

**City of Holly Springs
City Council Work Session Meeting Minutes
August 7, 2023**

Elected Officials Present: Mayor Steven W. Miller, Councilman Kevin Moore, Councilwoman Dee Phillips, Councilman Kyle Whitaker, and Councilman Jeff Wilbur.

Elected Officials Absent: Mayor Pro Tem Michael Roy Zenchuk, II.

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk/Human Resources Director Karen Norred, Assistant City Clerk/Records Manager Lou Stewart, Communications & External Affairs Director Erin Honea, Chief Tommy Keheley, Deputy Chief Greg Clyburn, and Information Technology Manager/Facilities Manager Ron Carter.

I. Call to Order

Mayor Miller called the meeting to order.

II. Pledge of Allegiance

Mayor Miller led the Pledge of Allegiance.

III. Invocation

Councilwoman Phillips gave the invocation.

IV. Public Comments

No public comments were made.

V. New Business

- A. Discussed CUP-04-2023, Gurdev, Inc. dba TNT Package Store requests a conditional use permit for a Liquor Store Establishment for property located off of Holly Springs Parkway, Holly Springs, GA, tax parcel 081A of tax plat 15N15A
- B. Discussed MA-12-2023, Blue River Development Acquisitions, LLC requests rezoning of 3.52 +/- acres located off of Marble Quarry Road, Holly Springs, GA, tax parcel 050C of tax plat 15N14 from TND, Traditional Neighborhood Development, to R-20, Single Family Residential
- C. Discussed final branding of the Community Branding Initiative from the University of Georgia's Carl Vinson Institute of Government
- D. Discussed the 2023 Comprehensive Plan Update Information
- E. Discussed the Live Scan System maintenance agreement between Holly Springs Municipal Court and i3-SSI, LLC dba Synergistic Software Integrated
- F. Discussed park rental fees

- G. Discussed naming the park in the Taylors Farm Subdivision
- H. Discussed the Davenport Public Finance engagement letter for financial advisory services
- I. Discussed a resolution authorizing the reimbursement of project expenses for Urban Redevelopment projects
- J. Discussed the Cherokee County Cooperation Agreement Amendment to include the HOME Program
- K. Discussed the East Coast Grading, Inc. change order for patching of Hickory Road and Palm Street
- L. Discussed a resolution to amend the adopted Municipal Services Master Fee Schedule
- M. Discussed a resolution to amend the stormwater service fee rates
- N. Discussed a resolution to open and authorize the City Manager and/or Finance Director to manage a Certificate of Deposit (CD)
- O. Discussed two quitclaim deeds between Terri Norton and the City of Holly Springs, Georgia

VI. Adjournment

Councilwoman Phillips made a motion to adjourn. Councilman Wilbur seconded the motion. Motion carried 4-0.

**City of Holly Springs
Special Called Meeting Minutes
August 7, 2023**

Elected Officials Present: Mayor Steven W. Miller, Councilman Kevin Moore, Councilwoman Dee Phillips, Councilman Kyle Whitaker, and Councilman Jeff Wilbur.

Elected Officials Absent: Mayor Pro Tem Michael Roy Zenchuk, II

Staff Present: City Attorney Robert M. Dyer, City Manager Robert H. Logan, City Clerk/Human Resources Director Karen Norred, Assistant City Clerk/Records Manager Lou Stewart, Communications & External Affairs Director Erin Honea, Chief Tommy Keheley, Deputy Chief Greg Clyburn, and Information Technology Manager/Facilities Manager Ron Carter.

I. Call to Order

Mayor Miller called the meeting to order.

II. New Business

- A. Councilwoman Phillips made a motion to approve the final branding of the Community Branding Initiative from the University of Georgia's Carl Vinson Institute of Government. Councilman Wilbur seconded the motion. Motion carried 4-0.
- B. Councilwoman Phillips made a motion to approve the Davenport Public Finance Engagement Letter for financial advisory services and to ratify the City Manager's signature. Councilman Wilbur seconded the motion. Motion carried 4-0.
- C. Councilwoman Phillips made a motion to approve a resolution authorizing the reimbursement of project expenses for Urban Redevelopment projects currently estimated to be \$8,080,000. Councilman Wilbur seconded the motion. Motion carried 4-0.
- D. Councilwoman Phillips made a motion to approve the Cherokee County Cooperation Agreement Amendment to include the HOME Program and to ratify the Mayor's signature. Councilman Wilbur seconded the motion. Motion carried 4-0.
- E. Councilwoman Phillips made a motion to approve the East Coast Grading, Inc. change order for patching of Hickory Road and Palm Street in an amount not to exceed \$4,500 and to ratify the City Manager's signature. Councilman Wilbur seconded the motion. Motion carried 4-0.
- F. Councilwoman Phillips made a motion to approve a resolution to amend the adopted Municipal Services Master Fee Schedule. Councilman Wilbur seconded the motion. Motion carried 4-0.

III. Adjournment

Executive Session

- Real Estate

Councilwoman Phillips made a motion to adjourn and enter into executive session for the purpose of real estate. Councilman Moore seconded the motion. Motion carried 4-0.

Meeting adjourned.

Respectfully submitted.



Steven W. Miller, Mayor

Attest:



Karen Norred, City Clerk
(Seal)

