

Holly Springs Downtown Development Authority  
Meeting Minutes  
August 19, 2020

Members Present: Ollie Evans, Jimmy Long, Kevin Moore, and Councilman Kyle Whitaker.

Members Absent: Joe Brywczyński, Tim Downing, and Phyllis Long.

Staff Present: City Manager Robert H. Logan, Community Development Director Nancy Moon, Lieutenant Michael Hales, and Main Street Director/Assistant City Clerk Erin Honea.

Kevin Moore called the meeting to order.

New Business

Ollie Evans made a motion to approve a proposal from OnSite Monitoring & Management, LLC for the activities associated with the National Pollutant Discharge Elimination System (NPDES) general permit GAR100001 for the Holly Springs Mixed-Use Work and Infrastructure Project in an amount not to exceed \$350 per month. Jimmy Long seconded the motion. Motion carried 4-0.

Jimmy Long made a motion to approve a Storm Easement Agreement for property located at 251 Walnut Street, tax parcel 020 of tax plat 93N00, as described and shown on the attached Exhibit A among Dana L. Weaver, the City of Holly Springs, and the Holly Springs Downtown Development Authority and authorize the Chairman to execute the Agreement. Ollie Evans seconded the motion. Motion carried 4-0.

Ollie Evans made a motion to approve/deny a proposal for Pre-Demolition Suspect Asbestos Containing Building Materials Surveys at the Public Works Facility located at 100 Hickory Circle from Environmental Associates, Inc. in an amount not to exceed \$620. Jimmy Long seconded the motion. Motion carried 4-0.

Jimmy Long made a motion to approve a proposal for Pre-Demolition Suspect Asbestos Containing Building Materials Surveys for the Industrial Building at Railroad Track located at 164 Hickory Road from Environmental Associates, Inc. in an amount not to exceed \$520. Ollie Evans seconded the motion. Motion carried 4-0.

Jimmy Long made a motion to approve Change Order Revised B #1 from Weaver Grading for the stormwater infrastructure project for the Master Detention Pond B-1 in an amount not to exceed \$5,300 and authorize the Chairman to execute the Change Order. Ollie Evans seconded the motion. Motion carried 4-0.

Ollie Evans made a motion to approve the June 17, 2020 Downtown Development Authority meeting minutes. Jimmy Long seconded the motion. Motion carried 4-0.

City Manager Robert H. Logan announced that the April and May financial reports were in the agenda packets and gave updates regarding the Town Center Project site work requests for proposals and the roundabout on Hickory Road.

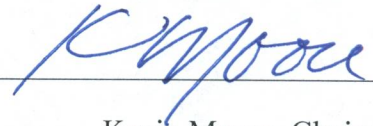
Community Development Director Nancy Moon gave an overview of the Holly Springs Parkway Widening Project Phase II, which will receive funding from a grant and loan from the State Road and Tollway Authority.

Main Street Director/Assistant City Clerk Erin Honea reminded the Authority that they would need to complete Downtown Development Authority training and Main Street 101 training.

Ollie Evans made a motion to adjourn. Jimmy Long seconded the motion. Motion carried 4-0.

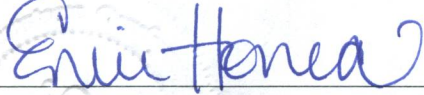
Meeting adjourned.

Respectfully Submitted.



Kevin Moore, Chairman

Attest:



Erin Honea, Assistant City Clerk