



City of Holly Springs

Date: Monday, October 3, 2022

Location: 3235 Holly Springs Pkwy.

City Council Work Session Agenda 7:00 p.m., Council Chambers

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

“Veterans of U.S. military services may proudly salute the flag while not in uniform based on a change in the governing law on 25 July 2007.”

III. INVOCATION

IV. PUBLIC COMMENTS

V. NEW BUSINESS

- A. Discuss Professional Services Agreement Addendum No. 1 for the Hickory Springs Industrial Drive Project from Southeastern Engineering, Inc.
Presented By: Robert H. Logan, City Manager
- B. Discuss a resolution of the Cherokee County Board of Commissioners and the City of Holly Springs, Georgia establishing a Growth Boundary Agreement
Presented By: Robert H. Logan, City Manager
- C. Discuss a Memorandum of Understanding between the Cherokee County Board of Commissioners and the City of Holly Springs, Georgia establishing coordination and communication protocols for the Growth Boundary
Presented By: Robert H. Logan, City Manager
- D. Discuss quotes from Douglas Outdoors, LLC
Presented By: Robert H. Logan, City Manager
- E. Discuss an Amended Declaration of Taking for condemnation of Tridium Associates, LLC property on Hickory Road
Presented By: Robert H. Logan, City Manager

- VI. REPORTS
- VII. ADJOURNMENT

City Council Special Called Meeting
Agenda
Immediately following the Work Session

- I. CALL TO ORDER
- II. NEW BUSINESS
 - 1. Approve/deny a quote for Harmony on the Lakes sidewalk repairs from Douglas Outdoors, LLC in an amount not to exceed \$6,595
 - 2. Approve/deny a quote for Harmony on the Lakes sidewalk repairs from Douglas Outdoors, LLC in an amount not to exceed \$3,740
 - 3. Approve/deny an Amended Declaration of Taking for condemnation of Tridium Associates, LLC property on Hickory Road
- III. ADJOURNMENT



2470 Sandy Plains Rd
Marietta, GA 30066
P (770) 321-3936

PROFESSIONAL SERVICES AGREEMENT ADDENDUM NO. 1

This ADDENDUM to the AGREEMENT made and entered into 05/03/2021, by and between Southeastern Engineering, Inc., and the client identified herein, provides for the Additional Services described under the Scope of Services section of this agreement

CLIENT: **City of Holly Springs**
3237 Holly Springs Pkwy., Holly Springs, GA 30115

PROJECT NUMBER: **1076-21-105**

PROJECT NAME: Hickory Springs Industrial Drive

SCOPE OF SERVICES:

Task 11 – Utility Locate

UtiliSurvey, LLC, will provide the following services related to the subject site:

Physical Markings - Paint and/or flags will be placed on the ground directly above all traceable underground utilities within the specified area. Each utility will be marked with a specific color. Underground utilities will be located utilizing radio frequency techniques. This technique is capable of locating metallic utilities and other utilities with tracer wires. Non-metallic utilities and utilities without tracer wires will not be physically marked on the ground. Utilities not located utilizing this technique may exist, but not be marked, and may be disturbed upon excavation.

Site Sketch - A detailed sketch of the subject site will be provided in electronic format. Said sketch will detail the approximate locations of all underground utilities, along with the size and type of water and gas lines for each utility. This sketch may be added to an existing drawing of the site, or to an aerial photograph of the site. Notes will be placed on the sketch indicating possible existence of underground utilities and improvements that were not marked on the ground.

Utility Owner Information - The owner of each respective utility affecting the subject site will be determined and documented, including names and phone numbers. The sources of this information will be from the GA-UPC Design Ticket and other sources as may be required. This information will be assimilated and delivered electronically in a .pdf format. Any other types of information, such as maps or other documents will be delivered in .pdf format as well.

Limitations - UtiliSurvey, LLC, will expend reasonable efforts to determine the actual location of all existing underground utilities within the project area. It is expressly understood by both parties that utilities may exist within the subject area, but not be marked or located, especially if no above ground evidence of the utility exists. In the case of a ""lost signal"", a reasonable explanation will be documented, and a probable or approximate location will be shown on the site sketch.

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Task 12 – Survey of Existing Conditions



A field run 1-foot contour interval topographic survey will be performed on the areas described above. Horizontal projection will be Georgia State Plane (NAD83-2011 Datum). Elevations will be based on NAVD88 Datum. All main features of the topography will be delineated including but not limited to the following; creeks, streams, ditches, lakes, above ground utilities, marked underground utilities, roadway markings, traffic control devices, speed humps, gates, landscape areas, mailboxes, storm and sanitary sewer fixtures with size, type and invert, edge of pavement, curb lines with top and gutter elevation (irregular stone or rock curb lines will only be located at edge of pavement), bridges, walls, stairs, sidewalks,

concrete pads, driveways, buildings, signs, benches, bleachers, fences, power poles and overhead lines, guy wires, pedestals, fire hydrants, valves, meters and other above ground features. Contours shown will be based on spot elevations taken at an approximate 50' grid pattern to ensure that not less than 90% of the contours shown will be out of vertical position by more than $\frac{1}{2}$ of the contour interval according to Georgia Technical Standards for Property Surveys. SEI will show the location of visible above ground utilities and marked underground utilities.

Areas shown in GREEN above will not be completely field run. The previously collected Lidar data will be supplemented with check shots, as appropriate, and the surface will be lowered to compensate for the kudzu vegetation. SEI cannot guarantee the accuracy of obscured areas and these areas may need to be adjusted during construction.

Task 13 – Right-of-Way Resolution

SEI understands that right of way resolution and boundary lines will need to be identified for the entire route. SEI will obtain right of way plans, deeds, plats and any other pertinent information in order to establish this information. Monumentation will then be located during the field survey for right of way and boundary analysis. Rights of Way and Property owners will be clearly identified on the Base Map. This information will be utilized to prepare for the acquisition of required easements. Once a final design is established, required easement exhibits can be prepared for use during negotiations with parcel owners and for later recording for an additional fee.

Task 14 – Towncenter Basemap Update

The data collected during tasks 12-14 will be integrated into the working base map files for the town center site. This will update the existing files with the latest and most detailed information.

Task 15 - Preliminary Design

SEI will develop a preliminary set of engineering plans for the Industrial Parkway's extension across the existing Patriot Rail facility and connection to P Rickman Road. In a subsequent task, SEI will update the project's previous traffic study and operational analysis of the new intersection of P Rickman & Industrial Road extension. For purposes of this proposal, SEI has assumed a signal will NOT be installed at this

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intersection and associated signal plans not needed. The preliminary plans will be developed based on an at-grade crossing concept and will include the following:

- Cover Drawing
- Index Drawing
- General Notes
- Typical Sections
- Summary of Quantities
- Mainline Roadway, Crossroad, Side Street, Frontage Road and Ramp Plan
- Mainline Roadway Profile Drawings
- Drainage Area Map
- Drainage Profiles
- Utility Plans
- Signing and Marking Plans
- Initial Erosion, Sedimentation and Pollution Control Plans

SEI has not included any structural design, walls, lighting plans, landscape plans, mitigation plans, noise barrier plans or geotechnical investigation as part of the plan development. Plans will be completed and submitted to City of Holly Springs and CCWSA for LDP Plan Review. SEI has included Utility Coordination in this task with a first utility submittal to get all existing utility locations identified. SEI has excluded the design and permitting of any railroad specific gate arms and signalization, which is assumed to be the responsibility of Patriot Rail.

Task 16 – Final Plans

All final City & CCWSA comments and plan changes due to right-of-way acquisition will be addressed prior to submitting the final plans to the city. All preliminary plans developed prior will be finalized. Plans will be completed and a Final Field Plan Review conducted as requested by the City of Holly Springs. All Field Plan Review comments will be addressed and plans updated prior to submitting Final Construction Documents to the City of bidding. SEI has included Utility Coordination in this task with a second utility submittal to get all proposed utility relocations identified. SEI has not included and contract administration or contract documents development assistance in this task.

Task 17 – Traffic Study & Count Data Update

SEI Traffic Engineers will provide a traffic study for the new Holly Springs Parkway roadway to analyze the intersections of Mountain Brook Road, P Rickman Industrial Dr, and Hickory Road. The study will analyze build year operations to recommend the intersection lane configurations and methods of control. These intersections will be analyzed with the assumption that the new Holly Springs Parkway connects at the Main Street and Mountain Brook Drive intersection in the north and Hickory Road at Hickory Springs Industrial Drive in the south.

Given the age (2017) and pre pandemic nature of count data previous traffic analysis have been based, SEI will collect current traffic count data to perform/update the analysis including turning movement counts at five (5) intersections and seven (7) 24-hour daily traffic volume counts. A growth rate for the area will be developed and the traffic volumes will be projected to the future build year. The future traffic volumes will then be routed through the network using the new Holly Springs Parkway roadway. These

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used for the analysis. Traffic volumes from the adjacent Town Center development will be estimated and added to the study network as well. The final deliverable will be an electronic copy of the Traffic Study.

Task 18 – Railroad Encroachment Permit

SEI will produce a plan package that are suitable for submittal to Georgia Northwestern Railroad to apply for encroachment into the railroad right-of-way. Coordination with the Railroad is included for specific requirements and comments will be addressed. Early coordination with Georgia Northwestern Railroad has begun but the exact scope of the final encroachment package is not known at this time. As a result, SEI has established a budgetary allowance that will allow efforts relating to the railroad encroachment efforts to be invoiced on an hourly basis. SEI estimates the budget set forth in this task combined with remaining budgets within Task 5 of the original contract will be sufficient to complete this task.

Task 19 – USACE Jurisdiction & State Water Determinations

USACE – Jurisdictional Resource Determinations

SEI will identify wetland boundaries within the alignment path of the Industrial Road extension from P Rickman north to the intersection of Mountain Brook and Main Street using the routine criteria described in the Corps of Engineers Wetlands Delineation Manual (Environmental Laboratory 1987) and the Eastern Mountain and Piedmont Regional Supplement (latest edition). SEI will gather the necessary data to verify the document conditions within the identified property, and complete a wetland determination data form for representative sampling points used to determine wetland boundaries or upland habitat at the site as needed. This documentation will include a description of the dominant plant species, soils information, hydrology, wetland type and a summary of the rationale used in the determination and will be submitted to the USACE for verification.

GA EPD - State Waters Identification

The Erosion and Sediment Control Act of 1975, as amended, O.C.G.A. 12-7-6(b)(15) established a state-wide comprehensive soil erosion and sedimentation control program to conserve and protect the land, water, air, and other resources of the State of Georgia. This Act establishes the buffer widths to be maintained on all features considered Waters of the State and who have a point of wrested vegetation for protection of those waterways. State Waters are defined as “any and all rivers, streams, creeks, branches, lakes, reservoirs, ponds, drainage systems, springs, wells, and other bodies of surface or subsurface water, natural or artificial, lying within or forming a part of the boundaries of the state which are not entirely confined and retained completely upon the property of a single individual, partnership, or corporation”. For all State Waters, a minimum 25-foot buffer is required for all warm water streams and a minimum 50-foot buffer is required for all designated trout streams. Established

LIA Concurrence

SEI shall present findings to the Local Issuing Authority to confirm findings by SEI Ecologist on the site. If necessary, this shall include a meeting with SEI and the LIA representative onsite. The ecological location data will be collected using handheld GPS survey equipment and used as a guide to the subsequent Concept Design (Task 20). A complete Jurisdictional Determination will be needed prior to final engineering and LDP permitting.

Task 20 – Concept Design P. Rickman to Mountain Brook

SEI will produce a concept design for the future road connection from P. Rickman Industrial Drive to Mountain Brook Drive. This design will be based on preliminary environmental assessment (Task 19), Cherokee County GIS topographic and parcel data. Several road alignments & intersection configurations will be evaluated for the City’s continued consideration. Concept plans will

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present geometric roadway design, vertical relief, walls, cut/fill amount, property owner impacts and ecological impacts.

COMPENSATION:

Please initial all authorized tasks below:

PROFESSIONAL FEES			
Description	Task Subtotal	Billed	Authorized Tasks
<i>Task 11 – Utility Locate</i>	\$4,200	<i>Monthly, % Complete of Lump Sum</i>	Client Initial
<i>Task 12 – Survey of Existing Conditions</i>	\$7,500	<i>Monthly, % Complete of Lump Sum</i>	Client Initial
<i>Task 13 – Right-of-Way Resolution</i>	\$8,000	<i>Monthly, % Complete of Lump Sum</i>	Client Initial
<i>Task 14 – Towncenter Basemap Update</i>	\$1,500	<i>Monthly, % Complete of Lump Sum</i>	Client Initial
<i>Task 15 – Preliminary Design</i>	\$17,500	<i>Monthly, % Complete of Lump Sum</i>	Client Initial
<i>Task 16 – Final Plans</i>	\$15,500	<i>Monthly, % Complete of Lump Sum</i>	Client Initial
<i>Task 17 – Traffic Study & Count Data Update</i>	\$14,000	<i>Monthly, % Complete of Lump Sum</i>	Client Initial
<i>Task 18 – Railroad Encroachment Permit</i>	\$25,000	<i>Monthly, % complete of Allowance</i>	Client Initial
<i>Task 19 – USACE Jurisdiction & State Water Determinations</i>	\$12,800	<i>Monthly, % Complete of Lump Sum</i>	Client Initial
<i>Task 20 – Concept Design P. Rickman to Mountain Brook</i>	\$15,500	<i>Monthly, % Complete of Lump Sum</i>	Client Initial

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IN WITNESS WHEREOF, the Agreement is accepted on the later date written below, subject to the terms and conditions stated above and the aforementioned Agreement.

CLIENT City of Holly Springs

SOUTHEASTERN ENGINEERING, INC.

Signed _____

Signed _____

Name (Typed) _____

Name (Typed) _____

TITLE _____

TITLE _____

DATE _____

DATE _____

DocuSigned by:
Chad Apple
21D3AB68A03F424...

Chad Apple

Vice President

09/30/2022

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ATTACHMENT A

EXCLUSIONS:

This agreement does not include the following:

- ☒ Zoning or zoning modification applications and coordination
- ☒ GDOT or other agency coordination
- ☒ Community coordination meetings
- ☒ Graphic design
- ☒ Traffic engineering services or studies
- ☐ Land surveying services
- ☒ Structural engineering and inspection
- ☒ Soil testing/geotechnical analysis of existing soils or levels of compaction
- ☒ Subsurface utility location and/or investigation
- ☒ Utility capacity analyses
- ☒ Offsite utility evaluation and/or extension
- ☒ Offsite utility easements
- ☒ Utility coordination
- ☒ SBV - variance through EPD and/or local jurisdiction
- ☒ Offsite silt study
- ☒ Dam breach
- ☒ FEMA coordination and/or letter of Map Revision
- ☒ MS4 requirements
- ☒ Architectural services
- ☒ Landscape architectural services
- ☒ Irrigation design
- ☒ Tree survey and/or as-builts
- ☒ Planting plans
- ☒ Inspecting and/or placing plants on site
- ☒ State waters and/or wetland location, delineation and/or permitting through USACE
- ☒ Preparation of Storm Water Management, Inspection and Maintenance Agreement or similar/related documents
- ☐ LDP submittal or revisions
- ☒ Final plat submittal or revisions
- ☒ Cost estimates or Quantity take offs
- ☒ Construction management, contract administration or price/cost negotiations of construction work
- ☒ Settlement of disputes of claims due to contractor default or insolvency or discontinuation of work
- ☒ Maintenance services (post-construction or otherwise)

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ATTACHMENT B

HOURLY RATE SCHEDULE:

Services shall be invoiced according to the following rates:

Environmental Personnel:

Environmental Scientist I:	\$85/hr.
Environmental Services Manager:	\$125/hr.

Planning and Landscape Architecture Personnel:

Administrative:	\$60/hr.
Technician:	\$60/hr.
Land Planner:	\$125/hr.
Landscape Architect:	\$125/hr.

Engineering Personnel:

Administrative:	\$60/hr.
Technician:	\$60/hr.
Designer I:	\$75/hr.
Designer II:	\$95/hr.
Designer III:	\$115/hr.
Engineer I:	\$90/hr.
Engineer II:	\$110/hr.
Engineer III:	\$135/hr.
Project Manager:	\$155/hr.
Director/Principal:	\$250/hr.

Hourly* Surveying Personnel:

Field Crew: (1 Man)	\$90/hr.
Field Crew: (2 Man)	\$150/hr.
Field Crew: (3 man)	\$195/hr.
Survey Technician 1:	\$75/hr.
Survey Technician 2:	\$85/hr.
Survey Technician 3:	\$95/hr.
Administrative:	\$60/hr.

**Overtime rates = 1.5 x standard rates*

Salary Surveying Personnel (Overtime Exempt):

Survey Director: (PLS)	\$150/hr.
Project Manager: (PLS)	\$140/hr.
Associate Project Manager: (LSIT)	\$115/hr.
Field Coordinator:	\$110/hr.

Note: Personnel include direct and contract employees.

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**STATE OF GEORGIA
COUNTY OF CHEROKEE**

RESOLUTION NO. 2022-R-_____

**A RESOLUTION OF THE CHEROKEE COUNTY BOARD OF COMMISSIONERS AND
THE CITY OF HOLLY SPRINGS, GEORGIA, CITY COUNCIL, ESTABLISHING A
GROWTH BOUNDARY AGREEMENT**

WHEREAS, the Cherokee County Board of Commissioners (herein after referred to as “County”) and City of Holly Springs, Georgia, City Council (herein after referred to as “City,” collectively referred to as the “Parties”) recognize the significance of cooperative planning efforts and believe that such efforts can offer a better model for accommodating population growth and its associated impacts, and can often result in a more efficient and desirable pattern of development; and

WHEREAS, the County and City seek to sustain, protect, and further enhance the high quality of life enjoyed today by the residents of Cherokee County and the City of Holly Springs; and

WHEREAS, the County and City seek to responsibly balance residential, industrial, and commercial growth; and

WHEREAS, through cooperative planning efforts, the County and City desire to manage growth, collaborating where necessary on comprehensive and future land use planning, transportation planning, parks and recreational facilities, and development guidelines so that growth is managed proactively rather than reactively; and

WHEREAS, the County and City seek to establish a growth boundary as a growth management practice; and

WHEREAS, the County and City agree to work cooperatively, communicate, and coordinate plans for development within the growth boundary; and

WHEREAS, the County encourages the City to promote the development and redevelopment of property within the current corporate limits as a viable option before considering annexation and desires to work with the City to provide appropriate incentives to achieve this goal; and

WHEREAS, the County and City desire to work together and are committed to aligning land use and development goals; and

AND NOW THEREFORE BE IT RESOLVED, by the Cherokee County Board of Commissioners and the City of Holly Springs City Council, the Parties agree as follows:

1. **Growth Boundary Established.** The Growth Boundary (hereinafter referred to as “GB”) is hereby established on the Growth Boundary Map for the City of Holly Springs, dated **September X, 2022** and attached hereto as Exhibit “A.” The GB is an area located outside the current corporate boundaries of the City where the City agrees to limit annexation to the boundary identified **through June 1, 2028**; and
2. **Growth Boundary Generally.** The Parties recognize that property within the GB is not automatically eligible for annexation and must meet the requirements of O.C.G.A § 36-36-1 et seq., and that property within the GB is not guaranteed to be annexed, but these unincorporated properties between the existing municipal boundary and the growth boundary can affect the service delivery, character, and future prosperity of the City and are therefore logistically and logically attractive for incorporation; and
3. **Future Development/Land Use Coordination.** In concert with the establishment of the GB, the Parties agree to match future development/land uses, now and as amended with the respective Comprehensive Plan updates, within the unincorporated area of the GB, but recognize that future development/land uses may not align exactly; and
4. **Service Delivery Coordination.** Entering into the GB will allow the County and City to plan for infrastructure appropriately to address current and future service delivery needs in preparation for the next service delivery strategy update. Once the City annexes land on both sides of the right-of-way of a road served by County services, the City will provide City services to the road in accordance with O.C.G.A § 36-36-7 (c), unless the City and County agree otherwise in an intergovernmental agreement; and
5. **GB Protocols.** It is understood that the County and City will continue to face a balancing act between private property rights and the County and City authority to guide development for the common good of the community. The County and City desire to work together to honor the GB during the term of this agreement and therefore agree to the following:
 - a. **County – Inside GB.** If a property owner or designated representative (hereinafter referred to as “Owner”) proposes a development project to the County for consideration located on a parcel(s) within the GB and/or is otherwise contiguous to the municipal boundary, the County will encourage the Owner to first contact the City for consideration. If the Owner refuses to meet with the City, the County will document this decision and disclose it to the City in accordance with Section 6. If the Owner meets with the City, but after doing so desires to work with the County, the County will contact

the City for written input and analysis, if any, regarding the proposed development project. Additionally, the County will require the Owner to adhere to any architectural standards, streetscape requirements, etc. that they City would otherwise require.

- b. **City – Inside GB.** If an Owner proposes to annex parcel(s) within the GB, with or without a development project proposed, the City will follow the annexation procedures and notification provisions in accordance with the “Annexation Notification and Land Use Dispute Resolution Agreement,” contained in the SDS, along with O.C.G.A § 36-36-1 et seq., for written input and analysis from the County.
 - c. **County – Outside GB.** If a proposed development project is submitted by an Owner to the County for consideration on property located outside, but on property abutting the GB, the County will seek written input and analysis from the City regarding the proposed development project.
 - d. **City – Outside GB.** If a proposed development project is submitted by an Owner to the City for consideration on property located outside, but on property abutting the GB and/or otherwise contiguous to the municipal boundary, the City will encourage the Owner to first contact the County for consideration. If the Owner refuses to meet with the County, the City will document this decision and disclose it to the County in accordance with Section 6. If the owner meets with the County, but after doing so desires to work with the City, the City will contact the County for written input and analysis, if any, regarding the proposed development project in accordance with the provisions in (4)(b).
 - e. **County – Hickory Flat Highway.** If a proposed development project is located on a parcel abutting the GB on the east side of Hickory Flat Highway, between East Cherokee Drive and (Univeter?) Bart Manous/Orchard/Owen Drive, is proposed for office or neighborhood commercial use only, and is consistent with the County Future Development Map, it shall be considered as if it were within the GB, and shall follow protocols stated in this resolution.
 - f. **Referendum.** If the City elects to conduct a referendum in accordance with O.C.G.A § 36-36-50 et seq., the County will not object.
 - g. **Municipal Property.** The County will not object to the annexation of property owned or purchased for public use by the City. The County will not object to the annexation of property providing passage for publicly assessable multi-use trails, either owned by the City in fee simple or acquired through permanent easements.
6. **Coordination and Communication MOU.** The parties agree to execute a separate Memorandum of Understanding (MOU), which will outline and address the

specific methods and practices of communication between the parties; and

7. **Private Property Rights.** This agreement does not limit an Owner's constitutional right to develop his/her property in accordance with the laws of the State of Georgia and the Constitution of the State of Georgia and the United States; and
8. **Rights Reserved by the Parties.** Notwithstanding any other provisions to the contrary and only as a last resort, both Parties reserve all rights to the fullest extent of the law to interpose objections and litigate disputes in accordance with the SDS and the laws of the State of Georgia.

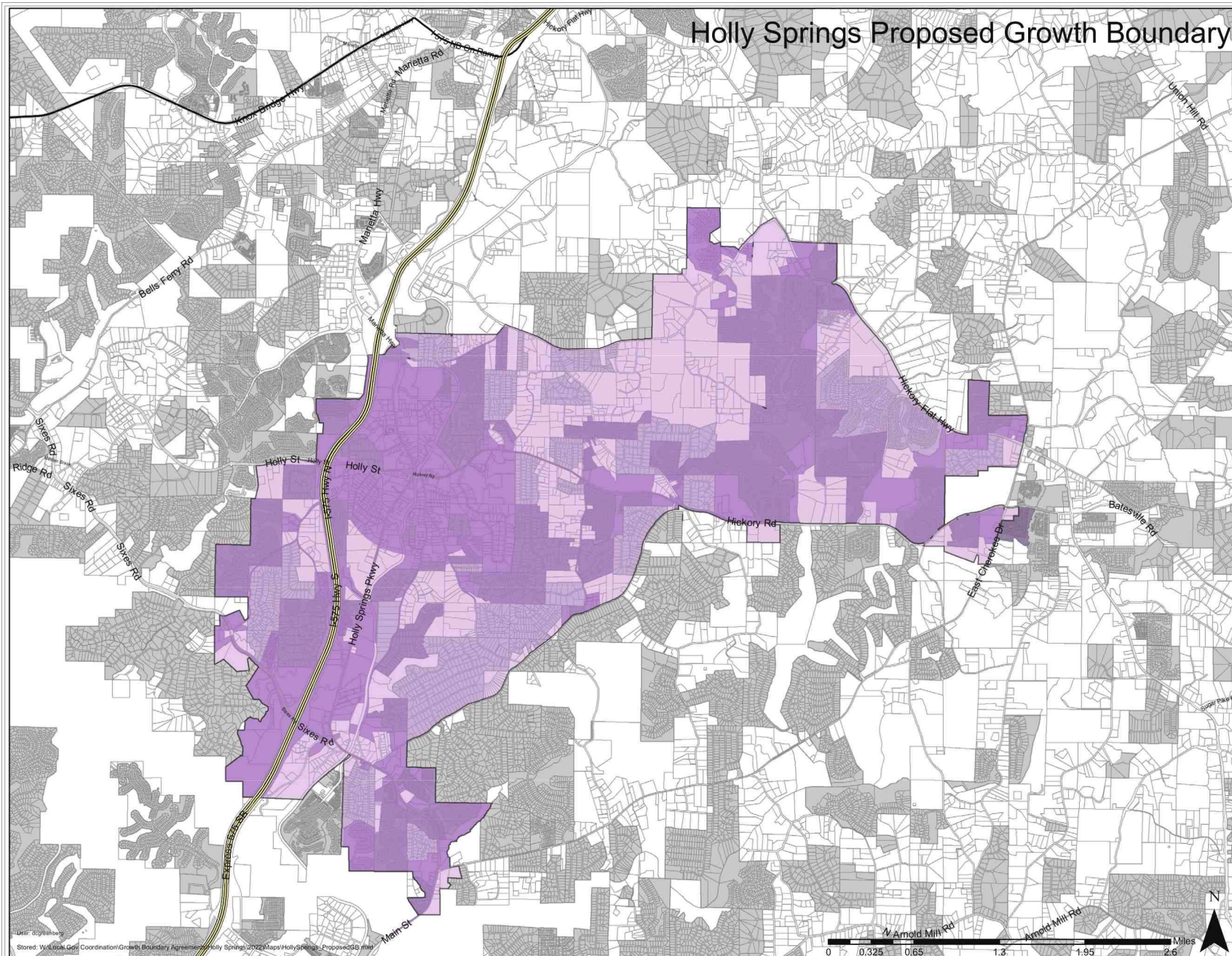
AND NOW THEREFORE BE IT FURTHER RESOLVED, the County and City seek to continue to collaboratively plan and coordinate improvements to critical transportation routes, including but not limited to: Holly Springs Parkway (specifically at Palm Street), Hickory Road and Sixes Road, Projects, ; and seek to collaborate to deliver multi-use trail projects and sidewalk projects along Hickory Road, and in other locations to provide essential connectivity throughout the County and City; and

AND NOW THEREFORE BE IT FURTHER RESOLVED, the County and the City support each other in efforts to deliver infrastructure projects, complete community improvement projects and creative placemaking activities, and desire to collectively work together to accomplish these objectives; and

AND NOW THEREFORE BE IT FURTHER RESOLVED, by the Cherokee County Board of Commissioners and the City of Holly Springs City Council, that a new era of cooperation, collaboration, and communication is now underway between the County and the City, working together with the development community along with other stakeholders, including state and federal partners, to leverage the highest and best results for our citizens and business owners, ultimately achieving and sustaining the highest quality of life and investment attainable.

CITY OF HOLLY SPRINGS

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Legend

- Holly Springs Proposed GB
- Subdivisions
- Municipalities**
- Holly Springs

Map Description

Proposed Holly Springs Growth Boundary

Date of Creation
9/7/2022

Produced by:
Cherokee County Planning and Zoning



This Map Has Been Compiled From
The Most Up To Date And Reliable
Sources Available. Cherokee County
Assumes No Responsibility For Errors
Or Omissions Contained Within This Map.
No Warranties or Representations Are
Expressed Or Implied In Fact Or In Law.

**STATE OF GEORGIA
COUNTY OF CHEROKEE**

MEMORANDUM OF UNDERSTANDING

A MEMORANDUM OF UNDERSTANDING BETWEEN THE CHEROKEE COUNTY BOARD OF COMMISSIONERS AND THE CITY OF HOLLY SPRINGS, GEORGIA, CITY COUNCIL ESTABLISHING COORDINATION AND COMMUNICATION PROTOCOLS FOR THE GROWTH BOUNDARY

This Memorandum of Understanding, hereinafter referred to as “MOU,” dated this ____ day of _____, 2022, made by and between CHEROKEE COUNTY, a political subdivision of the State of Georgia, acting by and through its duly elected Board of Commissioners (hereinafter referred to as the “County”) and the CITY OF HOLLY SPRINGS, GEORGIA, acting by and through its duly elected City Council (hereinafter referred to as the “City”). The County and the City are collectively referred to herein as the “Parties,” or “Governing Authority.”

WHEREAS, the County and the City seek to increase and enhance coordination and communication with the Annexation Process; and

WHEREAS, the County and the City seek to enter into a Growth Boundary Agreement as a growth management partnership, which will promote collaborative land development planning efforts, establish service delivery expectations, and further enhance the high quality of life currently enjoyed by the citizenry; and

WHEREAS, the implementation of the Growth Boundary Agreement requires ongoing communication between the County and the City to ensure the Parties are informed and aware of proposed development projects and annexation petitions; and

WHEREAS, a streamlined and concise communication process will ensure that timely and accurate information is transmitted correctly between the Parties; and

WHEREAS, while state law provides a process for annexation notifications, the Parties agree to exceed these standard requirements, to increase collaboration and communication, by providing for a more transparent and effective process; and

WHEREAS, the Parties agree to the coordination and communication protocols set forth herein below regarding the Annexation Process, which is defined as the official procedures prescribed with state statute, by which property is annexed into a city and legally incorporated thereto, with or without a proposed development included; and

WHEREAS, the Parties want to ensure that projects proposed to the County that are inside or partially included within the Growth Boundary, are effectively communicated to the City for review and input.

1.

Purpose; Process; Cooperation Generally. The purpose of this MOU is to provide a practical approach to the communication and collaboration needed between the County and the City related to the Annexation Process and the operational needs of the Growth Boundary Agreement, which may not include annexation. The Growth Boundary Agreement requires effective communication between the Parties and this MOU is intended to streamline communication and work as a companion to the Growth Boundary Agreement. This MOU should be amended by the Parties as needed to remain current with changing practices and needs and is intended to be amended, as necessary, until it functions as effectively as possible for the Parties.

Adopted on **<DATE>**, the Growth Boundary Agreement details the protocols required between the County and City, when an annexation and/or development project is proposed either to the County or City within or abutting the Growth Boundary, as detailed within the GB Protocols section of the Growth Boundary Agreement, which will be known as a Growth Boundary Project or “GB Project.” The requirements of this MOU apply equally to the Parties, therefore, to notify the other of GB Projects.

Finally, this MOU also addresses areas not otherwise considered by the annexation statute or other agreement between the Parties, including email communication, electronic documents, and additional opportunities to coordinate and collaborate outside of the provisions of the annexation statute. The Parties have the choice to cooperate more effectively to address growth and land use decisions; this MOU reflects this choice.

2.

Communication. In addition to adhering to the written notice procedures set forth in the annexation statute, O.C.G.A § 36-36-1 et seq., (hereinafter referred to as the “Statute”), the Growth Boundary Agreement, and the “Annexation Notification and Land Use Dispute Resolution Agreement,” attached hereto as Exhibit “A,” contained within the, “Intergovernmental Agreement for Implementation of Service Delivery Strategy” (SDS), adopted on June 15, 2021, and incorporated herein by reference, the Parties agree to communicate as follows:

- A. **Primary Contacts.** The operational needs of the Growth Boundary Agreement and the execution of this MOU require oversight and management, with decisive leadership. A single point of contact is needed from the County and the City, respectively, to represent the Parties in the execution of the Growth Boundary Agreement and this MOU, (hereinafter referred to as the “Process”) to ensure the Process is effectively managed at all times. Therefore, the County Manager, or designee, and the City Manager, or designee, are designated as the respective Primary Contacts for the County and the City and authorized by the Parties to manage the Process, given all decision-making authority to do so to achieve the best outcomes for the Parties.

- B. **Notice Email:** The City agrees that all notices, as required by Statute and Growth Boundary Agreement, will be emailed to the County at annexnotice@cherokeega.com. The County agrees that this email address includes the following officials: County Attorney, County Manager, County Clerk, Community Development Agency Director, and Director of Planning & Zoning.

The County agrees that all written notices, as required by the Statute and Growth Boundary Agreement, will also be emailed to the City at _____. The City agrees that this email address includes the following officials City Attorney, City Manager, City Clerk, and Community Development Director.

The County and/or City Manager reserves the right to provide the Board of Commissioners and City Council, respectively, with any relevant information pertaining to a proposed annexation. The Parties also agree that these email addresses may be used between the Parties during GB discussions and negotiations, as necessary, but that County/City staffs may use separate email addresses, as well, for general communication.

- C. **Unimpeded Communication.** Notwithstanding any other provisions contained herein to the contrary, to avoid any confusion or miscommunication between the Parties, the Primary Contacts are authorized to waive any formalities and communicate directly by any and all means necessary and available, including but not limited to by telephone, email, in-person meeting, etc., to properly execute the provisions of this MOU and the Growth Boundary Agreement, as adopted by the Parties. The Primary Contacts are a failsafe in the communication between the Parties, striving to provide the Parties with the most up-to-date and correct information to minimize the possibility of conflict or disagreement.

3.

Notice Documents. In addition to the notice requirements set forth in the Statute, the SDS¹, and the Growth Boundary Agreement, the Parties agree to make a good faith effort to provide the following additional information:

- A. Dates of Public Hearings and Anticipated Decision by a Governing Authority;
- B. Deeds/Legal Descriptions associated with the GB Project;
- C. Any unincorporated strips identified with legal description;
- D. Any Illustrative GB Project Concepts or Site Plans, high res preferred; and
- E. Area Map, illustrating the entire area proposed for the GB Project, identifying any unincorporated strips and tax parcel numbers.

¹ In Section 2, the SDS is cited and incorporated by reference.

All documents may be submitted electronically via email using the Notice Email. If documents are too large to email, County and City Staffs can coordinate a download protocol.

4.

Coordination Period. The Parties recognize that the Statute limits the ability of the Parties to coordinate the best solutions and outcomes for a requested annexation with or without a development project proposed due to the time constraints set forth for negotiations.

Additionally, the Growth Boundary Agreement includes “GB Protocols” which detail the Process needed for execution by both Parties. With two of the GB Protocols, including “County-Inside GB” and “City-Outside GB,” the Parties agree to coordinate (hereinafter referred to as the “Coordination Period”). Any GB Project that includes property located both inside and outside of the GB, also requires the Coordination Period. For the other GB Protocols, “City-Inside GB” and “County-Outside GB,” the Coordination Period is not required; however, the Parties can agree at any time to initiate the Coordination Period if both Parties agree that it is advantageous to do so.

The County Manager, or designee, and City Manager, or designee, are directed to manage the Coordination Period as follows:

- A. **Pre-Application Meeting; Notice.** Once a GB Project is communicated to the City or County at a pre-application meeting² with an applicant presenting a GB Project concept, the Parties should initiate the Coordination Period within ten (10) business days following this meeting. The Party conducting the pre-application meeting will initiate the Coordination Period by sending a Notice Email. A GB Project concept includes any illustrative exhibit of a GB Project proposed for construction on a property expected to petition for annexation or submit a rezoning application. In the absence of a proposed development, any illustrative exhibit of the annexation area expected to petition for annexation should be provided.

The Parties have respective requirements for a pre-application meeting², however, the Parties recognize that annexation petitions and rezoning applications can be submitted at any time. Should an annexation petition or rezoning application be submitted³ without a pre-application meeting, the Parties agree to make every attempt to initiate the Coordination Period prior to the acceptance⁴ of the annexation petition or rezoning application; however, the Coordination Period can be initiated upon or after acceptance of an annexation petition or rezoning application at any time by sending a Notice Email.

² A meeting required with staff prior to submitting an annexation petition and/or rezoning application.

³ Submitted means the annexation petition and/or rezoning application documents were provided to the Party for review, pending Acceptance.

⁴ Acceptance means the receiving Party has reviewed the annexation petition and/or rezoning application documents, finding the documents complete and officially processing these documents for consideration by the Party.

- B. **Response.** Upon receipt of the Notice Email, the respective Party will reply to the Notice Email within three (3) business days and propose meeting dates and times for respective staffs and/or officials to discuss the GB Project.
- C. **Initial Meeting.** The Parties agree to meet and discuss the GB Project within ten (10) business days of the date of the reply to the Notice Email.
- D. **GB Project Owner.** A Party may include the GB Project owner - property owner or owner's representative - in the meeting as part of the negotiation between the Parties.
- E. **Negotiations.** The Parties agree to communicate and negotiate in good faith to address the GB Project, mitigating impacts, if any, while working to achieve the objectives of the GB Project owner. The Parties agree to communicate and meet as often as needed during the Coordination Period. Multiple GB Projects can be coordinated at the same time.
- F. **Term.** The Coordination Period is intended to provide the opportunity for communication and negotiations to begin as early as possible, but can be initiated after an application is accepted and can operate continuously, concurrent with the public hearings process. Unless waived or terminated by either Party, the Coordination Period will continue to operate until: (1) A GB Project is adopted or denied by a Governing Authority, (2) A GB Project application is withdrawn from consideration, or (3) A GB Project is abandoned⁵, at which time the Coordination Permit will automatically terminate. The Coordination Period can be re-initiated at any time following the process outlined herein.
- G. **Waive; Terminate.** The County Manager, or designee and City Manager, or designee, can agree to waive and either party can terminate the Coordination Period at any time with a Notice Email.

5.

Good Faith. The Parties agree to work in good faith to abide by the terms of this MOU to improve communication and enhance the effectiveness of the Growth Boundary Agreement. The Parties recognize, however, that errors and omissions can occur as well as unforeseen circumstances that might inadvertently cause the violation of the precise terms of this agreement. Therefore, the Parties agree that this MOU is intended to be enforced broadly and with maximum flexibility provided to the Parties. If a Party discovers a mistake in the execution of this MOU, simply address the mistake, advise the other Party accordingly, and move on.

⁵A GB Project is considered abandoned when more than sixty (60) business days have elapsed since the GB Project appeared on a Governing Authority meeting agenda, unless the GB Project was tabled to a specific meeting date by a Governing Authority.

6.

This MOU may not be modified, amended, or terminated without the prior written consent of the County and City.

7.

All notices or requests to amend, modify, or terminate this MOU shall be in writing and shall be effective and deemed to have been properly given or served on the third (3rd) business day following the date on which such notice was deposited in the United States Mail, postage prepaid, properly addressed and registered or certified with return receipt requested or, in the case of hand delivery, on the date of actual delivery to the address of a party as specified or changed pursuant to this paragraph. Rejection or other refusal to accept, or inability to delivery because of changed address of which no notice has been given, shall constitute receipt of such notice, demand, or request. Any such notice or request shall be addressed as follows:

The County:

Geoffrey E. Morton, County Manager
1130 Bluffs Parkway
Canton, Georgia 30114

with copies to:

Opie Bowen, County Attorney
1130 Bluffs Parkway
Canton, Georgia 30114

The City:

Robert H. Logan, City Manager
3237 Holly Springs Parkway
Holly Springs, Georgia 30115

with copies to:

Robert M. Dyer, Attorney at Law
Dyer & Rusbridge, P.C.
291 East Main Street
Canton, Georgia 30114

subject to the right of each party to designate a different address by notice similarly given.

8.

This MOU shall be governed, construed, and enforced in accordance with the laws of the State of Georgia.

9.

This MOU shall be binding upon and inure to the benefit of the parties hereto, and their respective heirs, successors, and assigns.

10.

Time is of the essence in the performance of the obligations, conditions and agreements set forth in this MOU.

11.

GB Term. The term of this MOU runs concurrently with the SDS and shall expire on June 1, 2028.

(THIS SPACE LEFT BLANK INTENTIONALLY)

IN WITNESS WHEREOF, County and the City have caused this MOU to be executed and sealed, as of the date and year first above set forth.

CHEROKEE COUNTY, GEORGIA

CITY OF HOLLY SPRINGS, GEORGIA

Harry B. Johnston, Chairman

Steven W. Miller, Mayor

[COUNTY SEAL]

[CITY SEAL]

ATTEST:

ATTEST:

Christy Black, County Clerk

Karen Norred, City Clerk

Quote

Date: September 5, 2022

To c/o Ron Carter
3237 Holly Springs PKWY
Holly Springs GA, 30115

Customer ID 992

Salesperson	Job	Payment Terms	Due Date
	Harmony on the Lakes sidewalk repair	30 days	

Qty	Description	Unit Price	Line Total
1	Sidewalk repair including demo and installation of roughly 102 s.f. concrete, 2 large tree removals, 2 stump grinds, irrigation repair, sod. 454 Argonne – one tree, one stump, one section of concrete, sod 456 Argonne – one tree, one stump, one section of concrete, sod, irrigation repair	\$6,595.00	\$6,595.00
	Concrete will be standard broom finished. All areas will be left broom swept clean.		

Subtotal	\$6,595.00
Sales Tax	0.00
Total	\$6,595.00

Make all checks payable to Douglas Outdoors LLC.

677 Lorimore Pass Canton, GA 30115 404-915-0699 douglasoutdoorsllc@gmail.com

Quote

Date: September 5, 2022

To c/o Ron Carter
3237 Holly Springs PKWY
Holly Springs GA, 30115

Customer ID 992

Salesperson	Job	Payment Terms	Due Date
	Harmony on the Lakes sidewalk repair	30 days	

Qty	Description	Unit Price	Line Total
1	Sidewalk repair including demo and installation of roughly 60 s.f. concrete, 1 tree removal, 1 stump grind, sod. 151 Edgewater Trail – one tree, one stump, one section of concrete, sod	\$3,740.00	\$3,740.00
Concrete will be standard broom finished. All areas will be left broom swept clean.			
Subtotal			\$3,740.00
Sales Tax			0.00
Total			\$3,740.00

Make all checks payable to Douglas Outdoors LLC.

677 Lorimore Pass Canton, GA 30115 404-915-0699 douglasoutdoorsllc@gmail.com

IN THE SUPERIOR COURT OF
CHEROKEE COUNTY
GEORGIA

HOLLY SPRINGS, GEORGIA
VS.

Docket No. 19CVE0900
In Rem _____

0.29 ACRES OF LAND and
TRIDUUM ASSOCIATES, LLC; individually.

AMENDED DECLARATION OF TAKING

WHEREAS, Holly Springs, Georgia has made and entered an order finding that the circumstances in connection with acquiring right of way to construct the Hickory Rd. at Palm Street Intersection Improvements are such that it is necessary to acquire the title, estate or interest in the lands as fully described in said order, a certified copy of which is attached to this Declaration identified as Appendix "A" to Exhibit "A" and made a part hereof, under the Official Code of Georgia Annotated Sections 32-3-4 through 32-3-19; and

WHEREAS, said right of way, easements and access rights, if any, are for public highway purposes upon, across, and over the tract of land in said county, as fully described in the attachment hereto identified as Appendix "B" to Exhibit "A" and made a part hereof; and

WHEREAS, Holly Springs, Georgia has caused an investigation and report to be made by a competent land appraiser to estimate the sum of money to be deposited in the Court as just and adequate compensation for the right of way, easements and access rights, if any, above referred to, a copy of the appraiser's sworn statement being attached hereto identified as Appendix "C" to Exhibit "A" and made a part hereof; and

Exhibit "A"

Parcel No. 1

5.

WHEREAS, in consequence of the sworn statement, Appendix "C" to Exhibit "A", Holly Springs, Georgia estimates \$_____ as the just and adequate compensation to be paid for said right of way, easements and access rights, if any, as fully described in Appendix "A" to Exhibit "A", attached hereto, and now deposits said sum in the Court, to the use of the persons entitled hereto;

NOW, THEREFORE, the premises considered, Holly Springs, Georgia, under authority of the Official Code of Georgia Annotated Sections 32-3-4 through 32-3-19, hereby declares that the property or interest therein as described in Appendix "A" to Exhibit "A", attached to and part of this Declaration, is taken for public road purposes.

This the _____ day of _____, 2022.

HOLLY SPRINGS, GEORGIA

Mayor, City of Holly Springs

Exhibit "A"

Parcel No. 1

6.

APPENDIX "A" TO EXHIBIT "A"
RESOLUTION OF HOLLY SPRINGS, GEORGIA CITY COUNCIL

WHEREAS, the City of Holly Springs, Georgia, has laid out and determined to construct a certain public road or highway as a part of the Holly Springs Road System, known and designated as Hickory Rd. @ Palm Street Intersection Improvements, and being more fully shown on a map and drawing on file in the office of the Clerk of the City of Holly Springs, Georgia, 3237 Holly Springs Parkway, Holly Springs, Georgia 30115; and

WHEREAS, in order to maintain the projected schedule of road construction of Holly Springs, Georgia, it is necessary that the right of way, and other rights, if any, for the construction of said project be acquired without delay; and

WHEREAS, the parcel(s) of right of way and other rights as herein described and as listed below, shown of record as owned by the person(s) named herein, all as described and shown in the annexes to this order hereinafter enumerated, all of said annexes, being by reference made a part of this order, are essential for the construction of said project:

Required Right of Way: 0.29 acres

Appendix "A" - Annex 1 – Legal Description

Annex 1-A - Plat

Owner(s): Triduum Associates, LLC

NOW, THEREFORE, it is found by the City Council of Holly Springs, Georgia, that the circumstances are such that it is necessary that the right of way, easements and access rights, if any, as described in annexes to this order be acquired by condemnation under the provisions of the Official Code of Georgia Annotated Sections 32-3-4 through 32-3-19; and

IT IS ORDERED that Holly Springs, Georgia proceed to acquire the title, estate, interest in the lands hereinafter described in annexes to this order by condemnation under the provision of said Code, and the attorney for Holly Springs, Georgia is authorized and directed to file condemnation proceedings, including a Declaration of Taking, to acquire said title, estate, or interest in said lands and to deposit in the Court the sum estimated as just compensation, all in accordance with the provisions of said Code.

This _____ day of _____, 2022.

MAYOR OF HOLLY SPRINGS,
GEORGIA

ATTEST:

CLERK OF HOLLY SPRINGS, GEORGIA

Appendix "A" – Annex 1

PROJECT NO.: Hickory Rd @ Palm Street Intersection Improvements County: Cherokee

PARCEL NO.: 1

REQUIRED R/W: 0.29 Acres

PROPERTY OWNERS: Triduum Associates LLC

All that tract or parcel of land lying and being in Land Lot 343 of the 15th Land District 2nd Section of Cherokee County, Georgia, being Tract 1 and Tract 2, more particularly described as follows:

Tract 1 Required Right of Way

All that tract or parcel of land lying and being in Land Lot 343 of the 15th Land District 2nd Section of Cherokee County, Georgia, being more particularly described as follows:

Beginning at the intersection of the northerly existing right of way line of Hickory Road and the western property line of Tract 1 of the condemnee's property on Project No. Hickory Road @ Palm Street Intersection Improvements; thence running N05-56'-06"W a distance of 19.05 feet to a point; thence running N05-56'-06"W a distance of 34.75 feet to a point; thence running N89-21'-39"E a distance of 219.00 feet to a point; thence running S00-51'-51"W a distance of 38.91 feet to a point; then running S00-51'-18"W a distance of 20.28 feet to a point; thence northwesterly 70.69 feet along the arc of a curve (said curve having a radius of 683.22 feet and a chord distance of 70.66 feet on a bearing of N87-48'-01"W) to a point; thence running S89-14'-08"W a distance of 12.14 feet to a point; thence running N02-53'-28"E a distance of 13.03 feet to a point; thence running S89-48'-17"W a distance of 10.26 feet to a point; thence running S67-23'-01"W a distance

of 35.76 feet to a point; thence running N89-02'-46"W a distance of 87.18 feet back to the point of Beginning. Said described land being the required right of way and is shown as described within on the attached plat titled "Right of Way Exhibit" dated March 4, 2019 and revised on September 29, 2022 and attached hereto as Annex 1-A.

Tract 2 Required Right of Way

All that tract or parcel of land lying and being in Land Lot 343 of the 15th Land District 2nd Section of Cherokee County, Georgia, being more particularly described as follows: Beginning at the intersection of the northerly existing right of way line of Hickory road with the eastern property line of Tract 2 of the condemnee's property on Project No. Hickory Road @ Palm Street Intersection Improvements; thence running N86-23'-57"W a distance of 19.83 feet to a point; thence running N03-03'-14"W a distance of 9.06 feet to a point; thence running N86-23'-57"W a distance of 19.19 feet to a point; thence running northeasterly 25.50 feet along the arc of a curve (said curve having a radius of 1897.53 feet and a chord distance of 25.50 feet on a bearing of N21-51'-27"E) to a point; thence running S84-14'-49-"E a distance of 25.63 feet to a point; thence running S07-43'-53"E a distance of 32.90 feet back to the point of beginning. Said described land being the required right of way and is shown as described within on the attached plat titled "Right of Way Exhibit" dated March 4, 2019 and revised on September 29, 2022 and attached hereto as Annex 1-A.

The title, estate or interest in the above described lands, required by condemnor and now taken by condemnor for public use is as follows: Fee simple title to the above described lands all as shown colored yellow on the attached plat dated March 4, 2019 and revised on September 29, 2022 and attached hereto as Annex 1-B.

Appendix "A" - Annex 1-A

PLAT

PROJECT NUMBER: Hickory Rd. @ Palm Street Intersection Improvements

RECORD OWNERS: Triduum Associates, LLC

Appendix "A" - Annex 1-B

PLAT

PROJECT NUMBER: Hickory Rd. @ Palm Street Intersection Improvements

RECORD OWNERS: Triduum Associates, LLC

I, Karen Norred, do hereby certify that I am Clerk of the City of Holly Springs, Georgia.

I further certify that the foregoing 6 pages constitute a true and correct exact copy of a Resolution of the City Council for Holly Springs, Georgia, entered on the ____ day of ____, 2019, as the same applies to the tract or parcel of land described in said 6 pages; and the original of said Resolution is on file at the office of the City Clerk located at 3237 Holly Springs Parkway, Holly Springs, Georgia 30115.

Given under my hand and the seal of the City of Holly Springs, Georgia, this ____ day of ____, 2022.

CITY CLERK
HOLLY SPRINGS, GEORGIA

APPENDIX "B" TO EXHIBIT "A"

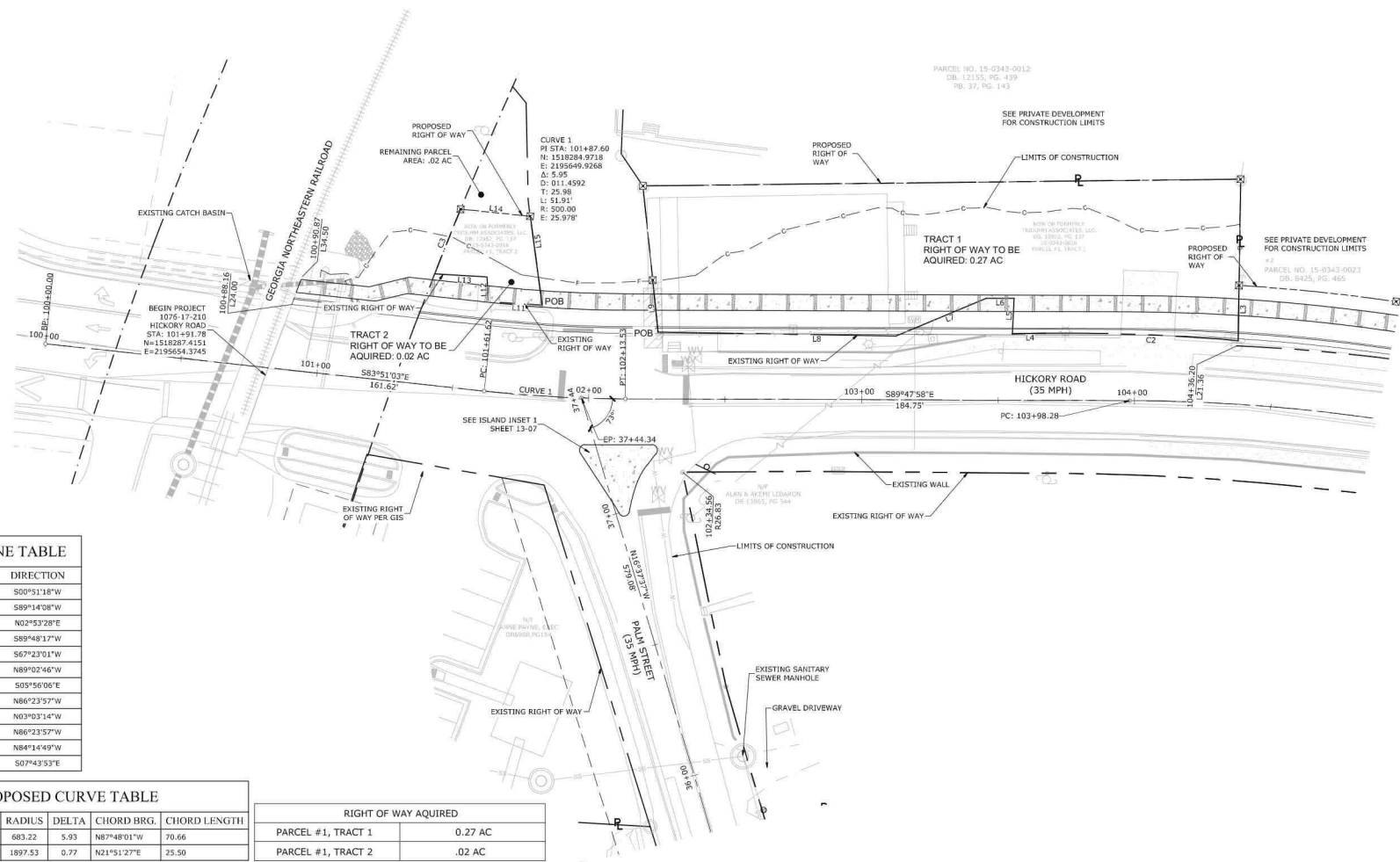
DESCRIPTION OF PROPERTY FROM WHICH RIGHT OF WAY IS TAKEN

PROJECT NO. Hickory Rd. @ Palm Street Intersection Improvements

Record Owner: Triduum Associates, LLC

Said right of way, as described in Appendix "A" is for a public road, as defined by law across and over certain tracts of land located in Land Lot 343 of the 15th Land District, 2nd Section in said County, said tracts of land consisting of approximately 0.29 +/- acres.

JURISDICTION	PROJECT NUMBER	SHEET NO.	TOTAL SHEETS
CITY OF HOLLY SPRINGS	1076-17-210	168	168



LINE	LENGTH	DIRECTION
L3	20.28	S00°51'18"W
L4	12.14	S89°14'08"W
L5	13.03	N02°53'28"E
L6	10.26	S89°48'17"W
L7	35.76	S67°23'01"W
L8	87.18	N89°02'46"W
L9	19.05	S05°56'06"E
L11	19.83	N86°23'57"W
L12	9.06	N03°03'14"W
L13	19.19	N86°23'57"W
L14	25.63	N84°14'49"W
L15	32.90	S07°43'53"E

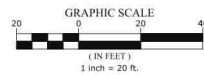
CURVE	ARC LENGTH	RADIUS	DELTA	CHORD BRG.	CHORD LENGTH
C2	70.69	683.22	5.93	N87°48'01"W	70.66
C3	25.50	1897.53	0.77	N21°51'27"E	25.50

RIGHT OF WAY ACQUIRED	
PARCEL #1, TRACT 1	0.27 AC
PARCEL #1, TRACT 2	.02 AC

PROPERTY LINE	
REQUIRED R/W LINE	
EX. R/W LINE	
EX. EASEMENTS	
PERMANENT EASEMENT FOR MAINTENANCE	
TEMPORARY EASEMENT FOR CONSTRUCTION	
EASEMENT FOR CONSTRUCTION OF DRIVEWAYS	
PERMANENT DRAINAGE EASEMENT	

STORM LINE	
COMMUNICATION LINE	
OR POWER LINE	
UG POWER LINE	
WATER LINE	
FIBER OPTIC LINE	
GAS LINE	
SANITARY SEWER LINE	
LIGHTING CONDUIT	
CONSTRUCTION LIMITS	
LIMIT OF DISTURBANCE	

COMM.	
UGP	
FO	
GAS	
SS	
P	
L	



REVISION DATES
09/29/2022

CITY OF HOLLY SPRINGS	
OFFICE:	DATE: 03-04-19
RIGHT OF WAY EXHIBIT	
HOLLY SPRINGS ROADWAY PLANS	
SHEET NO.	60-07

City of Holly Springs Work Session Meeting

Speaker Sign In Sheet

October 3, 2022

Meeting Date: _____

Name	Address	City Resident Y/N	Topic of Comment
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

Note: City Council meetings are public meetings but are not public hearings. It is at the Chief Elected Official's discretion if public comment is taken.



City of Holly Springs Work Session Meeting

Speaker Sign In Sheet

October 3, 2022

Meeting Date: _____

Name	Address	City Resident Y/N	Topic of Comment
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

Note: City Council meetings are public meetings but are not public hearings. It is at the Chief Elected Official's discretion if public comment is taken.

