available. Chairman Teffeau distributed an updated listing of the recommended tree species selections for urban and community forest sustainability from the Georgia Forestry Commission.

Chairman Teffeau opened a discussion regarding a replacement for Vice Chairman Jennifer Wade on the Board. It was decided that since we have no current applications for the Tree Commission, the members of the Board would informally network in the community to seek applicants.

Chairman Teffeau requested a report listing the tree permits and inspections issued so far this year for each city ward. City Manager Logan agreed to the request.

Chief Carswell motioned to adjourn. Secretary Hackett seconded the motion. Motion carried 4-0.

Meeting adjourned.

Respectfully Submitted,

Marc Teffeu
Holly Springs Tree Commission Chairman

Attest:

Tracey Chambers
Administrative Assistant