

City of Holly Springs
City Council Special Called Meeting Minutes
August 17, 2020

Elected Officials Present: Mayor Steven W. Miller, Councilwoman Karen Barnett, Councilwoman Dee Phillips (via video conference), Councilman Kyle Whitaker, and Mayor Pro Tem Michael Roy Zenchuk II.

Elected Officials Absent: Councilman Jeremy Smith.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Michael Carswell, Community Development Director Nancy Moon, and Finance Director Denise Lamazares.

Mayor Miller called the Special Called Meeting to order.

Mayor Miller announced that Councilwoman Phillips was present via videoconferencing.

Mayor Pro Tem Zenchuk made a motion to amend the August 17, 2020 Holly Springs City Council Special Called Meeting agenda to move the Executive Session to the end of the Special Called meeting. Councilwoman Barnett seconded the motion. Motion carried 4-0.

Councilman Whitaker made a motion to table the First Amendment to the Fire and Emergency Services Agreement between Cherokee County, Georgia and the City of Holly Springs. Councilwoman Barnett seconded the motion. Motion carried 4-0.

Mayor Pro Tem Zenchuk made a motion to move the Executive Session to the end of the Business Meeting. Councilwoman Barnett seconded the motion. Motion carried 4-0.

Councilwoman Barnett made a motion to adjourn. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 4-0.

Meeting adjourned.

City of Holly Springs
City Council Work Session Meeting Minutes
August 17, 2020

Elected Officials Present: Mayor Steven W. Miller, Councilwoman Karen Barnett, Councilwoman Dee Phillips (via video conference), Councilman Kyle Whitaker, and Mayor Pro Tem Michael Roy Zenchuk II.

Elected Officials Absent: Councilman Jeremy Smith.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Michael Carswell, Community Development Director Nancy Moon, and Finance Director Denise Lamazares.

Mayor Miller called the Work Session to order.

Philip Smith, Cherokee County resident, presented his concerns with discrepancies between stipulations discussed at the Planning and Zoning Commission meeting and ordinance MA-05-2020.

Mary Beth Smith, Cherokee County resident, presented her concerns with tree preservation regarding ordinance MA-05-2020.

Dustin Lyle, Cherokee County resident, presented his concerns with discrepancies between stipulations discussed at the Planning and Zoning Commission meeting and ordinance MA-05-2020.

No action taken.

Mayor Pro Tem Zenchuk made a motion to adjourn. Councilwoman Barnett seconded the motion. Motion carried 4-0.

City of Holly Springs
City Council Business Meeting Minutes
August 17, 2020

Elected Officials Present: Mayor Steven W. Miller, Councilwoman Karen Barnett, Councilwoman Dee Phillips (via video conference), Councilman Kyle Whitaker, and Mayor Pro Tem Michael Roy Zenchuk II.

Elected Officials Absent: Councilman Jeremy Smith.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk Karen Norred, Chief Michael Carswell, Community Development Director Nancy Moon, and Finance Director Denise Lamazares.

Mayor Miller called the meeting to order. Mayor Pro Tem Zenchuk gave the invocation.

Consent Agenda

1. July 6, 2020 Work Session Minutes
2. July 27, 2020 Work Session and Business Meeting Minutes
3. A proposal from Elarbee Thompson to update the City of Holly Springs Personnel Manual in an amount not to exceed \$9,500

Mayor Pro Tem Zenchuk made a motion to approve the August 17, 2020 Consent Agenda. Councilwoman Barnett seconded the motion. Motion carried 4-0.

Old Business

Mayor Pro Tem Zenchuk made a motion to approve an ordinance to set the 2020 millage rate at 4.400 mills pursuant to Section 6.02 of the City Charter. Councilman Whitaker seconded the motion. Motion carried 4-0.

Councilman Whitaker made a motion to approve MA-05-2020, rezoning of 18.1+/- acres, identified as tax parcels 102 and 103 of tax plat 15N26, Land Lots 254 and 255 of the 15th District of Cherokee County, from AG, Agricultural and R-40, Residential Estate to NC, Neighborhood Commercial and TND, Traditional Neighborhood Development with staff stipulations as described in Rezoning Ordinance MA-05-2020 with an amendment to Section 3, Item 5 – rear setback for lots 16-35 shall be 20 feet and additional stipulations to include that the developer shall minimize tree removal near privacy fence installation, developer shall consult with City Arborist for installation of Green Giant Arborvitae and Wax Myrtle trees om the buffer, and developer shall time construction of road to minimize traffic disruptions along Georgia Highway 140. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 4-0.

New Business

Mayor Pro Tem Zenchuk made a motion to approve a resolution to authorize the execution of the Coronavirus Relief Fund (CRF) Terms and Conditions Agreement; to authorize the acceptance of grant payments, including all understandings and assurances contained within such agreement; to direct and

authorize the Mayor or his designee to act in connection with the grant application; and to provide such additional information as may be required. Councilman Whitaker seconded the motion. Motion carried 4-0.

Mayor Pro Tem Zenchuk made a motion to approve the Small Business Relief Grant funded by the Coronavirus Relief Fund (CRF) Grant established by the Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020 and administered by the City of Holly Springs. Councilwoman Barnett seconded the motion. Motion carried 4-0.

Councilman Whitaker made a motion to table a Storm Easement Agreement for property located at 251 Walnut Street, tax parcel 020 of tax plat 93N00, as described and shown on the attached Exhibit A among Dana L. Weaver, the City of Holly Springs, and the Holly Springs Downtown Development Authority and authorize the Mayor to execute the Agreement. Councilman Whitaker rescinded his motion to table. Councilman Whitaker then made a motion to approve a Storm Easement Agreement for property located at 251 Walnut Street, tax parcel 020 of tax plat 93N00, as described and shown on the attached Exhibit A among Dana L. Weaver, the City of Holly Springs, and the Holly Springs Downtown Development Authority and authorize the Mayor to execute the Agreement. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 4-0.

Mayor Pro Tem Zenchuk made a motion to approve the Fourth Amendment of the Workforce Innovation and Opportunity Contract No. WD1814.4 between the Atlanta Regional Commission and the City of Holly Springs, Georgia and authorize the Mayor to execute the Amendment. Councilwoman Barnett seconded the motion. Motion carried 4-0.

Councilwoman Barnett made a motion to approve a proposal for Pre-Demolition Suspect Asbestos Containing Building Materials Surveys at the Public Works Facility located at 100 Hickory Circle from Environmental Associates, Inc. in an amount not to exceed \$620. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 4-0.

Councilwoman Barnett made a motion to approve a proposal for Pre-Demolition Suspect Asbestos Containing Building Materials Surveys for the Industrial Building at Railroad Track located at 164 Hickory Road from Environmental Associates, Inc. in an amount not to exceed \$520. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 4-0.

Mayor Pro Tem Zenchuk made a motion to approve a Change Order Revised B #1 from Weaver Grading for the stormwater infrastructure project for the Master Detention Pond B-1 in an amount not to exceed \$5,300 and authorize the Mayor to execute the Change Order. Councilwoman Barnett seconded the motion. Motion carried 4-0.

Councilwoman Barnett made a motion to approve a resolution to accept and authorize certain streets in Riverside Phase III A, B, and C to become publicly maintained streets. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 4-0.

Councilwoman Barnett made a motion to approve the release of Riverside Phase III A Performance Bond No. SU1134587 and Maintenance Bond No. SU1134588, Riverside Phase III B Performance Bond No. SU1134596 and Maintenance Bond No. SU1134597, Riverside Phase III C Performance Bond No. SUR0032751 and Maintenance Bond No. SUR0032750, Riverside Phase III Stormwater Performance Bond No. SUR0032688, and Riverside Phase IV Performance Bond No. SU1150519. Councilman Whitaker seconded the motion. Motion carried 4-0.

Councilwoman Barnett made a motion to approve the Memorandum of Understanding for the Cherokee County Housing Outreach Stakeholder Engagement among Cherokee County and the Cities of Canton, Holly Springs and Woodstock and to pay a portion of the project costs in an amount not to exceed \$750 to Cherokee County as the fiscal agent for said project. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 4-0.

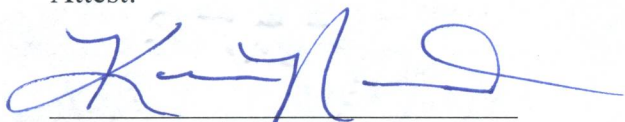
Councilman Whitaker made a motion to adjourn the Business Meeting and enter into Executive Session for the purposes of Litigation, Personnel, and Real Estate. Mayor Pro Tem Zenchuk seconded the motion. Motion carried 4-0.

Respectfully Submitted.



Steven W. Miller, Mayor

Attest:



Karen Norred, City Clerk
(Seal)