



City of Holly Springs

Date: Monday, September 16, 2019
Location: 3235 Holly Springs Pkwy.

City Council Work Session Agenda 6:30 p.m., Council Chambers

I. CALL TO ORDER

II. PUBLIC COMMENTS

III. UNFINISHED BUSINESS

- A. Discuss MA-09-2019, applicant requests rezoning of 11.07 +/- acres located off of Marble Quarry Road, Holly Springs, GA, tax parcel 050 of tax plat 15N14, from R-20, Single Family Residential to TND, Traditional Neighborhood Development
Presented By: Nancy Moon, Community Development Director

IV. NEW BUSINESS

- B. Discuss Release of Holly Glen Phase 1B-Performance Bond No. SUR0040757
Presented By: Nancy Moon, Community Development Director
- C. Discuss an agreement between LeadsOnline, LLC. and the City of Holly Springs
Presented By: Lt. Casey Barton
- D. Discuss a proposal from R&D Mechanical for Honeywell WiFi Pro 8000 Thermostat-Dehumidification and Lead Service Technician Labor
Presented By: Ron Carter, Facilities/IT Manager
- E. Discuss a Client Agreement between MSI Benefits Group, Inc. and the City of Holly Springs
Presented By: Karen Norred, City Clerk/Human Resources Director
- F. Discuss a Proclamation establishing the City of Holly Springs Census Complete Count Committee to increase awareness and understanding of the 2020 Census
Presented By: Robert H. Logan, City Manager
- G. Discuss an Agreement for the Sale and Purchase of Real Property among Alan LeBaron and Akemi LeBaron and the City of Holly Springs
Presented By: Robert H. Logan, City Manager

- H. Approval of Option for Right of Way for Nellie Mae Temples property
Presented By: Robert H. Logan, City Manager

V. ADJOURNMENT

**City Council Meeting
Agenda
7:00 p.m., Council Chambers**

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

“Veterans of U.S. military services may proudly salute the flag while not in uniform based on a change in the governing law on 25 July 2007.”

III. INVOCATION

IV. SPECIAL PRESENTATION

- September Yard of the Month – John Cirolia
- 10 Years of Service Recognition – Nancy Moon

V. CONSENT AGENDA

1. August 5, 2019 Council Meeting Minutes
2. August 6, 2019 Special Called Council Meeting Minutes
3. August 19, 2019 Council Meeting Minutes
4. Stormwater Facility Maintenance Agreement between WellStar Health System, Inc. and the City of Holly Springs
5. Stormwater Facility Maintenance Agreement between OHC Holly Springs TH, LLC and the City of Holly Springs
6. CUP-01-2019, a conditional use permit for an Auto Service Establishment for property located on Holly Springs Parkway, Cherokee County, GA, tax parcels 085A and 089 of tax plat 15N16
7. CUP-02-2019, a conditional use permit for a Massage Therapy Establishment for property located on Mountain Brook Drive, Cherokee County, GA, tax parcel 019A of tax plat 93N02
8. Third Amendment of the Workforce Innovation and Opportunity Contract No. WD1814.3 between the Atlanta Regional Commission and the City of Holly Springs

9. 2019 Annual Renewal Service Agreement between the Cherokee Office of Economic Development and the City of Holly Springs in an amount not to exceed \$3,000.

VI. UNFINISHED BUSINESS

10. Approve/deny a quote from Sweeping Corporation of America for street sweeping services in an amount not to exceed \$7,020
11. Approve/deny a proposal from Georgia Development Partners for the Town Center Project Sanitary Sewer Addition in an amount not to exceed \$90,401.56.
12. Approve/deny a proposal from Georgia Development Partners for the Town Center Project Industrial Culvert Replacement Project in an amount not to exceed \$69,305.66
13. Approve/deny MA-09-2019, applicant requests rezoning of 11.07 +/- acres located off of Marble Quarry Road, Holly Springs, GA, tax parcel 050 of tax plat 15N14, from R-20, Single Family Residential to TND, Traditional Neighborhood Development

VII. NEW BUSINESS

14. Approve/deny Release of Holly Glen Phase 1B-Performance Bond No. SUR0040757
15. Approve/deny an agreement between LeadsOnline, LLC. and the City of Holly Springs for LeadsOnline TotalTrack Investigation System Service Package in an amount not to exceed \$2,395
16. Approve/deny Proposal #0000037015 from R&D Mechanical for Honeywell WiFi Pro 8000 Thermostat-Dehumidification and Lead Service Technician Labor in an amount not to exceed \$4,292
17. Approve/deny HCM Client File Agreement between MSI Benefits Group, Inc. and the City of Holly Springs, Option 1, Planning, HCM File platform set-up, eligibility data formatting, HCM File delivery to client and IRS e-File in an amount not to exceed \$4.00 per 1095-C Form
18. Approve/deny a Proclamation establishing the City of Holly Springs Census Complete Count Committee to increase awareness and understanding of the 2020 Census
19. Approve/deny an Agreement for the Sale and Purchase of Real Property among Alan LeBaron, Akemi LeBaron, and the City of Holly Springs
20. Approval of Option for Right of Way for Nellie Mae Temples property

VIII. EXECUTIVE SESSION

- Real Estate
- Personnel

IX. REPORTS

X. ADJOURNMENT



COUNCIL AGENDA REPORT

FROM: Nancy Moon

CC: City Clerk
Public Information

SUBJECT: MA-09-2019, applicant requests rezoning of 11.07 +/- acres located off of Marble Quarry Road, Holly Springs, GA, tax parcel 050 of tax plat 15N14, from R-20, Single Family Residential to TND, Traditional Neighborhood Development

DATE: September 12, 2019

COUNCIL MEETING DATE: September 16, 2019

UPDATE

Annexation

During a meeting for the property involved in this application, it was mentioned that the sons of the owner had understood from their father (deceased) that the property had already been annexed. City staff reviewed previous council records and found that the annexation of the remainder of the entire Bailey property, owned by Douglas and Bobby Bailey, took place in 1961. It was approved by act of the Georgia Legislature to amend the charter and add the Bailey property to the corporate limits (see attached copy of the Act). As such, the entirety of the property as noted in this request, 11.07 acres, is already within the City limits and zoned R-20, Single Family Residential. The only issue for which Council should act is the decision to rezone the property. So, the request is now to rezone the property from R-20, Single Family Residential to TND, Traditional Neighborhood Development.

Updated Site Plan/Density

The applicant has submitted a revised site plan showing a total of **56 single-family detached units** with a proposed density of **5.0** units per acre. Elevations of the proposed units are attached. The previously submitted site plan consisted of 70 units (38 townhomes and 32 single-family detached homes) with a density of 6.32 units per acre. The site plan presented to Planning Commission consisted of 89 units (65 townhomes and 24 single-family detached homes) with a density of 8.0 units per acre.

F. Final Staff Recommendation

Based on the additional information, staff recommends the following:

Staff recommends **APPROVAL** to rezone 11.07 acres+/- acres to **TND, Traditional Neighborhood Development with the following stipulations:**

1. Owner /developer shall establish a mandatory homeowner's association for the project and shall submit all restrictive covenants and homeowner's documents for review by the Community Development Director prior to final plat approval.
2. Owner/developer shall coordinate with the City of Holly Springs Community Development Director and Arborist regarding open space, recreation areas, and landscaping.

3. Architectural styling of all structures shall be approved by the Community Development Director. Front facades shall be constructed with a combination of at least two of the following materials: brick, stone, cement shake, cedar shake, board & batten, a cementitious material, such as Hardiplank, one of which to be brick or stone. Architectural shingles shall be offered as an option. No vinyl siding shall be permitted.
4. Heated square footage of all residential dwelling units shall be a minimum of 1,600 square feet.
5. Lighting shall be environmentally sensitive, with developer making every effort to ensure that lighting is as unobtrusive as possible, utilizing fully-shielded LED lamps in compliance with the International Dark Sky Association, or equivalent organization.
6. Development shall be limited to a total of no more than 56 single-family detached units.
7. All residential building lots shall be of a fee simple nature.
8. Building setback lines shall be as follows:
 - i. Front: 15 feet from property line, the distance from back of sidewalk to garage door shall be a minimum of 20 feet, 40 feet from the centerline of the road to the structure
 - ii. Side: 10 feet end units
 - iii. Corner Side: 0 feet, 25 feet from the centerline of the road to the structure
 - iv. Rear: 20 feet
9. As requested by the Cherokee County School District, the owner/developer shall coordinate the school mitigation fee with the Cherokee County School district.
10. Owner/developer shall improve the old section of Holly Street to City standards for a Residential 1 street with curb and gutter and drainage. The intersection of Old Holly Street should be realigned to tie into Marble Quarry Road at a 90-degree angle.
11. All required improvements to Marble Quarry Road, including, but not limited to deceleration/acceleration lanes, left turn lanes, and entrances shall be installed by the owner/developer and be coordinated with the City Engineer.
12. Only one entrance on Marble Quarry Road to the east side of the development shall be granted.
13. Owner/developer shall be responsible for the installation of sidewalks, decorative street lamps, accel/decel lanes and curb and gutter along the road frontage of Marble Quarry Road, as applicable, and shall conform to the design of the Holly Springs LCI Project 0008961, Pedestrian Improvements, as well as, the requirements of the Holly Springs Parkway District, as stated in Article 19, Design Guidelines for Model Zoning District.
14. In addition to the zoning requirements of the TND, Traditional Neighborhood Development zoning districts all development shall follow the design guidelines as outlined in the Holly Springs Zoning Ordinance, Article 19, Design Guidelines for Model Zoning Districts.

CONCURRENCES

Planning Commission

FISCAL IMPACT

N/A

ALTERNATIVES

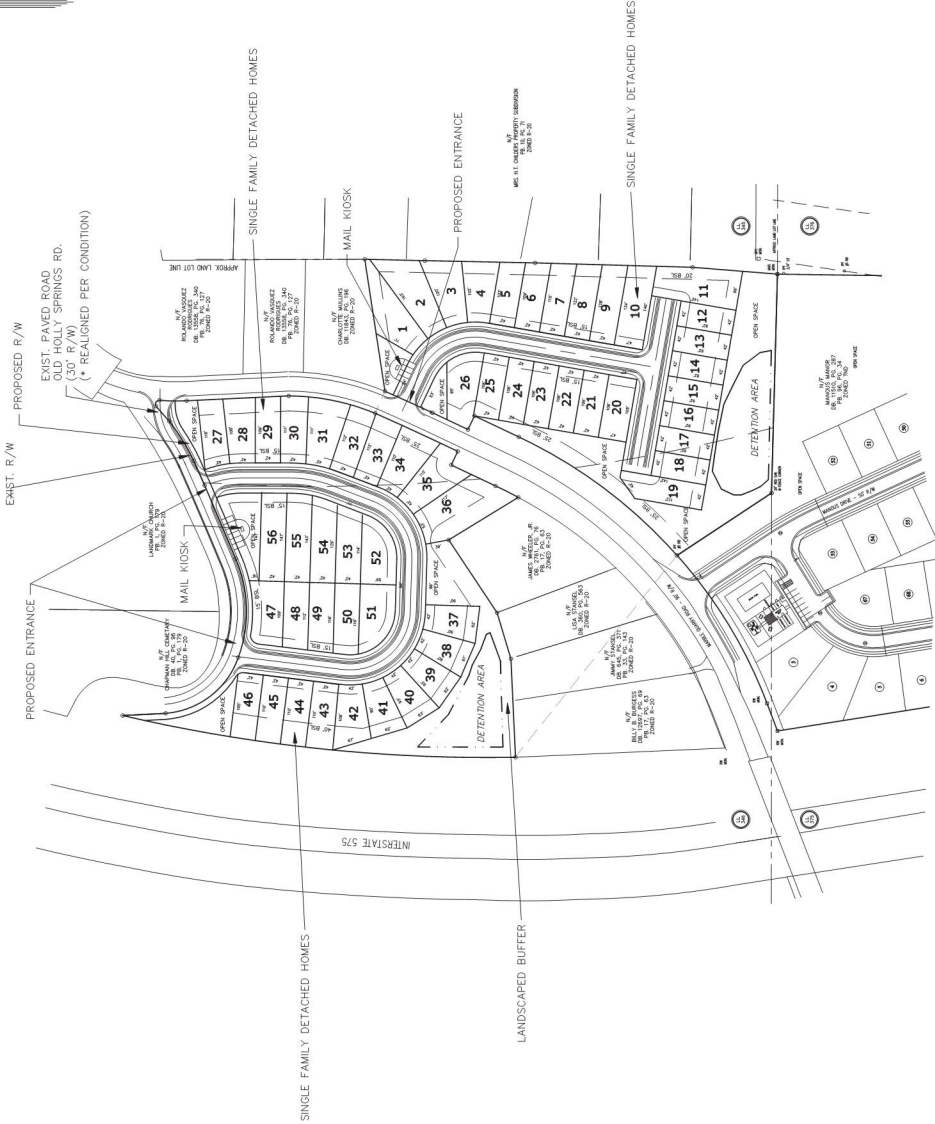
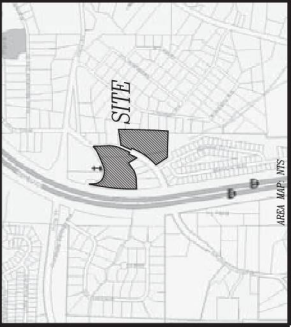
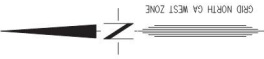
Denial

ATTACHMENTS

Annexation Information

Revised Site Plan

Elevations



FLOOD INFORMATION:
THIS PROPERTY IS NOT LOCATED WITHIN
A FEMA 100 YEAR FLOOD ZONE ACCORDING
TO THE FLOOD INSURANCE RATE MAP
DATED: SEPT. 28, 2006.

BOUNDARY SURVEY PROVIDED BY CLIENT.
PERFORMED BY GASKINS FOR FLORRIE JO
BAILEY, SIGNED BY DARRELL D. RAINES ON
JAN. 11, 2019.
TOPOGRAPHIC INFORMATION BASED ON
CHEROKEE COUNTY GIS DATA
THE INFORMATION ON THIS CONCEPTUAL
PLAN IS COMPILED FROM THE DATA
PREVIOUSLY PROVIDED TO CENTERLINE
BY CENTERLINE SURVEYING AND LAND
PLANNING, INC.

OWNER OF RECORD:
FLORRIE JO BAILEY
TIN: 15N14 050
PIN: 15-0346-0008
1530 MARBLE QUARRY RD.
CANTON, GA. 30115
DB. 60, PG. 325

APPLICANT:
BLUE RIVER DEVELOPMENT, LLC.
6845 SHILOH RD. EAST, STE. D-3
ALPHARETTA, GA. 30005
24 HR. CONTACT:
BRAD COOPER
678-275-7325
BCOOPER@BLUERIVERDEVELOPMENT.COM

REZONING CONCEPTUAL PLAN FOR:
MARBLE QUARRY RD.
A RESIDENTIAL COMMUNITY BY
BLUE RIVER DEVELOPMENT, LLC

LAND LOTS 346 OF THE
15TH DISTRICT, 1ST SECTION
CHEROKEE COUNTY, GEORGIA

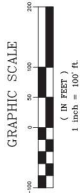
centerline
Surveying and Land Planning, Inc.

1301 SHELLEY ROAD, SUITE 1210, KENNESAW, GA 30144
PHONE: (770) 424-1024 FAX: (770) 424-2380

DRAWN BY:	DP	DATE:	5-20-19
CHECKED BY:	DP	DRAWING NO.:	REZONING
DATE:	5/19/2019	SHEET:	1 OF 1
BY:	DP	REVISION DESCRIPTION:	DP
1	7-8-19	PER STAFF RECOMMENDATIONS	DP
2	9-5-19	PER STAFF COMMENTS	DP

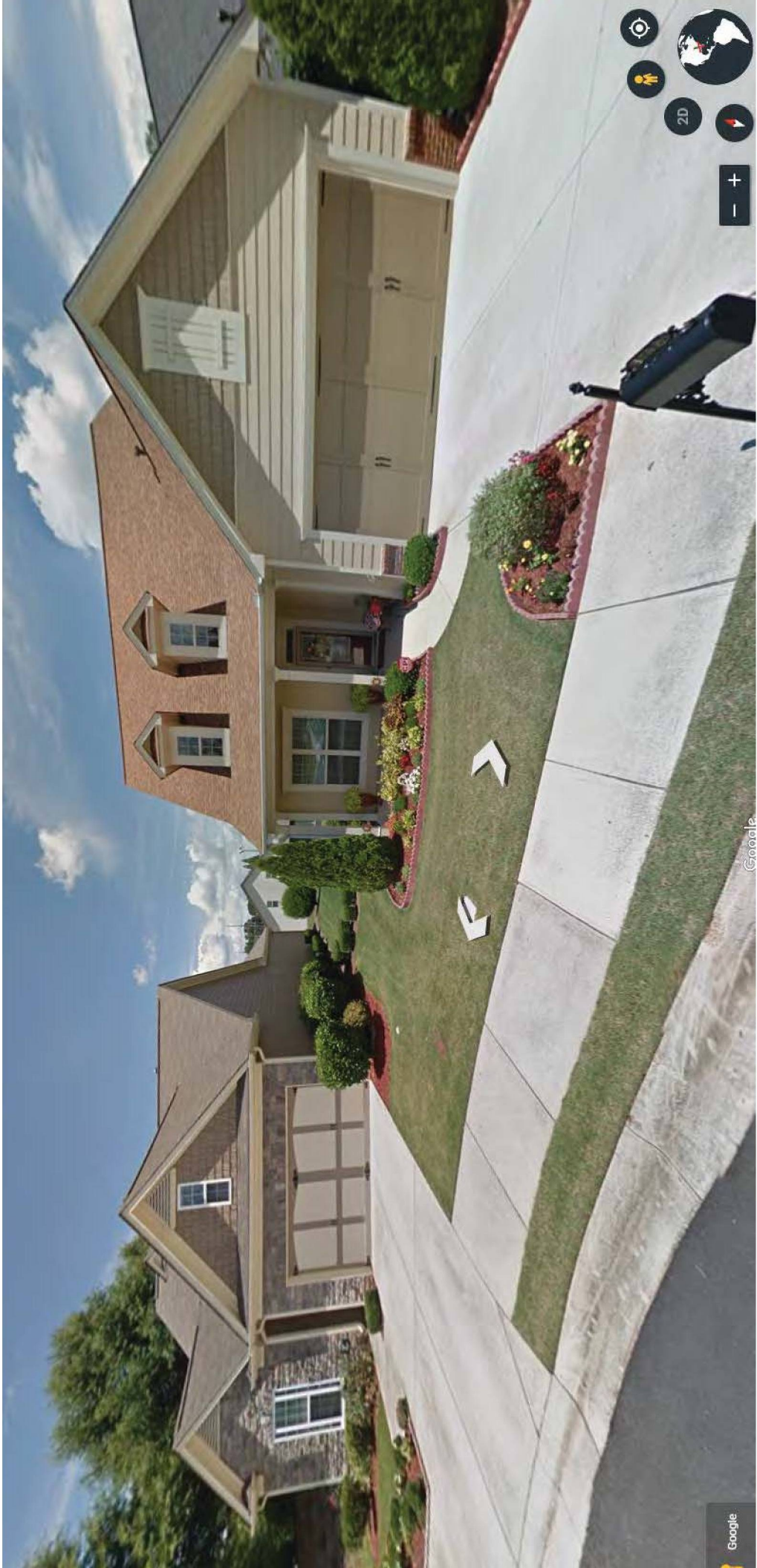
GENERAL SITE NOTES:
PROPOSED USE: SINGLE FAMILY RESIDENTIAL
CURRENT ZONING - R-40 (CHEROKEE COUNTY)
CURRENT ZONING - R-20 (CITY OF HOLLY SPRINGS)
PROPOSED ZONING - TNC
TOTAL AREA - 11.07 ACS
TRACT 1 - 6.89 ACS, TRACT 2 - 5.18 ACS
TOTAL LOTS PROPOSED - 56
PROPOSED DENSITY - 5.0 U/A

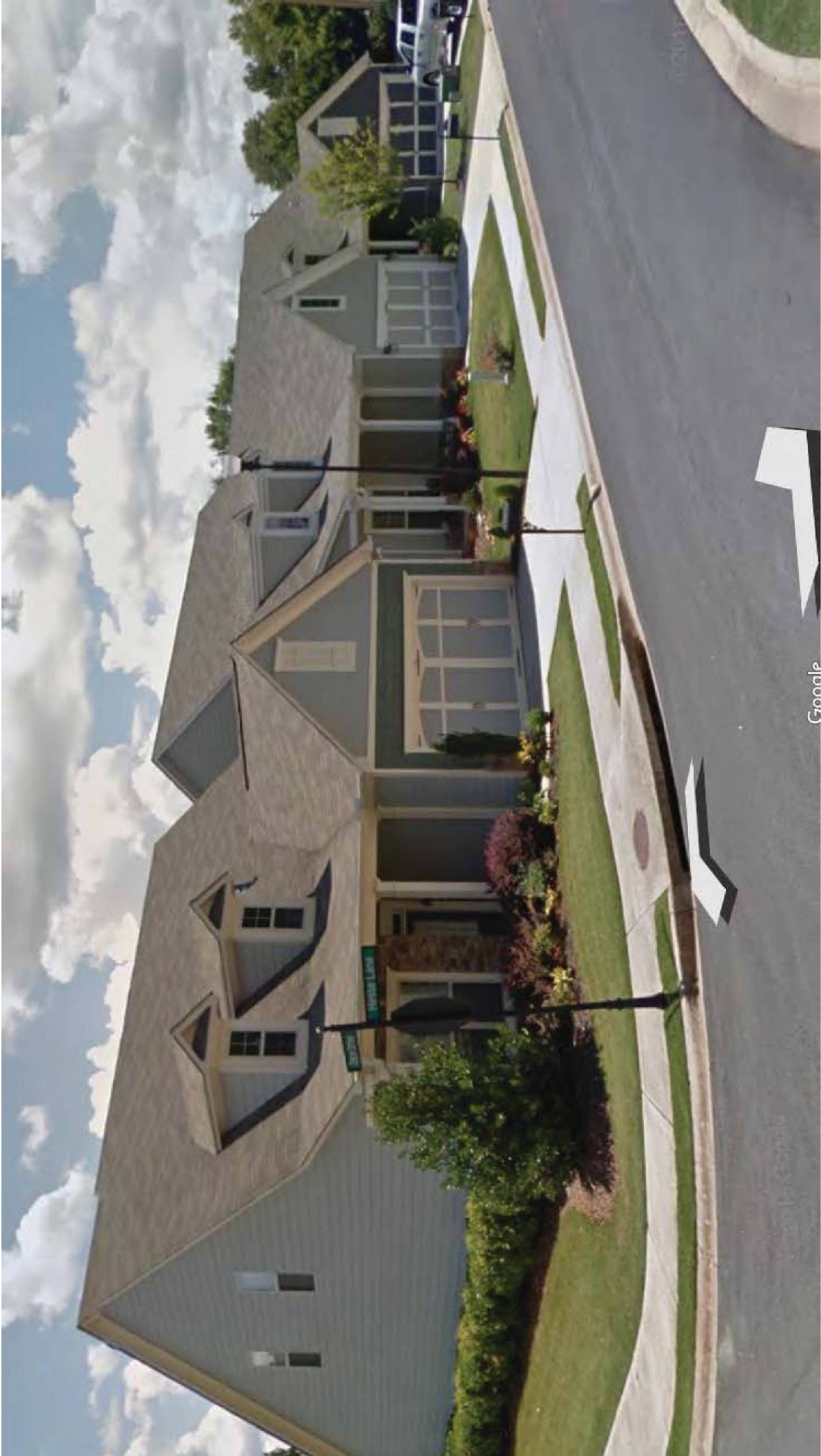
DETACHED BUILDING SETBACK REQUIREMENTS:
FRONT - 15 FT. DETACHED UNITS
REAR - 20 FT. (10' BETWEEN UNITS)
MAJOR SIDE INTERIOR LOTS ONLY - 10' FT.











CITY OF HOLLY SPRINGS
CITY COUNCIL MEETING MINUTES
August 1, 1960

Met at City Hall

Mayor: Carl Barrett

Councilmen: Henry Hall, Clifford Reece, M.E. Moore, Alfred Vaughn

Marshall: Earl McWhirter

Arthur C. Fincher, of Canton Telephone Co. in attendance to plead case of said company's complaint against City business license of \$75.00. Motion made by M.E. Moore, seconded by Alfred Vaughn to reduce said license to \$37.50. No opposition to motion.

Discussion brought out to have Marshall McWhirter kill all stray dogs, effective at the end of proper notice to all concerned.

Motion made by M.E. Moore, seconded by Henry Hall to annex some 30 acres of property owned by Douglas and Bobby Bailey at their request. No opposition to motion. Written request from property owners to be obtained at later date.

Meeting adjourned.

Alfred Vaughn, Acting Clerk

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Content of Act/Resolution

LOCAL AND SPECIAL ACTS AND RESOLUTIONS OF THE GENERAL ASSEMBLY OF THE STATE OF GEORGIA 1961

ACTS AND RESOLUTIONS OF THE GENERAL ASSEMBLY OF THE STATE OF GEORGIA 1961

1961 Vol. 2 -- Page: 2938

Sequential Number: 245

Short Title: CITY OF HOLLY SPRINGS -- CORPORATE LIMITS.

Law Number: No. 333

Origin: (House Bill No. 688).

Full Title: An Act to amend an Act creating a charter for the City of Holly Springs (formerly the Town of Holly Springs), approved August 14, 1906 (Ga. L. 1906, p. 819), as amended, so as to change the corporate limits of said city; to repeal conflicting laws; and for other purposes.

Be it enacted by the General Assembly of Georgia:

Section 1. An Act creating a charter for the City of Holly Springs (formerly the Town of Holly Springs), approved August 14, 1906 (Ga. L. 1906, p. 819), is hereby amended by adding at the end of section 2 thereof a new section to be known as section 2(a), which shall read as follows:

"Section 2(a). In addition to the above, the corporate limits of the City of Holly Springs shall include all of that property presently owned by Mrs. K. G. New, Jr., and being in land lot 415, and all that property presently owned by Douglas Bailey, and being in land lot 346; also, all of that property presently owned by Bobby Bailey, and being in land lot 346.

Section 2. All laws and parts of laws in conflict with this Act are hereby repealed.

Georgia, Fulton County.

Personally appeared before me, the undersigned authority, duly authorized to administer oaths, Carl Barrett, who, on oath, deposes and says that he is Representative from Cherokee County, and that the attached copy of Notice of Intention to Introduce Local Legislation was published in the North Georgia Tribune, which is the official organ of said county, on the following dates: January 19, 26 and February 2, 1961.

/s/ Carl Barrett,

Representative, Cherokee
County.

Page: 2939

Sworn to and subscribed before me,
this 27th day of February, 1961.

/s/ Patricia Anne Bowen,

Notary Public, Georgia, State at Large.

My Commission Expires Mar. 17, 1964.

(Seal).

Notice of Intention to Introduce Local Legislation.

Notice is hereby given that there will be introduced at the January 1961 session of the General Assembly of Georgia, a Bill to amend the charter of the City of Holly Springs, so as to incorporate the property of certain land owners who have requested to come within the city limits; and for other purposes.

This 19 day of January, 1961.

/s/ Carl Barrett, Representative.

Approval Date: Approved April 5, 1961.



COUNCIL AGENDA REPORT

FROM: Nancy Moon

CC: City Clerk
Public Information

SUBJECT: Release of Bond: Holly Glen Phase 1B-Performance Bond

DATE: September 11, 2019

COUNCIL MEETING DATE: September 16, 2019

RECOMMENDATION

STAFF ANALYSIS

The following bond has been requested for release:

Subdivision/Project	Bond Type	Bond Number	Amount
Holly Glen Phase 1B	Performance	SUR0040757	\$24,712.50

The City Engineer has inspected the project and approved the release of the bond.

CONCURRENCES

City Engineer

FISCAL IMPACT

N/A

ALTERNATIVES

Denial

ATTACHMENTS

NA

AGENCY AGREEMENT

This LeadsOnline, LLC AGENCY AGREEMENT ("Agreement"), dated October 1, 2019, ("Effective Date") is made between Holly Springs Police Department ("Agency") and LeadsOnline LLC ("Leads").

SCOPE OF AGREEMENT

Leads operates and maintains an electronic reporting and criminal investigation system for receiving Data for the use of Law Enforcement Officials in their official duties. Leads acts in the capacity of an agent for such Law Enforcement Agencies for the purpose of collecting, maintaining and disseminating Data.

Agency desires to utilize Leads' System to support its investigations.

Subject to the terms of this Agreement and in consideration of the mutual covenants stated below, the parties agree as follows:

1. Definitions

- 1.1 "Data" means all information provided by Reporting Businesses and Law Enforcement Agencies about transactions, including (but not limited to) the transaction number, item number, product UPC code, quantity and ingredients, make, model, property description, serial number, name, address, identification number, telephone number, date of birth and any images recorded during the course of a transaction according to official request, statutory requirement or otherwise.
- 1.2 "GLBA" means the Gramm-Leach-Bliley Act of 1999, together with the Privacy Rule and Safeguards Rule promulgated by the U.S. Federal financial institution regulators and the Federal Trade Commission.
- 1.3 "Law Enforcement Agency" means any agency duly authorized by Municipal, State, County or Federal government to enforce laws or investigate crimes.
- 1.4 "Law Enforcement Official" means a person employed and authorized by a Law Enforcement Agency to, in his/her official duties, access Data and/or submit Data for official use by Law Enforcement Agencies.
- 1.5 "Leads' System" is Leads' electronic reporting and criminal investigations system for receiving Data for access by Law Enforcement Officials.
- 1.6 "Reporting Business" shall mean any entity that records Data regarding (a) the receipt or sale of products regulated by law, including but not limited to the Combat Methamphetamine Act of 2005 and (b) the receipt or other disposition of merchandise or materials, and reports such Data for access by Law Enforcement Officials according to official request, statutory requirement or otherwise.

2. Responsibilities of Agency

- 2.1 Agency agrees that the protection of usernames and passwords used to access Leads services and any Data accessed via Leads by its Law Enforcement Official is the

responsibility of Agency. Agency agrees to maintain such information in a secure manner and to not provide login credentials to any other person.

- 2.2 Agency is responsible for the accuracy of information submitted by Agency's Law Enforcement Officials in registration for Law Enforcement Agency's accounts.
- 2.3 Agency agrees to not share its access to Leads' System with other Law Enforcement Agencies and to not share information retrieved from Leads' System with the exception of disclosure necessary for the purpose of prosecution of crimes within Agency's jurisdiction investigated by Agency.
- 2.4 Agency agrees that accounts will be i) registered only to individual Law Enforcement Officials employed exclusively by Agency and ii) will be used only by the specific Law Enforcement Official to whom the account is registered and iii) will not be used to access or otherwise provide information from Leads system to other Law Enforcement Agencies.
- 2.5 Agency represents and warrants that it shall only access, use and disclose Data for use in Agency's official Law Enforcement Agency duties. Agency maintains sole responsibility for activity taking place under its user accounts and is responsible for any use, misuse or disclosure of Data accessed by its users.
- 2.6 Agency is responsible for securing Data accessed from Leads' System, and agrees to comply with all applicable statutes, laws and regulations for use and disclosure of non-public personal information, including federal and state data security breach laws and the GLBA.
- 2.7 Agency agrees to not search Leads' System for the purpose of creating a public record in order to respond to a public records request when no such public record existed at the time the public records request was received by Agency. Agency understands and acknowledges that information accessible via Leads' System may not be eligible for disclosure in response to a public records request according to applicable law. Upon receipt of a request for records accessible via Leads' System, Agency will consider factors including but not limited to i) whether or not Agency has actually accessed and/or retained the record, ii) whether or not the record(s) are related to an active criminal investigation iii) whether or not the Reporting Business supplying the information is specifically required by law to report to Agency via Leads' System iv) whether or not the information contains non-public personal information protected by state and federal privacy law and breach notification law v) whether or not Agency's response to such request would include the trade secrets of one or more Reporting Businesses vi) whether or not the Reporting Businesses or customers are to be notified and provided with the opportunity to object to such disclosure, vii) whether or not computer programming or excessive labor would be required to redact exempted information from records prior to disclosure.
- 2.8 Agency is responsible for using devices and browsers capable of connecting via an encrypted internet connection.
- 2.9 Agency is responsible for promptly notifying Leads when a user is no longer employed by Agency or is otherwise no longer authorized to access Leads' System.

2.10 Agency agrees to promptly notify Leads of any conditions that Agency believes may represent or result from a security incident or vulnerability, including the possible compromise of a user's password. Please send any notifications to privacy@leadsonline.com.

2.11 Agency will pay subscription fees according to the schedule set forth in Attachment 'A' which by this reference is incorporated herein.

3. Responsibilities of Leads

3.1 Leads agrees to operate and maintain the Leads System for the purpose of receiving Data for access only by Law Enforcement Officials.

3.2 Leads agrees to secure Data using administrative, technical and physical safeguards as set forth in applicable law, including the GLBA.

3.3 Leads agrees to provide use of Leads' System with the capabilities specified in Attachment 'A'.

4. Conditions for use of Leads' System

4.1 Leads' System and website, including but not limited to written materials, text, graphics, logos, software, functionality, icons and images are the exclusive proprietary property of Leads and are protected under the United States Copyright Act (17 United States Code), as well as by all applicable state and international copyright laws, and by the Lanham Act (15 U.S.C. §§1051-1141n). Agency Agrees to abide by any additional copyright notices, trademarks, information, or restrictions contained in any content on Leads' System and website. Leads' System and website may be used solely for the purposes expressly provided for herein, and no aspect of the Leads' System or website may be used for any other purpose whatsoever. Any other use is unauthorized and will constitute an infringement upon the proprietary rights of Leads. No authority to use any content on Leads' System, website, or any other intellectual or other property of Leads not expressly granted by this Agreement shall be implied.

4.2 Agency agrees to not decompile or otherwise copy or use content on the Leads' System or website or other proprietary information of Leads for purposes of reverse-engineering or reconstruction, and to not remove, overprint or deface any notice of copyright, trademark, logo, legend, or other notices from any materials Agency obtains from Leads' System or website.

4.3 Agency represents it is a Law Enforcement Agency.

4.4 Leads may modify or upgrade any aspect of Leads' System at any time without notice. Leads agrees to make commercially reasonable efforts to perform such modifications in a manner that is not disruptive to Agency.

4.5 Subject to the terms of this Agreement, Agency hereby appoints Leads as its agent for the sole purpose of collecting, maintaining and disseminating Data from Reporting Businesses. This agency appointment is effective as of the registration date of Agency's initial user.

4.6 Leads uses a number of checks to identify inaccurate or incomplete Data, but cannot and does not represent or endorse the accuracy or reliability of Data or other

information submitted by Reporting Business and Law Enforcement Agencies. Data is provided by Reporting Businesses and Law Enforcement Agencies according to the laws and practices enforced in Reporting Businesses' jurisdiction using their proprietary operational software.

4.7 Leads will provide reasonable instructions to Reporting Businesses regarding uploading Data to the Leads' System, but is not responsible for ensuring their compliance with their Data reporting obligations.

4.8 Agency will not discourage Reporting Businesses from submitting Data via Leads.

5. Term

5.1 This Agreement will become effective as of the date first set forth above and remain in effect for three (3) years (the "Initial Term") or until termination by Leads or Agency as described below.

5.2 Neither party is obligated to renew this Agreement. Upon expiration of the Initial Term and any renewal term, Agency may renew this Agreement for an additional one-year term. Mutual agreement to be evidenced by Leads' submission of a valid invoice for the renewal year, and Agency's payment of such invoice within 30 days of renewal.

5.3 Following reasonable notice and cure period(s), either party may without further notice, terminate this Agreement if the other party (a) fails to perform any material obligation required under this Agreement or (b) violates any laws, rules or regulations related to this Agreement.

5.4 The parties agree that any continuation of this Agreement from one fiscal year to the next is contingent upon annual fiscal appropriation and lawful approval by Agency's governing entity. Agency may terminate this Agreement by providing 60 days' written notice to Leads prior to the next contract year if funding to make the next scheduled payment is not duly appropriated and authorized.

6. Disclaimer and Indemnification

6.1 **EXCEPT FOR THE REPRESENTATIONS SET FORTH IN SECTION 3 OF THIS AGREEMENT, LEADS SPECIFICALLY DISCLAIMS ALL REPRESENTATIONS, CONDITIONS, AND WARRANTIES, WHETHER EXPRESS OR IMPLIED, ARISING BY STATUTE, OPERATION OF LAW, USAGE OF TRADE, CUSTOM, COURSE OF DEALING, OR OTHERWISE, INCLUDING BUT NOT LIMITED TO, THE IMPLIED WARRANTY OF MERCHANTABILITY, MERCHANTABLE QUALITY, SATISFACTORY QUALITY, THE IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, AND/OR ANY AND ALL OTHER IMPLIED WARRANTIES AND EXPRESS WARRANTIES (OTHER THAN THOSE SET FORTH HEREIN, IF ANY) WITH RESPECT TO LEADS' SYSTEM. LEADS' SYSTEM, INCLUDING ALL DATA, CONTENT, SOFTWARE, FUNCTIONS, MATERIALS AND INFORMATION MADE AVAILABLE ON OR ACCESSED THROUGH LEADS' WEBSITE IS PROVIDED, AND ACCEPTED AND/OR USED, "AS IS" WITH ALL FAULTS AND WITHOUT WARRANTY OF ANY KIND.**

6.2 **IN NO EVENT SHALL LEADS BE LIABLE FOR OTHER DIRECT, INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, PUNITIVE OR EXEMPLARY DAMAGES OR LOSSES, INCLUDING, WITHOUT LIMITATION, LOST PROFITS, DOWNTIME COSTS, LABOR COST, OVERHEAD COSTS OR CLAIMS OF THE REPORTING BUSINESS, ITS AFFILIATES OR ANY OTHER THIRD PARTY, EVEN IF LEADS HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. NOTWITHSTANDING THE**

FOREGOING, AT AN ABSOLUTE MAXIMUM, LEADS LIABILITY SHALL BE LIMITED TO THE AMOUNT OF MONEY IT IS PAID BY AGENCY TO LEADS.

- 6.3 Leads shall indemnify, hold harmless, protect and defend Agency and its officials, officers, employees, agents and authorized volunteers (the "Indemnified Parties") from and against all losses, liabilities, judgments, costs, expenses, damages (including damages to the Leads' System), attorney's fees, and other costs, including all costs of defense, arising from all suits of law or actions of every nature for or on account of the infringement of any trade secrets, patents, trademarks, copyrights or other proprietary right of any other party by reason of the use or integration of any proprietary materials, equipment, devices or processes, originally incorporated, or provided and used, by Leads in the performance of the services provided under this Agreement. Notwithstanding the foregoing, if the foregoing described losses, liabilities, judgments, costs, expenses, damages and the like arise due to the misuse of the Data or any other breach of this Agreement by Agency, Leads' liability under this paragraph shall be reduced proportionately by the amount of loss, liability, judgment, cost, expense, damage and the like arising due to such misuse or breach by Agency.

7. Miscellaneous

- 7.1 Neither party will be liable for any failure or delay in performing an obligation under this Agreement that is due to causes beyond its reasonable control, including any act that would be considered force majeure.
- 7.2 If any provision of this Agreement is held to be unenforceable, in whole or in part, such holding will not affect the validity of the other provisions of this Agreement, unless Leads deems the unenforceable provision to be essential to this Agreement, in which case Leads may terminate this Agreement, effective immediately upon notice to Agency.
- 7.3 Leads reserves the right to disclose any information in response to an official government request or duly authorized subpoena.
- 7.4 Any waiver by Leads of a breach of any provision of this Agreement by Agency or delay in enforcing any rights shall not operate or be construed as a waiver of any other or subsequent breach by Agency.
- 7.5 This Agreement constitutes the entire agreement between the parties, and supersedes all prior agreements and understandings, written or oral, between the parties relating to the subject matter hereof. This Agreement may not be modified, changed or discharged, in whole or in part, except by an agreement in writing signed by both parties. The mere acceptance of any work order, purchase order or other document containing provisions purported to modify or enlarge the obligations or liabilities of either party shall not be construed as acceptance of such provisions.
- 7.6 Nothing in this Agreement, express or implied, is intended to confer upon any person, other than the parties hereto, any benefits, rights, or remedies under or by reason of this Agreement. There are no third-party beneficiaries to this Agreement. The only persons who may enforce or benefit from this Agreement and any rights under this Agreement are Agency and Leads.
- 7.7 This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to conflicts of laws provisions. Sole and exclusive

jurisdiction and venue for any action or proceeding arising out of or related to this Agreement shall be an appropriate state or federal court located either in Dallas County or Collin County, Texas.

7.8 Neither party will assign its rights or duties under this Agreement without first providing written notice to the other party with at least 30 days to object to such assignment and in doing so, immediately terminate the Agreement without penalty.

LEADS**LeadsOnline LLC****Signature:** _____**Print Name:** David K. Finley**Title:** President & CEO**Date:** _____**Address:** 6900 Dallas Parkway, Suite 825
Plano, Texas 75024**Tax ID:** 42-1720332**AGENCY****City of Holly Springs****Holly Springs Police Department****Signature:** _____**Print Name:** Steven W. Miller**Title:** Mayor**Date:** September 16, 2019**Address:** 3235 Holly Springs Parkway
Holly Springs, GA 30115

AGENCY AGREEMENT – Attachment ‘A’

SCOPE OF WORK AND ANNUAL SUBSCRIPTION FEE

LeadsOnline System Capability	TotalTrack
Online reporting system for all pawn/secondhand stores	✓
Unlimited accounts/searches for your personnel working your cases	✓
Images of property, sellers, vehicles, thumbprints, etc. as reported	✓
Legacy data import (from existing in-house database)	✓
Updates, training and support for agency personnel and businesses	✓
Transaction Monitor – Audit system for reporting compliance	✓
ReportIt citizen property inventory system	✓
Automated NCIC/stolen property hits	✓
Message Inbox (alerts and communication to and from businesses)	✓
Daily Stats (hits and statistics for each investigator)	✓
Property Hold Management System	✓
Nationwide search access	✓
Saved (continuous) searches/Email hit alerts	✓ 50
eBay First Responder Service	✓
Persons of Interest inter-agency suspect information system	✓
Suspect variations and associations reports	✓
Statement Analyzer	✓
Total Fixed Annual subscription fee due on October 1, 2019, and on or before each anniversary thereof during the Initial Term	\$2,395



6900 Dallas Parkway, Suite 825
Plano, Texas 75024-4200

Holly Springs Police Department
3235 Holly Springs Parkway
Holly Springs, GA 30142

Attn: Lt. Casey Barton

QUOTE

Date: 9/4/2019
Quote#: 2547012
Terms: Quote Only
Agency ID: 5905

Service Dates:

10/1/19 – 09/30/20

MONTHS	DESCRIPTION	TOTAL
12	LeadsOnline TotalTrack Investigation System Service Package	\$2,395.00
Thank you for your interest in LeadsOnline! Please contact your LeadsOnline representative to move forward with this quote. We accept Checks, Credit Cards, and EFT/ACH Payments		Total: \$2,395.00

Update Your Billing Contact Information Online:

www.leadsonline.com/update

Download our W-9:

www.leadsonline.com/w9

Please call 972-331-7748 or email
accounting@leadsonline.com should you have
any questions about this quote.

*Pricing and terms presented will expire 45 days from date of quote. A formal definitive agreement executed by both parties is required, the terms of which will supersede all prior communications and understandings.
After execution, Purchase Orders should be emailed to accounting@leadsonline.com.*



R&D Mechanical Services, Inc.
P.O. Box 5090 Canton GA 30114
220 Turner Boulevard
Ball Ground GA 30107
Phone: 770-917-1795

PROPOSAL

DATE	QUOTE #	CUST #
8/30/2019	0000037015	0007704

BILL TO:

City of Holly Springs
 3237 Holly Springs Parkway
 Holly Springs GA 30115

SHIP TO:

City of Holly Springs
 3237 Holly Springs Parkway
 City Hall

AREA SERVED BY SYSTEM		TERMS	SALES PERSON
11) Wi Fi T-Stats		NET 45	Heath M
QUAN	DESCRIPTION		
	Service Call Commercial		
11.00	Honeywell WiFi PRO 8000 Thermostat - Dehumidification		
9.00	Lead Service Technician Labor		
R&D Mechanical Services will provide labor and material to remove the 11) conventional thermostats from the City Hall, Public Safety and the Depot buildings and dispose of by EPA standards. R&D will disconnect all low voltage wiring, install the new Wi Fi thermostats, rewire the new Wi Fi thermostats for each HVAC unit. R&D will perform manufactures recommended start up function test on all modes of operation for the 11) thermostat.. R&D will give a tutorial on the programming of the thermostats. We will remove all trash off the premises and dispose of properly. Proposal pricing is valid for 30 days from the date on this document. By signing this "Proposal", you are in agreement with the following: The above prices, specifications and conditions are satisfactory and are hereby accepted. R&D Mechanical Svs. Inc. is authorized to do the work as specified. Payment will be made as specified in the “Terms” section. Late penalties will be applied after term limit is exceeded based on each individual account and circumstance.			
ACCEPTANCE OF PROPOSAL		SIGNATURE UPON COMPLETION	
		Tax \$0.00	
		TOTAL \$4,291.31	

HCM FILE - CLIENT AGREEMENT

MSI Benefits Group, Inc.
245 TownPark Drive, Ste. 100
Kennesaw, GA 30144
770-425-1231



CUSTOMER INFORMATION	
Company Name:	City of Holly Springs
Contact Name:	Karen Norred
Title:	City Clerk/Human Resources Director
Phone Number:	770-721-7502
Address:	PO Box 990
City/State/Zip:	Holly Springs, GA 30142

Contract Effective Date: **12/01/2019**

Please check the box below to indicate your preferred option:

	Option 1	Fee
☒	Planning, HCM File platform set-up, eligibility data formatting, HCM File delivery to client and IRS e-File	\$4.00 per 1095-C Form
☐	Option 2	Fee
	Planning, HCM File platform set-up, eligibility data formatting, HCM File delivery to client, IRS e-File, print and mailing of 1095-C Forms	\$6.00 per 1095-C Form

Invoice will be based on total number of 1095-C Forms covering CY 2019. You will receive the invoice no later than March 2020 after project completion.

This Client Agreement constitutes an agreement between the parties listed below. The individual who has signed below has the authority to place this order on behalf of the employer group identified above and to commit the employer to payment of the associated charges.

Company Name: City of Holly Springs

MSI BENEFITS GROUP, INC.

Auth. Signature: _____

Signature: _____

Name (printed): Steven W. Miller

Name (printed): _____

Title: Mayor

Title: _____

Date: September 16, 2019

Date: _____

THIS IS NOT AN INVOICE



PROCLAMATION

WHEREAS the U.S. Census Bureau is required by the U.S. Constitution to conduct a count of the population; and

WHEREAS the U.S. Census Bureau provides a historic opportunity to help shape the foundation of our society and plays an active role in American democracy; and

WHEREAS federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data and housing; and

WHEREAS census data helps determine how many seats each state will have in the U.S. House of Representatives and is necessary for an accurate and fair redistricting of state legislative seats, county and city councils, and voting districts; and

WHEREAS the information collected by the census is confidential and protected by law; and

WHEREAS the City of Holly Springs is committed to ensuring every resident is counted; and

WHEREAS the City of Holly Springs Complete Count Committee will work with the Census Bureau to strive for an accurate count; and

WHEREAS the City of Holly Springs Complete Count Committee will bring together a cross section of community members who will utilize their local knowledge and expertise to reach out to all persons of our community; and

NOW, THEREFORE, BE IT PROCLAIMED that the City of Holly Springs establishes a 2020 Census Complete Count Committee to increase awareness and understanding about the 2020 Census and encourages people to participate in the 2020 Census.

IN WITNESS WHEREOF, I have hereto with set my hand and cause the Seal of the City of Holly Springs to be affixed this 16th day of September 2019.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

AGREEMENT FOR THE SALE AND PURCHASE OF REAL PROPERTY

THIS AGREEMENT FOR THE SALE AND PURCHASE OF REAL PROPERTY (this "Agreement"), made by and among ALAN LEBARON and AKEMI LEBARON (hereinafter referred to as "Sellers"); and CITY OF HOLLY SPRINGS, GEORGIA (hereinafter referred to as "Purchaser").

WITNESSETH

WHEREAS, Sellers wish to sell to Purchaser, and Purchaser wishes to purchase from Sellers, certain real property more particularly hereinafter described upon the terms and conditions hereinafter set forth.

NOW, THEREFORE, for and in consideration of the mutual promises made in this Agreement, Sellers and Purchaser hereby covenant and agree as follows:

1. *Sale of Property.* Sellers agree to sell to Purchaser, and Purchaser agrees to purchase from Sellers, upon the terms and conditions hereinafter provided, that certain real property (hereinafter referred to as the "Property") described as follows:

Property known as 113 Palm Street, Holly Springs, Georgia as more particularly described on Exhibit "A" attached hereto.

2. *Purchase Price.* The purchase price to be paid by Purchaser to Seller for the Property (hereinafter referred to as the "Purchase Price") shall be THREE HUNDRED SEVENTY-FIVE THOUSAND and NO/100 Dollars (\$375,000).

3. *Inspection; Property sold AS-IS.* Purchaser has had an opportunity to inspect the Property. Seller makes no warranty as to the condition of the land or improvements and Purchaser is buying the property AS-IS.

4. *Closing.* The Closing will be held at the offices of Dyer & Rusbridge, P.C., 291 E. Main St., Canton, Georgia 30114, on or before _____. Seller shall pay Georgia real estate transfer tax. Purchaser shall pay all other closing costs.

5. *Conveyance of Property.* At the Closing, Seller will execute and deliver to Purchaser a general warranty deed with full warranties of title against claims of all persons whomsoever, conveying marketable fee simple title to the Property. Seller shall also execute and deliver an affidavit of Seller stating that there are no outstanding indebtednesses, security agreements, financing statements, or title retention contracts concerning any improvements, equipment, appliances, or other fixtures attached to the Property; that there are no unpaid or unsatisfied mortgages, security deeds, liens, or other encumbrances which could constitute a lien against the Property except those matters set forth in Paragraph 8; that there are no disputes concerning the location of the lines and corners of the Property; that there are no pending suits, proceedings, judgments, bankruptcies, liens, or executions against or affecting Seller in either the County in

which the Property is located or any other County in the State of Georgia which would affect title to the Property; that there are no outstanding bills incurred for labor and materials used in making improvements or repairs on the Property or for services of architects, surveyors, or engineers incurred in connection therewith which have not been paid or otherwise provided for in a manner satisfactory to Purchaser.

6. *Warranties of Seller.* Seller warrants to Purchaser as follows (but Purchaser shall have the right, at its sole election and in its sole discretion, to waive Seller's failure to warrant any of the following):

- a. Seller presently has good and marketable fee simple title to the Property;
- b. The Property will be in substantially the same condition at time of Closing as on the date hereof;
- c. There is no option to purchase, right of first refusal to purchase or agreement for the sale and purchase of the Property or any portion thereof to any person or entity, except for this Agreement; and
- d. No consent or approval of any other person or entity is required in order for this Agreement to be legal, valid and binding upon Seller.

7. *Possession of Property.* Purchaser shall take possession of the Property on the date of Closing. Seller shall leave the property free and clear of any trash or debris.

8. *Prorations.* At the Closing, ad valorem taxes shall be prorated. If the Seller has already paid the taxes due, then the Purchaser shall pay to Seller a prorated portion of the taxes. If the taxes have not been paid and are then due, the taxes shall be paid at Closing, and each party shall pay their respective prorated portions of the tax bills.

9. *Prior Discussions and Amendments.* This Agreement supersedes all prior discussions and agreements between Sellers and Purchaser with respect to the conveyance of the Property and all other matters contained herein and constitutes the sole and entire agreement between Seller and Purchaser with respect thereto. This Agreement may not be modified or amended unless such amendment is set forth in writing and signed by both Seller and Purchaser.

10. *Successors and Assigns.* This Agreement shall apply to, inure to the benefit of, and be binding upon and enforceable against Seller and Purchaser and their respective successors and assigns to the same extent as if specified at length throughout this Agreement. Purchaser shall have the right to assign his interest in this Agreement, or any portion thereof.

11. *Counterparts.* This Agreement may be executed in several counterparts, each of which shall be deemed an original, and all of such counterparts together shall constitute one and the same instrument.

12. *Time of the Essence.* Time is of the essence of this Agreement.

13. *Governing Law.* This Agreement shall be governed by and construed according to the Laws of the State of Georgia.

IN WITNESS WHEREOF, Seller and Purchaser have hereunto set their hands and affixed their seals as of the day set forth next to their signatures.

CITY OF HOLLY SPRINGS, GEORGIA
By: Steven Miller, Mayor
Date: _____

ALAN LEBARON, Seller
Date: _____

AKEMI LEBARON, Seller
Date: _____

EXHIBIT "A" TO AGREEMENT FOR PURCHASE AND SALE OF REAL PROPERTY
BETWEEN ALAN LEBARON and AKEMI LEBARON as "Sellers"
and CITY OF HOLLY SPRINGS, GEORGIA as Purchaser

All that tract or parcel of land lying and being in Land Lot 343 in the 15th District, 2nd Section, Cherokee County, Georgia, in the City of Holly Springs, containing 1.00 acres of land and being more particularly described according to the plat of survey dated January 27, 1982, by Martin Adams & Associates, R.S., which plat is recorded at Plat Book 20, page 1, Cherokee County, Georgia Plat Records, said plat of survey being incorporated herein by reference for a more complete description of the property being conveyed.

LESS AND EXCEPT:

All that tract or parcel of land lying and being in Land Lot 343 of the 15th District, 2nd Section, Cherokee County, Georgia, being a 0.101 Acre Tract as described at Deed Book 4233, Page 182, Cherokee County, Georgia Records, and attached hereto.

AND LESS AND EXCEPT:

All that tract or parcel of land lying and being in Land Lot 343 of the 15th District, 2nd Section, Cherokee County, Georgia, being a 0.101 Acre Tract as described at Deed Book 4233, Page 185, Cherokee County, Georgia Records, and as attached hereto.

AND LESS AND EXCEPT:

All that tract or parcel of land lying and being in Land Lot 343 of the 15th District, 2nd Section, Cherokee County, Georgia located in the City of Holly Springs and being more particularly described as the GC zoning section of that certain plat prepared for Mark Whitlock by Nathan H. Johnston GRLS #3147, a copy of said survey is recorded at Plat Book 118, Page 2449, Cherokee County, Georgia Plat Records, and also being as described at Deed Book 14387, Page 2746, Cherokee County, Georgia Records and attached hereto.

Administrative Settlement Analysis

Project No.: NA County/City: Cherokee/Holly Springs P.I. # NA
Parcel #: NA OWNER NAME/BUSINESS: Estate of Nellie Mae Temples

Counter Offer: \$12,600.00

A. Estimated Fair Market Value: \$6600.00

5/3/19

Date Rel/General Office:

B. Denote with an asterisk (*) the Appraisal or Appraisals listed below which forms Basis of the Estimate of Fair Market Value.

LAST NAME OF APPRAISER	AMOUNT OF APPRAISALS	DATE OF APPRAISAL
1) Cantrell	\$6,600.00 (Retab)	2/27/19
2)		
3)		

C. Description of subject property/explanation regarding impacts of acquisition/possible areas of vulnerability in the approved Estimate of Value:

The subject property is a vacant tract located along Palm Street around the intersection of Palm Street with Palm Lake Drive. The subject is a narrow strip of land between Palm Street and the Railroad Right of Way. The subject is 1 acre in size as per the public records, has approximately 1220 +/- feet of road frontage and is 0 to 65' in depth. As per the appraiser the site is not developable independently. Due to this the appraiser valued the property as if it was flood plain land. The value if the property were not in flood plain was \$1.40/SF or \$60,984 for the 1 acre tract of land. As per the appraisal, Flood Plain Case studies reflect flood plain values that range from 7.3% to 32.4% of non-flood plain land. The appraiser applied a 10% value. With the range given it is conceivable that the value could have been at the high end of this range at 32.4% or \$0.45 per square foot which equates to a total value of this property of \$19,759.00.

D. Conclusions:	Counter Offer	<u>\$12,600.00</u>
	Fair Market Value	<u>\$ 6,600.00</u>
	Increase	<u>\$ 6,000.00</u>
	%	<u>91%</u>

It is recommended that the counter offer be accepted based up on the following: Based on the range the appraiser gave in value this property could have been valued at \$19,759.00 which is higher than the counter amount of \$12,600.00.

Further consideration should be given to the cost of potential court action. Litigation costs alone can run upwards of \$25,000 or more. Associated costs included in this amount would be the additional expense of court appraisals, depositions, interrogatories, and personnel time. Based on the above analysis, along with these potential costs and the additional cost of negotiation time, I believe it would be in the City's best interest to accept this counter offer.

RECOMMEND APPROVAL

Circle one:

Pam D
Acquisition Consultant

Date: 9/5/19

APPROVAL/DISAPPROVAL

Circle one or put N/A:

City Manager/Finance Director

Date:

Administrative Settlement Analysis

Project No.: NA County/City: Cherokee/Holly Springs P.I. # NA
Parcel #: NA OWNER NAME/BUSINESS: Estate of Nellie Mae Temples

Counter Offer: \$12,600.00

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5/3/19

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RECOMMEND APPROVAL

Circle one:

Pam D
Acquisition Consultant

Date: 9/5/19

APPROVAL/DISAPPROVAL

Circle one or put N/A:

City Manager/Finance Director

Date: _____

City of Holly Springs
City Council Work Session Meeting Minutes
August 5, 2019

Elected Officials Present: Mayor Steven W. Miller, Councilwoman Karen Barnett, Councilman Jeremy Smith, Councilman Kyle Whitaker, and Mayor Pro Tem Michael Roy Zenchuk II.

Elected Officials Absent: Councilwoman Dee Phillips.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Michael Carswell, Community Development Director Nancy Moon, Information Technology Manager Ron Carter, Assistant City Clerk Erin Honea and Lieutenant Steve Cohen.

Mayor Miller called the Work Session to order.

Mayor Miller led the Pledge of Allegiance. Councilman Smith gave the invocation.

Public Comments:

Holly Springs resident Lindsay Dean stated the residents of Riverside subdivision are still opposed to the development connecting their neighborhood due to safety issues. Ms. Dean asked several stipulations be added:

- Asked that Council add that the developer will escrow \$50,000 that the Riverside HOA could use for repairs to HOA or personal property if repairs are not started within 30 days of the damage.
- Asked that Council add that Riverside and the developer should pursue forming a single HOA.
- Asked 2 acres of contiguous green space for field in addition to the amenities area.
- Add a 20-foot buffer between the entire development and Riverside, not just Lots 1-10.
- Stipulation 11 and Stipulation 14 be completed before any work begins on the new development.
- Ask that the number of units allowed be as low as possible.

No action taken.

Councilman Zenchuk made a motion to adjourn. Councilman Whitaker seconded the motion. Motion carried 4-0.

Meeting adjourned.

City of Holly Springs
City Council Special Called Meeting Minutes
August 5, 2019

Elected Officials Present: Mayor Steven W. Miller, Councilwoman Karen Barnett, Councilman Jeremy Smith, Councilman Kyle Whitaker, and Mayor Pro Tem Michael Roy Zenchuk II.

Elected Officials Absent: Councilwoman Dee Phillips.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Michael Carswell, Community Development Director Nancy Moon, Information Technology Manager Ron Carter, Assistant City Clerk Erin Honea and Lieutenant Steve Cohen.

Mayor Miller called the meeting to order.

Old Business:

Councilman Whitaker made a motion to approve A-07-2019, annexation of 49.42 +/- acres located off of Payne Road, Cherokee County, GA, tax parcel 067 (partial) of tax plat 15N16. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 4-0.

Councilman Whitaker made a motion to approve MA-07-2019, rezoning of 49.42 +/- acres located off of Payne Road, Cherokee County, GA, tax parcel 067 (partial) of tax plat 15N16 from AG, Agricultural (County) and R-40, Single Family Residential Estate (County) to TND, Traditional Neighborhood Development (City) with staff stipulations and with the following changes as read into the record: Stipulation 11 shall be modified to state that the condition shall be satisfied prior to any construction activities in the development; Stipulation 14 shall be modified to state that the condition shall be satisfied prior to any construction activities in the development; Stipulation 15 shall be modified to state that the amenity area shall include a grass field; Condition 16 shall be modified to change the undisturbed buffer to a planted buffer and the buffer be adjacent to Riverside Subdivision; add Stipulation 17 - Developer shall include language in covenants that the community can be combined with the Riverside Subdivision; add Stipulation 18 - Developer shall develop community in such a way that the community can be combined with Riverside Subdivision; add Stipulation 19 - The development shall coordinate signage within Riverside Subdivision so as to allow subdivisions to be combined; add Stipulation 20 - Developer shall provide an escrow account for \$50,000 and enter into an escrow agreement that will provide for an escrow agent to release funds to pay for any damage to curbs, landscaping, mailboxes, or hardscape within Riverside Subdivision caused by developer or subcontractors. Payment shall be made for any repairs not started within 30 days after notice to the developer. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 4-0.

New Business:

Mayor Pro Tem Zenchuk made a motion to approve a Real Estate Purchase and Sale Agreement between Havgol, LLC and the City of Holly Springs in an amount not to exceed \$200,000 and to authorize Mayor Steven W. Miller to execute the agreement. Councilman Whitaker seconded the motion. Motion carried 4-0.

Councilwoman Barnett made a motion to approve an ordinance to set the 2019 Millage Rate at 4.610 mills pursuant to Section 6.02 of the City Charter. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 4-0.

Mayor Pro Tem Zenchuk made a motion to approve a proposal and Letter of Agreement from Kimley-Horn for the City of Holly Springs Town Center Parking Deck and authorize the City Manager, Robert H. Logan, to approve Tasks 3, 4, 7, & 9 in an amount not to exceed \$111,400. Councilwoman Barnett seconded the motion. Motion carried 4-0.

Mayor Pro Tem Zenchuk made a motion to approve a Letter of Agreement and the Standard Terms and Conditions between Foresite Group, Inc. and the City of Holly Springs for Landscape and Hardscape Professional Design Services for the Town Center Project. Councilman Whitaker seconded the motion. Motion carried 4-0.

Councilman Whitaker made a motion to approve Proposal Number P19117 and Project Service Agreement between Oasis Consulting Services and the City of Holly Springs. Councilwoman Barnett seconded the motion. Motion carried 4-0.

Mayor Pro Tem Zenchuk made a motion to approve an agreement between Geo-Hydro Engineers, Inc. and the City of Holly Springs to perform subsurface exploration and geotechnical engineering evaluation for the Harmony on the Lake Drive Pedestrian Bridge in an amount not to exceed \$5,150 and authorize Mayor Steven W. Miller to execute the agreement. Councilwoman Barnett seconded the motion. Motion carried. 4-0.

Councilman Whitaker made a motion to approve a Lighting Services Agreement for service address 0 Hickory Road between Georgia Power and the City of Holly Springs. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 4-0.

Councilman Whitaker made a motion to enter into Executive Session for the purposes of Litigation and Real Estate. Councilwoman Barnett seconded the motion. Motion carried 4-0.

Mayor Pro Tem Zenchuk made a motion to return from Executive Session. Councilman Smith seconded the motion. Motion carried 3-0. Councilwoman Barnett was absent.

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilman Smith seconded the motion. Motion carried 3-0. Councilwoman Barnett was absent.

Meeting adjourned.

Respectfully Submitted.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

City of Holly Springs
City Council Special Called Council Meeting Minutes
August 6, 2019

Elected Officials Present: Mayor Steven W. Miller, Councilwoman Dee Phillips, Councilman Jeremy Smith, and Councilman Kyle Whitaker.

Elected Officials Absent: Councilwoman Karen Barnett and Mayor Pro Tem Michael Roy Zenchuk II.

Staff Present: City Attorney Robert M. Dyer and City Manager Robert H. Logan.

Representing the City of Holly Springs from Smith Welch Webb & White: Andrew J. Welch, III and Warren Tillery.

Councilman Whitaker made a motion to enter into Executive Session for the purpose of litigation. Councilwoman Phillips seconded the motion. Motion carried 3-0.

Councilwoman Phillips made a motion to return from Executive Session. Councilman Whitaker seconded the motion. Motion carried 3-0.

Councilwoman Phillips made a motion to adjourn. Councilman Whitaker seconded the motion. Motion carried 3-0.

Meeting adjourned.

Respectfully Submitted.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)

City of Holly Springs
City Council Work Session Meeting Minutes
August 19, 2019

Elected Officials Present: Mayor Steven W. Miller, Councilwoman Karen Barnett, Councilwoman Dee Phillips, Councilman Kyle Whitaker (arrived at 6:49 p.m.), and Mayor Pro Tem Michael Roy Zenchuk II.

Elected Officials Absent: Councilman Jeremy Smith.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Michael Carswell, Community Development Director Nancy Moon, and Information Technology Manager Ron Carter.

Mayor Miller called the Work Session to order.

No public comments.

Councilwoman Phillips made a motion to adjourn. Councilman Whitaker seconded the motion. Motion carried 4-0.

Meeting adjourned.

City of Holly Springs
City Council Business Meeting Minutes
August 19, 2019

Elected Officials Present: Mayor Steven W. Miller, Councilwoman Karen Barnett, Councilman Kyle Whitaker, and Mayor Pro Tem Michael Roy Zenchuk II.

Elected Officials Absent: Councilman Jeremy Smith.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Michael Carswell, Community Development Director Nancy Moon, and Information Technology Manager Ron Carter.

Mayor Miller called meeting to order. Mayor Pro Tem Zenchuk gave the invocation.

Mayor Miller presented David & Tiffany Thurman with the August Yard of the Month award.

Consent Agenda:

1. July 1, 2019 Council Meeting Minutes
2. July 15, 2019 Council Meeting Minutes
3. RES-28-2019 authorizing the submittal of the Georgia Department of Transportation Local Maintenance & Improvement Grant application for fiscal year 2020 and the City Manager to act in all matters pertaining to the City of Holly Springs' participation in the Georgia Department of Transportation Local Maintenance & Improvement Grant
4. List of Roads, Number 06-19-19, for speed limits proposed by the Georgia Department of Transportation for on system and off system roadways within the City of Holly Springs

Mayor Pro Tem Zenchuk made a motion to approve the August 19, 2019 Consent Agenda. Councilman Whitaker seconded the motion. Motion carried 4-0.

New Business:

Mayor Pro Tem Zenchuk made a motion to approve ORD-14-2019, an amendment to Holly Springs Development Regulations, Section 3, Residential and Non-Residential Subdivision Application and Approval Process, and Section 4.22 Mailbox Kiosk and Address Identification. Councilman Whitaker seconded the motion. Motion carried 4-0.

Mayor Pro Tem Zenchuk made a motion to approve a request from A1 Contracting, LLC for an extension of time to complete Holly Springs Parkway Pedestrian Facilities from Childers Academic Circle to Pinecrest Road, P.I. No. 0012600 until September 15, 2019. Councilman Whitaker seconded the motion. Motion carried 4-0.

Mayor Pro Tem Zenchuk made a motion to approve a Request for Change Order for the Pedestrian Bridge on Harmony Lake Drive Project from Woodwind Construction Company, Inc. in an amount not to exceed \$5,000. Councilman Whitaker seconded the motion. Motion carried 4-0.

Mayor Pro Tem Zenchuk made a motion to approve Holly Springs Time Lapse Technology Proposal and Statement of Work from Aculign, camera position 2, four videos per year. Councilman Whitaker seconded the motion. Motion carried 4-0.

Mayor Pro Tem Zenchuk made a motion to enter into Executive Session for the purpose of Litigation. Councilwoman Barnett seconded the motion. Motion carried 4-0.

Mayor Pro Tem Zenchuk made a motion to return from Executive Session. Councilwoman Barnett seconded the motion. Motion carried 4-0.

City Manager Robert H. Logan announced the July financial report was in the agenda packet.

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilwoman Barnett seconded the motion. Motion carried 4-0.

Meeting adjourned.

Respectfully Submitted.

Steven W. Miller, Mayor

Attest:

Karen Norred, City Clerk
(Seal)



STORMWATER FACILITY MAINTENANCE AGREEMENT CITY OF HOLLY SPRINGS, GEORGIA

THIS AGREEMENT, made and entered into this 15th day of May, 2018, by and between Wauson Health System, Inc., hereinafter called the "Landowner", and the City of Holly Springs, Georgia, hereinafter called the "City". WITNESSETH, that WHEREAS, the Landowner is the owner of certain real property described as (Tax Map/Parcel Identification Number) _____ as recorded by deed in the land records of Cherokee County, Georgia, Deed Book _____ Page _____, hereinafter called the "Property".

WHEREAS, the Landowner is proceeding to build on and develop the property; and WHEREAS, the Site Plan/Subdivision Plan known as _____, hereinafter called the "Plan", which is expressly made a part hereof, as approved or to be approved by the City, provides for control of stormwater within the confines of the Property; and

WHEREAS, the City and the Landowner, its successors and assigns, including any homeowners association, agree that the health, safety, and welfare of the residents of the City of Holly Springs, Georgia, require that on-site stormwater management facilities be constructed and maintained on the Property; and

WHEREAS, the City requires that on-site stormwater management facilities as shown on the Plan be constructed and adequately maintained by the Landowner, its successors and assigns, including any homeowners association.

NOW, THEREFORE, in consideration of the foregoing premises, the mutual covenants contained herein, and the following terms and conditions, the parties hereto agree as follows:

1. The on-site stormwater management facilities shall be constructed by the Landowner, its successors and assigns, in accordance with the plans and specifications identified in the Plan.

2. The Landowner, its successors and assigns, including any homeowners association, shall adequately maintain the stormwater management facilities. This includes all pipes, channels, or other conveyances built to convey stormwater to the facility, as well as all structures, improvements, and vegetation provided to control the quantity and quality of the stormwater. Adequate maintenance is herein defined as good working condition so that these facilities are performing their design functions. The appropriate Maintenance Activity Schedule(s) and Stormwater Structural Control Maintenance Checklist(s) found in the *Georgia Stormwater Management Manual* are to be used to establish what good working condition is acceptable to the City.
3. The Landowner, its successors and assigns, shall inspect the stormwater management facilities and submit an inspection report annually. The purpose of the inspection is to assure safe and proper functioning of the facilities. The inspection shall cover the entire facilities, berms, outlet structures, pond areas, access roads, etc. Deficiencies shall be noted in the inspection report.
4. The Landowner, its successors and assigns, hereby grant permission to the City, its authorized agents and employees, to enter upon the Property and to inspect the stormwater management facilities whenever the City deems necessary. The City shall provide the Landowner, its successors and assigns, copies of the inspection findings and a directive to commence with the repairs if necessary.
5. In the event the Landowner, its successors and assigns, fails to maintain the stormwater management facilities in good working condition acceptable to the City, the City may enter upon the Property and take whatever steps necessary to correct deficiencies identified in the inspection report and to charge the costs of such repairs to the Landowner, its successors and assigns. This provision shall not be construed to allow the City to erect any structure of permanent nature on the land of the Landowner outside the easement for the stormwater management facilities. It is expressly understood and agreed that the City is under no obligation to routinely maintain or repair said facilities, and in no event shall this Agreement be construed to impose any such obligation on the City.
6. In the event the City pursuant to this Agreement, performs work of any nature, or expends any funds in performance of said work for labor, use of equipment, supplies, materials, and the like, the Landowner, its successors and assigns, shall reimburse the City, or shall forfeit any required bond, upon demand, within thirty (30) days of receipt thereof for all actual costs incurred by the City hereunder. If not paid within the prescribed time period, the City shall secure a lien against the real property in the amount of such costs. The actions described in this section are in addition to and not in lieu of any and all legal remedies available to the City as a result of the Landowner's failure to maintain the facilities.

7. This agreement imposes no liability of any kind whatsoever on the City, and the Landowner agrees to hold the City harmless from any liability in the event the stormwater management facilities fail to operate properly.
8. This Agreement shall be recorded among the land records of the Clerk of Superior Court of Cherokee County, Georgia prior to the final plat being recorded, and the final plat shall contain a reference to the deed book and page where the Agreement is recorded. This Agreement shall constitute a covenant running with the land, and shall be binding on the Landowner, its administrators, executors, assigns, heirs, and any other successors in interests, including any homeowners association.
9. This Agreement may be enforced by proceedings at law or in equity by or against the parties hereto and their respective successors in interest.
10. Invalidation of any one of the provisions of this Agreement shall in no way effect any other provisions, and all other provisions shall remain in full force and effect.

MAINTENANCE AGREEMENT

SO AGREED this 15th day of May, 20 18

PROPERTY OWNER CORPORATION

Name of Corporation: WEAVER HEALTH SYSTEM, A Georgia Corporation
Printed or Typed Name

By: [Signature]
Signature

Attest: [Signature]
Signature of Witness

JOSEPH L. BRZYCZYNSKI
Typed or Printed Name

Leo E. Reichert
Typed or Printed Name

Title: Senior Vice President
Health
(President) Health System
Development

Title: Secretary
(Corporate Secretary or Corporate Secretary Assistant)



Legal
Approved
[Signature]

Attest: _____
City Clerk

By: _____
Mayor

(CITY SEAL)

September 16, 2019
Date



STORMWATER FACILITY MAINTENANCE AGREEMENT CITY OF HOLLY SPRINGS, GEORGIA

THIS AGREEMENT, made and entered into this 11 day of September, 2014, by and between OHC Holly Springs TH, hereinafter called the "Landowner", and the City of Holly Springs, Georgia, hereinafter called the "City". WITNESSETH, that WHEREAS, the Landowner is the owner of certain real property described as (Tax Map/Parcel Identification Number) 5N1600100 & 15N16 044 A as recorded by deed in the land records of Cherokee County, Georgia, Deed Book 53 & 14 Page 71 & 57, hereinafter called the "Property".

WHEREAS, the Landowner is proceeding to build on and develop the property; and WHEREAS, the Site Plan/Subdivision Plan known as Chelsea, hereinafter called the "Plan", which is expressly made a part hereof, as approved or to be approved by the City, provides for control of stormwater within the confines of the Property; and

WHEREAS, the City and the Landowner, its successors and assigns, including any homeowners association, agree that the health, safety, and welfare of the residents of the City of Holly Springs, Georgia, require that on-site stormwater management facilities be constructed and maintained on the Property; and

WHEREAS, the City requires that on-site stormwater management facilities as shown on the Plan be constructed and adequately maintained by the Landowner, its successors and assigns, including any homeowners association.

NOW, THEREFORE, in consideration of the foregoing premises, the mutual covenants contained herein, and the following terms and conditions, the parties hereto agree as follows:

1. The on-site stormwater management facilities shall be constructed by the Landowner, its successors and assigns, in accordance with the plans and specifications identified in the Plan.

2. The Landowner, its successors and assigns, including any homeowners association, shall adequately maintain the stormwater management facilities. This includes all pipes, channels, or other conveyances built to convey stormwater to the facility, as well as all structures, improvements, and vegetation provided to control the quantity and quality of the stormwater. Adequate maintenance is herein defined as good working condition so that these facilities are performing their design functions. The appropriate Maintenance Activity Schedule(s) and Stormwater Structural Control Maintenance Checklist(s) found in the *Georgia Stormwater Management Manual* are to be used to establish what good working condition is acceptable to the City.
3. The Landowner, its successors and assigns, shall inspect the stormwater management facilities and submit an inspection report annually. The purpose of the inspection is to assure safe and proper functioning of the facilities. The inspection shall cover the entire facilities, berms, outlet structures, pond areas, access roads, etc. Deficiencies shall be noted in the inspection report.
4. The Landowner, its successors and assigns, hereby grant permission to the City, its authorized agents and employees, to enter upon the Property and to inspect the stormwater management facilities whenever the City deems necessary. The City shall provide the Landowner, its successors and assigns, copies of the inspection findings and a directive to commence with the repairs if necessary.
5. In the event the Landowner, its successors and assigns, fails to maintain the stormwater management facilities in good working condition acceptable to the City, the City may enter upon the Property and take whatever steps necessary to correct deficiencies identified in the inspection report and to charge the costs of such repairs to the Landowner, its successors and assigns. This provision shall not be construed to allow the City to erect any structure of permanent nature on the land of the Landowner outside the easement for the stormwater management facilities. It is expressly understood and agreed that the City is under no obligation to routinely maintain or repair said facilities, and in no event shall this Agreement be construed to impose any such obligation on the City.
6. In the event the City pursuant to this Agreement, performs work of any nature, or expends any funds in performance of said work for labor, use of equipment, supplies, materials, and the like, the Landowner, its successors and assigns, shall reimburse the City, or shall forfeit any required bond, upon demand, within thirty (30) days of receipt thereof for all actual costs incurred by the City hereunder. If not paid within the prescribed time period, the City shall secure a lien against the real property in the amount of such costs. The actions described in this section are in addition to and not in lieu of any and all legal remedies available to the City as a result of the Landowner's failure to maintain the facilities.

7. This agreement imposes no liability of any kind whatsoever on the City, and the Landowner agrees to hold the City harmless from any liability in the event the stormwater management facilities fail to operate properly.
8. This Agreement shall be recorded among the land records of the Clerk of Superior Court of Cherokee County, Georgia prior to the final plat being recorded, and the final plat shall contain a reference to the deed book and page where the Agreement is recorded. This Agreement shall constitute a covenant running with the land, and shall be binding on the Landowner, its administrators, executors, assigns, heirs, and any other successors in interests, including any homeowners association.
9. This Agreement may be enforced by proceedings at law or in equity by or against the parties hereto and their respective successors in interest.
10. Invalidation of any one of the provisions of this Agreement shall in no way effect any other provisions, and all other provisions shall remain in full force and effect.

MAINTENANCE AGREEMENT

SO AGREED this 9 day of September, 2019

PROPERTY OWNER
CORPORATION

Name of Corporation: OHC HOLLY SPRINGS TH, LLC A Georgia Corporation
Printed or Typed Name

By: [Signature]
Signature

William R Braswell Jr
Typed or Printed Name

Title: PRESIDENT
(President or Vice President)

Attest: [Signature]
Signature of Witness

Lune J Ruggleshus
Typed or Printed Name

Title: Operations manager
(Corporate Secretary or Corporate Secretary Assistant)

(CORPORATE SEAL)

HOLLY SPRINGS, GEORGIA

Attest: _____
City Clerk

(CITY SEAL)

By: _____
Mayor
September 16, 2019
Date

CONDITIONAL USE PERMIT ORDINANCE

An ordinance to approve an amendment for Conditional Use Permit CUP-01-2019, identified as tax parcels 085A, and 089 of tax plat 15N16, located off of Holly Springs Parkway, to allow an “Auto Service” establishment in the City of Holly Springs, Georgia; and

WHEREAS, an application was properly submitted to the City of Holly Springs Planning and Zoning Commission by JR Holly Springs, LLC requesting an amendment for Conditional Use Permit CUP-01-2019, to allow an “Auto Service” establishment in accordance with Article 5 of the Holly Springs Zoning Ordinance; and

WHEREAS, the 1.43+/- acres, now or formerly known as tax parcels 085A and 089 of tax plat 15N16 is zoned GC, General Commercial; and

WHEREAS, after balancing the interest of the community in promoting public health, safety, morality, or general welfare against the right of the property owner to unrestricted use of the property,

The Council of the City of Holly Springs hereby ordains that:

Section 1

A Conditional Use Permit for an “Auto Service” establishment, concerning 1.43+/- acres, identified as tax parcels 085A and 089 of tax plat 15N16, located off of Holly Springs Parkway, is hereby approved.

Section 2

The approval of this Conditional Use Permit has the following stipulations attached:

1. Lighting shall be environmentally sensitive, with applicant making every effort to ensure that lighting is as unobtrusive as possible, utilizing fully-shielded LED lamps in compliance with the International Dark Sky Association, or equivalent organization.
2. Owner/Developer shall coordinate with the Community Development Director and the City Arborist regarding landscaping.
3. All improvements to Holly Springs Parkway shall be provided as per determination and recommendation of the City Engineer.
4. Owner/Developer shall be responsible for the installation of sidewalks, decorative street lamps, and curb and gutter along the road frontage of Holly Springs Parkway, as applicable, and shall conform to the design of the Holly Springs LCI Project 0008961, Pedestrian Improvements, as well as, the requirements of the Holly Springs Parkway District, as stated in Article 19, Design Guidelines for Model Zoning District.
5. In addition to the zoning requirements of the GC zoning district and the established regulations for an Auto Service Establishment, all development shall follow the design guidelines as outlined in the Holly Springs Zoning Ordinance, Article 19, Design Guidelines for Model Zoning Districts.

6. Applicant shall coordinate the location of the building with the City Engineer and Community Development Director and make every effort to locate the building as far away from the adjacent residentially zoned property as possible.
7. Architectural design shall be consistent with the O'Reilly Auto Parts building adjacent to this site, to include parapets and screening of HVAC equipment.
8. A 40' landscaped buffer with screening in compliance with Article 9, Buffer Requirements, of the Zoning Ordinance shall be installed adjacent to the residentially zoned property.
9. Frontage landscaping along Holly Springs Parkway shall be coordinated with the City Arborist to provide additional screening of the bay doors
10. Development shall be in accordance with the approved site plan.

Section 3

This ordinance shall become effective immediately upon approval by Mayor and City Council.

Section 4

The Community Development Director of the City of Holly Springs is hereby instructed to make any and all appropriate changes to the Official Zoning Map of Holly Springs, necessitated by the action described in Section 1 above; however, said changes to the Official Zoning Map of Holly Springs are effective concurrent with the date identified in Section 3 above, whether or not they have been physically made and represented.

All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

Approved this 16th day of September 2019, by the Mayor and City Council of the City of Holly Springs, Georgia.

Steven W. Miller, Mayor

Karen Norred, City Clerk

Seal:

CONDITIONAL USE PERMIT ORDINANCE

An ordinance to approve an amendment for Conditional Use Permit CUP-02-2019, identified as tax parcel 019A of tax plat 93N02, located off of Mountain Brook Drive, to allow a “Massage Therapy” establishment in the City of Holly Springs, Georgia; and

WHEREAS, an application was properly submitted to the City of Holly Springs Planning and Zoning Commission by Lisa Greene requesting an amendment for Conditional Use Permit CUP-02-2019, to allow a “Massage Therapy” establishment in accordance with Article 5 of the Holly Springs Zoning Ordinance; and

WHEREAS, the 0.013+/- acres, now or formerly known as tax parcel 019A of tax plat 93N02 is zoned GC, General Commercial; and

WHEREAS, after balancing the interest of the community in promoting public health, safety, morality, or general welfare against the right of the property owner to unrestricted use of the property,

The Council of the City of Holly Springs hereby ordains that:

Section 1

A Conditional Use Permit for a “Massage Therapy” establishment, concerning 0.013+/- acres, identified as tax parcel 019A of tax plat 93N02, located off of Mountain Brook Drive, is hereby approved.

Section 2

This ordinance shall become effective immediately upon approval by Mayor and City Council.

Section 3

The Community Development Director of the City of Holly Springs is hereby instructed to make any and all appropriate changes to the Official Zoning Map of Holly Springs, necessitated by the action described in Section 1 above; however, said changes to the Official Zoning Map of Holly Springs are effective concurrent with the date identified in Section 3 above, whether or not they have been physically made and represented.

All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

Approved this 16th day of September 2019, by the Mayor and City Council of the City of Holly Springs, Georgia.

Steven W. Miller, Mayor

Karen Norred, City Clerk

Seal:

THIRD AMENDMENT OF WORKFORCE INNOVATION AND OPPORTUNITY ACT CONTRACT

THIS AGREEMENT is entered into as of this 29th day of June 2019, by and between City of Holly Springs of Holly Springs, Georgia (hereinafter referred to as the "Contractor") and the Atlanta Regional Commission, (hereinafter referred to as "ARC").

WITNESSETH THAT

WHEREAS, the parties hereto did enter into an agreement dated July 1, 2017, in which the Contractor agreed to perform certain services for ARC and ARC agreed to compensate the Contractor for the performance of such services, all as more fully set forth in said contract; and

WHEREAS, the parties have previously amended said contract as of 06/29/18; and 03/01/19; and

WHEREAS, the parties wish to amend said contract in certain respects as set forth herein below.

WHEREAS, the Workforce Investment Act was reauthorized by the United States Congress through the passage of the Workforce Innovation and Opportunity Act on July 22, 2014 resulting in changes in nomenclature.

NOW, therefore and in consideration of the mutual benefits to the parties, the parties agree that said contract is hereby amended as follows:

1. Pages D-1 and F-1 through F-4, dated 03/01/19, are hereby deleted in their entirety, and substituted in lieu thereof are revised pages D-1 and F-1 through F-4, dated 07/01/19, copies of which are attached hereto.
2. Pages A-1 through A-3, C-1 through C-15, and E-1 through E-4, dated 07/01/18, are hereby deleted in their entirety, and substituted in lieu thereof are revised pages A-1 through A-3, C-1 through C-15, and E-1 through E-4, dated 07/01/19, copies of which are attached hereto.
3. All references to "Georgia Work Ready Online Participant Portal (also called Virtual One-Stop)," or "GWROPP/VOS" shall be replaced by "WorkSource Portal" or "VOS" respectively.
4. Paragraph 3, *Time of Performance*, is hereby revised so that the third sentence shall read, "All services required hereunder shall be completed on or before June 30, 2020."

Except as specifically modified hereinabove, the remainder of said contract shall remain in full force and effect.

IN WITNESS WHEREOF, the Contractor and ARC have hereunto agreed effective as of the date first above written.

ATTEST:

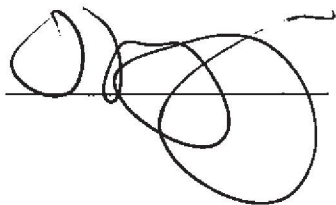
CITY OF HOLLY SPRINGS

By: _____

Title: _____

ARC Contract
Number WD1814.3

ATTEST:

A handwritten signature in black ink, consisting of several loops and a horizontal line, positioned above a horizontal line.

ATLANTA REGIONAL COMMISSION

By: 
Executive Director

By: 
Chairman

CONTRACT GENERAL OVERVIEW

- I. **General:** The work to be accomplished by the Contractor is in support of the following ARC Subelements:

ARC Cost Center	Cost Center Title	FAIN Number
804CB	PY17 WIOA Out of School Youth Program	AA-30743-17-55-A-13
904CB	PY18 WIOA Out of School Youth Program	AA-32361-18-55-A-13
004CB	PY19 WIOA Out of School Youth Program	AA-33224-19-55-A-13

- II. **Area Covered:** The Contractor shall perform all the necessary services provided under this Contract within the WorkSource Atlanta Regional Area (also known as Local Workforce Development Area 07), which is comprised of Cherokee, Clayton, Douglas, Fayette, Henry, Gwinnett, and Rockdale Counties. The specific geographic focus area for Contractor services may be further defined within this Contract, Exhibits, or under direction by ARWDB staff.

- III. **Work and Services:** The Contractor shall do, perform and carry out in a satisfactory and proper manner as determined by ARC the following work and services:

A. **General Provisions**

The Contractor shall perform all work and services in a manner consistent with Georgia's Workforce Innovation and Opportunity Act Plan; Federal Workforce Innovation and Opportunity Act as revised or amended; Federal Final Regulations (20 CFR Part 652 and Parts 660 through 671) for the LWDA; and, any relevant ARC instructions or formal communications.

B. **Specific Provisions**

The Contractor shall do, perform and carry out the work and/or services described in Exhibits listed in the Table of Contents, attached hereto and made a part hereof.

Compensation and Method of Payment

I. Compensation Information

- A. Compensation: In no event will the total compensation and/or reimbursement, if any, to be paid to the contractor under this contract exceed the sum of **\$518,072**. Contractor's invoices for payment will detail charges to be applied to each ARC funding source. In no event will charges applied to each funding source exceed the maximum amounts per funding source, or be used before or after the start and ending dates for each funding source, as listed and detailed on page E-4 and attached hereto and made a part of this contract.
- B. Authorized Expenditures: The amount of total compensation and/or reimbursement referred to in paragraph IA above, **\$518,072** represents full funding of this contract, and is contingent upon such amount being made available to ARC by the Technical College System of Georgia – Workforce Development in the form of grant contract. At the time of execution of this contract, full funding may not be available. Therefore, the contractor is authorized to incur cost and seek reimbursement only up to a maximum total of **\$518,072**, as shown on page F-4:

Increases in authorized expenditures may be made up to the full funding amount. Any such authorizations shall be in writing and made between the parties hereto.

II. Method of Payment:

- A. The Contractor shall be entitled to receive payments on the following basis. As of the last day of each month during the existence of this contract, the Contractor shall submit to ARC an invoice requesting payment for all appropriate work and services completed during that month. The invoice shall also contain completed, signed and approved staff time sheets. The form of such invoice shall be determined by ARC.

Upon the basis of its audit, review, and approval of such invoice, and its review and approval of the monthly reports called for in the paragraph concerning "Reports" in the main body of the contract ARC will, based on the invoice(s) described above, make payments to the Contractor, but not more often than once a month, unless otherwise approved by ARC. Invoices shall be numbered consecutively and submitted each month until the project is completed.

Contractor's monthly invoices are to be received by ARC no later than the 10th day of the month following the reporting period. Invoices received after the 10th day of the month may not be processed for payment until the 5th day of the following month. Invoices received on time, without error and within budget shall be processed within 30 days from ARC's receipt of the invoice. ARC may,

at its discretion, disallow payment of all or part of an invoice not in conformance with any of the terms of this contract, as determined by ARC.

ARC will not be responsible for payments delayed due to, but not limited to, acts of nature, power outages, etc. ARC will make every attempt to process payments as soon as possible after such situations are resolved.

While ARC highly recommends that the contractor maintain its expenditures within its approved budget and budget line items, ARC does recognize that budgets are estimates and may be subject to change. As a result, ARC shall take into consideration any requests for budget modifications. Approval of such modifications, both cost and no-cost modifications, shall be determined by final approval of ARC and, if necessary, Technical College System of Georgia – Workforce Division.

All approved budget modification requests that change the overall budget (increase or decrease), must be amended to the contract.

The Contractor may be notified by ARC, in writing, on any decision by ARC to make no-cost modifications to the Contractor's budget made by ARC.

ARC will not permit any budget modifications that would cause funding to be used for any other purposes other than those consistent with the original purpose for which this budget was approved, unless otherwise approved by ARC. ARC does reserve the right to approve and disapprove requests that may be allowable, but not required by Federal, State, local and ARC laws and policies.

- B. Final Payment: Upon the completion of all work and services under this contract and the submittal of a final invoice, ARC shall pay all compensation due to the Contractor, less the total of all previous payments made.

Contractor's final closeout invoice must be received by ARC no later than 15 calendar days after the project completion date specified in Paragraph 3 of the contract. Any cost or obligations not claimed on the closeout invoices shall be deemed to be waived and the limit of ARC's liability shall be reduced accordingly without any further notice to Contractor. ARC may, at its discretion, disallow payment of all or part of a final invoice not in conformance with any of the terms of this contract, as determined by ARC.

No advances shall be made under this contract

- C. Payment Cycle: Payments from ARC are on a "net 30 day" basis, subject to availability of appropriate funding, and as described in Paragraph (II)(A) Method of Payment on page F-1 and F-2.

- III. Completion of Project: It is agreed that in no event will the maximum compensation and reimbursement, if any, to be paid to the Contractor under this contract exceed the amount specified on page F-1, Paragraph (I)(A), and that the Contractor expressly agrees that

they shall do, perform, and carry out in satisfactory and proper manner, as determined by ARC, all of the work and services described in Exhibits A through D of this contract.

- IV. Other Requirements: In the case of a cost-reimbursable contract, in addition to the requirements in the main body of the Contract concerning "Requirements of Concerned Funding Agency," Contractor agrees to comply with and shall be bound by the applicable terms and conditions of all State and Federal laws or regulations governing and defining allowable costs and associated procurement standards, including, but not limited to, U.S. Office of Management and Budget 2 CFR Part 200, Uniform Guidance (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards), or 29 CFR Part 97, as appropriate. All such documents are available for inspection in the offices of ARC and are hereby made a part of this contract as fully as if the same were attached hereto.

The Contractor further agrees that, if costs incurred by the Contractor are not in conformity with the above requirements and are subsequently disallowed as a result of a review or an audit either pursuant to paragraph concerning "Audits" in the main body of the contract, by ARC, the Concerned Funding Agency, the Comptroller General of the United States, or any of their duly authorized representatives, then, upon written demand by ARC, the Contractor shall promptly reimburse ARC in full for such disallowed costs.

- V. Financial Management System: The Contractor certifies that its financial management system currently complies and will continue to comply with all of the standards for financial management systems specified in 29 CFR Part 97, or 2 CFR Part 200, as appropriate.
- VI. CFDA: 17.259

Cost Reimbursement Budget						
I. GENERAL INFORMATION						
Contractor Name: City of Holly Springs/Cherokee FOCUS						
Contract Number: WD1814.3						
Contract Period: July 1, 2017 - June 30, 2020						
Maximum Funds Available: \$ 518,972						
II. BUDGET CATEGORIES						
<i>Funding Period Beginning</i>	<i>Funding Period Ending</i>	<i>7/1/2017 6/30/2019 Youth Out of School 804CB</i>	<i>7/1/2018 6/30/2020 Youth Out of School 904CB</i>	<i>7/1/2018 6/30/2020 Youth Out of School 004CB</i>		<i>Total</i>
A. General Youth Services						
1. Personnel Salaries		106,093	72,293	49,152		227,538
2. Personnel Benefits		8,154	6,876			15,030
3. Operations						-
4. Facilities						-
5. Participant Activities/Support			325	73,728		74,053
6. Other		28,100	54,050			82,150
Total General Youth Services		142,347	133,544	122,880		398,771
B. Work Experience						
1. Personnel Salaries		33,520		13,056		46,576
2. Personnel Benefits		1,225				1,225
3. Operations						-
4. Facilities						-
5. Participant Activities/Support		51,916		19,584		71,500
6. Other						-
Total Work Experience		86,661	-	32,640		119,301
Total		229,008	133,544	155,520		518,072



2019 Annual Renewal Service Agreement

Cherokee Office of Economic Development & City of Holly Springs

Cherokee Office of Economic Development (COED) in a continued collaboration with GIS Planning, Inc. is proud to offer the ZoomProspector software on our website for economic development site-selection analyses. As part of this agreement, the municipalities within Cherokee County may choose to renew access to this information on their websites. COED will provide weekly updates to sites/building information for website (www.cherokeega.org) which automatically update City economic development - site/building links as well.

The ZoomProspector functionality includes the following features:

- **Available Property Site Selection** – website users will be able to review available commercial property within the city limits.
- **Property Reports** – web site users will be able to generate property reports for available properties
- **Dynamic Demographic Analysis** – web site users will be able to generate user-defined demographic analysis from any available property within the Project Geography.
- **License of Demographic Data from Applied Geographic Solutions** – data will include demographics, consumer expenditures, and business/workforce data.
- **Dynamic Business Reports** – web site users will be able to generate user-defined business reports from any available property within Project Geography.
- **Dynamic Mapping** – web site users will have the ability to zoom in/out, pan and identify information on the map.
- **Online Management System for Real Estate Professionals to List Properties** – website users who are authorized real estate professionals marketing available commercial property will be able to add, delete and update information about their properties through a user-friendly web page or site using a login and password system.
- **Staff Online Management System** – COED staff will have access to property data for addition, deletion, and maintenance. Staff will also use the application services and/or web site to give real estate professional access to use the application services for the purpose of reviewing, adding, deleting, and updating information about their properties.

Staff can also generate reports for the City based on requests that were filled or incomplete for target area analysis of buildings/sites.

- **City and County Zoning Data with Mapping Layers** – web site users will have the ability to identify both City, and County zoning classifications on the map.
- **Business Park Mapping Layer** – Layers include larger business park boundaries.
- **Live Feed** – active live feed of properties from RealMassive
- **Mobile Site** – for viewing properties and information on a mobile device.
- **COED may update data two (2) times per year.**

City Participation with GIS Planning on website

Annual Renewal Fee:

Under 5000 population - \$1000

5001-10,000 - \$2000

10,001 – 15,000 - \$3000

15,000+ - \$4000

City of Holly Springs agrees to one-year participation at \$3,000
with the Cherokee Office of Economic Development.

Please send payment to:

Development Authority of Cherokee County

One Innovation Way

Woodstock, GA 30188

City of Holly Springs

By: _____

Name (Print): _____

Title: _____

Date: _____

Cherokee Office of Economic Development

By: _____

Name (Print): _____

Title: _____

Date: _____



City of Holly Springs
Ron Carter, Facilities Manager
3237 Holly Springs Parkway
Holly Springs, Georgia 30115

Dear Ron Carter,

You recently requested pricing information from our company. Here is our quote:

Service	Rate Per Sweep	Estimated cost
SCA will provide street sweeping for the City of Holly Springs in various neighborhoods as directed by the City.	\$6,500.00	\$6,500.00
No charge if the City can supply SCA with a place to dump.	Disposal \$21.00 per ton	No Charge
	Total	\$6,500.00
	Fuel Surcharge 8%	\$520.00
	Grand total	\$7,020.00
	Service Date	ASAP Upon Service Agreement

Thank you for giving us the opportunity to bid for your business. We have been in business since 1988 and have established a reputation for quality. We look forward to showing you that it is well deserved.

Thank You,

Shellie Waites III
General Manager, Austell GA

P.S. If you would like to discuss items in this quote, or if you need any additional information, please call me personally at (770) 261-0878 or email me at Swaites@sweepingcorp.com

ESTIMATE

Holly Springs Town Center Sewer Addition 8/28/2019

	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total for Item</u>
Clearing and Pile Up	AC	0.74	\$10,000.00	\$7,400.00
Silt Fence Type C	LF	1,466.00	\$3.67	\$5,380.22
Temporary Grassing	AC	0.74	\$1,154.00	\$853.96
Stripping	CY	537.00	\$2.43	\$1,304.91
Cover Dirt for Sewer Line	CY	1,112.00	\$4.95	\$5,504.40
8" PVC SDR 35 (0-10)	LF	250.00	\$19.84	\$4,960.00
8" PVC SDR 35 (12-14)	LF	98.00	\$23.27	\$2,280.46
8" PVC SDR 35 (14-16)	LF	217.00	\$25.84	\$5,607.28
8" PVC SDR 26 (16-18)	LF	118.00	\$28.84	\$3,403.12
6" PVC SDR 35 (0-10)	LF	91.00	\$19.12	\$1,739.92
Sanitary Sewer Manhole Complete to 6 VF	EA	6.00	\$1,762.00	\$10,572.00
48" Riser	VF	50.15	\$212.00	\$10,631.80
Safety Platform	EA	1.00	\$1,121.00	\$1,121.00
Inverts	EA	6.00	\$750.00	\$4,500.00
8" Boots	EA	10.00	\$123.00	\$1,230.00
6" Boots	EA	2.00	\$123.00	\$246.00
8" Plugs	EA	2.00	\$149.00	\$298.00
Tie Into Existing	EA	1.00	\$1,800.00	\$1,800.00
Outside Drop	EA	1.00	\$3,507.00	\$3,507.00
Lateral Stub Out (with 2" Marker Pipe)	EA	14.00	\$350.00	\$4,900.00
6" Clean Out	EA	1.00	\$372.55	\$372.55
Disconnect from Septic/ Connect to Sewer	EA	1.00	\$776.44	\$776.44
Bedding Stone	TN	155.00	\$38.00	\$5,890.00
Wire and Tape	LS	1.00	\$494.00	\$494.00
Trench Safety	LS	1.00	\$3,500.00	\$3,500.00
Testing	LF	774.00	\$2.75	\$2,128.50

Grand Total

\$90,401.56

Notes:

Plans by SEI dated 8-5-19.

No residual rock is included.

Traffic Control is not included.

GDP priced SDR 26 and SDR 35 per plans, GDP will not be responsible for material and depth issues.

Anything not specifically noted is considered excluded.

ESTIMATE

Holly Springs Town Center Industrial Culvert Replacement 8/20/2019

	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total for Item</u>
Mobilization	LS	1.00	\$1,500.00	\$1,500.00
Clearing	LS	1.00	\$1,750.00	\$1,750.00
Silt Fence Type C	LF	531.00	\$2.50	\$1,327.50
Permanent Grassing	AC	0.76	\$1,980.00	\$1,504.80
Sawcutting	LF	496.00	\$3.50	\$1,736.00
Concrete Removal	SF	1,452.00	\$2.42	\$3,513.84
Remove 15" RCP	LF	407.00	\$10.00	\$4,070.00
Dumpster	EA	2.00	\$375.00	\$750.00
36" RCP Class 5	LF	242.00	\$101.47	\$24,555.74
24" RCP Class 3	LF	165.00	\$49.66	\$8,193.90
48" Headwall	EA	2.00	\$1,257.69	\$2,515.38
36" Headwall (GDOT 1125)	EA	2.00	\$1,769.37	\$3,538.74
Rip Rap	TN	36.00	\$55.00	\$1,980.00
Concrete Driveway Replacement	SF	1,452.00	\$6.88	\$9,989.76
#57 Stone Replace Over Top of Gravel Drive at Parking Pad	TN	20.00	\$38.00	\$760.00
Install GAB with Rollers (Wet) - to smooth entrance	TN	45.00	\$36.00	\$1,620.00

Grand Total

\$69,305.66

Notes:

Plans by SEI dated 7-26-19.

No surveying included.

No testing included.

Bypass puming not included, \$950 per day if needed.

Dust control not included, \$750 if needed.

Anything not specifically noted is considered excluded.



FINANCIAL HIGHLIGHTS
August 31, 2019



Budget Summary
66% of year lapsed

	Audited		Unaudited	
	2018 Year End Actual	2019 Annual Amended Budget	2019 Year to Date	% Annual Budget
REVENUES BY FUND				
General Fund	8,731,338	8,250,000	2,806,100	34.01%
Operating Grant Fund	172,926	228,500	129,670	56.75%
Parks & Recreation Fund	372,029	683,500	254,432	37.22%
Hotel/Motel Tax Fund	5,663	6,000	3,046	50.77%
SPLOST III Fund	27,270	200,000	12,256	6.13%
SPLOST IV Fund	1,294,404	125,000	12,464	9.97%
SPLOST V Fund	1,338,207	7,405,000	1,615,454	21.82%
Town Center Fund	521	625,000	619,420	99.11%
Debt Service Fund	358,736	358,736	179,368	50.00%
Stormwater Utility Fund	791,715	335,000	25,388	7.58%
TOTAL REVENUES - ALL FUNDS	\$ 13,092,809	\$ 18,216,736	\$ 5,657,598	31.06%
EXPENDITURES/EXPENSES BY FUND				
General Fund	6,805,265	8,250,000	6,244,110	75.69%
Operating Grant Fund	172,892	228,500	136,463	59.72%
Parks & Recreation Fund	112,298	683,500	442,203	64.70%
Hotel/Motel Tax Fund	4,693	6,000	7,580	126.33%
SPLOST III Fund	-	200,000	-	0.00%
SPLOST IV Fund	1,038,969	125,000	-	0.00%
SPLOST V Fund	2,286,241	7,405,000	3,487,197	47.09%
Town Center Fund	497,917	625,000	567,811	100.00%
Debt Service Fund	358,736	358,736	179,368	50.00%
Stormwater Utility Fund	282,311	335,000	207,225	61.86%
TOTAL EXPENDITURES/ EXPENSES - ALL FUNDS	\$ 11,559,322	\$ 18,216,736	\$ 11,271,956	61.88%



**Comparison to Prior Year
66% of year lapsed**

	8/31/18 Actual	2018 Annual Budget	% of Annual Budget	8/31/19 Actual	2019 Annual Budget	% of Annual Budget
REVENUES BY FUND						
General Fund	3,595,887	6,800,000	52.88%	2,806,100	8,250,000	34.01%
Operating Grant Fund	97,367	225,000	43.27%	129,670	228,500	56.75%
Parks & Recreation Fund	245,716	476,000	51.62%	254,432	683,500	37.22%
Hotel/Motel Tax Fund	3,955	6,500	60.84%	3,046	6,000	50.77%
SPLOST III Fund	27,097	200,000	13.55%	12,256	200,000	6.13%
SPLOST IV Fund	996,059	1,945,000	51.21%	12,464	125,000	9.97%
SPLOST V Fund	332,104	1,000,000	0.00%	1,615,454	7,405,000	21.82%
Town Center Fund	422	514,989	0.08%	619,420	625,000	99.11%
Debt Service Fund	179,368	358,736	50.00%	179,368	358,736	50.00%
Stormwater Utility Fund	18,638	325,000	5.73%	25,388	335,000	7.58%
TOTAL REVENUES - ALL FUNDS	\$ 5,496,612	\$ 11,851,225	47.74%	\$ 5,657,598	\$ 18,216,736	31.06%

EXPENDITURES/EXPENSES BY FUND

General Fund	5,210,833	6,800,000	76.63%	6,244,110	8,250,000	75.69%
Operating Grant Fund	122,679	225,000	54.52%	136,463	228,500	59.72%
Parks & Recreation Fund	264,291	476,000	55.52%	442,203	683,500	64.70%
Hotel/Motel Tax Fund	4,343	6,500	66.82%	7,580	6,000	126.33%
SPLOST III Fund	-	200,000	0.00%	-	200,000	0.00%
SPLOST IV Fund	1,011,072	1,945,000	51.98%	-	125,000	0.00%
SPLOST V Fund	1,409,900	1,000,000	0.00%	3,487,197	7,405,000	47.09%
Town Center Fund	261,235	514,989	50.73%	567,811	625,000	90.85%
Debt Service Fund	179,368	358,736	50.00%	179,368	358,736	50.00%
Stormwater Utility Fund	118,728	325,000	36.53%	207,225	335,000	61.86%
TOTAL EXPENDITURES/ EXPENSES - ALL FUNDS	\$ 8,582,450	\$ 11,851,225	95.11%	\$ 11,271,956	\$ 18,216,736	61.88%

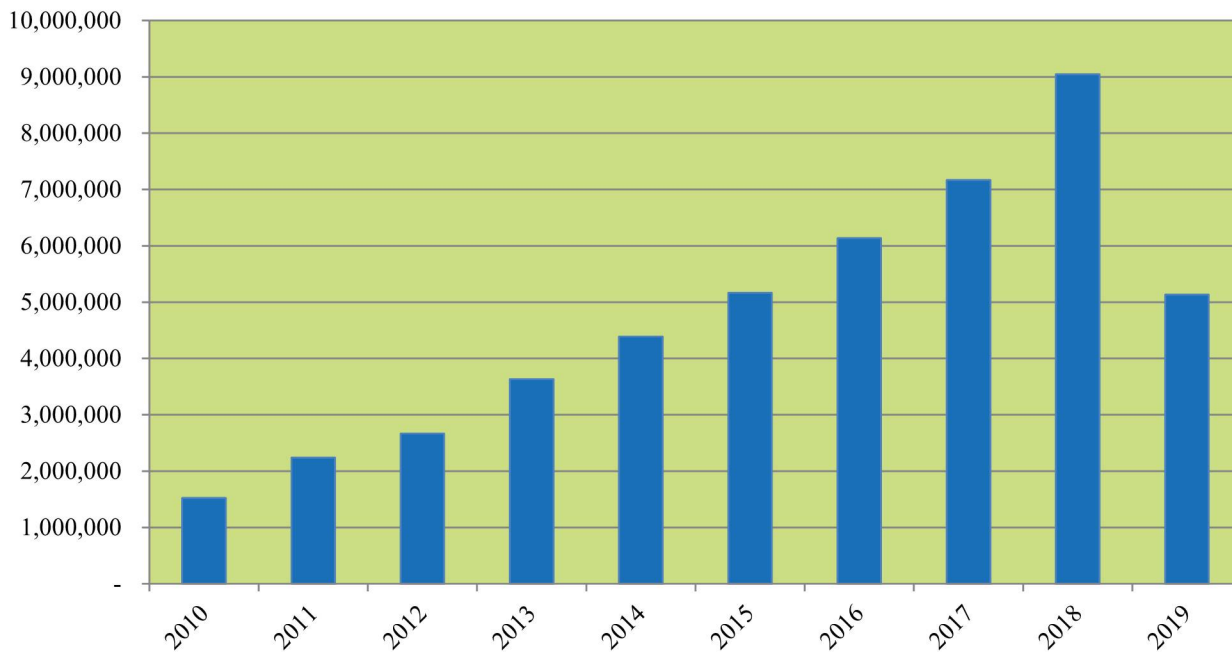


**Changes in Fund Balance/Net Position
As of August 31, 2019**

Fund	Audited			Unaudited	
	Balance as of 1/1/19	Revenues	Expenditures/ Expenses	Balance as of 8/31/19	Net Increase/ (Decrease)
General Fund	8,574,335	2,806,100	6,244,110	5,136,325	(3,438,010)
Operating Grant Fund	37,083	129,670	136,463	30,290	(6,793)
Parks & Recreation Fund	246,679	254,432	442,203	58,908	(187,771)
Hotel/ Motel Tax Fund	10,173	3,046	7,580	5,639	(4,534)
SPLOST III Fund	258,683	12,256	-	270,939	12,256
SPLOST IV Fund	59,481	12,464	-	71,945	12,464
SPLOST V Fund	(948,034)	1,615,454	3,487,197	(2,819,777)	(1,871,743)
Town Center Fund	17,593	619,420	567,811	69,203	51,610
Debt Service Fund	-	179,368	179,368	-	-
Stormwater Utility Fund	4,011,855	25,388	207,225	3,830,018	(181,837)
	\$ 12,267,848	\$ 5,657,598	\$ 11,271,956	\$ 6,653,490	\$ (5,614,358)

General Fund - History of Fund Balance

GENERAL FUND FUND BALANCE



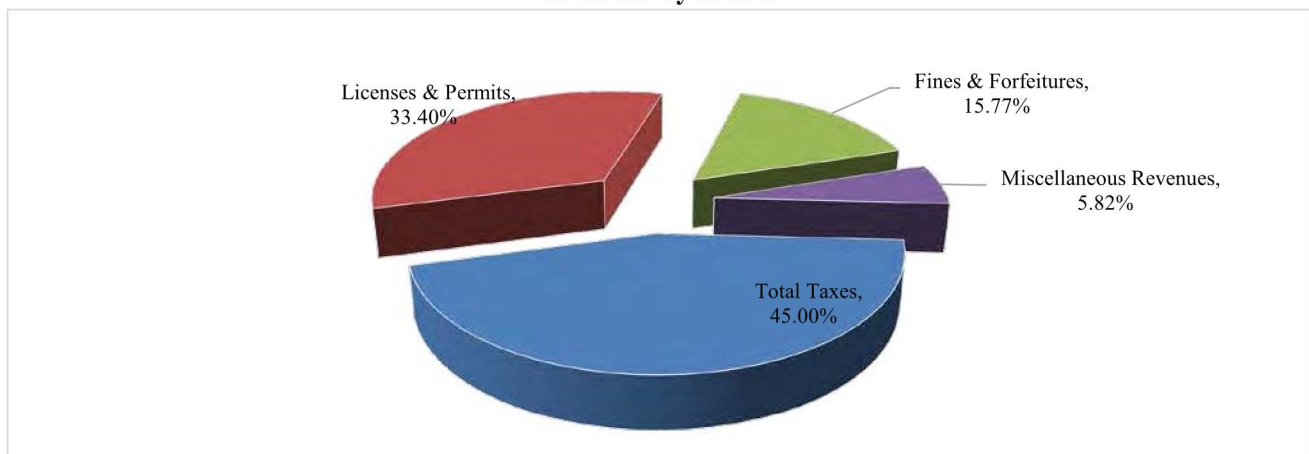


Budget Comparison Report - General Fund

66% of year lapsed

REVENUES	August 2019 Transactions	2019 Annual Budget	YTD Transactions	% of Annual Budget
Property Taxes	5,113	3,650,000	172,098	4.72%
Motor Vehicle Taxes	11,572	15,000	37,755	251.70%
Motor Vehicle Title Ad Valorem Tax	34,898	300,000	274,557	91.52%
Mobile Home Tax	-	750	134	17.93%
Recording Intangible Taxes	8,602	55,000	57,486	104.52%
Penalties & Interest	764	7,500	6,643	88.57%
Fifa Fees	75	2,500	960	38.40%
Franchise Tax	-	385,000	410,498	106.62%
Railroad Equipment Car Tax	-	600	704	117.26%
Real Estate Transfer Tax	1,367	12,500	12,307	98.45%
Business & Occupation Tax	2,489	120,000	54,852	45.71%
Financial Institutions Tax	-	14,000	3,569	25.49%
Insurance Premium Tax	-	665,000	-	0.00%
Total Taxes	66,785	5,727,850	1,262,711	22.05%
Licenses & Permits	139,399	1,383,325	937,329	67.76%
Fines & Forfeitures	83,293	409,150	442,662	108.19%
Miscellaneous Revenues	10,329	678,925	90,530	13.33%
Interest Income	4,277	20,000	43,557	217.79%
Proceeds from the Sale of Conf Assets	-	750	-	0.00%
Proceeds from the Sale of Assets	-	10,000	4,562	45.62%
Donation from Private Sources	750	20,000	24,750	123.75%
TOTAL GENERAL FUND REVENUES	\$ 304,833	\$ 8,250,000	\$ 2,806,100	34.01%

Revenues by Source

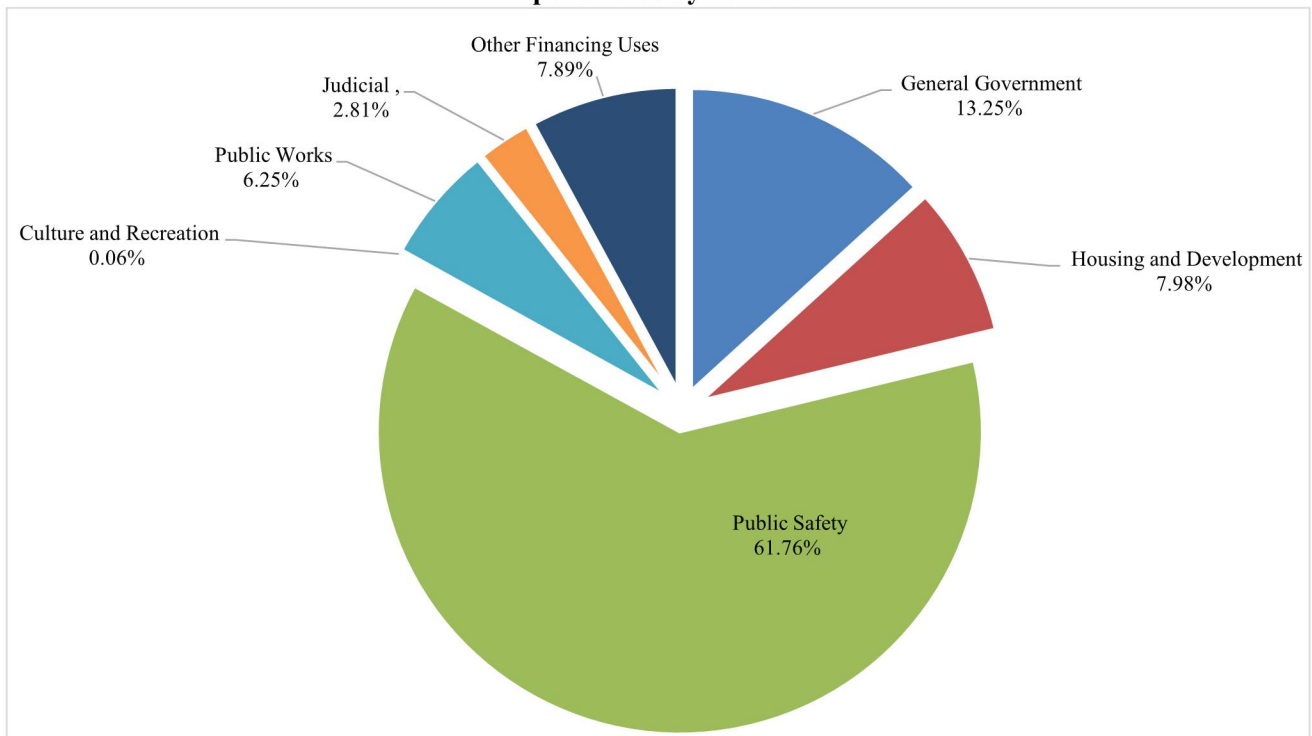




Budget Comparison Report - General Fund
66% of year lapsed

EXPENDITURES	August 2019 Transactions	2019 Annual Budget	YTD Transactions	% of Annual Budget
General Government	83,608	1,170,697	827,077	70.65%
Housing and Development	45,391	826,884	498,259	60.26%
Public Safety	252,402	4,902,887	3,856,397	78.66%
Culture and Recreation	-	4,000	4,000	100.00%
Public Works	51,240	595,476	390,261	65.54%
Judicial	27,256	250,056	175,340	70.12%
Other Financing Uses	-	500,000	492,775	98.56%
TOTAL GENERAL FUND EXPENDITURES	\$ 459,897	\$ 8,250,000	\$ 6,244,110	75.69%

Expenditures by Function





Budget Comparison Report - All Funds
66% of year lapsed

	Audited		Unaudited	
	2018 Year End Actuals	2019 Annual Budget	Year to Date	% 2019 Annual Budget
<u>GENERAL FUND</u>				
Revenues:	8,731,338	8,250,000	2,806,100	34.01%
Expenditures:	6,805,265	8,250,000	6,244,110	75.69%
Excess Revenues over (under) Expenditures	1,926,073	-	(3,438,010)	
<u>OPERATING GRANT FUND</u>				
Revenues:	172,926	228,500	129,670	56.75%
Expenditures:	172,892	228,500	136,463	59.72%
Excess Revenues over (under) Expenditures	34	-	(6,793)	
<u>PARKS & RECREATION FUND</u>				
Revenues:	372,029	683,500	254,432	37.22%
Expenditures:	112,298	683,500	442,203	64.70%
Excess Revenues over (under) Expenditures	259,731	-	(187,771)	
<u>HOTEL/MOTEL TAX FUND</u>				
Revenues:	5,663	6,000	3,046	50.77%
Expenditures:	4,693	6,000	7,580	126.33%
Excess Revenues over (under) Expenditures	970	-	(4,534)	
<u>SPLOST III FUND</u>				
Revenues:	27,270	200,000	12,256	6.13%
Expenditures:	-	200,000	-	0.00%
Excess Revenues over (under) Expenditures	27,270	-	12,256	
<u>SPLOST IV FUND</u>				
Revenues:	1,294,404	125,000	12,464	9.97%
Expenditures:	1,038,969	125,000	-	0.00%
Excess Revenues over (under) Expenditures	255,435	-	12,464	
<u>SPLOST V FUND</u>				
Revenues:	-	7,405,000	1,615,454	21.82%
Expenditures:	-	7,405,000	3,487,197	47.09%
Excess Revenues over (under) Expenditures	-	-	(1,871,743)	



Budget Comparison Report - All Funds

66% of year lapsed

	Audited		Unaudited	
	2018 Year End Actuals	2019 Annual Budget	Year to Date	% 2019 Annual Budget
<u>TOWN CENTER FUND</u>				
Revenues:	521	625,000	619,420	99.11%
Expenditures:	497,917	625,000	567,811	90.85%
Excess Revenues over (under) Expenditures	(497,396)	-	51,610	
<u>DEBT SERVICE FUND</u>				
Revenues:	358,736	358,736	179,368	50.00%
Expenditures:	358,736	358,736	179,368	50.00%
Excess Revenues over (under) Expenditures	-	-	-	
<u>STORMWATER UTILITY FUND</u>				
Revenues:	791,715	335,000	25,388	7.58%
Expenses:	282,311	335,000	207,225	61.86%
Excess Revenues over (under) Expenses	509,404	-	(181,837)	



Investments
As of August 31, 2019

Ameris Bank

Downtown Development Authority - CD .75%	35,864
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Subtotal Ameris Bank	\$ 35,864
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Bank United	250,000
First Choice Bank	251,035
First Foundation Bank	250,000
First National Bank	29,115
Goldman Sachs Bank	250,000
Old National Bank	250,989
State Bank of Lizton	251,035
TBK Bank SSB	12,000

Subtotal South State Investment Services	\$ 1,544,173
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Total Investments	\$ 1,580,037
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Cash
As of August 31, 2019

Ameris Bank

Downtown Development Authority - Checking	87,790
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Subtotal Ameris Bank	\$ 87,790
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South State Bank

General Fund	416,207
Main Street Board	48,305
Parks & Recreation Fund	32,460
Hotel Motel Tax Fund	5,297
Money Market Account	1,242,817
Municipal Court Fund	176,385
Operating Grant Fund	4,415
Police Forfeiture Account	6,269
Police Seized Asset Account	9,630
SPLOST III	270,939
SPLOST IV	61,488
SPLOST IV/Grant Revenue	2,063
SPLOST V	99,437
Town Center Fund	75,958
Stormwater Utility Fund	577,896
Tree Replacement Fund	8,765

Subtotal South State Bank	\$ 3,038,330
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BB&T

Savings Account	2,506,737
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Subtotal BB&T	\$ 2,506,737
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South State Investment Services

Budget Stabilization Cash Account	2,695
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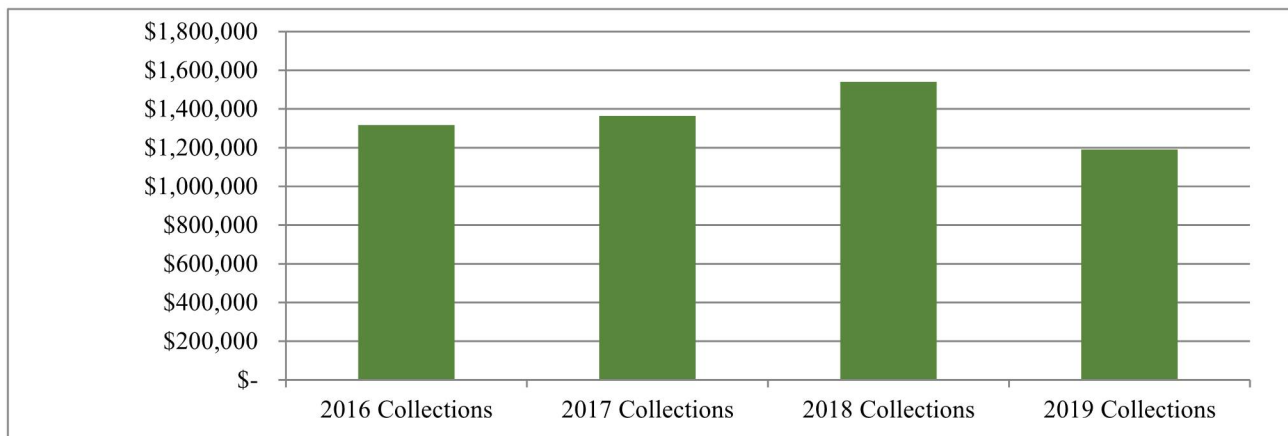
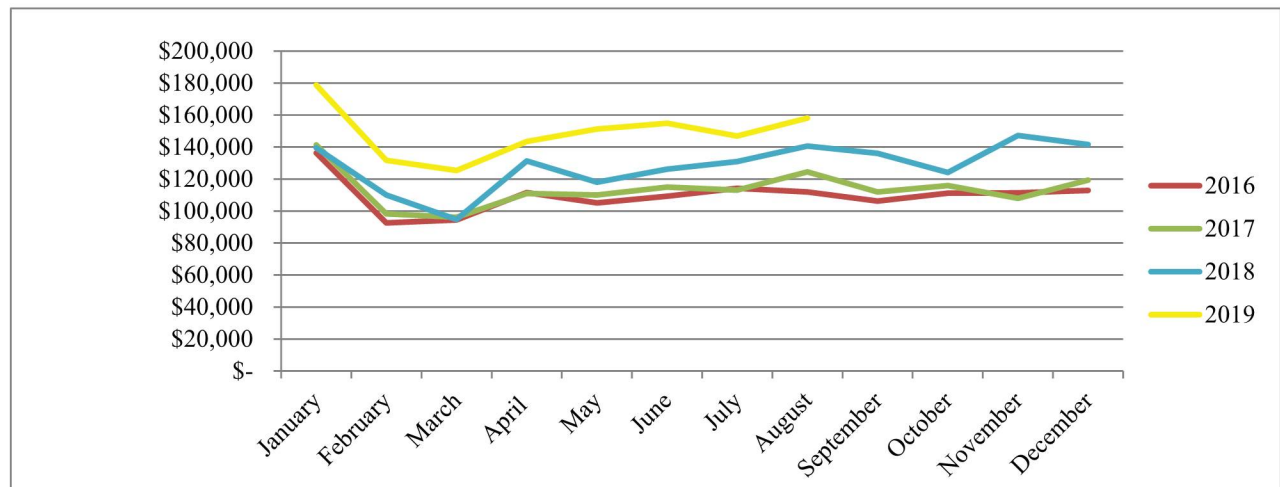
Subtotal South State Investment Services	\$ 2,695
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Total Cash	\$ 5,635,551
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Special Purpose Local Option Sales Tax Collections As of August 31, 2019

	2016 Collections	2017 Collections	2018 Collections	2019 Collections	% Change from Prior Year
January	\$ 136,321	\$ 141,344	\$ 139,474	\$ 178,754	28.16%
February	92,605	98,189	109,987	131,700	19.74%
March	94,455	96,130	94,765	125,375	32.30%
April	111,527	111,048	131,392	143,535	9.24%
May	105,169	110,063	117,981	151,269	28.21%
June	109,300	114,965	126,193	154,922	22.77%
July	114,305	113,172	131,005	146,946	12.17%
August	112,004	124,429	140,651	158,066	12.38%
September	106,169	111,901	136,184	-	0.00%
October	111,138	115,857	124,067	-	0.00%
November	111,396	108,048	147,256	-	0.00%
December	112,996	119,270	141,583	-	0.00%
	\$ 1,317,384	\$ 1,364,416	\$ 1,540,538	\$ 1,190,567	





**Downtown Development Authority
As of August 31, 2019**

Revenues	August 2019 Transactions	2019 Annual Budget	YTD Transactions	% of Annual Budget
Prior Year Fund Balance	-	4,900	-	0.00%
Interest Revenue	-	100	-	0.00%
TOTAL REVENUES	\$ -	\$ 5,000	\$ -	0.00%

Expenditures				
Dues & Fees	-	500	290	58.00%
Training	-	250	-	0.00%
Other Expenditures	-	250	19	7.50%
Stormwater Fees	-	2,500	-	0.00%
Sponsorships	-	1,500	1,500	100.00%
TOTAL EXPENDITURES	\$ -	\$ 5,000	\$ 1,809	36.17%



GENERAL FUND REVENUE DETAIL
As of August 31, 2019

	August 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
Real Property Tax	5,113	3,650,000	172,098	4.72%
Real Property Tax - Public Utility	-	65,000	-	0.00%
Personal Property Tax	-	175,000	-	0.00%
Motor Vehicle Tax	11,572	15,000	37,755	251.70%
Motor Vehicle Title Ad Valorem Tax	34,898	300,000	274,557	91.52%
Apportioned Vehicles (AAVT)	-	5,000	2,346	46.92%
Mobile Home Tax	-	750	134	17.93%
Intangible Tax	8,602	55,000	57,486	104.52%
Railroad Equipment Car Tax	-	600	704	117.26%
Real Estate Transfer Tax	1,367	12,500	12,307	98.45%
Franchise Tax - Electric	-	385,000	410,498	106.62%
Franchise Tax - Gas	-	50,000	35,722	71.44%
Franchise Tax - Cable	-	195,000	187,529	96.17%
Franchise Tax - Telephone	1,906	10,000	5,550	55.50%
Business & Occupational Tax	2,489	120,000	54,852	45.71%
Insurance Premium Tax	-	665,000	-	0.00%
Financial Institutions Tax	-	14,000	3,569	25.49%
Penalties & Interest	764	7,500	6,643	88.57%
FiFa Fees	75	2,500	960	38.40%
Total Taxes	66,785	5,727,850	1,262,711	22.05%
Alcoholic Beverage Licenses	-	25,000	3,500	14.00%
Alcohol Pouring Permit	260	5,000	1,985	39.70%
Zoning and Land Use Permits	500	15,000	10,224	68.16%
Planning and Development Fees	4,816	75,000	9,934	13.25%
Sign Permit Fees	112	3,000	3,302	110.06%
Special Event Permits	-	250	150	60.00%
Vacant Lot Registration	25	25	25	100.00%
Personal Transportation Veh Permit	-	50	30	60.00%
Other Licenses and Permits	50	1,250	990	79.20%
Building Permit Revenue	100,332	975,000	700,275	71.82%
Certificate of Occupancy Fees	21,600	150,000	131,150	87.43%
Building Permit - Reinspection Fees	1,575	8,000	19,000	237.50%
Building Permit-Sub Fee	9,159	-	33,922	100.00%
Occupational Tax Late Fees	7	750	825	110.01%
Plan Review Fees	963	125,000	22,017	17.61%
Total Licenses and Permits	139,399	1,383,325	937,329	67.76%
Municipal Court Fines	82,793	400,000	424,516	106.13%
Forfeitures	-	500	-	0.00%
Court Costs	-	7,500	6,324	100.00%
Drug Testing Fees	-	350	35	10.00%
Expungements	-	50	-	0.00%
Tree Recompense Revenue	-	-	5,025	100.00%
Other Fines & Forfeitures-Code	500	750	500	66.67%
Other Forfeitures	-	-	6,262	100.00%
Total Fines and Forfeitures	83,293	409,150	442,662	108.19%
Grant Revenue	810	2,000	810	40.50%
Probation Fees	1,709	10,000	15,877	158.77%
Printing and Duplicating Service Fees	-	500	731	146.22%
Election and Qualifying Fees	-	-	-	0.00%
Advertising Fees	-	5,000	7,128	142.56%
Accident/Incident Reports	240	2,500	1,545	61.80%
Wrecker Service Contract	-	16,500	16,500	100.00%
Background Checks	150	1,000	770	77.00%
Bad Check Fees	-	100	25	25.00%
Miscellaneous Revenue	670	633,825	4,444	0.70%
Rents and Royalties	-	2,500	5,010	200.40%
Reimbursement for Damaged Property	6,750	5,000	37,690	753.79%
Total Miscellaneous Income	10,329	678,925	90,530	13.33%



GENERAL FUND REVENUE DETAIL
As of August 31, 2019

	August 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
Interest Revenue	4,277	20,000	43,557	217.79%
Total Investment Income	4,277	20,000	43,557	217.79%
Proceeds from Sale of Conf Assets	-	750	-	0.00%
Proceeds from Sale of Assets	-	10,000	4,562	45.62%
Donations from Private Sources	750	20,000	24,750	123.75%
Total Other Financing Sources	750	30,750	29,312	95.32%
TOTAL GENERAL FUND REVENUES	\$ 304,833	\$ 8,250,000	\$ 2,806,100	34.01%



**General Fund Expenditures
As of August 31, 2019**

	August 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
Governing Body				
Salaries & Wages-Council	3,500	42,000	28,000	66.67%
Employee Benefits-Medical	5,769	48,995	52,520	107.19%
Employee Benefits-Dental	182	1,278	1,655	129.48%
Employee Benefits-ADD Life	74	882	662	75.00%
FICA	153	2,604	1,226	47.06%
Medicare	36	609	287	47.05%
Employee Benefits-Retirement	252	2,361	2,014	85.31%
Unemployment	8	144	71	49.28%
Workers Comp Insurance	103	1,075	1,076	100.12%
Total Salaries and Benefits	<u>10,077</u>	<u>99,948</u>	<u>87,509</u>	<u>87.55%</u>
Communications	42	250	356	142.25%
Travel	-	1,000	248	24.78%
Dues and Fees	-	500	525	105.04%
Education and Training	-	2,250	2,075	92.22%
Other Expenditures	-	-	84	100.00%
General Supplies and Materials	171	250	838	335.23%
Total Operations	<u>213</u>	<u>4,250</u>	<u>4,126</u>	<u>97.08%</u>
City Manager				
Salaries & Wages	9,922	113,985	81,135	71.18%
Employee Benefits-Medical	736	9,291	6,643	71.50%
Employee Benefits-Dental	77	377	373	99.04%
Employee Benefits-ADD Life	12	147	110	75.00%
Employee Benefits-Disability	78	920	704	76.53%
FICA	614	7,067	5,021	71.05%
Medicare	144	1,653	1,174	71.04%
Employee Benefits-Retirement	683	6,407	5,466	85.32%
Unemployment	-	38	27	70.00%
Workers' Comp. Insurance	67	492	512	104.10%
Total Salaries and Benefits	<u>12,333</u>	<u>140,377</u>	<u>101,166</u>	<u>72.07%</u>
Communications	47	500	414	82.82%
Dues and Fees	-	1,500	1,942	129.48%
Education and Training	249	2,500	249	9.96%
Other Expenditures	-	500	392	78.42%
General Supplies and Materials	55	1,000	176	17.63%
Total Operations	<u>351</u>	<u>6,000</u>	<u>3,174</u>	<u>52.90%</u>
City Clerk				
Salaries & Wages	9,563	120,958	81,928	67.73%
Employee Benefits-Medical	2,098	32,473	20,615	63.48%
Employee Benefits-Dental	108	1,297	896	69.09%
Employee Benefits-ADD Life	25	294	208	70.83%
Employee Benefits-Disability	78	977	710	72.69%
FICA	578	7,499	4,907	65.44%
Medicare	135	1,754	1,148	65.43%
Employee Benefits-Retirement	725	6,799	5,800	85.31%
Unemployment	-	76	53	70.12%
Workers' Comp. Insurance	71	310	352	113.41%
Total Salaries and Benefits	<u>13,382</u>	<u>172,437</u>	<u>116,618</u>	<u>67.63%</u>



General Fund Expenditures
As of August 31, 2019

	August 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
Professional Services	-	20,000	-	0.00%
Communications	47	1,000	606	60.59%
Advertising	282	500	622	124.40%
Travel	-	2,500	2,137	85.50%
Dues and Fees	195	3,000	4,537	151.24%
Education and Training	435	2,500	870	34.80%
Other Expenditures	-	1,000	616	61.58%
General Supplies and Materials	17	5,000	2,048	40.95%
Total Operations	<u>975</u>	<u>35,500</u>	<u>11,436</u>	<u>32.21%</u>
Elections				
Advertising	-	1,500	-	0.00%
Intergovernmental - Elections	-	-	-	0.00%
Total Operations	<u>-</u>	<u>1,500</u>	<u>-</u>	<u>0.00%</u>
Contingency				
Contingency	-	82,500	-	0.00%
Total Operations	<u>-</u>	<u>82,500</u>	<u>-</u>	<u>0.00%</u>
Financial Administration				
Salaries & Wages	6,459	84,483	58,516	69.26%
Employee Benefits-Medical	3,685	46,364	33,364	71.96%
Employee Benefits-Dental	153	1,840	1,380	74.98%
Employee Benefits-ADD Life	25	294	221	75.00%
Employee Benefits-Disability	58	627	519	82.72%
FICA	357	5,238	3,238	61.82%
Medicare	84	1,225	757	61.82%
Employee Benefits-Retirement	506	4,749	4,051	85.31%
Unemployment	-	76	54	70.51%
Workers' Comp. Insurance	29	216	224	103.86%
Total Salaries and Benefits	<u>11,356</u>	<u>145,112</u>	<u>102,323</u>	<u>70.51%</u>
Professional Services	-	15,000	2,350	15.67%
Professional Services - Audit	-	35,000	18,500	52.86%
Advertising/Promotions	961	2,500	961	38.44%
Printing and Binding	397	1,000	637	63.70%
Dues and Fees-Bank Service Fees	200	3,500	4,153	118.66%
Education and Training	-	1,000	-	0.00%
Other Expenditures	-	-	36	100.00%
General Supplies and Materials	458	2,543	1,121	44.08%
General Supplies-Postage	334	5,000	2,816	56.32%
Gasoline/Diesel	-	100	50	100.00%
Small Equipment	449	500	1,249	249.87%
Total Operations	<u>2,800</u>	<u>66,143</u>	<u>31,873</u>	<u>48.19%</u>



**General Fund Expenditures
As of August 31, 2019**

	August 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
Legal				
Professional Services - Legal	4,036	45,000	13,218	29.37%
Total Operations	<u>4,036</u>	<u>45,000</u>	<u>13,218</u>	<u>29.37%</u>
Salaries & Wages	4,024	52,319	36,240	69.27%
Employee Benefits-Medical	1,257	23,182	11,161	48.14%
Employee Benefits-Dental	77	920	690	74.98%
Employee Benefits-ADD Life	12	147	110	75.00%
Employee Benefits-Disability	36	423	323	76.38%
FICA	229	3,244	2,061	63.52%
Medicare	54	759	482	63.49%
Employee Benefits-Retirement	314	2,941	2,509	85.31%
Unemployment	-	38	27	70.05%
Workers' Comp. Insurance	18	134	139	104.08%
Total Salaries and Benefits	<u>6,021</u>	<u>84,107</u>	<u>53,741</u>	<u>63.90%</u>
Communications	47	1,000	479	47.91%
Dues and Fees	-	1,750	839	47.93%
Other Expenditures	-	-	34	100.00%
General Supplies and Materials	293	5,000	1,921	38.42%
Small Equipment	1,834	12,000	5,699	47.49%
Software	138	25,000	93,486	373.94%
Total Operations	<u>2,312</u>	<u>44,750</u>	<u>102,457</u>	<u>228.96%</u>
Risk Management				
Professional Services	-	10,000	5,000	50.00%
Liability Insurance	-	95,000	103,168	108.60%
Total Operations	<u>-</u>	<u>105,000</u>	<u>108,168</u>	<u>103.02%</u>
General Government Building				
Salaries & Wages	2,797	37,384	25,301	67.68%
Employee Benefits-Medical	736	9,291	6,643	71.50%
Employee Benefits-Dental	31	377	283	75.06%
Employee Benefits-ADD Life	12	147	110	75.00%
Employee Benefits-Disability	25	294	225	76.41%
FICA	172	2,318	1,560	67.29%
Medicare	40	542	365	67.30%
Employee Benefits-Retirement	224	2,101	1,793	85.33%
Unemployment	-	38	27	70.00%
Workers' Comp. Insurance	521	3,831	3,988	104.10%
Total Salaries and Benefits	<u>4,560</u>	<u>56,323</u>	<u>40,294</u>	<u>71.54%</u>
Disposal - Garbage	30	2,500	232	9.28%
Pest Control	1,797	2,000	2,472	123.60%
Repairs and Maintenance	164	15,000	4,908	32.72%
Repairs and Maintenance - Vehicles	-	750	4,239	565.15%
Rental of Equipment	176	5,000	2,679	53.58%
Communications	902	10,000	7,228	72.28%



**General Fund Expenditures
As of August 31, 2019**

	August 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
Dues and Fees	-	500	473	94.61%
Other Expenditures	25	500	103	20.64%
General Supplies and Materials	671	15,000	4,348	28.98%
Water and Sewer	77	12,500	542	4.34%
Natural Gas	35	5,000	316	6.33%
Electricity	1,024	10,000	8,067	80.67%
Gasoline and Diesel	208	1,500	1,002	66.82%
Small Equipment	-	1,000	1,092	109.20%
Software	85	500	3,271	654.24%
Capital Outlay - Sites	10,000	-	10,000	100.00%
Total Operations & Capital	15,195	81,750	50,973	62.35%
TOTAL GENERAL GOVERNMENT	\$ 83,608	\$ 1,170,697	\$ 827,077	70.65%
Municipal Court				
Salaries & Wages	7,660	99,132	64,598	65.16%
Salaries & Wages - Overtime	428	1,030	2,411	234.06%
Employee Benefits-Medical	2,600	32,473	14,128	43.51%
Employee Benefits-Dental	153	1,840	1,059	57.57%
Employee Benefits-ADD Life	25	294	196	66.67%
Employee Benefits-Disability	51	696	409	58.82%
FICA	423	6,210	3,516	56.62%
Medicare	99	1,452	822	56.63%
Employee Benefits-Retirement	577	5,466	4,615	84.44%
Unemployment	-	114	75	65.58%
Workers' Compensation	34	249	259	104.09%
Total Salaries and Benefits	12,050	148,956	92,090	61.82%
Professional Services - Public Defender	915	7,500	4,478	59.70%
Professional Services - Solicitor/Judge	6,500	65,000	44,750	68.85%
Repairs & Maintenance	369	2,500	880	35.21%
Rental of Equipment	166	1,750	1,098	62.72%
Communications	-	3,500	41	1.18%
Advertising	-	100	-	0.00%
Printing & Binding	325	-	976	100.00%
Travel	939	1,500	2,323	154.89%
Dues and Fees	-	750	299	39.81%
Education and Training	-	750	1,259	167.87%
Other Expenditures	-	250	1,437	574.83%
General Supplies and Materials	-	2,500	3,370	134.82%
General Supplies and Materials Postage	-	-	99	100.00%
Food Supplies	364	2,000	1,832	91.62%
Books and Periodicals-Code Books	-	250	-	0.00%
Small Equipment	2,994	2,500	6,977	279.10%
Software	2,635	10,000	13,185	131.85%
Other Supplies - Uniforms	-	250	245	98.15%
Total Operations	15,206	101,100	83,250	82.34%
TOTAL JUDICIAL	\$ 27,256	\$ 250,056	\$ 175,340	70.12%



**General Fund Expenditures
As of August 31, 2019**

	August 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
<i>Police Administration</i>				
Salaries & Wages	29,474	379,935	259,709	68.36%
Salaries & Wages-Overtime	86	4,120	231	5.60%
Employee Benefits-Medical	6,642	73,373	55,639	75.83%
Employee Benefits-Dental	401	4,434	3,451	77.83%
Employee Benefits-ADD Life	80	882	643	72.92%
Employee Benefits-Disability	280	2,942	2,348	79.83%
FICA	1,761	23,812	15,459	64.92%
Medicare	412	5,570	3,615	64.91%
Employee Benefits-Retirement	2,211	20,959	17,689	84.40%
Unemployment	-	228	160	69.99%
Workers' Compensation	2,293	15,196	16,044	105.58%
<i>Total Salaries and Benefits</i>	43,639	531,451	374,988	70.56%
Professional Services	375	1,000	4,061	406.10%
Repair & Maintenance-Vehicle	163	6,000	1,843	30.72%
Rental of Equipment	359	5,000	2,845	56.90%
Communications	298	3,000	2,359	78.62%
Advertising	242	500	801	160.29%
Printing and Binding	-	700	56	8.00%
Travel	761	2,500	4,599	183.95%
Dues and Fees	-	5,000	4,813	96.25%
Education and Training	-	2,000	2,030	101.50%
Other Expenditures	(654)	2,500	1,387	55.48%
General Supplies and Materials	116	3,000	4,418	147.26%
General Supplies - Postage	25	500	43	8.70%
Gasoline/Diesel	1,023	7,000	6,379	91.12%
Small Equipment	814	2,500	5,952	238.08%
Software	216	2,500	2,626	105.06%
Other Supplies - Uniforms	567	3,200	1,771	55.34%
<i>Total Operations and Capital</i>	4,304	46,900	45,982	98.04%
<i>Criminal Investigation Division</i>				
Salaries & Wages	19,548	221,771	154,715	69.76%
Salaries & Wages-Overtime	814	6,180	4,415	71.45%
Employee Benefits-Medical	5,197	51,056	38,221	74.86%
Employee Benefits-Dental	261	3,137	1,954	62.30%
Employee Benefits-ADD Life	49	588	429	72.92%
Employee Benefits-Disability	130	1,489	1,142	76.70%
FICA	1,221	14,132	9,571	67.72%
Medicare	286	3,306	2,238	67.70%
Employee Benefits-Retirement	1,291	12,440	10,325	83.00%
Unemployment	-	152	106	70.01%
Workers' Compensation	1,036	10,021	10,104	100.83%
<i>Total Salaries and Benefits</i>	29,832	324,272	233,221	71.92%



**General Fund Expenditures
As of August 31, 2019**

	August 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
Repair & Maintenance-Vehicle	-	6,000	4,773	79.55%
Communications	167	2,000	1,454	72.71%
Printing and Binding	-	250	56	22.40%
Travel	102	2,000	622	31.10%
Dues and Fees	-	1,000	502	50.21%
Education and Training	-	2,000	477	23.85%
General Supplies and Materials	-	2,000	300	14.99%
General Supplies and Materials-Postage	-	50	15	100.00%
Gasoline and Diesel	699	7,000	4,899	69.99%
Small Equipment	-	1,000	1,017	101.67%
Software	-	2,000	-	0.00%
Other Supplies - Uniforms	550	1,000	560	56.00%
Total Operations and Capital	1,518	26,300	14,675	55.80%
Vice				
Salaries & Wages	3,695	51,634	34,987	67.76%
Salaries & Wages-Overtime	-	2,060	852	41.34%
Employee Benefits-Medical	1,316	16,848	12,154	72.14%
Employee Benefits-Dental	77	920	690	74.98%
Employee Benefits-ADD Life	12	147	110	75.00%
Employee Benefits-Disability	31	369	282	76.32%
FICA	211	3,329	2,057	61.79%
Medicare	49	779	481	61.75%
Employee Benefits-Retirement	301	2,930	2,404	82.05%
Unemployment	-	38	27	70.03%
Workers' Compensation	322	2,360	2,457	104.12%
Total Salaries and Benefits	6,013	81,414	56,500	69.40%
Dues and Fees	-	150	51	34.21%
Total Operations and Capital	-	150	51	34.21%
Patrol				
Salaries & Wages	72,238	1,130,810	670,914	59.33%
Salaries & Wages-Overtime	5,518	43,260	40,208	92.94%
Employee Benefits-Medical	24,280	300,956	218,781	72.70%
Employee Benefits-Dental	1,126	13,395	9,968	74.42%
Employee Benefits-ADD Life	257	3,528	2,376	67.35%
Employee Benefits-Disability	627	8,351	5,691	68.15%
FICA	4,661	72,792	42,729	58.70%
Medicare	1,090	17,025	9,993	58.70%
Employee Benefits-Retirement	6,581	63,485	52,648	82.93%
Unemployment	7	950	590	62.08%
Workers' Compensation	6,448	51,614	55,691	107.90%
Total Salaries and Benefits	122,833	1,706,166	1,109,589	65.03%



**General Fund Expenditures
As of August 31, 2019**

	August 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
Professional Services	172	750	172	22.97%
Repair & Maintenance	95	3,000	310	10.33%
Repair & Maintenance-Vehicle	6,290	38,000	37,311	98.19%
Communications	1,155	19,000	8,536	44.93%
Printing and Binding	-	500	120	24.00%
Travel	62	250	237	100.00%
Dues and Fees	-	3,000	1,251	41.70%
Education & Training	1,325	500	1,840	367.90%
Contract Labor	-	500	500	100.00%
Other Expenditures	290	7,000	2,806	40.09%
General Supplies and Materials	554	11,000	1,711	15.56%
Weapons Supplies & Ammunition	-	35,000	18,776	53.64%
Gasoline and Diesel	9,706	55,000	50,146	91.17%
Small Equipment	-	4,600	6,975	151.63%
Software	-	6,000	12,211	203.52%
Other Supplies - Uniforms	572	30,000	9,094	30.31%
Total Operations and Capital	20,221	214,100	151,995	70.99%
Police Training				
Salaries & Wages	3,982	53,938	36,115	66.96%
Salaries & Wages-Overtime	346	2,060	1,456	70.68%
Employee Benefits-Medical	-	8,352	-	0.00%
Employee Benefits-Dental	-	379	-	0.00%
Employee Benefits-ADD Life	-	147	61	41.67%
Employee Benefits-Disability	31	368	282	76.52%
FICA	268	3,472	2,329	67.09%
Medicare	63	812	545	67.09%
Employee Benefits-Retirement	314	3,056	2,511	82.18%
Unemployment	-	38	27	70.03%
Workers' Compensation	336	2,462	2,564	104.13%
Total Salaries and Benefits	5,341	75,084	45,890	61.12%
Repair & Maintenance	18	3,000	217	7.23%
Repair & Maintenance-Vehicle	-	2,000	182	9.09%
Communications	42	500	421	84.12%
Travel	-	2,000	1,886	94.30%
Dues and Fees	-	500	171	34.21%
Education and Training	-	25,000	4,370	17.48%
General Supplies and Materials	118	4,000	532	13.29%
Weapons Supplies & Ammunition	915	50,000	20,949	41.90%
Gasoline and Diesel	169	1,750	1,193	68.18%
Small Equipment	1,160	1,000	1,160	115.99%
Other Supplies - Uniforms	74	300	137	45.78%
Intergovernmental	-	5,000	5,000	100.00%
Total Operations and Capital	2,495	95,050	36,217	38.10%



**General Fund Expenditures
As of August 31, 2019**

	August 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
<i>Police Stations and Buildings</i>				
Disposal-Garbage/Recycle	90	1,500	696	46.41%
Pest Control	-	1,000	360	36.00%
Repairs and Maintenance	6,671	7,500	14,986	199.82%
Communications	860	8,500	6,872	80.85%
General Supplies and Materials	-	2,500	2,639	105.55%
Water/Sewer	427	5,000	3,412	68.24%
Electricity	1,024	15,000	8,067	53.78%
Small Equipment	-	2,500	125	5.00%
Software	46	500	2,934	586.77%
<i>Total Operations</i>	<u>9,117</u>	<u>44,000</u>	<u>40,092</u>	<u>91.12%</u>
<i>Probation</i>				
Salaries & Wages	3,831	47,005	33,328	70.90%
Employee Benefits-Medical	1,279	8,352	11,941	142.98%
Employee Benefits-Dental	77	920	690	74.98%
Employee Benefits-ADD Life	25	147	159	108.33%
Employee Benefits-Disability	31	369	282	76.39%
FICA	205	2,914	1,792	61.48%
Medicare	48	682	419	61.44%
Employee Benefits-Retirement	274	2,565	2,188	85.32%
Unemployment	-	38	27	70.03%
Workers' Compensation	281	2,066	2,151	104.10%
<i>Total Salaries and Benefits</i>	<u>6,050</u>	<u>65,058</u>	<u>52,977</u>	<u>81.43%</u>
Communications	42	500	356	71.12%
Travel	712	500	1,130	225.93%
Dues and Fees	-	300	206	68.64%
General Supplies and Materials	36	500	112	22.38%
Small Equipment	-	250	1,075	429.88%
Software	250	-	750	100.00%
Other Supplies - Uniforms	-	300	-	0.00%
<i>Total Operations and Capital</i>	<u>1,040</u>	<u>2,350</u>	<u>3,628</u>	<u>154.37%</u>
<i>Fire Services</i>				
Intergovernmental-Fire Services	-	1,690,592	1,690,592	100.00%
Total Fire Services	<u>-</u>	<u>1,690,592</u>	<u>1,690,592</u>	<u>100.00%</u>
TOTAL PUBLIC SAFETY	<u>\$ 252,402</u>	<u>\$ 4,902,887</u>	<u>\$ 3,856,397</u>	<u>78.66%</u>
<i>Highways and Streets</i>				
Professional Services-Engineering	500	7,500	4,500	60.00%
Disposal-Garbage/Recycling	93	1,250	745	59.62%
Lawn Care	184	1,000	430	42.99%
Pest Control	-	250	-	0.00%
Repairs & Maintenance	4,930	28,500	28,716	100.76%
Repairs & Maintenance-Vehicles	1,274	5,000	3,945	78.90%
Rental of Equipment	101	2,500	1,975	78.99%
Communications	-	250	-	0.00%
Contract Labor	34,165	409,976	272,647	66.50%
Other Expenditures	-	250	-	0.00%
General Supplies and Materials	118	1,750	2,465	140.85%
Electricity	266	5,000	2,021	40.42%
Gasoline/Diesel	564	10,000	3,419	34.19%
Small Equipment	200	4,750	200	4.21%
<i>Total Operations</i>	<u>42,395</u>	<u>477,976</u>	<u>321,062</u>	<u>67.17%</u>



**General Fund Expenditures
As of August 31, 2019**

	August 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
<i>Street Lights</i>				
Electricity-Street Lights	8,731	90,000	67,695	75.22%
Total Street Lights	<u>8,731</u>	<u>90,000</u>	<u>67,695</u>	<u>75.22%</u>
<i>Traffic Lights</i>				
Electricity-Traffic Lights	114	2,500	911	36.44%
Total Traffic Lights	<u>114</u>	<u>2,500</u>	<u>911</u>	<u>36.44%</u>
Tree Commission				
Repairs & Maintenance	-	21,500	-	0.00%
Travel	-	750	-	0.00%
Dues and Fees	-	500	175	35.00%
Education and Training	-	1,000	30	3.00%
General Supplies & Materials	-	750	388	51.78%
Books and Periodicals	-	500	-	0.00%
Total Operations	<u>-</u>	<u>25,000</u>	<u>593</u>	<u>2.37%</u>
TOTAL PUBLIC WORKS	<u>\$ 51,240</u>	<u>\$ 595,476</u>	<u>\$ 390,261</u>	<u>65.54%</u>
<i>Culture and Recreation</i>				
Intergovernmental-Sequoyah Regional	-	4,000	4,000	100.00%
TOTAL CULTURE AND RECREATION	<u>\$ -</u>	<u>\$ 4,000</u>	<u>\$ 4,000</u>	<u>100.00%</u>
<i>Building Inspections</i>				
Salaries & Wages	8,120	217,155	134,010	61.71%
Overtime	-	1,500	144	9.61%
Employee Benefits-Medical	3,939	66,964	49,483	73.90%
Employee Benefits-Dental	230	3,514	2,722	77.45%
Employee Benefits-ADD Life	33	735	429	58.35%
Employee Benefits-Disability	106	1,763	1,213	68.78%
FICA	477	13,557	7,859	57.97%
Medicare	111	3,170	1,837	57.95%
Employee Benefits-Retirement	1,508	12,291	12,020	97.80%
Unemployment	(3)	190	149	78.40%
Workers' Compensation	313	3,883	2,564	66.04%
Total Salaries and Benefits	<u>14,834</u>	<u>324,722</u>	<u>212,430</u>	<u>65.42%</u>



**General Fund Expenditures
As of August 31, 2019**

	August 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
Professional Services-Engineering	4,634	50,000	29,682	59.36%
Professional Services-Legal	540	2,500	5,520	220.79%
Technical Services - Planning	-	50,000	16,576	33.15%
Repairs & Maintenance	130	3,500	355	10.13%
Repairs & Maintenance - Vehicles	-	5,000	2,070	41.40%
Communications	295	5,000	3,009	60.17%
Advertising -Promotions	94	5,000	914	18.29%
Printing & Binding	-	1,000	(50)	-5.00%
Travel	-	2,500	865	34.61%
Dues and Fees	-	7,500	4,784	63.79%
Education and Training	90	2,500	533	21.34%
Contract Labor	540	25,000	1,170	4.68%
Other Expenditures	-	500	609	121.89%
General Supplies and Materials	17	2,500	713	28.54%
General Supplies - Postage	-	250	-	0.00%
Gasoline/Diesel	303	5,000	2,432	48.63%
Books and Periodicals-Code Books	-	750	7	0.87%
Small Equipment	53	1,500	1,526	101.74%
Other Supplies - Uniforms	-	250	-	0.00%
Total Operations	6,696	170,250	70,715	41.54%
Planning and Zoning				
Salaries & Wages	11,934	106,482	83,574	78.49%
Employee Benefits-Medical	1,475	18,582	13,315	71.65%
Employee Benefits-Dental	31	755	283	37.48%
Employee Benefits-ADD Life	25	294	229	78.06%
Employee Benefits-Disability	73	865	658	76.04%
FICA	707	6,602	5,025	76.11%
Medicare	165	1,544	1,175	76.12%
Employee Benefits-Retirement	638	5,985	5,106	85.32%
Unemployment	-	76	54	71.64%
Workers' Compensation	63	6,193	5,667	91.50%
Total Salaries and Benefits	15,110	147,378	115,087	78.09%
Professional Services	-	25,000	-	0.00%
Professional Services-Legal	-	1,000	-	0.00%
Technical Services - Planning	-	15,000	-	0.00%
Repairs & Maintenance	-	500	-	0.00%
Other Services - Map Updates	-	1,000	-	0.00%
Communications	47	1,500	1,235	82.31%
Advertising	172	12,000	12,331	102.76%
Printing & Binding	-	250	-	0.00%
Travel	-	2,500	64	2.55%
Dues and Fees	-	2,500	1,325	53.01%
Education and Training	-	1,000	950	95.00%
Planning & Zoning Meeting Fees	147	2,500	1,764	70.56%
Other Expenditures	-	500	114	100.00%
General Supplies and Materials	22	1,500	213	14.18%
Gasoline & Diesel	-	500	34	6.80%
Small Equipment	182	-	1,039	100.00%
Total Operations	570	67,250	19,069	28.35%



**General Fund Expenditures
As of August 31, 2019**

	August 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
<i>Main Street Program</i>				
Salaries and Wages	5,320	49,177	38,708	78.71%
Overtime	-	1,000	262	26.19%
Employee Benefits - Medical	1,264	15,629	11,408	72.99%
Employee Benefits - Dental	31	376	283	75.26%
Employee Benefits - Add Life	12	147	110	75.00%
Employee Benefits - Disability	34	397	304	76.49%
FICA	319	3,111	2,315	74.41%
Medicare	75	728	541	74.37%
Employee Benefits - Retirement	295	2,819	2,358	83.66%
Unemployment	-	38	27	69.97%
Workers Comp Insurance	30	217	226	104.10%
<i>Total Salaries and Benefits</i>	<u>7,379</u>	<u>73,639</u>	<u>56,542</u>	<u>76.78%</u>
Communications	42	750	356	47.42%
Advertising	-	500	-	0.00%
Travel	-	1,000	12	1.20%
Dues and Fees	-	1,500	1,457	97.15%
Education and Training	-	1,000	225	22.50%
Contract Labor	-	7,500	3,912	52.16%
Supplies - Special Events	760	12,500	6,954	55.63%
Software	-	1,395	-	0.00%
Payments to Other Agencies	-	7,500	1,500	20.00%
<i>Total Operations</i>	<u>802</u>	<u>33,645</u>	<u>14,416</u>	<u>42.85%</u>
<i>Intergovernmental</i>				
Intergovernmental - COED	-	10,000	10,000	100.00%
Total Intergovernmental	<u>-</u>	<u>10,000</u>	<u>10,000</u>	<u>100.00%</u>
TOTAL HOUSING AND DEVELOPMENT	<u>\$ 45,391</u>	<u>\$ 826,884</u>	<u>\$ 498,259</u>	<u>60.26%</u>
<i>Other Financing Uses</i>				
Transfer to Other Funds	492,775	500,000	492,775	98.56%
TOTAL OTHER FINANCING USES	<u>\$ 492,775</u>	<u>\$ 500,000</u>	<u>\$ 492,775</u>	<u>98.56%</u>
TOTAL GENERAL FUND EXPENDITURES	<u>\$ 952,672</u>	<u>\$ 8,250,000</u>	<u>\$ 6,244,110</u>	<u>75.69%</u>



**Operating Grant Fund
As of August 31, 2019**

REVENUES:	August 2019 Transactions	2019 Annual Budget	YTD Transactions	% of Annual Budget
Atlanta Regional Commission Grant	23,419	228,475	129,632	56.74%
Interest Revenue	2	25	38	151.48%
TOTAL REVENUES	\$ 23,421	\$ 228,500	\$ 129,670	56.75%
EXPENDITURES:				
Payments to Other Agencies-FOCUS	19,707	228,500	136,463	59.72%
TOTAL EXPENDITURES	\$ 19,707	\$ 228,500	\$ 136,463	59.72%



Parks & Recreation Fund
As of August 31, 2019

REVENUES:	August 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
Alcoholic Bev Excise Tax Beer & Wine	22,427	235,000	157,625	67.07%
Alcoholic Bev Excise Tax Liquor	6,060	75,000	56,607	75.48%
Local Option Mixed Drink Tax	4,799	40,000	29,352	73.38%
Penalties and Interest	-	250	-	0.00%
Bad Check Fees	-	50	25	50.00%
Interest Revenue	8	500	278	55.70%
Rents and Royalties	770	15,000	10,545	70.30%
Prior Year Fund Balance	-	317,700	-	0.00%
TOTAL REVENUES	\$ 34,064	\$ 683,500	\$ 254,432	37.22%
EXPENDITURES:				
Disposal - Garbage Depot	51	1,000	408	40.83%
Pest Control - Depot	-	750	240	32.00%
Repairs & Maintenance - Depot	78	25,000	1,366	5.46%
Communications	138	1,500	1,294	86.24%
General Supplies - Depot	32	2,000	32	1.60%
Water/Sewer - Depot	142	750	377	50.21%
Natural Gas - Depot	104	1,500	1,245	82.97%
Electricity - Depot	561	5,000	2,787	55.74%
Small Equipment - Depot	-	1,500	-	0.00%
Disposal - Garbage Parks	51	750	408	54.44%
Lawn Care	1,068	10,000	4,272	42.72%
Pest Control - Parks	799	400	1,043	260.67%
Repairs & Maintenance - Parks	800	25,000	12,293	49.17%
Rental - Equipment & Land	-	614	-	0.00%
Dues and Fees	-	500	357	71.40%
Contract Labor	4,088	40,000	27,225	68.06%
General Supplies and Materials - Parks	162	1,500	744	49.60%
Water/Sewer - Parks	457	5,000	3,903	78.07%
Electricity - Parks	85	1,500	658	43.84%
Small Equipment - Parks	-	500	-	0.00%
Capital Outlay - Site Improvements	-	200,000	204,183	100.00%
Transfers to Other Funds	-	358,736	179,368	50.00%
TOTAL EXPENDITURES	\$ 8,616	\$ 683,500	\$ 442,203	64.70%



Hotel/Motel Tax Fund
As of August 31, 2019

REVENUES:	August 2019 Transactions	2019 Annual Budget	YTD Transactions	% of Annual Budget
Hotel/Motel Taxes	277	5,995	3,036	50.65%
Interest Revenue	1	5	10	200.60%
TOTAL REVENUES	\$ 278	\$ 6,000	\$ 3,046	50.77%
EXPENDITURES:				
Advertising/Promotions	550	6,000	7,580	126.33%
TOTAL EXPENDITURES	\$ 550	\$ 6,000	\$ 7,580	126.33%



SPLOST III Fund
As of August 31, 2019

	August 2019	2019 Annual	YTD	% of Annual
REVENUES:	Transactions	Budget	Transactions	Budget
Special Assessments - Crestmont	2,982	11,928	11,928	100.00%
Prior Year Fund Balance	-	187,722	-	0.00%
Interest Revenue	29	350	328	93.74%
TOTAL REVENUES	\$ 3,011	\$ 200,000	\$ 12,256	6.13%
EXPENDITURES:				
Capital Outlay-Infrastructure	-	200,000	-	0.00%
TOTAL EXPENDITURES	\$ -	\$ 200,000	\$ -	0.00%



SPLOST IV Fund
As of August 31, 2019

	August 2019 Transactions	2019 Annual Budget	YTD Transactions	% of Annual Budget
REVENUES:				
SPLOST IV Revenue	-	8,400	8,394	99.93%
Special Assessments	-	24,900	3,970	15.94%
Interest Revenue	11	100	100	100.29%
Prior Year Fund Balance		91,600	-	0.00%
TOTAL REVENUES	\$ 11	\$ 125,000	\$ 12,464	9.97%
EXPENDITURES:				
Capital Outlay-Infrastructure	-	125,000	-	0.00%
TOTAL EXPENDITURES	\$ -	\$ 125,000	\$ -	0.00%



**SPLOST V Fund
As of August 31, 2019**

REVENUES:	August 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
SPLOST V Revenue	146,946	1,300,000	1,165,690	89.67%
Grant Revenue-LMIG	-	135,000	-	0.00%
Grant Revenue-LCI Phase II	108,647	600,000	449,407	74.90%
Special Assessments	-	1,369,750	-	0.00%
Bond Proceeds	-	4,000,000	-	0.00%
Interest Revenue	48	250	357	142.63%
TOTAL REVENUES	\$ 255,641	\$ 7,405,000	\$ 1,615,454	21.82%
EXPENDITURES:				
Capital Outlay-Public Safety Equipment	170,192	400,000	280,241	70.06%
Capital Outlay-Police Cars	-	199,650	136,409	68.32%
Capital Outlay-Infrastructure	796,638	1,805,350	801,166	44.38%
Capital Outlay-HOTL Pedestrian	-	250,000	7,319	2.93%
Capital Outlay-HS Pkwy	17,202	750,000	1,103,095	147.08%
Capital Outlay-TCP Road Net	-	3,000,000	418,897	13.96%
Capital Outlay-LCI Phase II	139,141	750,000	740,070	98.68%
Capital Outlay-Cagle Farm Park	-	250,000	-	0.00%
TOTAL EXPENDITURES	\$ 1,123,173	\$ 7,405,000	\$ 3,487,197	47.09%



**Town Center Fund
As of August 31, 2019**

Revenues	August 2019 Transactions	2019 Annual Amended Budget	YTD Transactions	% of Annual Budget
Interest Revenue	14	100	87	87.44%
Donations from Private Source	-	-	5,000	100.00%
Prior Year Fund Balance	-	124,900	-	0.00%
Transfer from General Fund	221,558	500,000	614,333	122.87%
TOTAL REVENUES	\$ 221,572	\$ 625,000	\$ 619,420	99.11%

Expenditures				
Professional Services	7,609	300,000	89,609	29.87%
Capital Outlay - Site Improvements	26,365	325,000	354,336	109.03%
Capital Outlay - TCP Road Network	123,866	-	123,866	100.00%
TOTAL EXPENDITURES	\$ 157,840	\$ 625,000	\$ 567,811	90.85%



Debt Service Fund
As of August 31, 2019

Revenues	August 2019 Transactions	2019 Annual Budget	YTD Transactions	% of Annual Budget
Transfers from Parks & Rec Fund	-	358,736	179,368	50.00%
TOTAL REVENUES	\$ -	\$ 358,736	\$ 179,368	50.00%
Expenditures				
Debt Service - Bond Principal HSPRA	-	304,359	151,586	49.81%
Debt Service - Bond Interest HSPRA	-	54,377	27,782	51.09%
TOTAL EXPENDITURES	\$ -	\$ 358,736	\$ 179,368	50.00%



**Stormwater Utility Fund
As of August 31, 2019**

REVENUES:	August 2019 Transactions	2019 Annual Budget	YTD Transactions	% of Annual Budget
Stormwater Utility Fees	48	334,500	24,674	7.38%
Interest Revenue	65	500	714	142.82%
TOTAL REVENUES	\$ 113	\$ 335,000	\$ 25,388	7.58%
EXPENSES:				
Salaries & Wages	3,834	70,477	31,527	44.73%
Overtime	-	2,000	-	0.00%
Employee Benefits - Medical Insurance	774	13,952	8,137	58.32%
Employee Benefits - Dental Insurance	31	377	248	65.78%
Employee Benefits - Disability	22	380	226	59.47%
Employee Benefits - ADD Life	12	147	96	65.31%
FICA	238	4,494	1,954	43.48%
Medicare	56	1,051	458	43.58%
Employee Benefits - Retirement	216	4,074	1,773	43.52%
Unemployment	3	76	24	31.58%
Workers Comp Insurance	223	4,215	1,834	43.51%
Legal & Professional	-	4,000	345	8.63%
Regional Stormwater	-	2,500	-	0.00%
Pollution Prevention	-	1,500	51	3.39%
Watershed Planning	-	500	-	0.00%
Maintenance & Cleaning	8,061	100,000	73,856	73.86%
Structural Upgrades	-	95,000	78,192	82.31%
Rental of Equipment	-	7,500	-	0.00%
Communications	207	2,750	756	27.49%
Advertising	-	250	-	0.00%
Dues and Fees	-	300	6,500	2166.67%
Training	55	2,000	202	10.10%
Contract Labor	-	500	-	0.00%
General Supplies & Materials	-	1,500	-	0.00%
Postage	-	107	-	0.00%
Water/Sewer	-	5,000	336	6.73%
Gasoline & Diesel	117	4,500	486	10.79%
Small Equipment	-	1,500	-	0.00%
Office Supplies	-	1,000	224	22.39%
Contingency	-	3,350	-	0.00%
			-	
TOTAL EXPENSES	\$ 13,849	\$ 335,000	\$ 207,225	61.86%



**Main Street Board
Budget To Actual Comparison Report
As of August 31, 2019**

Revenues	August 2019 Transactions	2019 Annual Budget	YTD Transactions	% of Annual Budget
Business & Occupation Licenses	-	45,909	45,909	100.00%
Alcohol Beverage Licenses	-	25,000	3,500	14.00%
Alcohol Pouring Permits	260	5,000	1,945	38.90%
Donations From Private Sources	750	20,000	24,750	123.75%
Miscellaneous/Registrations/Booth Fees	625	8,825	4,399	49.85%
Rents and Royalties	-	2,500	2,500	100.00%
Interest Revenue	6	50	61	122.54%
TOTAL REVENUES	\$ 1,641	\$ 107,284	\$ 83,064	77.42%

Expenditures				
Salaries & Wages	5,320	49,177	38,708	78.71%
Overtime	-	1,000	262	26.19%
Employee Benefits - Medical	1,264	15,629	11,408	72.99%
Employee Benefits- Dental	31	376	283	75.26%
Employee Benefits-Add Life	12	147	110	75.00%
Employee Benefits-Disability	34	397	304	76.49%
FICA	319	3,111	2,315	74.41%
Medicare	75	728	541	74.37%
Employee Benefits-Retirement	295	2,819	2,358	83.66%
Unemployment	-	38	27	69.97%
Workers Comp Insurance	30	217	226	104.10%
Communications	42	750	356	47.42%
Advertising	-	500	-	0.00%
Travel	-	1,000	12	1.20%
Dues and Fees	-	1,500	1,457	97.15%
Education and Training	-	1,000	225	22.50%
Contract Labor	-	7,500	3,912	52.16%
Supplies-Special Events	760	12,500	6,954	55.63%
Software	-	1,395	-	0.00%
Payments to Other Agencies	-	7,500	1,500	20.00%
TOTAL EXPENDITURES	\$ 8,181	\$ 107,284	\$ 70,958	66.14%



**Holly Springs Tree Commission
Budget to Actual Comparison Report
As of August 31, 2019**

Revenues	August 2019 Transactions	2019 Annual Budget	YTD Transactions	% Variance
Development Fees/Recompense	-	24,950.00	-	0.00%
Interest Revenue	0.60	50.00	3.35	6.70%
TOTAL REVENUES	\$ 0.60	\$ 25,000.00	\$ 3.35	0.01%
Expenditures				
Landscaping/Tree Planting & Care	-	8,000.00	-	0.00%
Tree Maintenance	-	8,000.00	-	0.00%
Tree Removal	-	5,500.00	-	0.00%
Travel	-	750.00	-	0.00%
Dues and Fees	-	500.00	175.00	35.00%
Education and Training	-	1,000.00	30.00	3.00%
Tree Seedlings	-	500.00	330.00	66.00%
Banners & Shirts	-	250.00	58.36	23.34%
Books and Periodicals	-	500.00	-	0.00%
TOTAL EXPENDITURES	\$ -	\$ 25,000.00	\$ 593.36	2.37%

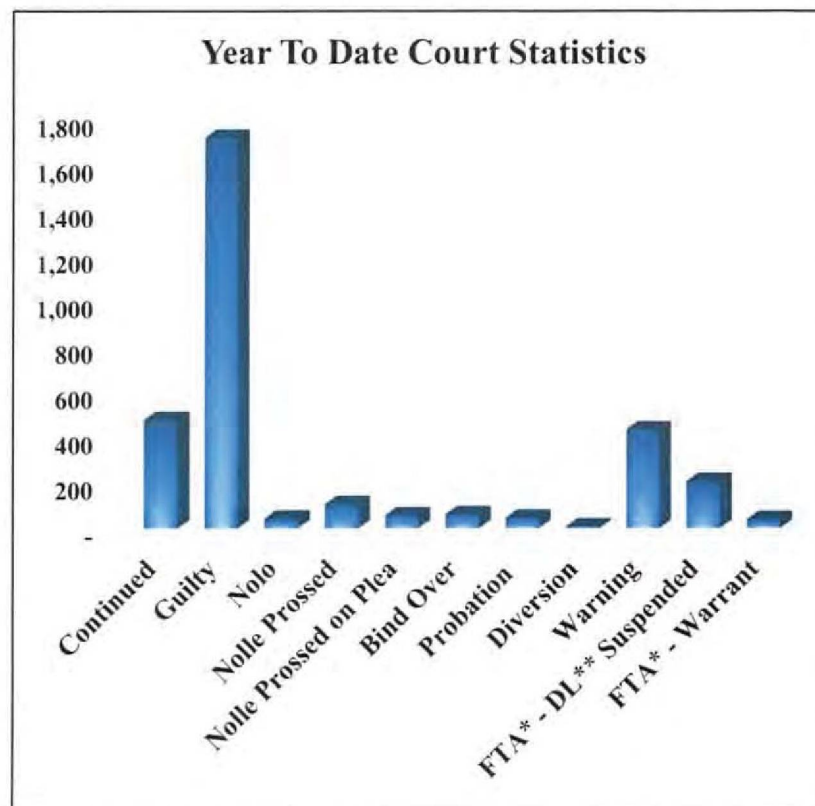


City of Holly Springs Court Statistics 2019 Year to Date

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Continued	0	131	148	184	70	106	36	118	-	-	-	-	793
Guilty	0	104	131	347	84	36	474	449	-	-	-	-	1,625
Nolo	0	12	0	9	8	11	12	9	-	-	-	-	61
Nolle Prossed	0	6	1	25	18	36	20	32	-	-	-	-	138
Nolle Prossed on Plea	0	24	0	25	-	-	-	-	-	-	-	-	49
Bind Over	0	5	3	8	6	14	24	16	-	-	-	-	76
Probation	0	9	6	10	10	11	7	10	-	-	-	-	63
Diversion	0	2	0	2	3	1	-	-	-	-	-	-	8
Warning	0	4	0	32	27	108	157	102	-	-	-	-	430
FTA* - DL** Suspended	0	23	32	14	52	147	9	32	-	-	-	-	309
FTA* - Warrant	0	10	8	14	15	20	-	11	-	-	-	-	78
	-	330	329	670	293	490	739	779	-	-	-	-	3,630

* Failure to Appear

** Driver's License



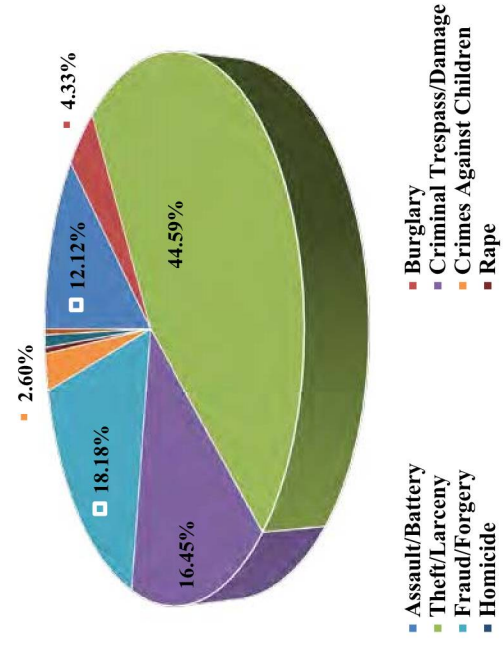


City of Holly Springs Police Statistics 2019 Year to Date

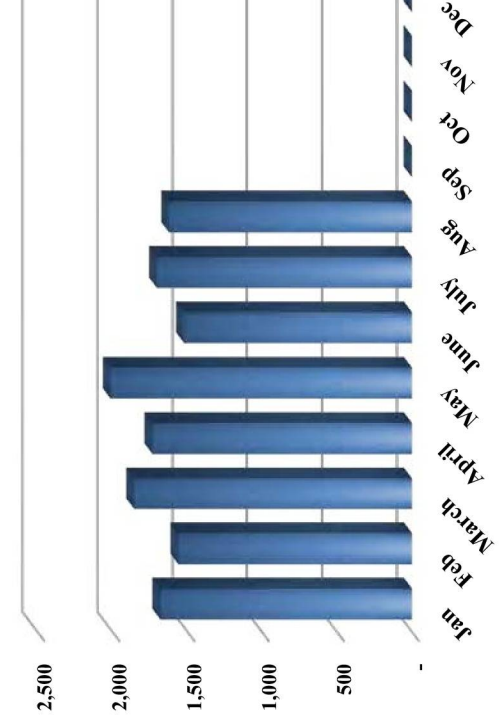
	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Assault/Battery	4	3	3	2	5	3	2	6	-	-	-	-	28
Burglary	3	2	2	-	-	-	2	1	-	-	-	-	10
Theft/Larceny	24	5	17	15	9	7	14	12	-	-	-	-	103
Criminal Trespass/Damage	3	2	3	5	5	10	4	6	-	-	-	-	38
Fraud/Forgery	4	5	5	5	9	6	1	7	-	-	-	-	42
Crimes Against Children	1	1	-	2	-	-	-	2	-	-	-	-	6
Homicide	-	-	-	-	-	-	-	-	-	-	-	-	-
Rape	-	-	-	-	1	-	-	-	-	-	-	-	1
Robbery	-	-	-	-	-	-	-	-	-	-	-	-	-
Arson	-	-	-	-	-	-	-	-	-	-	-	-	-
Motor Vehicle Theft	-	-	-	1	1	-	-	-	-	-	-	-	2
Sex Crimes	-	-	-	-	-	-	1	-	-	-	-	-	1
	39	18	30	30	30	26	24	34	-	-	-	-	231

Calls for Service 1,679 1,560 1,854 1,732 2,011 1,520 1,703 1,621 - - - - 13,680

Year To Date Police Statistics



Year To Date Calls for Service



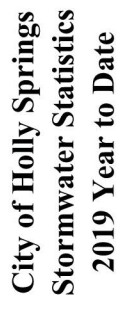
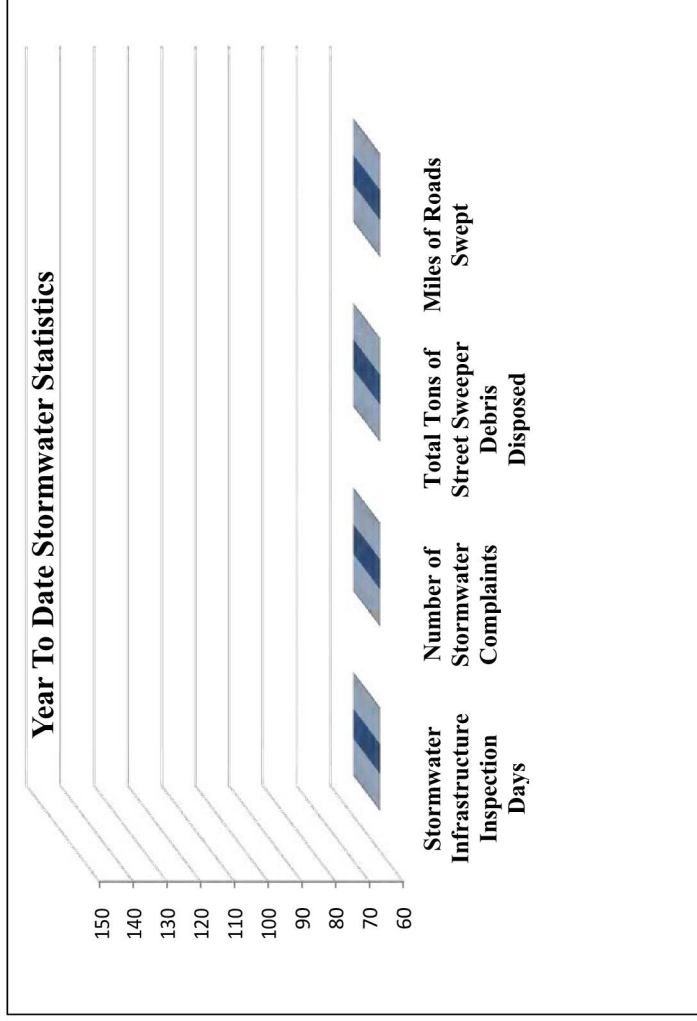


City of Holly Springs Monthly Operation Report Executive Summary

Description	Aug-19	
Pot Hole Repair	0	roads
Tree Service Work	3	row
ROW Mowing	33	row
Dead Animal Pick Up	2	roads
Street Sweeping	0	street sweeping
Road Salting	0	roads
Sign Maintenance	1	signs
Traffic Signals	4	signs
Equipment Maintenance	3	equipment maintenance
Misc. Work Orders	11	misc
PARKS		
J.B. Owens	20	parks
Barrett Park	15	parks
J.C. Mullins	16	parks
Monthly Totals	108	

Notes:

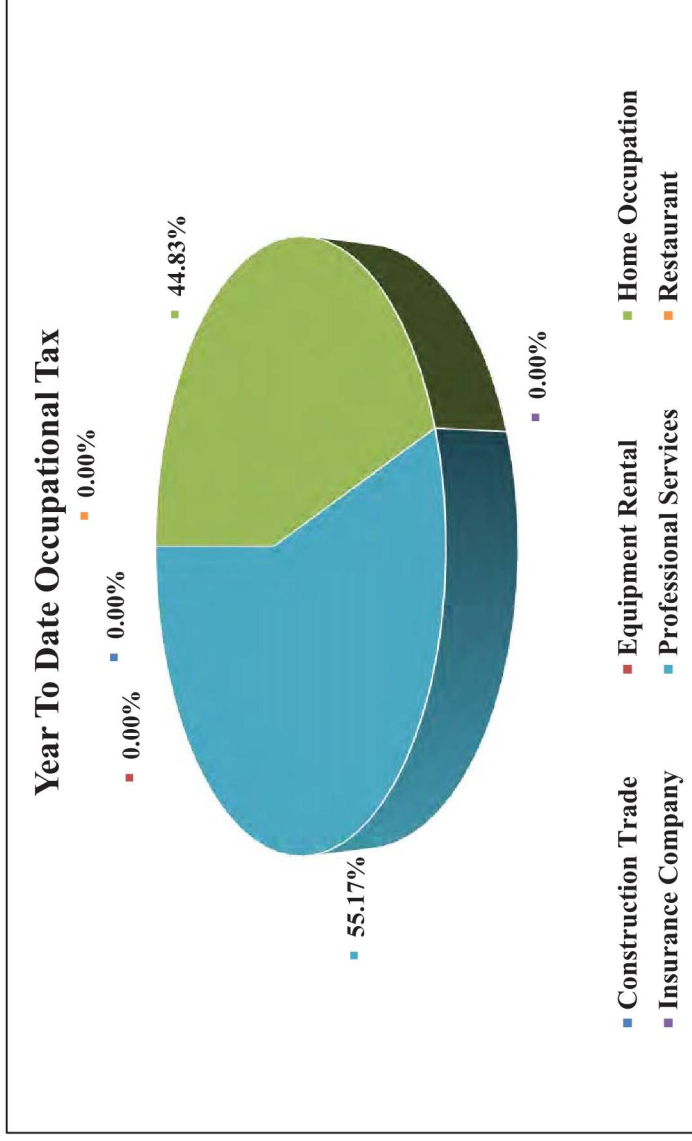
- 1) Summer grass season is coming to an end, transition into leaf season.
- 2) We look forward to taking on the projects as our schedule will allow.
- 3) Edge of pavement repairs, vegetation cutbacks, pothole repairs, mulching at parks, Etc.
- 4) Autumn fest prep is in full effect
- 5)
- 6)

[illegible]



City of Holly Springs Occupational Tax Summary 2019 Year to Date

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Total
Construction Trade	-	-	-	-	-	-	-	-	-	-	-	-	-
Equipment Rental	-	-	-	-	-	-	-	-	-	-	-	-	-
Home Occupation	1	3	1	5	5	2	4	5	-	-	-	-	26
Insurance Company	-	-	-	-	-	-	-	-	-	-	-	-	-
Professional Services	10	6	1	4	4	1	-	6	-	-	-	-	32
Restaurant	-	-	-	-	-	-	-	-	-	-	-	-	-
11	9	9	2	9	9	3	4	11	-	-	-	-	58

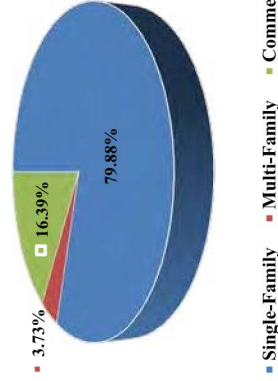




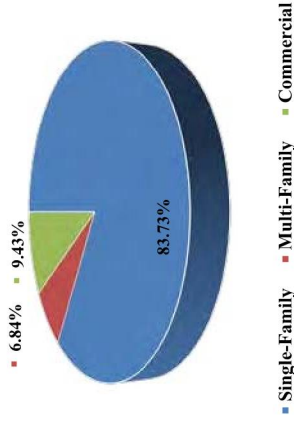
City of Holly Springs Building Permits and Certificates of Occupancy 2019 Year to Date

	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Single-Family													
Houses	33	34	35	29	30	26	30	47					264
Accessory Structures	1		1		1								3
Additions			1		1								2
Basement Buildouts	1		1	2		3	1	2					10
Mechanical	1	3	3	1	4	9	6	4					31
Plumbing	3	2	4	1	3	4	1	2					20
Electrical		1	1	1	1	2	2	1					9
Miscellaneous	2	6	13	6	3	4	2	10					46
Certificates of Completion	4	2	9	1		8	9	1					34
Certificates of Occupancy	32	27	26	33	37	25	34	38					252
Multi-Family													
Townhomes		11	3					4					18
Apartments													0
Misc-Multi Family													0
Certificates of Occupancy	1	2		6	2	4	1	1					17
Commercial													
New Structures	1		2		1								4
Addition-C													0
Tenant Build Outs	1		2		2		4						9
Accessory Structures			1										1
Mechanical													0
Plumbing				2									2
Electrical	3		3	3	1	2		3					15
Misc-C	5	3	6	7	5	6	11	5					48
Certificates of Completion			1	3		1	3	2					10
Certificates of Occupancy	1	1	12	9	6	4	7	4					44
Permits													
Single-Family													385
Multi-Family													18
Commercial													79
													482
													100.00%
CO's													
Single-Family													286
Multi-Family													17
Commercial													54
													357
													100.00%

Year To Date Permits Issued



Year To Date Certificates of Occupancy Issued



2020 CENSUS KEY DATES

COMMUNITY INVOLVEMENT – OFFICES – DATA COLLECTION OPERATIONS

January 2018 through December 2019

Engage & Educate Local Leaders, Partners & Communities

January 2019

Early Area Census Offices Open (these offices run the Address Canvass Operation)

June 2019

Additional Area Census Offices Open (ACOs)

August 2019 through October 2019

Address Canvassing Operation

March 2020

Call to Action for Residents to Respond (starting March 23rd)

February 2020 through June 2020

Group Quarters Operations (Count of Residents in Shelters, Dorms, Nursing Homes, Transitory Locations, Prisons, Military Bases, RV Parks, etc. Local governments & Census identify & plan these operations)

Mid-March 2020

Residents Invited to Respond

Individual Housing Units (Hus) Invited by either:

Mail (to USPS Mailable Addresses) or

1. Letter Mailed
2. Reminder Postcard
3. Then Paper Questionnaire

Hand Delivery (to Rural/PO Box, non-USPS HU delivery)

1. List Housing Units (operation is called Update Leave)
2. Leave Questionnaire (Spanish in certain areas) & Letter w/other Response Options (internet & Phone)

Options to Self-Respond (all residents will have these 3 options & decide what is best for them)

Internet

Telephone

Paper

March 23, 2020

Self-Response Begins

April 1, 2020

Census Day – Reference Date = where you live on April 1

April 2020

Early Non-Response Follow-up begins (primarily areas around Colleges/Universities where the population leaves before early May)

May 2020

Non-Response Follow-up (NRFU) begins for households that do not self-respond (Households can continue to self-respond during this time)

Late August 2020 through September 2020

Areas Census Offices Begin Closing

August 2020 through December 2020

Quality Evaluation (re-contact of select Housing Units)

December 31, 2020

Deliver Counts to the President



2020 Census Timeline

- 2018**
 - Tribal leader, governor, or highest elected local official or community leader determines Complete Count Committees (CCCs) structure.
 - CCCs receive 2020 Census training.
- 2019**
 - Continue establishing CCCs.
 - Open Area Census Offices.
 - CCCs develop strategy and work plan.
- 2020**
 - CCCs begin community organization mobilization.
 - 2020 Census advertising campaign begins in early 2020.
 - CCCs support the 2020 Census.
 - CCCs encourage self-response.
- April 1, 2020 – CENSUS DAY**
 - CCCs urge households who do not respond to cooperate with census takers.

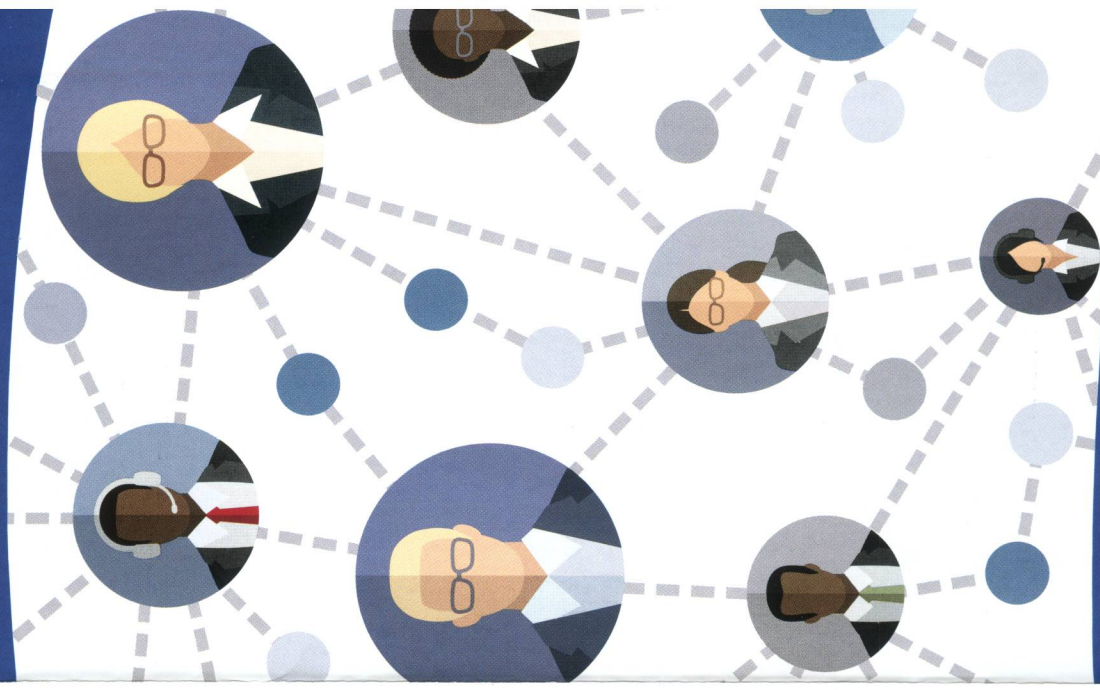
Contact Information

For additional information about the Complete Count Committees program, please contact your regional census office.

Please contact: If you reside in:

ATLANTA Atlanta.rcc .partnership @2020census.gov	Alabama, Florida, Georgia, Louisiana, Mississippi, North Carolina, and South Carolina
CHICAGO Chicago.rcc .partnership @2020census.gov	Arkansas, Illinois, Indiana, Iowa, Michigan, Minnesota, Missouri, and Wisconsin
DALLAS Dallas.rcc .partnership @2020census.gov	Arizona, Colorado, Kansas, Montana, Nebraska, New Mexico, North Dakota, South Dakota, Oklahoma, Texas, Utah, and Wyoming
LOS ANGELES LosAngeles.rcc .partnership @2020census.gov	Alaska, California, Hawaii, Idaho, Nevada, Oregon, and Washington
NEW YORK NewYork.rcc .partnership @2020census.gov	Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Rhode Island, Vermont, and Puerto Rico
PHILADELPHIA Philadelphia.rcc .partnership @2020census.gov	Delaware, District of Columbia, Kentucky, Maryland, Ohio, Pennsylvania, Tennessee, Virginia, and West Virginia

Complete Count Committees



Get Started

**The 2020 Census
is almost here!**

The 2020 Census provides an opportunity for everyone to be counted. Tribal, state, and local governments; faith-based groups; and organizations; the media; and others based organizations; businesses; the media; and others play a key role in developing residents to schools; businesses; the media; and others to educate and motivate residents to participate in the 2020 Census.

Community members are informed, encouraged to participate in the 2020 Census.

When community leaders are more likely to respond, they are more likely to collaborate and share the census. Through the shared partnerships, the U.S. Census Bureau and community leaders can reach the EVERYONE in 2020.

community leaders EVERYONE
goal of counting **EVERYONE**
The Complete Count Committees (CCC)
program is key to creating awareness in
communities all across the country.
local knowledge, influence,
ate communities
b locally

- CCCs utilize local knowledge, influence, and resources to educate communities locally and promote the census through efforts.
- CCCs provide a vehicle for based, targeted outreach efforts.
- CCCs provide a nurturing cooperative coordinating and nurturing local efforts between tribal, state, and the governments; communities; and the Census Bureau.
- CCCs help the Census Bureau get a complete count in 2020 through partnerships with local governments and community organizations.

WHO?

WHO? Tribal, state, and local governments work together with partners to form CCCs to promote and encourage response to the 2020 Census in their communities also to establish CCCs that reach out to their constituents.

WHAT?

WHAT?

A CCC is comprised of a broad spectrum of government and community leaders, including education, business, healthcare, and other community organizations. These trusted voices develop and implement a 2020 Census awareness campaign based upon their knowledge of the local community to encourage a response.

WHEN?

WHEN?
The formation of CCCs is happening now! Leaders are identifying local work resources and establishing local work plans. In 2020, they will implement the plans and lead their communities to a successful census count.

WHY?

WHY?
The primary goal of the 2020 Census is to count everyone once, only once, and in the right place.

HOW?

Community influencers create localized messaging that resonates with the population in their area. They are trusted voices and are best suited to mobilize community resources in an efficient manner.

HOW?

It's up to all of us! CCCs know the best way to reach the community and raise awareness. Some activities could include:

- CCC kickoff meetings with

- Holding CCNY media briefings.
- Participating in Census rallies or parades.
- Coordinating Census unity youth forums.
- Hosting Interfaith breakfasts and weekend events.
- Hosting the use of Statistics in weekend events.
- Encouraging the use of Statistics in Schools classroom resources.
- Incorporating census information in newsletters, social media posts, podcasts, mailings, and websites.
- Helping recruit census workers when jobs become available.

How the 2020 Census will invite everyone to respond



Every household will have the option of responding online, by mail, or by phone.

Nearly every household will receive an invitation to participate in the 2020 Census from either a postal worker or a census worker.



95% of households will receive their census invitation in the mail.



Almost 5% of households will receive their census invitation when a census taker drops it off. In these areas, the majority of households may not receive mail at their home's physical location (like households that use PO boxes or areas recently affected by natural disasters).



Less than 1% of households will be counted in person by a census taker, instead of being invited to respond on their own. We do this in very remote areas like parts of northern Maine, remote Alaska, and in select American Indian areas that ask to be counted in person.

Note: We have special procedures to count people who don't live in households, such as students living in university housing or people experiencing homelessness.

How the 2020 Census will invite everyone to respond



What to Expect in the Mail

When it's time to respond, most households will receive an invitation in the mail.

Every household will have the option of responding online, by mail, or by phone.

Depending on how likely your area is to respond online, you'll receive either an invitation encouraging you to respond online or an invitation along with a paper questionnaire.

Letter Invitation

- Most areas of the country are likely to respond online, so most households will receive a letter asking you to go online to complete the census questionnaire.
- We plan on working with the U.S. Postal Service to stagger the delivery of these invitations over several days. This way we can spread out the number of users responding online, and we'll be able to serve you better if you need help over the phone.

Letter Invitation and Paper Questionnaire

- Areas that are less likely to respond online will receive a paper questionnaire along with their invitation. The invitation will also include information about how to respond online or by phone.

WHAT WE WILL SEND IN THE MAIL	
On or between	You'll receive:
March 12-20	An invitation to respond online to the 2020 Census. (Some households will also receive paper questionnaires.)
March 16-24	A reminder letter.
	If you haven't responded yet:
March 26-April 3	A reminder postcard.
April 8-16	A reminder letter and paper questionnaire.
April 20-27	A final reminder postcard before we follow up in person.

We understand you might miss our initial letter in the mail.

- Every household that hasn't already responded will receive reminders and will eventually receive a paper questionnaire.
- It doesn't matter which initial invitation you get or how you get it—we will follow up in person with all households that don't respond.

Partnership Fact Sheet

The once-a-decade population count affects your representation in government, determines how much funding your community receives, and provides data to help you plan for the future. Join us to spread the word about the importance of the 2020 Census and help ensure a complete and accurate count.

BENEFITS OF A COMPLETE COUNT

A complete count of every person living in the United States has tremendous benefits for you and for your stakeholders.

Census data:

- Accurately determine how many representatives each state has in Congress and inform the redrawing of congressional district boundaries.
- Are used as the basis for distributing more than \$675 billion in federal funds annually to states, counties, and communities to support resources such as schools, hospitals, and fire departments.
- Inform business decisions, policy, community initiatives, and consumer advocacy.

- Host a workshop to devise possible solutions to 2020 Census challenges in your community and generate commitments to tackle them.
- Provide information to stakeholders about the importance and benefits of participating in the 2020 Census; for example, invite Census Bureau officials to speak to your audience.
- Encourage people in your community to work for the Census Bureau, and share this link with them: 2020census.gov/jobs.

WHY BECOME A 2020 CENSUS PARTNER?

As a 2020 Census partner, you will:

- Become part of a powerful network of government, nonprofit, corporate, and community organizations with a diverse group of industry professionals.
- Help ensure that your community is accurately represented.
- Have personalized access to Census Bureau data tools and products, workshops to help you use data effectively, and one-on-one support from data trainers.

Not only will you help ensure that the people you work with are accurately represented, but you will also be able to use Census Bureau resources to improve your community.

WHAT IT MEANS TO BE A 2020 CENSUS PARTNER

You can make a difference—no matter how much time you're able to commit. As trusted voices in the communities they serve, partners are critical to the success of the 2020 Census. These are some of the many ways you can get involved:

- Use U.S. Census Bureau tools, information, and messaging in creative ways to increase public participation; for example, share newsletter articles and co-branded products and post on social media.

INTERESTED IN PARTNERING WITH THE CENSUS BUREAU?

National organizations interested in partnering with the Census Bureau can contact the 2020 Census Partnership Program at census.partners@census.gov to share ideas about how we can work together to ensure a complete and accurate count.

State and local organizations can reach out to their regional census center using the contact information below.

Atlanta

Phone: 404-889-6520

E-mail: Atlanta.rcc.partnership@2020census.gov

Chicago

Phone: 312-579-1605

E-mail: Chicago.rcc.partnership@2020census.gov

Dallas

Phone: 972-510-1800

E-mail: Dallas.rcc.partnership@2020census.gov

Los Angeles

Phone: 213-314-6500

E-mail: Los.Angeles.rcc.partnership@2020census.gov

New York

Phone: 212-882-2130

E-mail: New.York.rcc.partnership@2020census.gov

Philadelphia

Phone: 267-780-2530

E-mail: Philadelphia.rcc.partnership@2020census.gov

We look forward to welcoming you as a Census Bureau partner.

For the latest updates on the 2020 Census, visit 2020census.gov.

KEY MILESTONES

- **September 2018**—The Census Bureau's recruitment Web site went live: 2020census.gov/jobs. For each decennial census, the Census Bureau begins recruiting thousands of paid census takers to help ensure a complete and accurate count. Interested applicants can visit the Web site to apply for a variety of jobs beginning in 2019 and through summer 2020.
- **April 2019**—The 2020 Census Web site goes live: 2020census.gov. This site will be available in multiple languages and will provide downloadable materials, answers to frequently asked questions, and more information about how individuals and organizations can help spread the word about the 2020 Census.
- **August 2019**—New Statistics in Schools classroom activities are available online: census.gov/schools. The Statistics in Schools program provides resources for teaching and learning with real-life data.
- **January 2020**—The first enumeration of the 2020 Census takes place in Toksook Bay, Alaska. Local census takers must get a head start while the frozen ground allows easier access to remote areas with unique accessibility challenges.
- **March 2020**—The public can begin responding to the 2020 Census online at 2020census.gov. Replying by mail or phone will also be an option.
- **April 2020**—Every 10 years, we observe Census Day on April 1.
- **June 2020 through July 2020**—Census takers go door to door to count people who have not responded to the 2020 Census. Census takers are Census Bureau employees and will provide proof that they are official government personnel.
- **December 31, 2020**—By this date, as required by law, the Census Bureau reports to the President of the United States the population count and the apportionment of seats in the U.S. House of Representatives to each state.
- **2021**—Initial 2020 Census data are made available to the public on census.gov.

Connect with us
[@uscensusbureau](https://twitter.com/uscensusbureau)

RESPONSE OUTREACH AREA MAPPER (ROAM) QUICK TIPS GUIDE

WWW.CENSUS.GOV/ROAM

GENERAL APPLICATION USE

Click on a census tract to generate a pop-up window.

The pop-up indicates:

- Identifying information.
- Low Response Score.
- List of ACS 5-year estimates.

APPLICATION INTERFACE ICONS

ZOOM TOOL



Click the plus sign to zoom in. Click the minus sign to zoom out. Use the mouse wheel to zoom in/zoom out or double click to zoom in.

INITIAL MAP EXTENT



Refresh the view back to the contiguous United States. In other words, zoom out to the initial map extent.

CURRENT GPS LOCATION



Zoom the map to your current GPS Location (functionality limited based on device/device settings).

EXTENT NAVIGATION



Click the arrow pointing left to go to the previous extent. Click the arrow pointing right to go the next extent.

CHANGE BASEMAP



Choose from various basemaps including satellite imagery and OpenStreetMap.

BOOKMARKS



Save map extents that you need to revisit. Four bookmarks already exist within the application to help navigate to Alaska, Hawaii, Puerto Rico, and the continental United States.

• CREATE A BOOKMARK

Navigate to an area of interest, click the BOOKMARKS BUTTON, type a Bookmark Name, and click the PLUS SIGN.

• GO BACK TO A BOOKMARK

Click the BOOKMARKS BUTTON and click on the desired bookmark.

• Delete a Bookmark

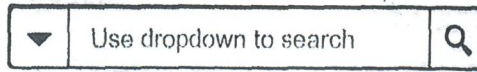
Click the BOOKMARKS BUTTON, click the bookmark to delete, and click "DELETE" at the bottom of the Bookmarks window.

ADD DATA



Allows you to look for other spatial datasets that already exist on the web. You can temporarily add layers to the map. They will not be saved to the map for next time. The layers you add with Add Data are visible in the Legend and Layers List.

SEARCH BOX



Use the search box to navigate to a geographic entity. The dropdown arrow on left side of the search box allows you to search for a particular geographic entity to zoom to.

LEGEND



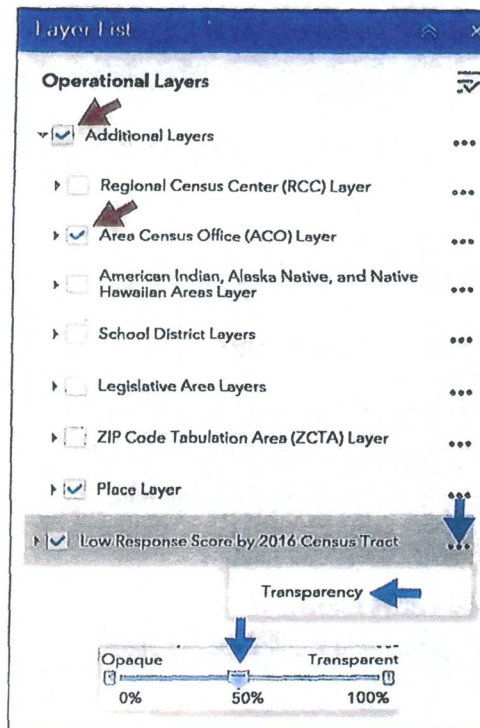
Defines the geographic boundaries included in the map by name and symbology as well as the Low Response Score classification scheme. The layers visible in the Legend reflect the layers currently visible on the map.

LAYERS LIST



Allows you to turn on/off spatial layers. In the screenshot below, the red arrows point to just a couple of checkboxes.

Clicking any checkboxes in the Layers List turn on (checked) or off (unchecked) the layers. Please note if the "Additional Layers" checkbox is off/unchecked, any of the content nested below will also turn off.



In the screenshot above, the blue arrows point you to the "TRANSPARENCY SLIDER BAR", which you can manipulate to make the Low Response Score thematic map darker or lighter. The "TRANSPARENCY SLIDER BAR" is revealed once you click on "ELLIPSIS" followed by the "TRANSPARENCY" button; you can click on the slider marker as indicated and drag it to the left (darker) or right (lighter).

ABOUT



The place to find basic information about the Planning Database and the Low Response Score and how to interpret it. Also contains source information.

SHARE



Allows you to share the application with others by creating a URL to send or to post on social media. You can simply copy/paste the link generated automatically or you can click on Link Options to define how the map will get shared. You can define where the map is centered so that you can share a specific area with someone else. In the Link Preview box, a URL will be generated for you to copy/paste, or you can go back to the main pane and click one of the social media icons to share your newly customized URL in that manner. You can also copy code to embed the application in another website from this pane.

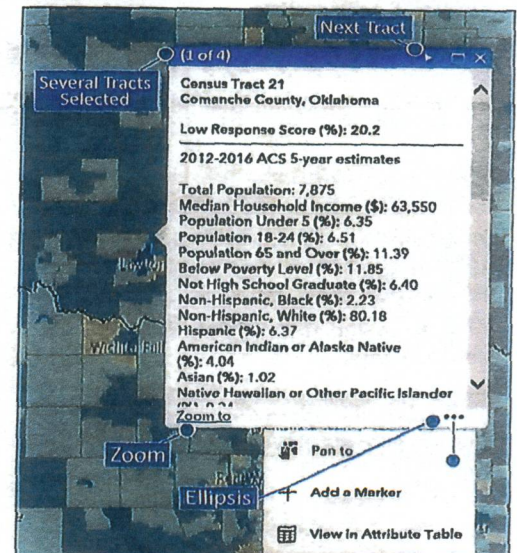
DATA TABLE ACCESS



(BOTTOM CENTER OF INTERFACE) The spatial identifier information and data from the Planning Database; Can filter/query; Show/Hide columns.

POP-UP OVERVIEW

The screenshot below identifies the functions of the pop-up that results when you click on a census tract.



- (1 OF 4) – More than one tract is selected
- ARROW HEAD (▶) – Click to go to next tract
- ZOOM TO – The extent of the selected tract
- ELLIPSIS (⋮) – Click to access additional pan to, add a marker, and view in attribute table

NOTE: When you click on a census tract you are not zoomed into, the application may indicate that several census tracts were selected. If you

would like to click a specific census tract, zoom further to that area before clicking on it. This may also happen if you have several different layers of geographies turned on. Click the white arrow head to circulate through the selected features.

DATA TABLE OVERVIEW

The screenshot below identifies the functions available within the DATA TABLE

2016 Census Tract (from 2018 Planning Database)

Options Filter by Map Extent Zoom to Clear Selection Refresh

TRACTCE	GEOID	NAMESAD	STCOUFP	FULLNAME
008300	20173008300	Census Tract 83	20173	Census Tract 83, Sedgwick County, KS
099508	06059099508	Census Tract 995.08	06059	Census Tract 995.08, Orange County, CA
099509	06059099509	Census Tract	06059	Census Tract

74001 features 0 selected

1. Options Menu

- Show Selected Records – if you have selected records, this field will be active and only show the selected records in the Data Table
- Show Related Records – not an available option; it will always be grayed out
- Filter – use this to Filter/Query the Data Table; see *Using the Data Table* section for details
- Show/Hide Columns
- Export All to CSV (.csv is a simple file format used to store tabular data)

2. Filter by Map Extent – when clicked, as indicated by a blue rectangle around the button, the Data Table will only contain records for census tracts in view: **Filter By Map Extent**. When off (as in the screenshot above) the Data Table will include all census tract records

3. Zoom to – zoom to the selected census tract; can also double click on a record in the Data Table to zoom to a given area

4. Clear Selection – deselect any selected records

5. Refresh – click if the Data Table becomes unresponsive

VIEW FULL VARIABLE NAME

To see the full extent of a variable name in the Data Table, hover over the column division in the header of the table until your cursor becomes . At that point, you can click and drag the column to the right to reveal the full column name.

DATA DICTIONARY FOR DATA TABLE

The category of fields included in the data table are:

- Spatial Fields
- Planning Database Fields
- Federal Communications Commission (FCC) Fields

See the **“ROAM User Guide, Section 7.2,”** https://www2.census.gov/geo/pdfs/maps-data/maps/roam/ROAM_User_Guide.pdf for a description of each field category, and links to additional documentation.

USING THE DATA TABLE

FILTER

Under the Options menu, click Filter option. Filtering allows you to limit the rows of data in the Data Table. Only features that meet the criteria will be visible in the Data Table. You can filter based on any of the columns that are available in the Data Table.

ADD A FILTER EXPRESSION

To create a simple query, use this option.

EXAMPLE: Shows records where the “County Name” is “Palm Beach County.”

ADD A EXPRESSION SET

Use this option when you would like to create multiple filters at once.

EXAMPLE: Shows 32 records where the “County Name” is “Palm Beach County” and where “median household income” “is greater than” “\$100,000.”

DOWNLOAD

To download data from the Data Table, click the **OPTIONS MENU > EXPORT ALL TO CSV**. Keep in mind that “All” means up to 5,000 features/census tract records:

- ALL the features currently in the Data Table, or
- ALL the selected features currently in the Data Table.

MICROSOFT EXCEL

To open the resulting .csv download in Microsoft Excel with the proper leading zeros on the STATEFP, COUNTYFP, TRACTCE, and GEOID fields, follow the steps below:

1. Open Microsoft Excel first rather than double-clicking on the .csv file.

2. File > Open

3. Navigate to the downloaded .csv file; you may have to select “All Files” from the file type drop down to be able to see it; click “OPEN”

4. Make sure the “DELIMITED” radio button is chosen; click “NEXT”

5. Check the “COMMA” option from the “DELIMITERS” section; click “Next”

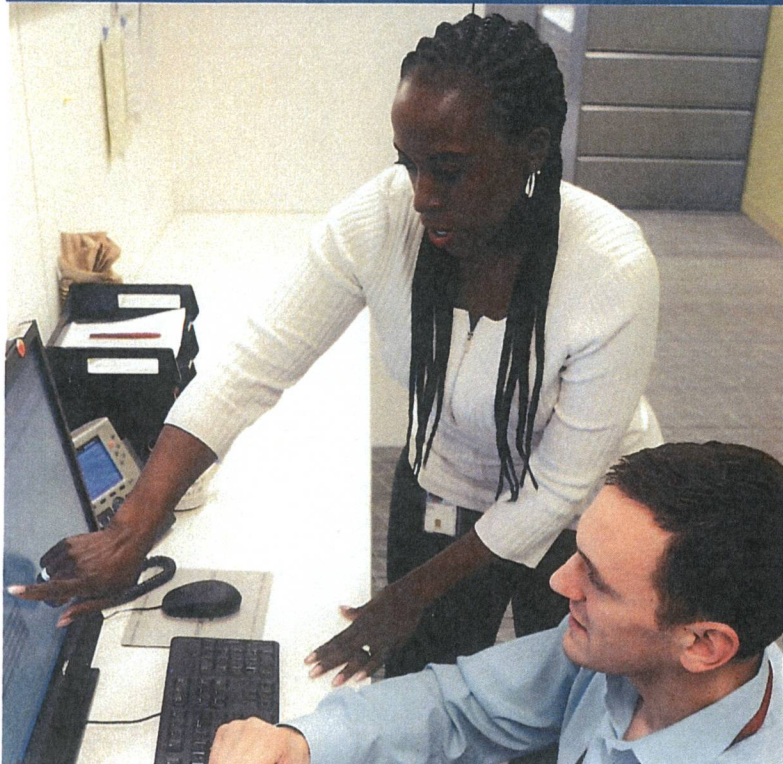
6. SHIFT+CLICK the STATEFP, COUNTYFP, TRACTCE, GEOID columns in the Data Preview so that all four fields are highlighted and then click the “Text” radio button; click “Finish”

7. You now have the subset of data you downloaded from the application in a format where the leading zeros are not lost.

RESOURCES

- Refer to www.census.gov/roam for additional information.
- Questions about the Low Response Score or Planning Database can be directed to: Census.PDB.questions@census.gov

Apply Online Today!



The U.S. Census Bureau is seeking qualified office staff for 2020 Census operations in the local area.

- ✓ Excellent Pay
- ✓ Flexible Hours
- ✓ Paid Training
- ✓ Temporary Positions

Apply Online Today!
2020census.gov/jobs

1-855-JOB-2020
(1-855-562-2020)

Federal Relay Service: (800) 877-8339 TTY / ASCII
www.gsa.gov/fedrelay

The Federal Relay Service provides telecommunications services to allow individuals who are deaf, hard of hearing, and/or have speech disabilities to conduct official business with and within the federal government.
The U.S. Census Bureau is an Equal Opportunity Employer.

United States™
Census
Bureau

Form D-495
September 2018

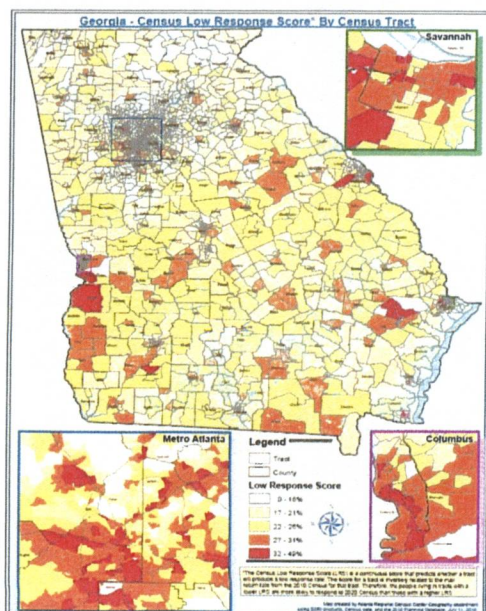
United States™
Census
2020

A head count is conducted every 10 years since 1790, as required by the U.S. Constitution.
Article I, Section 2. "Representatives and direct Taxes shall be apportioned among the several States which may be included within this Union, according to their respective Numbers . . .

- Census is constitutionally mandated for re-apportionment of Congress
- Census results are used for Redistricting at national, state, and local levels.
- After 2010, GA gained 1 congressional seat.
- Over \$675 Billion/year is distributed to state and local governments using Census numbers (Over \$4 Trillion over the decade).
- Census data guide decision making on all levels of government and will determine the need for future government services over the next decade.

NEW INITIATIVES DESIGNED TO INCREASE ACCURATE, SELF-RESPONSE

- **Allowing people to respond anytime, anywhere, via phone or internet.** Tests have shown internet self-response is the most cost effective and accurate way.
- **Re-engineering Field Operations-** The Census Bureau is eliminating paper and incorporating the use of handheld data collection devices.



- In 2010, 74 percent of households in the United States filled out and mailed back their 2010 Census questionnaires- 72 percent in GA mailed back theirs.
- In 2010, 59 Counties had mail response rates that were lower than 70%.
- The Census provides Low Response Scores by Census Tract. This score is a tract's mail **nonresponse rate**.
- The map of low response scores allows us to identify areas likely to need additional targeted marketing and field follow-up.

- One way to ensure success in the 2020 Census is by forming a Complete Count Committee (CCC).
- Local governments, businesses and community leaders form CCCs to encourage participation in their communities. They develop outreach plans **tailored to the unique characteristics of their communities** and work together to implement their plans.
- Form or join a CCC in your area and help us spread the word about Census jobs and our new jobs website-

<https://2020census.gov/jobs>

Contact the Atlanta Partnership Staff 470-889-6530, atlanta.rcc.partnership@census.gov to schedule a CCC Workshop today.

For Job information, contact Atlanta Recruiting 1-855-889-8932, atlanta.rcc.recruiting@census.gov

2000 and 2010 CENSUS PARTICIPATION RATES

Source: Census Bureau 2010 Website. Retrieved from <https://www.census.gov/cgi-bin/census2010/staterates.cgi>

State/County Name	2000	2010
Georgia	0.72	0.72
Appling County, GA	0.59	0.70
Atkinson County, GA	0.54	0.49
Bacon County, GA	0.56	0.57
Baker County, GA	0.51	0.52
Baldwin County, GA	0.61	0.71
Banks County, GA	0.68	0.78
Barrow County, GA	0.71	0.75
Bartow County, GA	0.71	0.78
Ben Hill County, GA	0.61	0.70
Berrien County, GA	0.60	0.57
Bibb County, GA	0.76	0.72
Bleckley County, GA	0.70	0.63
Brantley County, GA	0.47	0.50
Brooks County, GA	0.59	0.58
Bryan County, GA	0.68	0.78
Bulloch County, GA	0.62	0.69
Burke County, GA	0.73	0.72
Butts County, GA	0.66	0.72
Calhoun County, GA	0.58	0.53
Camden County, GA	0.61	0.72
Candler County, GA	0.56	0.54
Carroll County, GA	0.72	0.74
Catoosa County, GA	0.66	0.79
Charlton County, GA	0.58	0.50
Chatham County, GA	0.69	0.73
Chattahoochee County, GA	0.69	0.58
Chattooga County, GA	0.59	0.68
Cherokee County, GA	0.79	0.79
Clarke County, GA	0.71	0.73
Clay County, GA	0.50	0.41
Clayton County, GA	0.73	0.68
Clinch County, GA	0.48	0.51
Cobb County, GA	0.78	0.75
Coffee County, GA	0.57	0.72
Colquitt County, GA	0.64	0.71
Columbia County, GA	0.80	0.79
Cook County, GA	0.66	0.68
Coweta County, GA	0.77	0.78
Crawford County, GA	0.66	0.60

Crisp County, GA	0.63	0.69
Dade County, GA	0.60	0.73
Dawson County, GA	0.63	0.77
Decatur County, GA	0.63	0.71
DeKalb County, GA	0.78	0.72
Dodge County, GA	0.62	0.52
Dooly County, GA	0.62	0.59
Dougherty County, GA	0.74	0.74
Douglas County, GA	0.80	0.73
Early County, GA	0.62	0.57
Echols County, GA	0.53	0.51
Effingham County, GA	0.68	0.79
Elbert County, GA	0.62	0.77
Emanuel County, GA	0.72	0.64
Evans County, GA	0.56	0.52
Fannin County, GA	0.55	0.47
Fayette County, GA	0.85	0.81
Floyd County, GA	0.75	0.74
Forsyth County, GA	0.81	0.77
Franklin County, GA	0.63	0.76
Fulton County, GA	0.70	0.70
Gilmer County, GA	0.55	0.53
Glascocock County, GA	0.64	0.83
Glynn County, GA	0.61	0.74
Gordon County, GA	0.71	0.77
Grady County, GA	0.66	0.75
Greene County, GA	0.61	0.68
Gwinnett County, GA	0.80	0.73
Habersham County, GA	0.68	0.78
Hall County, GA	0.75	0.77
Hancock County, GA	0.42	0.40
Haralson County, GA	0.65	0.76
Harris County, GA	0.65	0.74
Hart County, GA	0.62	0.73
Heard County, GA	0.63	0.78
Henry County, GA	0.81	0.76
Houston County, GA	0.78	0.74
Irwin County, GA	0.59	0.73
Jackson County, GA	0.69	0.76
Jasper County, GA	0.64	0.77
Jeff Davis County, GA	0.57	0.53

Note: The 2010 Census Participation Rates, defined as the percentage of questionnaires mailed back by households that received them. The rates exclude households whose forms were returned by the U.S. Postal Service as 'undeliverable'.

2000 and 2010 CENSUS PARTICIPATION RATES

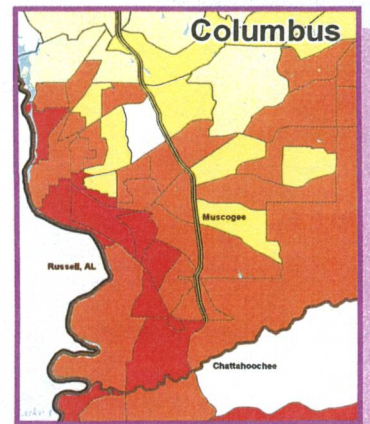
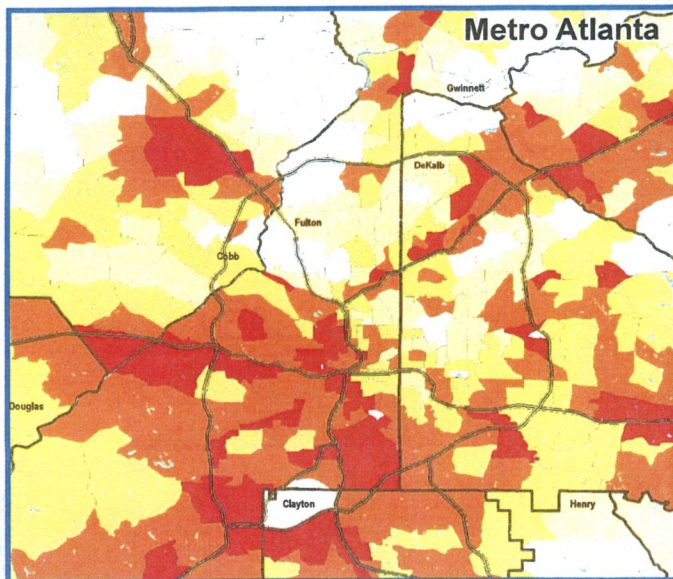
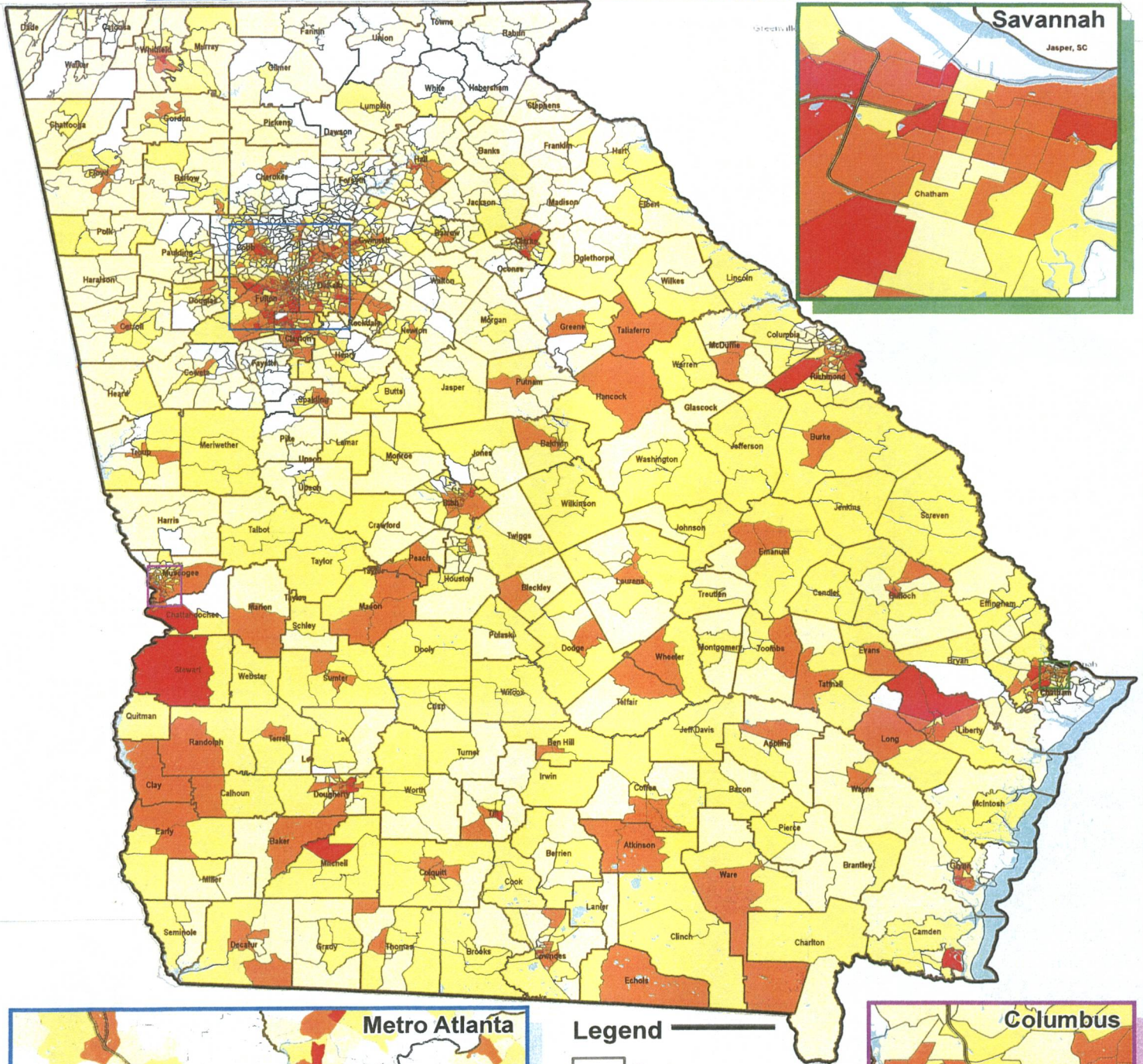
Source: Census Bureau 2010 Website. Retrieved from <https://www.census.gov/cgi-bin/census2010/staterates.cgi>

Jefferson County, GA	0.76	0.76
Jenkins County, GA	0.60	0.66
Johnson County, GA	0.58	0.57
Jones County, GA	0.64	0.66
Lamar County, GA	0.70	0.72
Lanier County, GA	0.52	0.53
Laurens County, GA	0.69	0.72
Lee County, GA	0.68	0.85
Liberty County, GA	0.59	0.72
Lincoln County, GA	0.52	0.70
Long County, GA	0.50	0.40
Lowndes County, GA	0.73	0.73
Lumpkin County, GA	0.74	0.79
McDuffie County, GA	0.74	0.74
McIntosh County, GA	0.49	0.41
Macon County, GA	0.60	0.58
Madison County, GA	0.67	0.81
Marion County, GA	0.57	0.52
Meriwether County, GA	0.64	0.76
Miller County, GA	0.67	0.75
Mitchell County, GA	0.64	0.78
Monroe County, GA	0.69	0.76
Montgomery County, GA	0.57	0.65
Morgan County, GA	0.71	0.74
Murray County, GA	0.65	0.75
Muscogee County, GA	0.75	0.72
Newton County, GA	0.79	0.75
Oconee County, GA	0.74	0.82
Oglethorpe County, GA	0.66	0.76
Paulding County, GA	0.72	0.77
Peach County, GA	0.68	0.71
Pickens County, GA	0.66	0.79
Pierce County, GA	0.61	0.78
Pike County, GA	0.70	0.75
Polk County, GA	0.68	0.73
Pulaski County, GA	0.60	0.45
Putnam County, GA	0.55	0.67
Quitman County, GA	0.39	0.30
Rabun County, GA	0.45	0.61
Randolph County, GA	0.58	0.41
Richmond County, GA	0.74	0.72

Rockdale County, GA	0.80	0.73
Schley County, GA	0.54	0.53
Screven County, GA	0.58	0.68
Seminole County, GA	0.55	0.49
Spalding County, GA	0.75	0.76
Stephens County, GA	0.68	0.70
Stewart County, GA	0.58	0.50
Sumter County, GA	0.62	0.67
Talbot County, GA	0.56	0.50
Taliaferro County, GA	0.56	0.70
Tattnall County, GA	0.55	0.49
Taylor County, GA	0.57	0.54
Telfair County, GA	0.55	0.37
Terrell County, GA	0.68	0.76
Thomas County, GA	0.66	0.76
Tift County, GA	0.65	0.73
Toombs County, GA	0.57	0.71
Towns County, GA	0.50	0.76
Treutlen County, GA	0.63	0.57
Troup County, GA	0.73	0.73
Turner County, GA	0.60	0.76
Twiggs County, GA	0.61	0.52
Union County, GA	0.57	0.69
Upson County, GA	0.78	0.77
Walker County, GA	0.72	0.76
Walton County, GA	0.72	0.77
Ware County, GA	0.67	0.73
Warren County, GA	0.56	0.76
Washington County, GA	0.61	0.75
Wayne County, GA	0.63	0.74
Webster County, GA	0.50	0.47
Wheeler County, GA	0.54	0.37
White County, GA	0.59	0.76
Whitfield County, GA	0.69	0.73
Wilcox County, GA	0.62	0.43
Wilkes County, GA	0.77	0.79
Wilkinson County, GA	0.60	0.73
Worth County, GA	0.62	0.79
Athens-Clarke County	0.71	0.73
Augusta-Richmond County	0.74	0.72

Note: The 2010 Census Participation Rates, defined as the percentage of questionnaires mailed back by households that received them. The rates exclude households whose forms were returned by the U.S. Postal Service as 'undeliverable'.

Georgia - Census Low Response Score* By Census Tract



Legend

- Tract
- County

Low Response Score

- 0 - 16%
- 17 - 21%
- 22 - 26%
- 27 - 31%
- 32 - 49%



*The Census Low Response Score (LRS) is a continuous score that predicts whether a tract will produce a low response rate. The score for a tract is inversely related to the mail return rate from the 2010 Census for that tract. Therefore, the people living in tracts with a lower LRS are more likely to respond to 2020 Census than those with a higher LRS.

Map created by Atlanta Regional Census Center Geography department using ESRI products, Census data, and the 2018 Planning Database. July 11, 2018.

50 Ways Census Data Are Used

- Decision making at all levels of government.
- Drawing federal, state, and local legislative districts.
- Attracting new businesses to state and local areas.
- Distributing billions in federal funds and even more in state funds.
- Forecasting future transportation needs for all segments of the population.
- Planning for hospitals, nursing homes, clinics, and the location of other health services.
- Forecasting future housing needs for all segments of the population.
- Directing funds for services for people in poverty.
- Designing public safety strategies.
- Development of rural areas.
- Analyzing local trends.
- Estimating the number of people displaced by natural disasters.
- Developing assistance programs for American Indians and Alaska Natives.
- Creating maps to speed emergency services to households in need of assistance.
- Delivering goods and services to local markets.
- Designing facilities for people with disabilities, the elderly, or children.
- Planning future government services.
- Planning investments and evaluating financial risk.
- Publishing economic and statistical reports about the United States and its people.
- Facilitating scientific research.
- Developing "intelligent" maps for government and business.
- Providing proof of age, relationship, or residence certificates provided by the Census Bureau.
- Distributing medical research.
- Reapportioning seats in the House of Representatives.
- Planning and researching for media as backup for news stories.
- Providing evidence in litigation involving land use, voting rights, and equal opportunity.
- Drawing school district boundaries.
- Planning budgets for government at all levels.
- Spotting trends in the economic well-being of the nation.
- Planning for public transportation services.
- Planning health and educational services for people with disabilities.
- Establishing fair market rents and enforcing fair lending practices.
- Directing services to children and adults with limited English language proficiency.
- Planning urban land use.
- Planning outreach strategies.
- Understanding labor supply.
- Assessing the potential for spread of communicable diseases.
- Analyzing military potential.
- Making business decisions.
- Understanding consumer needs.
- Planning for congregations.
- Locating factory sites and distribution centers.
- Distributing catalogs and developing direct mail pieces.
- Setting a standard for creating both public and private sector surveys.
- Evaluating programs in different geographic areas.
- Providing genealogical research.
- Planning for school projects.
- Developing adult education programs.
- Researching historical subject areas.
- Determining areas eligible for housing assistance and rehabilitation loans.

The 2020 Census and Confidentiality

Your responses to the 2020 Census are safe, secure, and protected by federal law. Your answers can only be used to produce statistics—they cannot be used against you in any way. By law, all responses to U.S. Census Bureau household and business surveys are kept completely confidential.

Respond to the 2020 Census to shape the future.

Responding to the census helps communities get the funding they need and helps businesses make data-driven decisions that grow the economy. Census data impact our daily lives, informing important decisions about funding for services and infrastructure in your community, including health care, senior centers, jobs, political representation, roads, schools, and businesses. More than \$675 billion in federal funding flows back to states and local communities each year based on census data.



Your census responses are safe and secure.

The Census Bureau is required by law to protect any personal information we collect and keep it strictly confidential. The Census Bureau can only use your answers to produce statistics. In fact, every Census Bureau employee takes an oath to protect your personal information for life. Your answers cannot be used for law enforcement purposes or to determine your personal eligibility for government benefits.

By law, your responses cannot be used against you.

By law, your census responses cannot be used against you by any government agency or court in any way—not by the Federal Bureau of Investigation (FBI), not by the Central Intelligence Agency (CIA), not by the Department of Homeland Security (DHS), and not by U.S. Immigration and Customs Enforcement (ICE). The law requires the Census Bureau to keep your information confidential and use your responses only to produce statistics.



The law is clear—no personal information can be shared.

Under Title 13 of the U.S. Code, the Census Bureau cannot release any identifiable information about individuals, households, or businesses, even to law enforcement agencies.

The law states that the information collected may only be used for statistical purposes and no other purpose.

To support historical research, Title 44 of the U.S. Code allows the National Archives and Records Administration to release census records only after 72 years.

All Census Bureau staff take a lifetime oath to protect your personal information, and any violation comes with a penalty of up to \$250,000 and/or up to 5 years in prison.

There are no exceptions.

The law requires the Census Bureau to keep everyone's information confidential. By law, your responses cannot be used against you by any government agency or court in any way. The Census Bureau will not share an individual's responses with immigration enforcement agencies, law enforcement agencies, or allow that information to be used to determine eligibility for government benefits. Title 13 makes it very clear that the data we collect can only be used for statistical purposes—we cannot allow it to be used for anything else, including law enforcement.

It's your choice: you can respond securely online, by mail, or by phone.

You will have the option of responding online, by mail, or by phone. Households that don't respond in one of these ways will be visited by a census taker to collect the information in person. Regardless of how you respond, your personal information is protected by law.

Your online responses are safe from hacking and other cyberthreats.

The Census Bureau takes strong precautions to keep online responses secure. All data submitted online are encrypted to protect personal privacy, and our cybersecurity program meets the highest and most recent standards for protecting personal information. Once the data are received, they are no longer online. From the moment the Census Bureau collects responses, our focus and legal obligation is to keep them safe.

We are committed to confidentiality.

At the U.S. Census Bureau, we are absolutely committed to keeping your responses confidential. This commitment means it is safe to provide your answers and know that they will only be used to paint a statistical portrait of our nation and communities.

Learn more about the Census Bureau's data protection and privacy program at www.census.gov/privacy.



Laws protecting personal census information have withstood challenges.

In 1982, the U.S. Supreme Court confirmed that even addresses are confidential and cannot be disclosed through legal discovery or the Freedom of Information Act (FOIA). In 2010, the U.S. Justice Department determined that the Patriot Act does not override the law that protects the confidentiality of individual census responses. No court of law can subpoena census responses.