

Holly Springs Tree Commission

Date: October 11, 2022

Location: 3235 Holly Springs Parkway

6:00 P.M.

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. TREASURER’S REPORT –September 2022

IV. NEW BUSINESS

A. Discuss the Great American Cleanup for 2022
Presented By: Robert Logan, City Manager

B. Discuss the landscaping project at Barrett Farms
Presented By: Robert Logan, City Manager

C. Approve/deny the September 13, 2022 meeting minutes

V. REPORTS

VI. ANNOUNCEMENTS

VII. ADJOURNMENT

Holly Springs Tree Commission				
September 2022				
			\$	8,542.47
Less: Cash Disbursements				
DATE	CHECK #	VENDOR	AMOUNT	DESCRIPTION
Total			\$	-
Add: Deposits & Other Credits				
9/30/2022		City of Holly Springs	\$	2,124.50 Transfer from General Fund
Total			\$	2,124.50
Ending Bank Balance			\$	10,666.97
Total Funds			\$	10,666.97



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P.O. Box 339
Grayson, GA 30017
Tel. (770) 963-8227
Fax (770) 339-0899

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Net Cash Due upon receipt of invoice.
1 1/2% per month charged on accounts past due 30 days.
Yearly rate - 18%

ACKNOWLEDGEMENT

DATE	PAGE	NUMBER
09/29/22	1	

BILL TO

CITY OF HOLLY SPRINGS
P.O. BOX 990
ATTN: CHRIS KEOWN
HOLLY SPRINGS, GA 30142
(770) 345-5536

SHIP TO

ORDER#	CUST	ORDR DATE	SHIP DATE	CUST P.O.#	SALESMAN	TERMS	SHIP VIA
86785	CITHOL	09/29/22	09/29/22	BARRETT FARM 28		NET 30	35

ITEM#	DESCRIPTION	QOR	PRICE	AMOUNT
0700-595	ARBORVITEA GREEN GIANT 15G	9	123.80	1,114.28
2889-595	OSMANTHUS FRAGRANS 15G	10	107.66	1,076.60
1673-595	MAGNOLIA LITTLE GEM 15G	10	107.66	1,076.60
2654-517	VIBURNUM CHINESE SNOWBALL 7G	10	69.99	699.98
	**VIBURNUM MACROCEPHALUM 7G			
2188-513	BURNING BUSH 3G	7	19.59	137.15
0417-513	CYPRESS GOLD MOP 3 GALLON	8	23.09	184.74
2703K513	ABELIA GRANDIFLORA KALEIDOSCOPE 3G	8	27.99	223.96
2678-513	VIBURNUM SHASTA 3G	8	19.59	156.74
2332-595	HOLLY NELLIE R STEVENS 15G	10	107.66	1,076.60
FREIGHT	WOODSTOCK FREIGHT CHARGE	1	280.00	280.00

ALL PRICES F.O.B. MATTHEWS. SUBJECT TO CHANGE W/O
NOTICE. A 25% DEPOSIT IS REQUIRED TO HOLD MATERIAL
OVER 30 DAYS. WE ARE NOT RESPONSIBLE FOR LOSS DUE
TO ACTS OF NATURE. CANCELLATIONS MUST BE MADE IN
WRITING AND RECEIVED BY US AT LEAST 30 DAYS PRIOR
TO SHIPMENT.

SIGNATURE _____ DATE _____

Sub-Total 6,026.65

Total 6,026.65

PLEASE SIGN AND RETURN TOP COPY WITH DEPOSIT INCLUDED.

City of Holly Springs
Tree Commission Meeting Minutes
September 13, 2022
6:00 p.m.

Board of Directors Present: Chairman Brandi Hackett, Vice Chairman / Treasurer Colleen Konwick, Commissioner Alex Gray, Commissioner Mandy Lynn, and Secretary Pamela Shurmantine.

Staff Present: City Manager Robert H. Logan, Community Development Director Nancy Moon, Officer Lenahan, Community Development Technician Wendy Kelley, and Administrative Assistant Tracey Chambers.

Chairman Brandi Hackett called the meeting to order.

Roll call: All present

Vice Chairman / Treasurer Konwick presented the financial report for August 2022.

Chairman Hackett made a motion to nominate 128 Manous Drive for the September City of Holly Springs Yard of the Month. Commissioner Lynn seconded the motion. Motion carried 5-0.

City Manager Logan discussed the 2022 Great American Cleanup with the Board. Chairman Hackett motioned to have the Great American Cleanup on Ash Street on October 15, 2022 beginning at 8AM. Vice Chairman / Treasurer Konwick seconded the motion. Motion carried 5-0.

City Manager Logan stated that a Barrett Farms resident had requested a Barrett Park tree memorial planting ceremony in honor of Officer Joe Burson. Chairman Hackett made a motion to politely deny. Commissioner Shurmantine seconded the motion. Motion carried 5-0.

City Manager Logan discussed the Barrett Farms landscaping project and the list of trees and plants to be planted with a total amount of \$5024. The list is contingent upon the availability from Buck Jones Nursery at the time of planting, preferably in November. The project will be discussed again during the October Tree Commission meeting and voted on at that time.

Vice Chairman / Treasurer Konwick informed the Commission that the seedlings have been ordered and that the next Arbor Day is February 17, 2023.

Commissioner Lynn motioned to approve the May 10, 2022 meeting minutes. Commissioner Gray seconded the motion. Motion carried 5-0.

Secretary Shurmantine motioned to adjourn. Vice Chairman /Treasurer Konwick seconded the motion. Motion carried 5-0.

Meeting adjourned.

Respectfully Submitted,

Brandi Hackett, Holly Springs Tree Commission Chairman

Attest:

Tracey Chambers
Administrative Assistant

DRAFT