



City of Holly Springs

Date: Wednesday, August 21, 2019
Location: 3235 Holly Springs Parkway

Downtown Development Authority Meeting Agenda 6:30 p.m.

- I. CALL TO ORDER
- II. ROLL CALL – Sonia Carruthers, Christopher DeLuca, Tim Downing, Jimmy Long, Phyllis Long, Kevin Moore, Kyle Whitaker
- III. TREASURER’S REPORT
- IV. UNFINISHED BUSINESS
- V. NEW BUSINESS
 1. Approve/deny a proposal from Fairbanks Engineering Company LLC. for engineered drawings, calculations and onsite inspections for stormwater pond walls B1 & B2 in an amount not to exceed \$4,600
 2. Approve/ deny a proposal from North Georgia Foundations Inc. for the construction of stormwater pond wall B2 in an amount not to exceed \$64,633.75
 3. Approve/ deny a proposal for site work for stormwater pond B2 from Georgia Development Partners in an amount not to exceed \$36,880.67.
 4. Approve/deny a proposal from Georgia Development Partners for site work to construct temporary stormwater ponds in an amount not to exceed \$18,970.
 5. Approve/deny the July 17, 2019 meeting minutes
- VI. ADJOURNMENT

Holly Springs Downtown Development Authority

Treasurer's Report

July 2019

Opening Balance: \$ 87,789.58

Less: Cash Disbursements

DATE	CHECK #	VENDOR	AMOUNT	DESCRIPTION
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Total \$ -

Add: Deposits & Other Credits

Total \$ -

Ending Bank Balance \$ 87,789.58

Plus Certificate of Deposit \$ 35,864.00

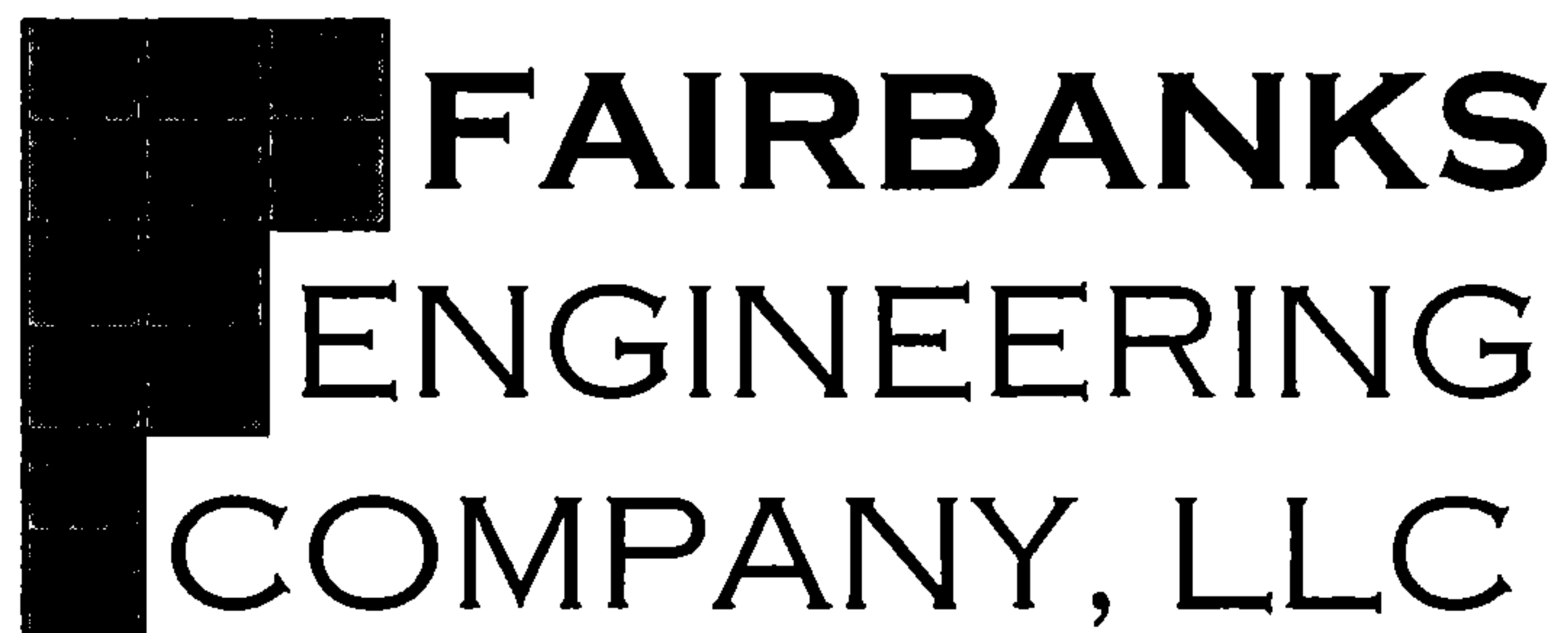
Total Funds \$ 123,653.58



**Downtown Development Authority
As of July 31, 2019**

Revenues	July 2019 Transactions	2019 Annual Budget	YTD Transactions	% of Annual Budget
Prior Year Fund Balance	-	4,900	-	0.00%
Interest Revenue	-	100	-	0.00%
TOTAL REVENUES	\$ -	\$ 5,000	\$ -	0.00%

Expenditures				
Dues & Fees	-	500	290	58.00%
Training	-	250	-	0.00%
Other Expenditures	-	250	19	7.50%
Stormwater Fees	-	2,500	-	0.00%
Sponsorships	-	1,500	1,500	100.00%
TOTAL EXPENDITURES	\$ -	\$ 5,000	\$ 1,809	36.17%



3525 Piedmont Road, Building 6, Suite 320
Atlanta, Georgia 30305
Phone 404•787•8266
Fax 404•995•4459

August 14, 2019
Holly Springs Downtown Development Authority
c/o Stonecrest Homes
625 West Crossville Road
Roswell, GA 30075

Subject:
Proposal for Pond Walls B1 and B2 structural Drawing, Engineering and Inspections
Address: 241 Hickory Road
Canton, GA

Fairbanks Engineering Company, LLC (FEC) is pleased to provide this proposal for Pond Walls B1 and B2 (engineering drawings, calculations and onsite inspections) for the Holly Springs project. The following presents our proposed services (based on our understanding of the requirements established by our client) and our cost estimate.

Pond Wall B1

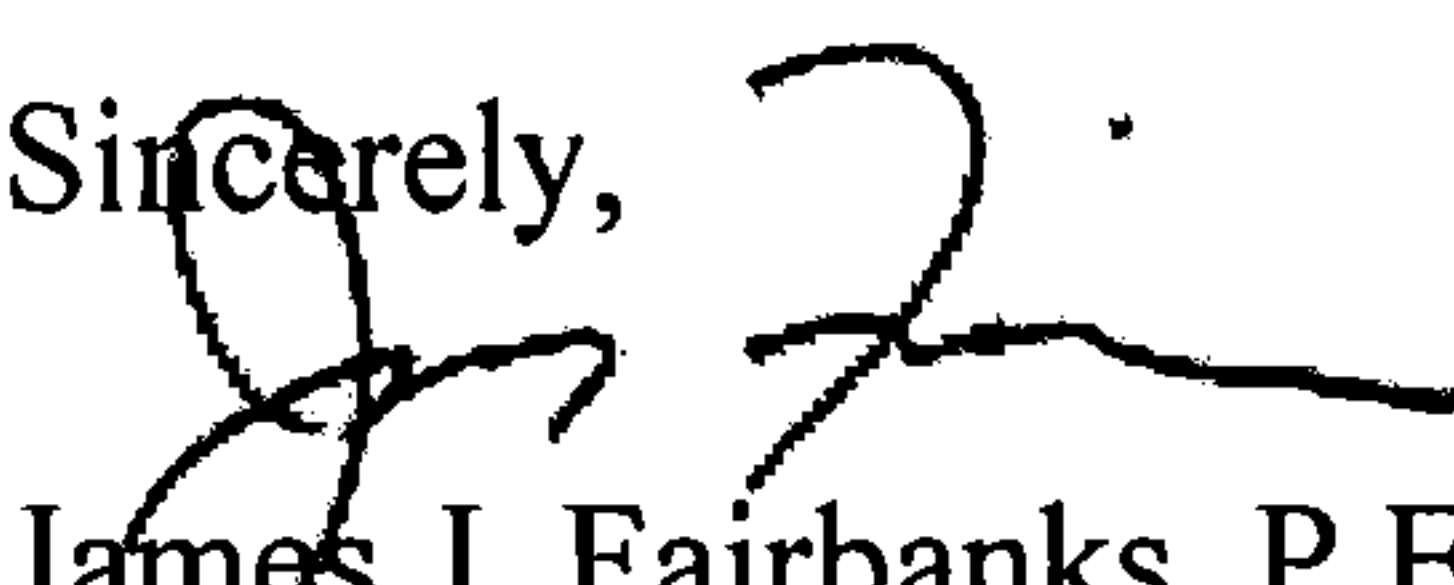
Engineering and Drawing - \$ 1,500	\$1,500
10 inspections - \$1000	\$1,000

Pond Wall B2

Engineering and Drawing - \$ 1,500	\$1,500
6 inspections - \$600	\$600

TOTAL = 4,600

If this proposal is acceptable, please execute a copy of the attached Agreement for Limited Professional Services to formalize the agreement. We look forward to and appreciate the opportunity of providing this service to you and your company in the future. If you have any questions, please call

Sincerely,

James J. Fairbanks, P.E.
Senior Engineer

FAIRBANKS ENGINEERING COMPANY, LLC
AGREEMENT FOR LIMITED PROFESSIONAL SERVICES

Project Name: Holly Springs Pond Walls B1 and B2
Project Location: Canton, Georgia
Proposal Date: August 14, 2019
Description of Services: Pond Wall B1 and B2 Structural Drawings, Calculations and Inspection - \$4,600

FOR PAYMENT OF CHARGES

Charge Invoice to the Account of:

Firm: Holly Springs Downtown Development Authority
Address: _____

Attention: Rob Logan

FOR APPROVAL OF CHARGES

If the invoice is to be mailed for approval to someone other than the account charged, please indicate in the space below:

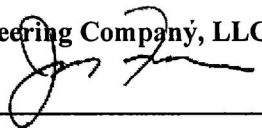
Firm: Stonecrest Homes GA, LLC
Address: _____

Attention: David Edwards Email: dme.odyssey@gmail.com

This **Agreement** is subject to the following special provisions:

OFFERED BY:

Fairbanks Engineering Company, LLC

Signature: 

Date: August 14, 2019

Printed Name: James J. Fairbanks

Title: President

ACCEPTED BY:

Client: Holly Springs Downtown Development Authority

Signature: _____

Date: 8/21/2019

Printed Name: Kevin Moore

Title: Chairman

North Georgia Foundations, Inc
100 Hickory Springs Industrial Drive
Holly Springs, GA 30115

Estimate

Date	Estimate #
8/15/2019	1238

Name / Address
Stonecrest Homes 625 West Crossville Rd, Ste 204 Roswell, GA 30075

Project
Holly Springs

Description	Qty	Cost	Total
TURN KEY PRICE to include concrete, rebar, fabrication, forming material, footing labor, wall labor and pumps B-2 POND Wall: Area of approx 1768 sqft as drawn with a Max Height of 14' *Quantities Based on Pond B-2 - Profile located on C1.1.9 dated 8/1/2019 and Fairbanks design dated 8/14/2019 *Site grading to top of footings, removal of spoils and backfill to be done by others *Outlet control structure to be installed by others	1	64,633.75	64,633.75
		Total	\$64,633.75

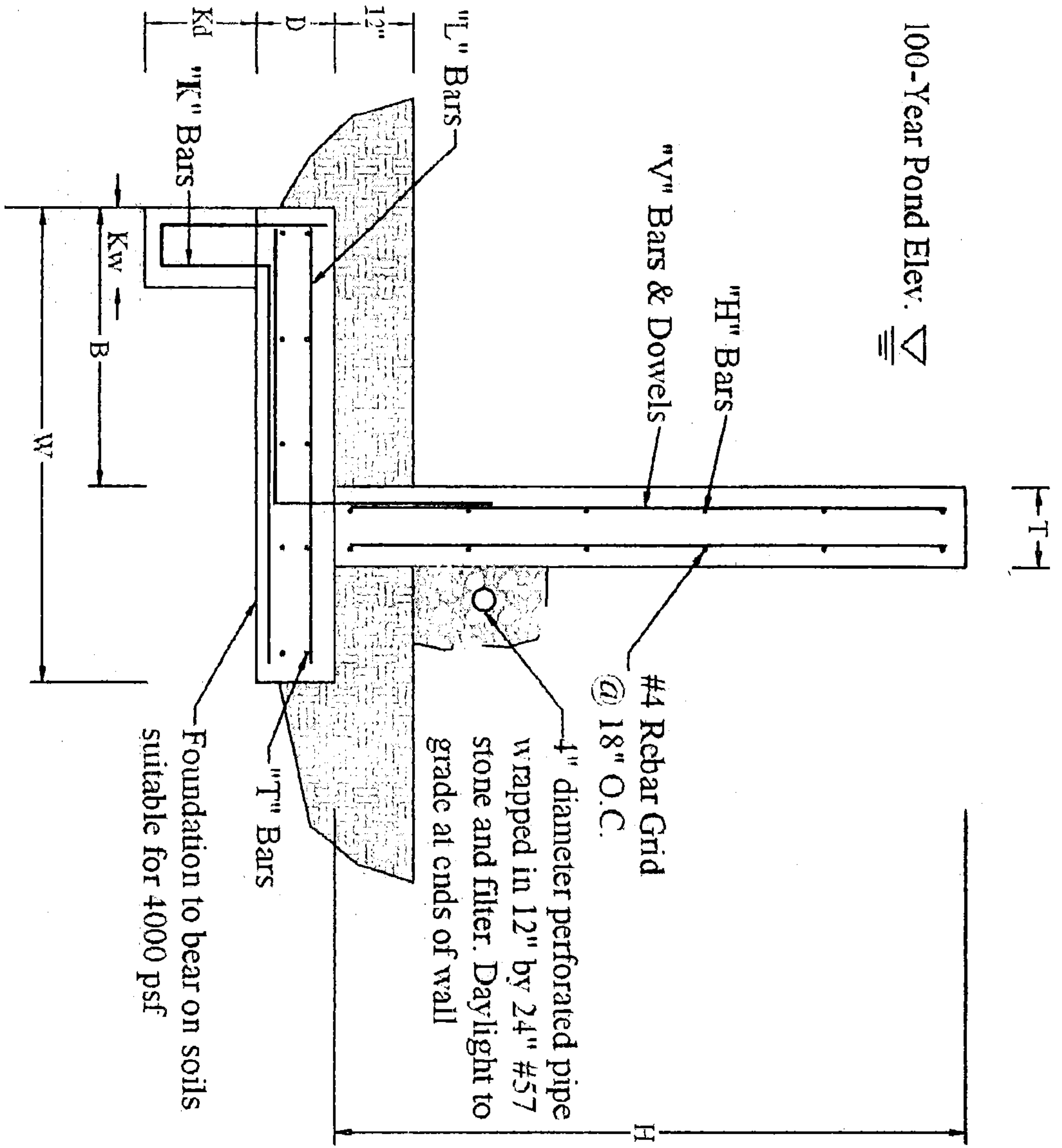
E-mail
NORTHGEORGIAFOUNDATIONS@GMAIL.COM

Customer Signature

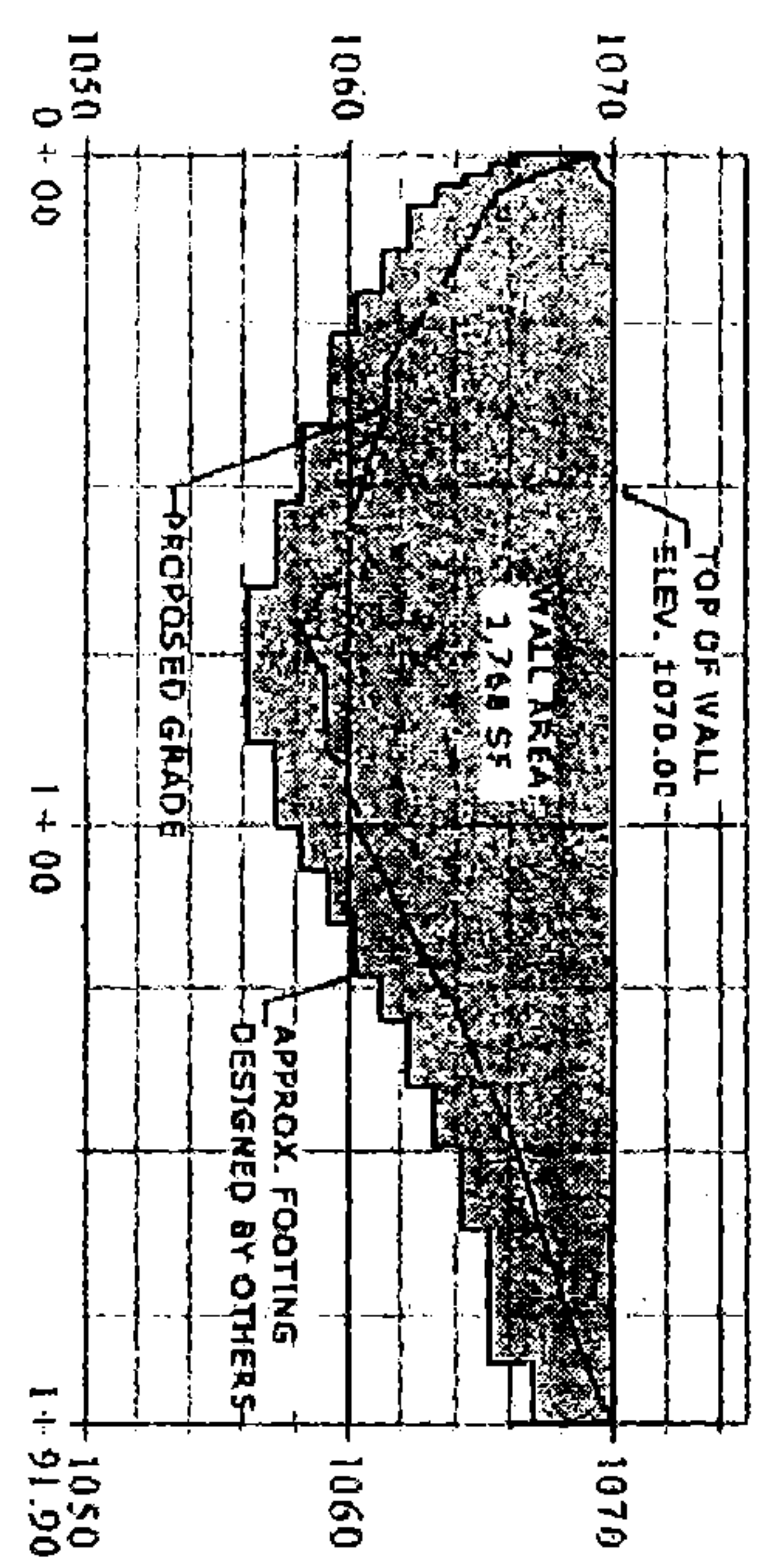
8/21/2019

Kevin Moore, Chairman
Holly Springs
Downtown Development Authority

100-Year Pond Elev. ∇



H	D	T	W	B	V bars and dwls	L bars	H bars	T bars	Kd	Kw	K
14'-0"	16"	14"	9'-10"	5'-0"	#6 @ 8"	#5 @ 8"	#5 @ 8"	#4 @ 12"	36"	24"	#5 @ 18"

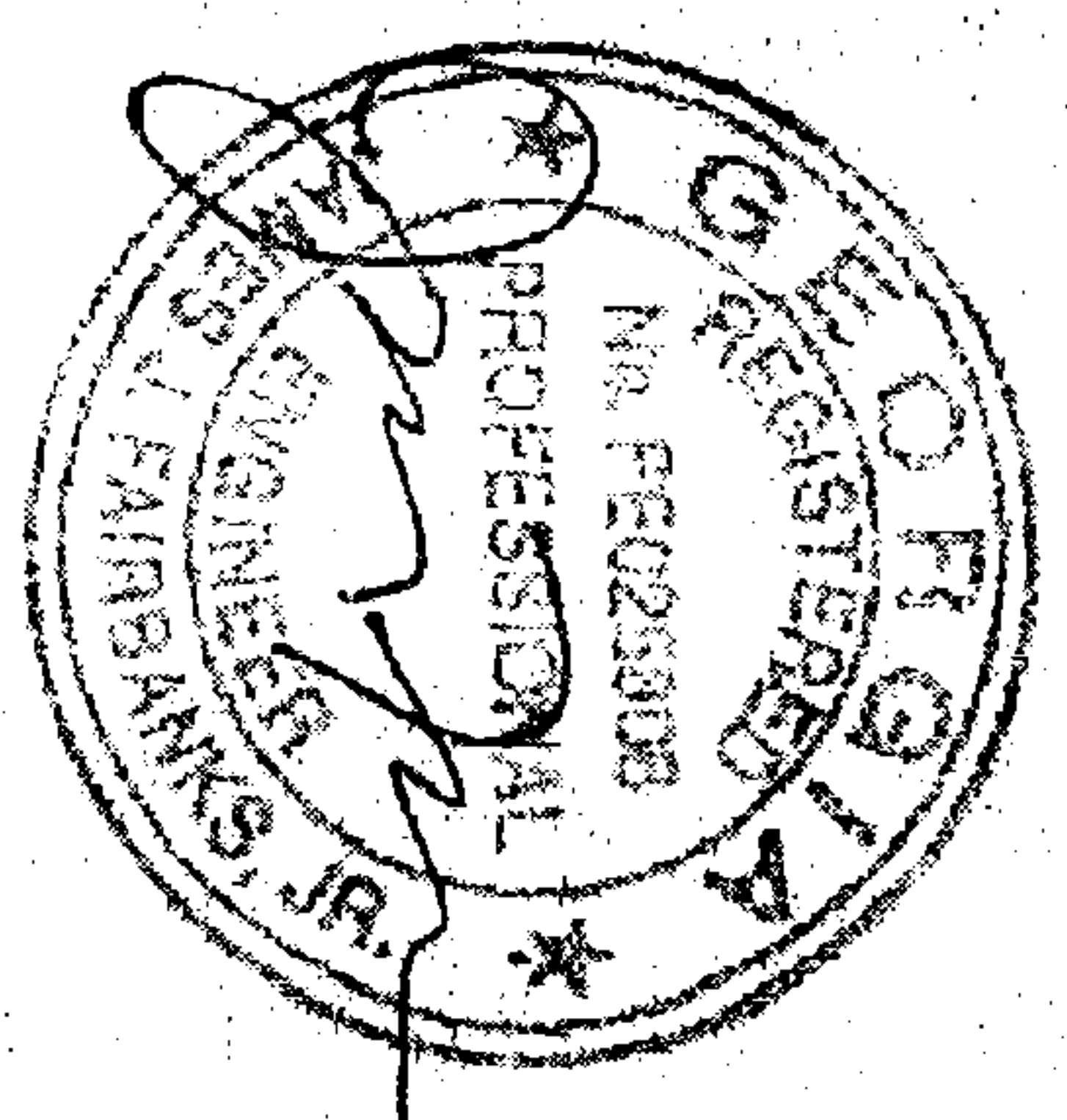
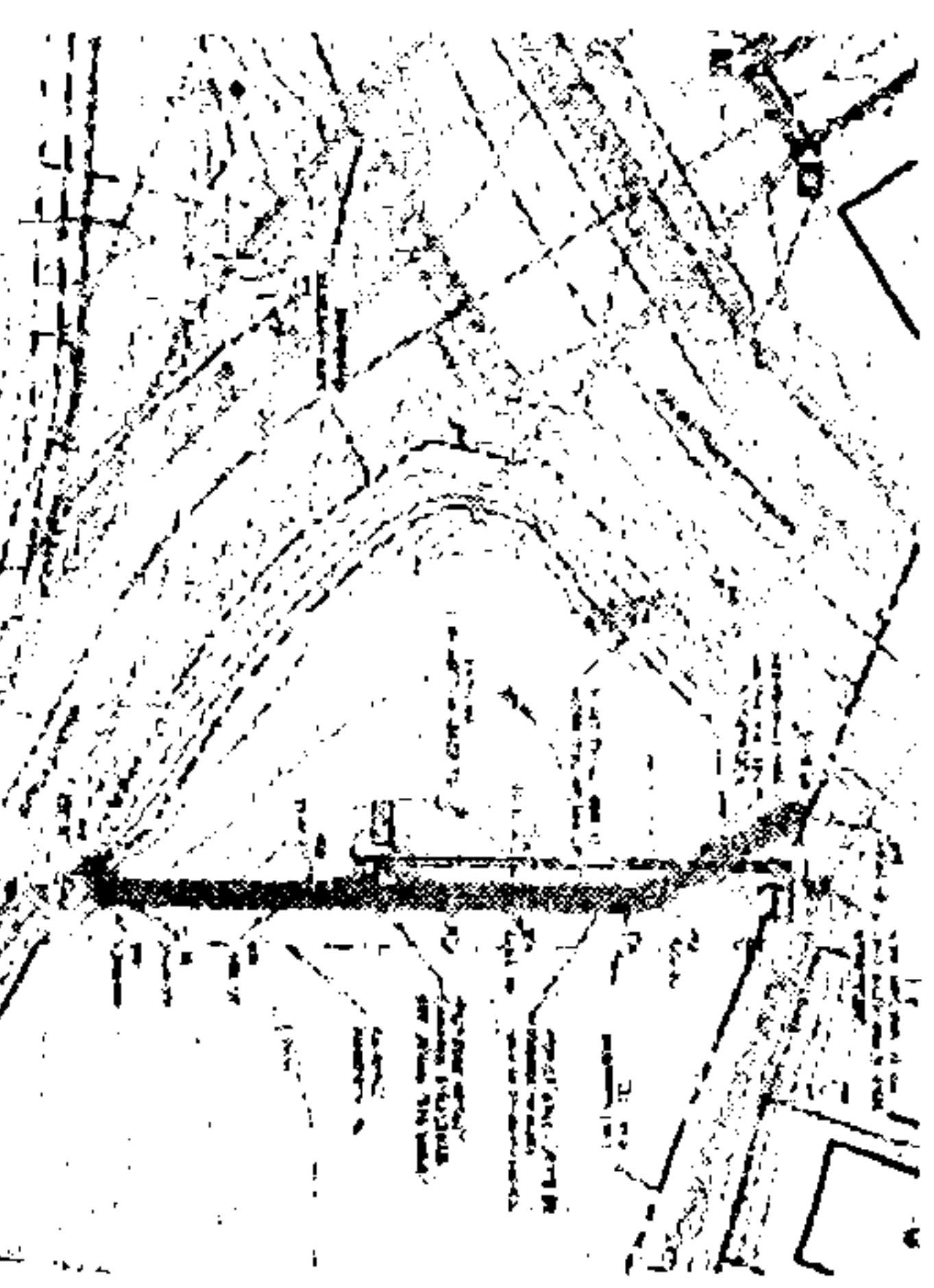


WALL PROFILE

Notes:

- 1) Concrete shall have a minimum 28-day compressive strength of 3000 psi, air entrained 4% to 6%, slump shall be 4".
- 2) Concrete shall have a minimum 7-day compressive strength of 2250 psi prior to backfill.
- 3) Backfill shall be compacted to 95% of the maximum dry density of the standard Proctor test.
- 4) Steel reinforcing shall have a minimum yield strength of 60 ksi conforming to ASTM A-615.
- 5) All lap splices to be: 57DB for bars #6 and smaller; 72DB for bars #7 and larger.
- 6) Minimum concrete cover of 3 inches shall be provided for reinforcement concrete cast against and permanently exposed to earth.
- 7) The design is based on the following parameters with no provisions made for conditions occurring during construction. Therefore, the contractor shall provide adequate bracing during construction and take steps necessary to prevent water pressure build up against the wall. The parameters below should be verified by a geotechnical engineer.
 - Soil Density of 120 pcf
 - Active Equivalent Fluid Pressure of 40 pcf
 - Internal Angle of Friction of 28 degrees
 - Passive Equivalent Lateral Pressure of 360 pcf
 - Surcharge Load of 0 pcf
 - Coefficient of Friction of 0.40

KEY MAP - POND B2



FAIRBANKS
ENGINEERING
COMPANY, LLC
3525 Piedmont Rd NE, Bldg 6, Ste 320
Atlanta, GA 30305
Ph: 404-787-8266 / Fax: 404-995-4459

Pond B2 Wall Detail/Section

Stone Crest Homes - 3237 Holly Springs Parkway
Holly Springs, GA

DRAWN: **WTM**
DATE: **08/14/19**
SCALE: **N.T.S.**
PROJ. NO.:
SHEET NO.: **S-1**



Georgia Development PARTNERS

ESTIMATE

Hickory Road at Palm Street B2 Pond

8/9/2019

<u>Pond B2</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total for Item</u>
Surveying	LS	1.00	\$3,000.00	\$3,000.00
Import and Place Dirt from Onsite	CY	1,274.00	\$5.25	\$6,688.50
18" RCP (Class 4)	LF	117.00	\$35.88	\$4,197.96
Junction Box	EA	1.00	\$3,538.98	\$3,538.98
B2 OCS	EA	1.00	\$11,031.73	\$11,031.73
Skimmer	EA	1.00	\$3,750.00	\$3,750.00
Trash Rack	EA	1.00	\$2,875.00	\$2,875.00
Permanent Grassing	AC	0.49	\$1,650.00	\$808.50
Rip Rap	TN	18.00	\$55.00	\$990.00

Grand Total

\$36,880.67

Notes:

Plans by SEI dated 7-19-19.

Walls to be handled by owner.

Anything not specifically noted is considered excluded.

Kevin Moore, Chairman
Holly Springs Downtown Development Authority

Date



Georgia Development PARTNERS

ESTIMATE

Hickory Road at Palm Temp Ponds

8/9/2019

<u>Temporary Ponds</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total for Item</u>
Temporary Pond Grading	EA	2.00	\$3,500.00	\$7,000.00
Temporary Pond Clean Out	EA	6.00	\$1,500.00	\$9,000.00
Rip Rap	TN	54.00	\$55.00	\$2,970.00
Grand Total				\$18,970.00

Notes:

Anything not specifically noted is considered excluded.

Kevin Moore, Chairman
Holly Springs Downtown Development Authority

Date

Holly Springs Downtown Development Authority
Meeting Minutes
July 17, 2019

Members Present: Chairman Kevin Moore, Vice Chairman Christopher DeLuca, Tim Downing, Secretary Jimmy Long, Phyllis Long, and Councilman Kyle Whitaker.

Members Absent: Treasurer Sonia Carruthers.

Staff Present: City Manager Robert H. Logan, Deputy Chief Tommy Keheley, and Assistant City Clerk Erin Honea.

Chairman Moore called the meeting to order at approximately 6:30 p.m.

Roll Call – Treasurer Sonia Carruthers absent.

Treasurer's Report

City Manager Robert H. Logan presented the Treasurer's Report for May and June 2019.

Vice Chairman DeLuca made a motion to approve the April financial report. Councilmember Whitaker seconded the motion. Motion carried 6-0.

New Business

Tim Downing made a motion to approve granting easements to Georgia Power Company for Project #2019060032, tax parcels 014, 006, 007, and 009 of tax plat 93N00 and to authorize Chairman Kevin Moore to execute the agreements. Phyllis Long seconded the motion. Motion carried 6-0.

Vice Chairman DeLuca made a motion to approve the May 15, 2019 meeting minutes. Chairman Moore seconded the motion. Motion carried 6-0.

Councilman Whitaker made a motion to adjourn. Tim Downing seconded the motion. Motion carried 6-0.

Meeting adjourned.

Respectfully Submitted.

Kevin Moore, Chairman

Date

Attest:

Erin Honea, Assistant City Clerk