

**City of Holly Springs
City Council Work Session Minutes
October 2, 2023**

Elected Officials Present: Mayor Pro Tem Michael Roy Zenchuk II, Councilman Kevin Moore, Councilman Jeff Wilbur, Councilwoman Dee Phillips, and Councilman Kyle Whitaker.

Elected Officials Not Present: Mayor Steven W. Miller

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk/Human Resources Director Karen Norred, Assistant City Clerk/Records Manager Lou Stewart, Finance Director Denise Lamazares, Community Development Director Nancy Moon, Chief Tommy Keheley, Captain Casey Barton and Information Technology Manager/Facilities Manager Ron Carter.

I. Call to Order

Mayor Pro Tem Zenchuk called the Work Session to order.

II. Pledge of Allegiance

Mayor Pro Tem Zenchuk led the Pledge of Allegiance

III. Invocation

Mayor Pro Tem Zenchuk gave the invocation

IV. Public Comments

No public comments were made.

V. Presentations

- A. Davenport & Company, LLC gave an overview of the public bond pricing results and recommendation

VI. New Business

- A. Discussed the adoption of a resolution authorizing the execution of various documents related to the issuance of the Urban Redevelopment Agency of the City of Holly Springs, Georgia's revenue bonds, including an intergovernmental contract with the Agency
- B. Discussed a request for a time extension from C. W. Matthews Contracting Company, Inc. for the Holly Springs Parkway Widening Project Phase II
- C. Discussed a request for the installation of "No Parking This Side of Road" signs on Landmark Church Road, along the northside of the roadway
- D. Discussed awarding the City of Holly Springs Depot Renovation Project to The Yanover Company DBA Yanover Construction

- E. Discussed the policy revisions for the Holly Springs Police Department Operations Manual Section 16.20 – Traffic Safety Checkpoints

VII. Adjournment

Councilman Wilbur made a motion to adjourn. Councilwoman Phillips seconded the motion. Motion carried 5-0.

**City of Holly Springs
City Council Special Called Meeting Minutes
October 2, 2023**

Elected Officials Present: Mayor Pro Tem Michael Roy Zenchuk II, Councilman Kevin Moore, Councilman Jeff Wilbur, Councilwoman Dee Phillips, and Councilman Kyle Whitaker.

Elected Officials Not Present: Mayor Steven W. Miller

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk/Human Resources Director Karen Norred, Assistant City Clerk/Records Manager Lou Stewart, Finance Director Denise Lamazares, Community Development Director Nancy Moon, Chief Tommy Keheley, Captain Casey Barton and Information Technology Manager/Facilities Manager Ron Carter.

I. Call to Order

Mayor Pro Tem Zenchuk called the meeting to order.

II. New Business

- A. Councilman Whitaker made a motion to approve the adoption of a resolution authorizing the execution of various documents related to the issuance of the Urban Redevelopment Agency of the City of Holly Springs, Georgia's revenue bonds, including an intergovernmental contract with the Agency. Councilwoman Phillips seconded the motion. Motion carried 5-0.
- B. Councilman Whitaker made a motion to approve a request for a time extension from C. W. Matthews Contracting Company, Inc. for RFB #2021-02, Holly Springs Parkway Widening Project Phase II. Councilman Wilbur seconded the motion. Motion carried 5-0.
- C. Councilman Whitaker made a motion to approve a request for the installation of "No Parking This Side of Road" signs on Landmark Church Road, along the northside of the roadway. Councilman Moore seconded the motion. Motion carried 5-0.
- D. Councilman Whitaker made a motion to table awarding the City of Holly Springs Depot Renovation Project – RFB #2023-03 to Yanover Company DBA Yanover Construction with the qualifying low bid, in an amount not to exceed \$156,555. Councilwoman Phillips seconded the motion. Motion carried 5-0.
- E. Councilman Whitaker made a motion to approve the policy revisions for the Holly Springs Police Department Operations Manual Section 16.20 – Traffic Safety Checkpoints. Councilman Wilbur seconded the motion. Motion carried 5-0.

III. Adjournment

Councilman Whitaker made a motion to suspend the Special Called Meeting to hold the Parks and Recreation Authority meeting, prior to the Executive Session. Councilman Moore seconded the motion. Motion carried 5-0.

Councilman Whitaker made a motion to resume the Special Called Meeting. Councilwoman Phillips seconded the motion. Motion carried 5-0.

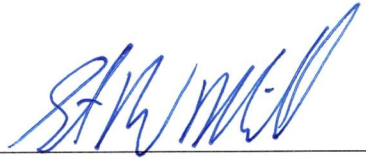
EXECUTIVE SESSION

- Real Estate

Councilman Whitaker made a motion to adjourn the Special Called Meeting to move into Executive Session for the purpose of Real Estate. Councilman Moore seconded the motion. Motion carried 5-0.

Meeting adjourned.

Respectfully submitted.



Steven W. Miller, Mayor

Attest:



Karen Norred, City Clerk
(Seal)

