

City of Holly Springs
City Council Work Session Meeting Minutes
September 28, 2020

Elected Officials Present: Mayor Steven W. Miller, Councilwoman Karen Barnett, Councilwoman Dee Phillips, Councilman Jeff Wilbur, Councilman Kyle Whitaker, and Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Michael Carswell, Community Development Director Nancy Moon, Finance Director Denise Lamazares, and Main Street Director/Assistant City Clerk Erin Honea.

Mayor Miller called the Work Session to order.

Councilwoman Barnett made a motion to move Item II, Appointment of Ward 5 Councilmember, from the Business Meeting agenda to the Work Session. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 4-0.

Mayor Pro Tem Zenchuk made a motion to approve appointing Jeffrey D. Wilbur to fill the unexpired term of Ward 5 Councilman Jeremy Smith. Councilwoman Barnett seconded the motion. Motion carried 4-0.

City Clerk Karen Norred administered the Oath of Office to Councilman Wilbur.

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Meeting adjourned.

City of Holly Springs
City Council Meeting Minutes
September 28, 2020

Elected Officials Present: Mayor Steven W. Miller, Councilwoman Karen Barnett, Councilwoman Dee Phillips, Councilman Jeff Wilbur, Councilman Kyle Whitaker, and Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Michael Carswell, Community Development Director Nancy Moon, Finance Director Denise Lamazares, and Main Street Director/Assistant City Clerk Erin Honea.

Mayor Miller called the Business Meeting to order.

At the request of Mayor Miller, Jeremy Smith led the invocation. Mayor Pro Tem Zenchuk concluded the invocation.

Mayor Miller recognized Jeremy Smith for his fifteen years of service as the Ward 5 councilmember.

Chief Tim Prather presented the Cherokee County Fire & Emergency Services Annual Report.

Mayor Miller presented the Fire Prevention Week Proclamation to Chief Tim Prather and Senior Fire Educator Lisa Grisham.

Mayor Pro Tem Zenchuk made a motion to move Items 5-15 to the Consent Agenda. Councilwoman Phillips seconded the motion. Motion carried 5-0.

Consent Agenda

1. August 3, 2020 City Council Work Session and Special Called Meeting Minutes
2. August 17, 2020 City Council Work Session, Special Called Meeting, and Business Meeting Minutes
3. Release of Cagle Heights Phase I-Topping Performance Bond # 1001058943, Cagle Heights Phase I-Sidewalk Performance Bond # 1001058945, Cagle Heights Phase II-Topping Performance Bond # 21BSBHR6448, Cagle Heights Phase II-Sidewalk Performance Bond # 80151239 and II Performance Bonds
4. Release of Edgewater Phase 1 and 2-Topping Performance Bond # EACX175000013

5. Addendum No. 1, Oasis Project No. P194487, Proposal for Construction Materials Testing for the Hickory Road and Palm Street Intersection Improvement Project from Oasis Consulting Services
6. A revised Lighting Services Agreement for service address 0 Hickory Road between Georgia Power and the City of Holly Springs, Georgia
7. Change Order #1 from North Georgia Foundations for Parcel D – Pond Wall B-1 in an amount not to exceed \$45,647.60
8. A proposal from BM&K, P.C. and the City of Holly Springs, Georgia for the design of curb, gutter, and sidewalk on Hickory Road and Palm Street in an amount not to exceed \$12,900
9. The authorization for the City Engineer to proceed with the surveying of approximately 21 acres along Holly Springs Parkway as proposed by GeoSurvey, Ltd.
10. The authorization for the City Engineer to proceed with the surveying of approximately 14 acres along Holly Street as proposed by GeoSurvey, Ltd.
11. Awarding the Poplar Way Drainage Repair Project to Georgia Development Partners, LLC in an amount not to exceed \$21,798
12. Change Order #2 from Weaver Grading for the stormwater infrastructure project for the Master Detention Pond B-1 in an amount not to exceed \$9,207.25 and authorize the Mayor to execute the Change Order
13. Option 1 to purchase a 2020 Model 600BAH on a '21 Freightliner M2 street sweeper in an amount not to exceed \$255,520 from TYMCO, Inc.
14. A resolution to authorize the write off of certain accounts from Delinquent Personal Property taxes
15. Title VI Nondiscrimination Agreement between the Georgia Department of Transportation and the City of Holly Springs, Georgia

Councilwoman Phillips made a motion to approve the September 28, 2020 Consent Agenda. Councilwoman Barnett seconded the motion. Motion carried 5-0.

Councilwoman Barnett made a motion to approve the HCM Client File Agreement between MSI Benefits Group, Inc. and the City of Holly Springs, Georgia, Option 1, Planning, HCM File platform set-up, eligibility data formatting, HCM File delivery to client and IRS e-File in an

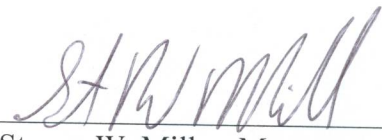
amount not to exceed \$4.00 per 1095-C Form. Councilman Whitaker seconded the motion. Motion passed 4-1. Mayor Pro Tem Zenchuk opposed.

Finance Director Denise Lamazares announced that the August finance report was in the packet.

Councilwoman Phillips made a motion to adjourn the Business Meeting and enter into Executive Session for the purpose of Litigation. Councilwoman Barnett seconded the motion. Motion carried 5-0.

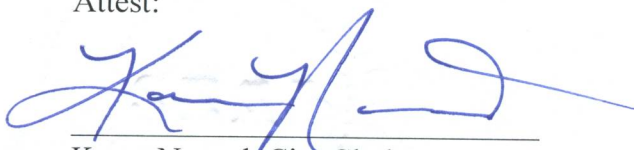
Meeting adjourned.

Respectfully Submitted.



Steven W. Miller, Mayor

Attest:



Karen Norred, City Clerk
(Seal)