

City of Holly Springs
Tree Commission Meeting Minutes
October 13, 2020
6:00 p.m.

Board of Directors Present: Chairman Marc Teffeu, Chief Michael Carswell, Secretary Brandi Hackett, and Treasurer Colleen Konwick.

Staff Present: City Manager Robert H. Logan, Community Development Director Nancy Moon, and Administrative Assistant Tracey Chambers.

Chairman Teffeu called the meeting to order.

Treasurer Konwick presented the financial report for September 2020.

Chairman Teffeu discussed the future tree planting ceremony planned for October 28, 2020 at J.B. Owens Park, beginning at 3 PM. Chairman Teffeu took recommendations for the species of tree to be planted. The Board agreed that a Blue Atlas Cedar tree would be planted. The city will send out invitations for the ceremony and will contact the media.

Chairman Teffeu requested that the Georgia Forestry Commission 2020 Recommended Tree Species Selections for Urban and Community Sustainability information be added to the City of Holly Springs Tree Ordinance. A letter from the Tree Commission regarding the request will be prepared and sent to the City Council for their consideration.

Secretary Hackett motioned to send the recommendation to the Holly Springs City Council. Treasurer Konwick seconded the motion. Motion carried 4-0.

Treasurer Konwick discussed the 2021 Arbor Day event yard signs. Treasurer Konwick shared examples of three sign designs and the Board selected one design. The Board agreed to order one dozen single-sided signs that can be used repeatedly for the annual event.

City Manager Logan discussed the Great American Cleanup. The annual event was not held in May due to the COVID-19 pandemic. The Board agreed to have cleanup this fall and will email City Manager Logan with dates that would best suit their schedules.

Chairman Teffeu discussed a replacement regarding the current vacancy on the Board. City Manager Logan stated that the city has not received any applications requesting a seat on the Tree Commission. Chairman Teffeu stated that he would write up a brief description of the role of a Tree Commissioner and submit it to the city. The Board and the city will also share the information on social media to encourage applicants.

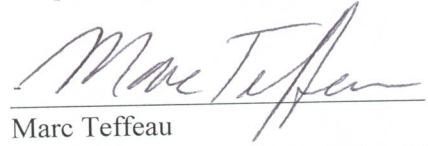
City Manager Logan presented a report listing the tree permits and inspections issued so far throughout the city.

Secretary Hackett motioned to approve the September 8, 2020 meeting minutes. Treasurer Konwick seconded the motion. Motion carried 4-0.

Treasurer Konwick motioned to adjourn. Secretary Hackett seconded the motion. Motion carried 4-0.

Meeting adjourned.

Respectfully Submitted,



Marc Teffeu
Holly Springs Tree Commission Chairman

Attest:



Tracey Chambers
Administrative Assistant