

Holly Springs Downtown Development Authority
Meeting Minutes
September 28, 2022

Members Present: Andrea Johnston, Vice Chairman Scott Owen, Treasurer Ryan Smith, and Kyle Whitaker.

Members Absent: Chris Adams and Chairman Ollie Evans.

Staff Present: City Manager Robert H. Logan, Communications & External Affairs Director Erin Honea, and Deputy Chief Greg Clyburn.

Scott Owen called the meeting to order.

Andrea Johnston made a motion to approve a Fifth Amendment to Agreement for Sale and Purchase of Real Property between Walton Holly Springs, LLC and the Downtown Development Authority of Holly Springs and authorize and ratify the signatures of the Chairman and the Communications & External Affairs Director. Kyle Whitaker seconded the motion. Motion carried 4-0.

Ryan Smith a motion to accept of the resignation of Guillermo Sanabia. Andrea Johnston seconded the motion. Motion carried 4-0.

Kyle Whitaker made a motion to appoint Chris Adams as the Secretary of the Downtown Development Authority of Holly Springs. Scott Owen seconded the motion. Motion carried 4-0.

Andrea Johnston made a motion to approve a Change Order (PCO 10) from Vertical Earth Incorporated for the Palm Street and Hickory Road Curb, Gutter, and Sidewalk Extension in an amount not to exceed \$222,732. Ryan Smith seconded the motion. Motion carried 4-0.

Ryan Smith made a motion to approve amendment (PCO 11) to the Sitework Contract for the Holly Springs Mixed-Use Infrastructure Project (RFB #2021-02) among Vertical Earth Incorporated, the Downtown Development Authority of Holly Springs, and the City of Holly Springs, Georgia. Andrea Johnston seconded the motion. Motion carried 4-0.

Ryan Smith made a motion to approve a Lease Agreement among Cherokee FOCUS, Inc., the Downtown Development Authority of Holly Springs, and the City of Holly Springs, Georgia. Kyle Whitaker seconded the motion. Motion carried 4-0.

Andrea Johnston made a motion to approve a quote from Parker Young Construction, LLC for construction of a deck and ramp at the structure located at 113 Palm Street, Holly Springs, Georgia in an amount not to exceed \$21,571.51. Ryan Smith seconded the motion. Motion carried 4-0.

Kyle Whitaker made a motion to approve the August 17, 2022 meeting minutes. Ryan Smith seconded the motion. Motion carried 4-0.

Communications & External Affairs Director Erin Honea announced that the Rebranding Steering Committee has its first meeting on September 27, 2022. She informed the Authority that the rebranding website containing the online survey and link to register to attend public input meetings would go live October 6, 2022.

Kyle Whitaker made a motion to adjourn. Ryan Smith seconded the motion. Motion carried 4-0.

Meeting adjourned.

Respectfully Submitted.



Ollie Evans, Chairman

Attest:



Erin Honea, Communications & External Affairs Director

